

BOARD OF WATER COMMISSION

MARCH 18, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham;
Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Longo; Assistant Superintendent Bolduc and Dawn
LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Water Commission to order at 6:31 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE FEBRUARY 18, 2025 REGULAR MEETING.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the February 18, 2025 regular meeting minutes as presented.

Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF FEBRUARY 2025.

On motion of Commissioner Ferrier and seconded; it was unanimously voted to approve the February 2025 Department Reports as presented.

Motion passed.

6) PUBLIC PARTICIPATION.

Richard Roberts via videoconference of 225 Illinois Avenue expressed his concerns about the Stevens Street Tank. No action was taken.

7) CUSTOMER CORRESPONDENCE.

A. 146 Farmington Avenue: Customer requesting a reduction on the high-water usage due to his water tank that burst in November.

On motion of Commissioner Dunn and seconded; it was unanimously voted that no recourse be give to 146 Farmington Avenue.

Motion passed.

B. 111 Debra Lane: Customer requesting to have the penalty charge be waived and the Board consider a flexible plan like Eversource offers.

On motion of Commissioner Porrini and seconded; it was unanimously voted that no recourse be given and a flexible payment plan is not offered.

Motion passed.

C. 44 Josephine Terrace: Customer requesting a waiver on the \$175.00 reinstate fee.

On motion of Commissioner Porrini and seconded; it was unanimously voted that no recourse be given to 44 Josephine Terrace.
Motion passed.

8) APPROVAL OF THE FISCAL YEAR 2025-2026 BUDGET.

A brief overview of the proposed water budget for the Fiscal Year 2025-2026 was discussed.

On motion of Commissioner Dunn and seconded; it was unanimously voted to accept the proposed Water Budget for the Fiscal Year 2025-2026, as presented.
Motion passed.

9) IMMANUEL LUTHERAN CHURCH EASTER SON-RISE SERVICE

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve Immanuel Lutheran Church to use the Bristol Water Department property for their Easter SON-Rise Service on April 20, 2025 providing the appropriate insurance be sent to the Department.
Motion passed.

10) INVESTMENTS.

No action taken.

11) SUPERINTENDENTS REPORT.

No action taken.

12) CHAIRPERSONS REPORT.

No action taken.

13) OLD BUSINESS.

None

14) NEW BUSINESS.

None.

15) ADJOURNMENT.

At 7:30 p.m., on motion of Commissioner Dunn and seconded; it was unanimously voted to adjourn.

ATTEST:


Renee M. LaMarre

Water & Sewer Administrative Assistant