

June 10, 2025

The Joint Meeting of the City Council and Board of Finance was held on June 10, 2025 in the City Hall Council Chambers, 111 North Main Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioners Campion, Heiser, Mace, Maikowski, and Murdock. Present by Videoconference: Commissioner O'Brien. Absent: Commissioners Massarelli and Peterson.

1. APPROVAL OF MINUTES.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting held on May 13, 2025 and the Joint Budget Meeting held on May 19, 2025.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Commissioner Mace and seconded, it was unanimously voted: To adopt the following ten items as part of the Consent Calendar.

3. \$3,535 ADDITIONAL APPROPRIATION WITHIN SENIOR ACTIVITY FUND TO PURCHASE A NEW ICE MACHINE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make an additional appropriation of \$3,535 within the Senior Activity Fund to purchase a new ice machine.

4. \$790 ADDITIONAL APPROPRIATION WITHIN CAPITAL NON-RECURRING FUND FOR CEMETERY COMMISSION FUNDED BY CONTRIBUTIONS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make an additional appropriation of \$790 within the Capital Non-Recurring Fund for the Cemetery Commission funded by contributions.

5. \$277,315 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make an additional appropriation totaling \$277,315 within the Special Grants and Donations Fund.

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6. \$360 ADDITIONAL APPROPRIATION WITHIN LIBRARY'S OPERATING BUDGET FUNDED BY TRUST REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make an additional appropriation of \$360 within the Library's operating budget funded by trust revenue.

7. \$763,640 ADDITIONAL APPROPRIATION WITHIN SPECIAL EDUCATION GRANT FUND FUNDED BY GRANT REVENUE FOR BOARD OF EDUCATION, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make an additional appropriation totaling \$763,640 within the Special Education Grant Fund funded by grant revenue for the Board of Education.

8. \$65,615 TRANSFER WITHIN PUBLIC WORKS OPERATING BUDGET, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make transfers totaling \$65,615 within the Public Works operating budget.

9. \$8,500 TRANSFER WITHIN PUBLIC WORKS OPERATING BUDGET TO PURCHASE PEQUABUCK RIVER WATER GAUGE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To transfer \$8,500 within the Public Works operating budget to purchase the Pequabuck River Water Gauge.

10. \$62,000 ADDITIONAL APPROPRIATION AND \$31,000 TRANSFER WITHIN CAPITAL PROJECTS FUNDS FOR JEROME AVE BRISTOL IMPROVEMENTS PROJECT, APPROVED.

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make an additional appropriation of \$62,000 and transfer of \$31,000 within the Capital Projects Funds for the Jerome Ave Bristol Improvements Project.

11. \$105,897 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make an additional appropriation of \$105,897 within the Special Grants and Donations Fund funded by Code Enforcement revenue.

12. \$22,400 TRANSFER WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Mace and seconded, it was unanimously voted: To make transfers totaling \$22,400 within the Special Grants and Donations Fund funded by Code Enforcement revenue.

13. \$55,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT AND APPROVE ADDITIONAL APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND FOR PURCHASE OF BIDS AND CONTRACTS SOFTWARE FOR PURCHASING DEPARTMENT, APPROVED.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To transfer \$55,000 from the General Fund Contingency account and approve an Additional Appropriation within the Equipment Building Sinking Fund for the purchase of bids and contracts software for the Purchasing Department.

14. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

15. Mayor Caggiano announced this will be Glen Heiser's last Joint Board meeting due to his retirement and thanked him for his service on the Board of Finance.

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16. ADJOURNMENT.

At 6:53 p.m., on motion of Council Member Panioto and seconded, it was unanimously voted: To adjourn.

ATTEST: _____
Merina Bigos
Deputy Town & City Clerk