

City of Bristol
Board of Public Works
Meeting Minutes for
June 12, 2025
With Zoom Access

Members Present:

Commissioner Michael Dumas
Commissioner David Hartley
Commissioner Frank Stawski
Council Member Jacqueline Olsen

Council Member Erick Rosengren

Absent:

Mayor Jeffrey Caggiano
Council Member Mark Dickau

Staff Present:

Raymond Rogozinski, P.E., Director of Public Works

1. Call to Order
2. Approval of Minutes
 - a. April draft minutes

MOTION: made by Commissioner Hartley and Council Member Rosengren to accept as presented and place on file.

3. Public Participation
None
4. Employee Recognition
 - a. Employee Anniversaries

The employee anniversaries were reviewed.

5. Division Reports
 - a. Engineering Project List
 - b. May 2025 Division Report

MOTION: made by Commissioner Stawski and seconded by Commissioner Hartley to accept as presented as place on file.

6. Liaison Reports – No action
7. Director's Report
 - a. Director report

MOTION: made to by Commissioner Hartley and seconded by Commissioner Stawski to install the stone pad for BOE. Motion passed.

MOTION: made to by Commissioner Hartley and seconded by Commissioner Dumas to adjust property lines for the N. Main St Carrier project motion passed.

Raymond Rogozinski, P.E., Director of Public Works, reviewed the directors report with the board members.

MOTION: made to by Commissioner Dumas and seconded by Commissioner Stawski to accept as presented and place on file. Motion passed.

8. Public Works Project Lists

a. Building Project List

MOTION: made by Council Member Erick Rosengren and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

b. Engineering Project List

MOTION: made by Council Member Erick Rosengren and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

9. New Business

MOTION: made by Council Member Erick Rosengren and seconded by Commissioner Dumas to move 9c up to the beginning of new business. Motion passed.

c. MS4 Steering Committee

Presentation was given by staff on MS4

MOTION: made by Council Member Erick Rosengren and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed

a. Traffic Crash Reports

Traffic Database was presented. Database consists of accidents over the City of Bristol.

MOTION: made by Council Member Erick Rosengren and seconded by Commissioner Stawski to waive the reading of the motion.

b. Complete Street Policy Memo

Raymond Rogozinski, P.E., Director of Public Works, reviewed the memo.

MOTION: made to by Commissioner Dumas and seconded by Commissioner Stawski to approve the preliminary Complete Street Policy as presented motion passed.

c. Safe Street for All Grant

Raymond Rogozinski, P.E., Director of Public Works, explained the Safe Street for All Grant process.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to Approve the Grant for \$128,000.00 and to sign any and all documentation associated with this grant. Total project cost will be an estimated \$160,000.00 the City portion is \$32,000.00. Department of Public Works' request to transfer \$32,000 to fund the City portion of the project. Motion passed.

d. DPW Tree Memo

Raymond Rogozinski, P.E., Director of Public Works, explained the Public Works Tree Memo.

MOTION: made by Commissioner Dumas and seconded by Commissioner Stawski No changes to the current DPW Tree policy. Motion passed.

10. Old Business

a. BOF Transfer

MOTION: made by Commissioner Hartley and seconded by Council Member Erick Rosengren to Approve the BOF Transfer in the amount of \$16,700.00. Motion passed.

a. Any Matter to come before said meeting

Raymond Rogozinski, P.E., Director of Public Works, reviewed an item to add on regarding a CT DOT project for the replacement of traffic signals located on Farmington Ave, Maple and Burlington Ave, and Oakland/Middle and Cross/Redstone. There is a project authorization letter to the city and he asking to add the letter to the agenda and is asking the board to authorize the mayor to sign the letter.

MOTION: made by Commissioner Hartley and seconded by Commissioner Dumas to add the item to the agenda and to authorize the mayor to sign the project authorization letter. Motion passed.

b. Adjournment

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to adjourn at 7:26 p.m. Motion passed.

Raymond Rogozinski, P.E., Director of Public Works