

BOARD OF SEWER COMMISSION

FEBRUARY 18, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham;
Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Longo and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commission to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE DECEMBER 17, 2024 REGULAR MEETING.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the December 17, 2024 regular meeting minutes as presented.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF DECEMBER 2024.

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the December 2024 Department Reports as presented.
Motion passed.

6) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF JANUARY 2025.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the January 2025 Department Reports as presented.
Motion passed.

7) PUBLIC PARTICIPATION.

None.

8) CUSTOMER CORRESPONDENCE.

A. 37 Chestnut St.: Customer requested a sewer adjustment on his high sewer usage charge based on the winter quarter.

On motion of Commissioner Porrini and seconded, it was unanimously voted that no recourse be given,
Motion passed.

B. 102 Norwood Rd.: Customer requested late penalty fees be waived.

On motion of Commissioner Dunn and seconded, it was unanimously voted that no

recourse be given.
Motion passed.

9) REVIEW 4B.4 APPEALS TO SEWER USAGE BILLING ASSOCIATED WITH EXTREMELY HIGH METER READINGS.

On motion of Commissioner Dunn to table this matter to the March 2025 meeting.
Motion passed.

10) COMMITTEE REPORTS.

A. Budget Committee - No action taken.

11) INVESTMENTS.

None.

12) I&I STUDY

No action taken.

13) SUPERINTENDENTS REPORT.

No action taken.

14) OLD BUSINESS.

None.

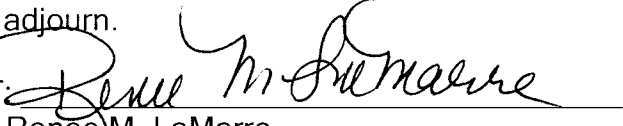
15) NEW BUSINESS.

None.

16) ADJOURNMENT.

At 6:35 p.m., on motion of Commissioner Dunn and seconded, it was unanimously voted to adjourn.

ATTEST:


Renee M. LaMarre
Water & Sewer Administrative Assistant