

BOARD OF SEWER COMMISSION

MARCH 18, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham;
Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Longo; Assistant Superintendent Bolduc and
Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commission to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE FEBRUARY 18, 2025 REGULAR MEETING.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the February 18, 2025 regular meeting minutes as presented.

Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF FEBRUARY 2025.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the February 2025 Department Reports as presented.

Motion passed.

6) PUBLIC PARTICIPATION.

None

7) CUSTOMER CORRESPONDENCE.

A. 146 Farmington Avenue: Customer requesting a reduction in his sewer usage due to his water heater that burst in November.

On motion of Commissioner Dunn and seconded; it was unanimously voted that no recourse be given to 146 Farmington Avenue.

Motion passed.

B. 111 Debra Lane: Customer requesting to have the penalty charge be waived and the Board consider a flexible plan like Eversource offers.

On motion of Commissioner Ferrier and seconded; it was unanimously voted that no recourse be given and a flexible payment plan is not offered.

Motion passed.

8) SEWER USAGE BILLING ASSOCIATED WITH EXTREMELY HIGH METER READINGS, REVIEWED AND REVISED.

A discussion to adopt the new Winter Sewer Read Adjustment Qualifications and Procedures to replace the 4B.4 Appeals to Sewer Usage Billing Associated with Extremely High Meter Readings.

On motion of Commissioner Dunn and seconded; it was unanimously voted to accept the new language as presented on Winter Sewer Read Adjustment Qualifications and Procedures.

Motion passed.

9) APPROVAL OF THE FISCAL YEAR 2025-2026 BUDGET.

A brief overview of the proposed sewer budget for the Fiscal Year 2025-2026 was discussed.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the proposed Sewer Budget for the Fiscal Year 2025-2026, as presented.

Motion passed.

10) INVESTMENTS.

No action taken.

11) I&I STUDY

No action taken.

12) SUPERINTENDENTS REPORT.

No action taken.

13) OLD BUSINESS.

None.

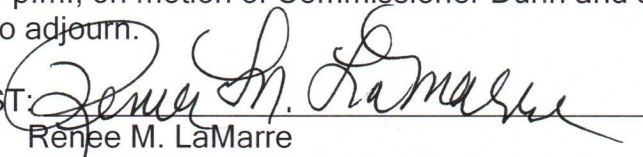
14) NEW BUSINESS.

None.

15) ADJOURNMENT.

At 6:31 p.m., on motion of Commissioner Dunn and seconded; it was unanimously voted to adjourn.

ATTEST:


Renee M. LaMarre

Water & Sewer Administrative Assistant