

July 8, 2025

The regular meeting of the City Council was held on Tuesday, July 8, 2025 in the City Hall Council Chambers, 111 North Main Street at 7:02 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. CALL TO ORDER**2. APPROVAL OF MINUTES**

On motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To approve the minutes of the regular City Council meeting held on June 10, 2025.

3. PUBLIC PARTICIPATION – None.**4. ANNOUNCEMENTS**

Council members reported on committees, activities, and events.

Mayor Caggiano announced that today was Assistant Director of Human Resources, Linda Milia's last day working for the city and recognized Linda for the 18 years of dedicated service she provided to the city.

Mayor Caggiano encouraged the public to support the 12 new business establishments located in and around the downtown area.

Mayor Caggiano provided an update on the suspension of the execution of the demolition at 9 Divinity Street.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To adopt six items as part of the Consent Calendar.

a. New Hire Report for June 2025

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To place on file the New Hire Report for the month of June, 2025.

b. Tax Refunds in the Amount of \$16,185.99

Request presented from Tax Collector Bednaz.

July 8, 2025

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 8,255.38
Real Estate	<u>+ 7,930.61</u>
Total	\$16,185.99

c. Renewal Agreement with ClearGov for City of Bristol Digital Budget Software

Communication received from Comptroller Waldron.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute the Renewal Agreement with ClearGov for the City's digital budget software.

d. DCF JRB/YDT Support and Enhancement Grant

Communication received from Deputy Superintendent Larson of PRY&CS.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To approve the submission by the Parks, Recreation, Youth & Community Services Department for a DCF Juvenile Review Board (JRB)/YDT Support and Enhancement Grant and authorize the Mayor or Acting Mayor to sign any necessary documents to effectuate said grant.

e. Amendment to FFY 2025 State Homeland Security Grant Program (HSGP)

Communication received from Grants Administrator Leger.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all documents associated with the FFY 2025 Amendment to the State Homeland Security Grant Program Memorandum of Agreement.

f. Positive Referral from Planning Commission – 201 Pine Street – Map 39, Lot 2 – Street Line Revision – Referral to Acquire Property

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral in support of the sale of 201 Pine Street – Map 39, Lot 2. The Planning Commission finds that the C.G.S. 8-24 referral is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD) amended to April 1, 2018.

July 8, 2025

6. REPORTS AND COMMITTEE REPORTS

a. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute a Release waiving a deed restriction in a Quit Claim Deed from the City of Bristol to Darrin Witham dated December 4, 2008 for the sale of city owned Lots 7, 8 and 9 Waterbury Road. The lots having been merged are now known as Lot 7 Waterbury Road. The deed restriction allowed only for a single-family residence to be constructed.

In exchange for this Release, Darrin Witham shall remit the sum of \$10,000 to the City of Bristol and will hold harmless the City for a stone wall located on the street line of Waterbury Road. This payment and hold harmless to the City are conditioned upon Darrin Witham receiving subdivision approval for two (2) lots.

It was further moved that this matter be referred to the Corporation Counsel's Office to effectuate the same.

b. Salary Committee

As recommended by the Salary Committee and on motion of Council Member Thibeault and seconded by Council Member Dickau, it was unanimously voted: To approve the elimination of the position of Assistant Director of Human Resources and to refer this matter to the Board of Finance.

c. Salary Committee

As recommended by the Salary Committee and on motion of Council Member Thibeault and seconded by Council Member Dickau, it was unanimously voted: To approve the creation of the new position of Human Resources Generalist at Code 3 on the non-bargaining salary schedule and to refer this matter to the Board of Finance.

d. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Panioto and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 7, Fire Prevention and Protection, Article I., In General, Section 7-17 Open burning requirements, of the Code of Ordinances being introduced this date.

On motion of Council Member Panioto and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, August 5, 2025 at 4:45 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said

July 8, 2025

public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Council Members Panioto and Thibeault provided examples in support of the proposed changes.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 7-17. Open burning requirements.

- (a) *Preamble: Statement of Purpose: Open burning of combustible materials may create a hazard or nuisance, emissions from incomplete combustion or burning of hazardous and toxic materials pollute the air and make it difficult for persons with respiratory problems to breathe. A nuisance is considered to be the unreasonable, unwarranted, or unlawful use of a person's property which substantially interferes with the use and enjoyment of another person's property. A smoke nuisance typically occurs when wood or other combustible materials are burned in a campfire, fire pit, chiminea or similar devise which results in the release of large amounts of smoke and un-burned particulate matter.*
- (b) *The following types of open burning shall be allowed only in accordance with the following standards:*
 - (1) *The burning of non-processed (non-processed wood is considered to be any untreated natural wood up to and including rough cut lumber) wood for campfires, bonfires and other outdoor fires for ceremonial or recreational purposes; cooking fires and fires within an enclosed commercial product such as a chiminea, fire pit or patio hearth; fires within an enclosed fixed masonry structure such as stone, block or brick[;] and shall be a minimum of twenty (20) feet from any permanent structure and property line as found in assessor's database.*
 - (2) *No fire shall exceed three (3) feet in diameter and no fire shall extend beyond 1:00 a.m. The fire marshal or open burning official may approve exceptions for emergency situations.*
 - (3) *Only dry, non-processed wood may be burned.*
 - (4) *Burning is prohibited when the State of Connecticut forest fire danger is high, very high or extreme or when conditions as identified by the fire marshal prohibit burning, or when the predicted state air quality index is seventy-five (75) or higher as reported by ct.gov/DEEP/Air/Forecasting/AQI/Air-Quality-Index.*
- (c) *The following types of open burning shall not be allowed unless the fire marshal or open burning official issues a permit:*
 - (1) *Fires for the control or destruction of diseases, pests, floodplain brush and debris, vegetation management; for the control of frost and the warming of livestock;*
 - (2) *Fires to abate an immediate fire hazard or fires to abate a health hazard as determined by the local director of health.*
- (d) *The following types of open burning shall not be allowed:*

July 8, 2025

- (1) *Processed wood (including wood that has been milled and or planed and includes recycled wood, glued wood, treated wood, pallets, crates, and/or wood scraps from these types of materials), garbage, grass, paper, metals, rubber, painted materials, demolition waste, cardboard, construction waste materials, plastic, flammable and combustible liquids, hazardous materials, paints, solvents, lacquers, varnish;*
 - (2) *Any other materials that are prohibited by Connecticut Statutes or regulations or materials that are deemed hazardous to burn by the fire marshal, open burning official or senior fire official on scene.*
 - (e) *Open burning shall be conducted so as not to create a hazard or nuisance. When burning dry wood in a campfire or in one of the acceptable devices as mentioned in subsection (b)(1) above, the utmost caution must be exercised to prevent injury to humans and animals and damage to property. Any fire shall be considered a nonpermitted fire if it is determined to be a hazard and/or nuisance by the fire marshal, opening burning official, senior fire official on scene or police officer.*
 - (f) *Upon receipt of a complaint concerning any open fire, the deputy fire chief, the nearest available engine company, and a police officer shall respond to the complaint. The senior fire official on scene shall make a determination as to whether the fire shall be extinguished. The police officer or senior fire official on scene shall make a determination as to whether an infraction shall be issued or whether other action shall be taken.*
 - (g) *Violations of this section shall be an infraction punishable as provided in section 1-11 of this Code of Ordinances. Each violation shall be considered a separate offense.*
- (Ord. of 12-14-10; Ord. of 5-11-21)*

e. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Panioto and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 23, Ordinance Enforcement by Citation Officers, Section 23-1 Adoption; Formation and Powers, of the Code of Ordinances being introduced this date.

On motion of Council Member Panioto and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, August 5, 2025 at 4:50 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Council Member Panioto provided examples in support of the proposed changes.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

July 8, 2025

Sec. 23-1. Adoption; formation and powers.

- (a) Pursuant to G.S. § 7-148(c), the City of Bristol may enforce the violation of the ordinances designated in section 23-2 hereof by the issuance of a citation. Pursuant to G.S. § 8-12a, the City of Bristol may enforce the violation of zoning regulations adopted by the Bristol Zoning Commission under G.S. § 8-2 or by special act. Pursuant to G.S. § 22a-42g, the City of Bristol may enforce the violation of wetlands regulations adopted by the Bristol Inland Wetlands and Watercourses Agency under G.S. § 22a-42 of the Connecticut General Statutes.
 - (b) The persons holding the offices of zoning enforcement officer, building official, code enforcement officer/assistant building inspector, wetlands enforcement officer, party chief, environmental protection technician, highway inspector, excavation inspector, construction inspector, chief of police, senior fire official on scene park ambassador, Bristol Water Pollution Control assistant chief operator and senior process operator, and all employees of the City of Bristol appointed to the police force are hereby designated citation officers and empowered to issue citations as provided for hereunder.
 - (c) The mayor may nominate and the city council may appoint additional municipal officers or employees and officers or employees of the Bristol Burlington Health District as citation officers empowered to issue citations as provided for hereunder. The city council at the time of appointment may limit the authority of any citation officer it appoints pursuant to this paragraph to enforcement of only those ordinances it deems advisable after taking into account the complexity of the ordinances to be enforced and the expertise and knowledge required of the citation officer.
 - (d) Each citation shall be issued only by a designated or appointed citation officer empowered hereunder. No citation shall be issued unless the citation officer first issues a written warning providing notice of the specific violation to be corrected.
- (Ord. of 11-13-90; Ord. of 4-28-03; Ord. of 12-12-06; Ord. of 6-12-07; Ord. of 7-8-14; Ord. of 1-8-19; Ord. of 9-14-21; Ord. of 5-9-23)

f. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 23, Ordinance Enforcement by Citation Officers, Section 23-2 Ordinances designated for enforcement by citation procedure, of the Code of Ordinances being introduced this date.

On motion of Council Member Panioto and seconded by Council Member Dickau, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, August 5, 2025 at 4:55 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

July 8, 2025

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 23-2. Ordinances designated for enforcement by citation procedure.

- (a) *The following chapters of the Code of Ordinances of the City of Bristol, Connecticut, are hereby designated for enforcement pursuant to the provisions of section 23-1 by citation officers. Unless specifically limited by the city council in its appointment of a citation officer, all citation officers are empowered to issue citations for the purpose of enforcing the following chapters:*

Chapter 2.5—Alarm Systems

Chapter 3—Article II Carnivals

Chapter 4—Animals and Fowl

Chapter 5—Buildings and Building Regulations

Chapter 7—Fire Prevention and Protection

Chapter 8—Flood and Erosion Control

Chapter 10—Solid Waste

Chapter 12—Housing

Chapter 13—Licenses and Business Regulations

Chapter 14—Division 3. Unregistered, Inoperable Motor Vehicles

Chapter 15—Offenses and Miscellaneous Provisions

Chapter 16—Parks and Recreation

Chapter 18—Planning

Chapter 21—Streets, Sidewalks and Public Places

Chapter 22—Water, Sewers and Sewage Disposal

(Ord. of 11-13-90; Ord. of 3-9-92, § 8; Ord. of 4-28-03; Ord. of 7-8-14; Ord. of 9-14-21)

g. Transportation Committee

As recommended by the Transportation Committee and on motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To authorize the City of Bristol to begin negotiations with the State of Connecticut to acquire the property located on Todd Street which is currently used as a commuter lot. This property is noted on the Assessor's files as Account #0241393 further noted as Book 1445 and Page 0543. The Transportation Committee also makes the request that the city owned property on East Main Street Account #0099740; Book 1999 and Page 0254 be used for parking lot and/or a bus stop to promote Transit Oriented Development (TOD) in Forestville.

Council Member Thibeault provided examples in support of this motion.

Council Member Thibeault provided an update on the Animal Control Facility. They have received 5 bids from architects. The next meeting will be held on July 17, 2025.

Council Member Thibeault provided an update on the Arts and Culture Commission. They are currently working on a sculpture to be installed at Stocks Playground with similar features to the Locks of Love bridges.

July 8, 2025

Council Member Rosengren inquired for transportation purposes, whether a bench could be installed at Stop & Shop on Farmington Avenue. Public Works Director Rogozinski spoke further about this advising that consent of the property owner would be needed.

7. OLD BUSINESS

Council Member Dickau mentioned a video that was posted on the Covanta/Reworld noise complaints Facebook page. The video features low frequency noise and vibrations that residents are experiencing. Council Member Thibeault also commented on the video.

Council Member Dickau posed questions he had regarding the possible rescindment of demolition of 9 Divinity Street.

8. NEW BUSINESS

On motion of Council Member Olsen and seconded by Council Member Tyler, it was unanimously voted: To add an additional motion to the City Council meeting agenda to authorize the Mayor to sign a local Match Commitment letter to update a FEMA approved NVCOG Hazardous Mitigation Plan.

The proposed item is to fund the City of Bristol's portion of an update to a regional hazardous mitigation plan. The City of Bristol cost is \$5,264.00. The regional hazardous mitigation plan is prepared by the City's regional planning agency NVCOG. The purpose of the plan is to identify projects, within the region, that will prevent or reduce hazards associated with extreme weather events.

In the case of Bristol, the study may identify projects that would reduce flooding or assist the City in managing woody debris generated by tornadoes. The plan assists the City in obtaining federal grants.

On motion of Council Member Olsen and seconded by Council Member Panioto, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute a DR 4820 Sub-application local match commitment letter associated with a FEMA approved NVCOG hazard mitigation plan. Said cost to the City is \$5,264.00. Funding has been approved by the Board of Finance.

9. RESIGNATIONS

Richard Balsam – Zoning Board of Appeals

Sandra Bogdanski – Board of Park Commissioners

James Moylan – Bristol Burlington District Board of Health – Effective July 31st, 2025

Ronald Smith – Storm Water Trust Committee

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To accept the resignations and send letters of thanks.

July 8, 2025

10. APPOINTMENTS

a. The following appointments were presented:

Arts & Culture Commission

Andrea Adams – Reappointment – term to 5/28.
Confirming motion by Council Member Thibeault.
Motion passed in voice vote.

Bristol Burlington District Board of Health

Kathy Langlais – Reappointment – term to 7/28.
Confirming motion by Council Member Tyler.
Motion passed in voice vote.

Board of Finance

Michael Massarelli – Reappointment – term to 6/29.
Confirming motion by Council Member Thibeault.
Motion passed in voice vote.

Planning Commission

Jon Pose – Reappointment – term to 7/30.
Confirming motion by Council Member Panioto.
Motion passed in voice vote.

Kiana Marie Small – Reappointment as Alternate Member – term to 7/30.
Confirming motion by Council Member Panioto.
Motion passed in voice vote.

Retirement Board

Thomas Barnes – Reappointment – term to 7/28.
Confirming motion by Council Member Olsen.
Motion passed in voice vote.

Storm Water Trust Committee

Frank Rossi – Appointment – term to 7/28
Confirming motion by Council Member Panioto.
Motion passed in voice vote.

Zoning Board of Appeals

Liza Salgado-Sirko – Appointment as Regular Member – term to 7/26.
Confirming motion by Council Member Tyler.
Motion passed in voice vote.

Joseph Kelaita – Appointment as Alternate Member – term to 7/28.
Confirming motion by Council Member Tyler.
Motion passed in voice vote.

July 8, 2025

Mathew Biadun – Appointment as Alternate Member – term to 7/28.
Confirming motion by Council Member Tyler.
Motion passed in voice vote.

Zoning Commission

Michael Deroehn – Reappointment as Alternate Member – term to 6/28.
Confirming motion by Council Member Thibeault.
Motion passed in voice vote.

Acting Town Clerk

Merina Bigos – Appointment – term indefinite.
Confirming motion by Council Member Olsen.
Motion passed in voice vote.

11. CONTRACTS

a. Contract 2P25-073 Good Harbor Techmark for Design Services – Video Surveillance System

Communication received from Operations & Facilities Manager Landon.

On motion of Council Member Tyler and seconded by Council Member Panioto, it was unanimously voted: To award Contract 2P25-073 Design Services – Video Surveillance System to Good Harbor Techmark in the amount of \$81,168.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

b. Contract 2P25-076 Amara Associates for Architectural/Engineering Services relative to Press Box at Bristol Central High School

Communication received from Operations & Facilities Manager Landon.

On motion of Council Member Olsen and seconded by Council Member Dickau it was unanimously voted: To award Contract 2P25-076 Architectural/Engineering Services relative to Press Box at Bristol Central High School to Amara Associates in the amount of \$36,850.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

12. RESOLUTIONS

a. Communication received from Economic and Community Development Executive Director Malley.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To waive the reading of the Resolution, but to include it as part of the minutes.

July 8, 2025

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To authorize the Mayor or Acting Mayor, on behalf of the City of Bristol, to enter into a memorandum of agreement or other similar agreement with CT Municipal Development Authority (CMDA) as a member municipality.

The Resolution reads as follows –

WHEREAS, the Connecticut Municipal Redevelopment Authority (the “Authority”), a body politic and corporate, constituting a public instrumentality and political subdivision of the State of Connecticut has been established pursuant to section 8-169ii of the Connecticut General Statutes (the “General Statutes”); and

WHEREAS, the Authority was created for the performance of an essential public and governmental function, including for the purposes set forth in section 8-169jj of the General Statutes to: (1) Stimulate economic and transit-oriented development, as defined in section 13b-79kk of the General Statutes, within Connecticut Municipal Redevelopment Authority development districts; (2) encourage residential housing development within development districts; (3) manage facilities through contractual agreement or other legal instrument; (4) stimulate new investment within development districts and provide support for the creation of vibrant, multidimensional downtowns; (5) upon request of the legislative body of a member municipality, or the legislative bodies of the municipalities constituting a joint member entity, as applicable, in which a development district is located, work with such municipality or municipalities to assist in development and redevelopment efforts to stimulate the economy of such municipality or municipalities; (6) upon request of the Secretary of the Office of Policy and Management and with the approval of the chief executive officer of a member municipality, or the chief executive officers of the municipalities constituting a joint member entity, as applicable, in which a development district is located, enter into an agreement to facilitate development or redevelopment within such development district; (7) encourage development and redevelopment of property within development districts; (8) engage residents of member municipalities, or municipalities constituting a joint member entity, as applicable, and other stakeholders in development and redevelopment efforts; (9) market and develop development districts as vibrant and multidimensional; and (10) provide financial support and technical assistance to municipalities to develop housing growth zones; and

WHEREAS, under the General Statutes, the types of projects for which Authority assistance is authorized includes the following: (A) the design and construction of transit-oriented development, as defined in section 13b-79kk of the General Statutes; (B) the creation of housing units through rehabilitation or new construction; (C) the demolition or redevelopment of vacant buildings; and (D) development and redevelopment; and

WHEREAS, according to Section 8-169ll of the General Statutes, a municipality may, by certified resolution of the legislative body of the municipality, opt to join the Authority as a member municipality, provided such municipality holds a public hearing prior to any vote on such certified resolution; and

July 8, 2025

WHEREAS, the CITY OF BRISTOL (the “City”) held such a public hearing on July 8, 2025 pursuant to the Notice attached hereto; and

WHEREAS, the CITY COUNCIL OF THE CITY OF BRISTOL has found that joining the Authority as a member municipality would support the CITY OF BRISTOL’S efforts to stimulate economic development and foster the purposes outlined in Section 8-169jj within the CITY OF BRISTOL and accordingly desires to join the Authority as a member municipality; and

WHEREAS; the CITY COUNCIL OF THE CITY OF BRISTOL desires to further authorize the MAYOR OF THE CITY OF BRISTOL to enter into a memorandum of agreement or other similar agreements with the Authority to create one or more development districts within the CITY OF BRISTOL to advance the purposes contained in Section 8-169jj.

NOW THEREFORE BE IT RESOLVED THAT:

Section 1. The CITY COUNCIL OF THE CITY OF BRISTOL hereby approves the CITY OF BRISTOL joining the Authority as a member municipality.

Section 2. The MAYOR OF THE CITY OF BRISTOL is authorized to take or cause to be taken such actions, including, but not limited to, the negotiation and execution of any memorandum of agreement on behalf of the CITY OF BRISTOL with the Authority and any other agreements, instruments and documents, that such official deems necessary, appropriate or desirable to implement the terms of any such memorandum of agreement and consummate the intention of this and the resolution.

Section 3. This Resolution shall be effective as of the date of approval.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

July 8, 2025

b. Communication received from Purchasing Agent Rousseau.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To waive the reading of the Resolution, but to include it as part of the minutes.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To approve a resolution authorizing the Mayor or Acting Mayor to execute a three-year installment payment agreement for IT storage services with PNC Bank to accommodate three annual payments in the amount of \$42,783.86 per year, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said agreement. The Resolution reads as follows –

Customer: City of Bristol, Connecticut

Principal Amount Expected to Be Financed: \$121,838.88

WHEREAS, the Customer is a political subdivision of the State of Connecticut and is duly organized and existing pursuant to the Constitution and laws of the State of Connecticut;

WHEREAS, pursuant to applicable law, the governing body of the Customer (“Governing Body”) is authorized to purchase, acquire and lease personal property for the benefit of the Customer and to enter into contracts with respect thereto necessary to the functions or operations of the Customer;

WHEREAS, the Customer desires to purchase, acquire, finance and lease certain property with a cost not to exceed the amount set forth above constituting personal property necessary for the Customer to perform essential governmental functions (the “Products”);

WHEREAS, the Customer has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, the Customer proposes to enter into that certain Installment Purchase Agreement (the “Agreement”), with PNC Bank, National Association, the form of which has been available for review by the governing body of the Customer prior to this meeting.

NOW, THEREFORE, Be It Ordained by the Governing Body of the Customer:

Section 1. Either one of the Mayor or Acting Mayor (each an “Authorized Representative”) acting on behalf of the Customer, is hereby authorized to negotiate, enter into, execute, and deliver the IPA. Each Authorized Representative acting on behalf of the Customer is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the IPA as the Authorized Representative deems necessary and appropriate in connection with the foregoing. All other related contracts and agreements necessary and incidental to the IPA are hereby authorized.

July 8, 2025

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Customer to execute and deliver agreements and documents relating to the IPA on behalf of the Customer.

Section 3. The aggregate original principal amount of the IPA shall not exceed the amount stated above and shall bear interest as set forth in the IPA and the IPA shall contain such options to prepay or purchase by the Customer as set forth therein.

Section 4. The Customer's obligations under the IPA shall be subject to annual appropriation or renewal by the Governing Body as set forth in IPA and the Customer's obligations under the IPA shall not constitute general obligations of the Customer or indebtedness under the Constitution or laws of the State of Connecticut.

Section 5. This resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on this Eighth day of July, 2025.

The undersigned Deputy Town Clerk of the City of Bristol hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the City of Bristol, that the foregoing resolutions were duly adopted by the City Council at a meeting of said Governing Body, and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

Merina Bigos
Deputy Town Clerk

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

13. OTHER BUSINESS – None.

July 8, 2025

14. ADJOURNMENT

At 7:58 p.m., on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

ATTEST: _____
Merina Bigos
Acting Town & City Clerk