



*City of Bristol
Board of Fire Commissioners*

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/81007183634?pwd=N2hOQkw5WTk4MHBueGdWUEN3V1paQT09>

Meeting ID: 810 0718 3634

Passcode: 303484

The regular Board of Fire Commissioners will be held on Thursday, August 28, 2025 at 6:00pm in City Hall Council Chambers, 111 N Main Street Bristol, CT

AGENDA

1. Call to Order
2. Employee Recognition
 - a. Recognition of the Peer Support Team
 - b. Recognition of Molly The Fire Dog
 - c. Recognition of members for their response to a house fire on Vance Drive
3. Public Participation
4. Communications
5. Approval of Minutes
 - a. Approval of the July 24, 2025 Meeting Minutes
6. Approval of Monthly Reports
 - a. Approval of the July Monthly Reports
7. Committee Reports
 - a. Fire Station 3 Building Committee
 - b. Personnel Committee Report

8. Old Business

- a. Private Fire Hydrants Update

9. New Business

- a. Board of Finance Request, \$378,925.00 for year-end transfers
- b. Board of Finance Request, \$39,365.00 for Turnout Gear

10. Adjournment

PER ORDER OF THE CHAIRPERSON



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

To the Honorable Board of Fire Commissioners

Commissioners,

On July 27, 2025 the Plainville Fire Department, along with the Bristol, Southington, and Farmington Fire Departments responded to a structure fire on Maria Rd. in Plainville. Upon arrival, the Plainville Fire Department encountered a large home with fire on the street side of the home. In the process of provided a water supply via a 5" supply line, the hose coupling became wedged in the rear dual wheels of an apparatus tasked with provided water supply. The hose was stretched and FF Ray Moreau became entangled in the hose which crushed him causing fatal injuries. A Line of Duty Death is every chief's worst nightmare and it occurred in Plainville.

In the aftermath, timely Peer Support is critical in assisting members cope with the devastating loss of a comrade in the line of duty. The Bristol Fire Department's Peer Support Team mobilized and responded to the Plainville Fire Headquarters, along with Molly to provide the necessary support to the members of the Plainville Department.

In an effort to protect those still engaged in counseling, I would like to just recognize the Team as a whole this evening.

Respectfully submitted,

Richard Hart MS, EFO

Fire Chief

Bristol Fire Department

To the Members of the Fire Board,

I am writing to formally nominate Molly, our dedicated peer support dog, for recognition at August's Fire Board meeting. Molly played an extraordinary role during a time of profound loss and grief, providing invaluable emotional support in the aftermath of the recent line-of-duty death in Plainville.

In the days following the tragic incident, Molly was present and actively engaged with members of the Plainville Fire Department, their families, and surrounding mutual aid departments. Her calm, comforting presence brought a unique kind of relief and emotional grounding to those struggling to process the loss of one of their own. She helped ease the heavy burden that so often comes with grief and trauma in our profession.

Support dogs like Molly are more than just companions—they are powerful tools in mental health and wellness, especially in the fire service where emotional stress and trauma can accumulate quickly. Molly demonstrated, in a very real way, how critical emotional support can be in the healing process.

It is with deep respect and admiration that I ask the Board to consider officially recognizing Molly for her service and commitment. Her work in Plainville exemplifies the very best in peer support, and it reflects the values of compassion, service, and solidarity that we all strive to uphold.

Thank you for your consideration.

Respectfully,

Christopher Hayden

Firefighter City of Bristol

July 24, 2025

Dear Chief,

On July 19, 2025, at approximately 23:15 hours, I responded to a reported apartment fire at 66 Vance Drive, along with Engine 5, Engine 3, and Engine 1. Initial reports indicated that a woman was trapped inside the apartment.

While en route, Dispatch advised that they were on the phone with the woman, who stated she was on oxygen, unable to walk, and that the apartment was filling with smoke rapidly. I requested that Dispatch determine her location within the apartment; she reported that she was in the living room and that the front door was unlocked.

Engine 5 arrived first, made entry, and located the woman in a recliner. Shortly thereafter, the other companies arrived on scene. Engine 3 secured a hydrant and assisted the other companies with the removal of the woman, as well as with fire suppression and ventilation operations.

I am writing this letter to formally recognize the outstanding performance of all personnel on scene. This was undoubtedly a team effort, and their coordinated, decisive actions played a critical role in ensuring a successful outcome to what could have been a tragic incident.

Personnel on duty were as follows:

- **Engine 1:** Lt. Andy Mercieri, Jordan Terrier, Joe Neary
- **Engine 3:** Lt. Nate England, Pete Zurles, Nicolas Regis
- **Engine 5:** Lt. Mike Valenti, Chris Hayden, Kyle Dunn
- **Tower 1:** Lt. Adrienne Plourde, Scott Poulton, Seth Zepka, Jorge Sanchez

Please join me in commending these individuals for a job well done.

Respectfully submitted,



Mark L. Martin
Deputy Chief

Board of Fire Commissioners' Regular Meeting

July 24, 2025

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, July 24, 2025 at 6:00 p.m., in Council Chambers, City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Sean Moore, Hal Kilby, Joyce Ptak, and Anthony Benvenuto, Council Member Cheryl Thibeault, and Fire Chief Richard Hart.

Present via Zoom: Commissioner Dana Jandreau and Mayor Jeffrey Caggiano

1. CALL TO ORDER

- a. The meeting was called to order by Commissioner Moore at 6:00 pm.

2. Employee Recognition

- a. None.

3. Public Participation

- a. None

4. Communications

- a. None.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Ptak and seconded by Commissioner Kilby it was voted: To accept the June 26, 2025 meeting minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. On motion of Commissioner Ptak and seconded by Commissioner Kilby it was voted: To accept the June Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. COMMITTEE REPORTS

- a. Chief Hart and Commissioner Moore provided an update of the Fire Station 3 Building Committee. He shared that the project is progressing on time and on budget. He shared that on July 31, 2025 the Building Committee, Fire Board, and City Council are invited to a walk through.
- b. Commissioner Jandreau stated there is a request for retirement. On motion of Commissioner Jandreau and seconded by Commissioner Bentivengo it was unanimously voted to: Accept the request for disability retirement of Firefighter Aron Cascone, effective July 21, 2025 and forward to the Retirement Board and Comptroller's Office.

- c. Commissioner Jandreau discussed the release of the firefighter recruit list and advised interviews will be conducted in the near future.

8. OLD BUSINESS

- a. Chief Hart advised that notifications have gone out through the Fire Marshal's Office, and shared on social media. Commissioner Moore requested the percentage of private hydrants in compliance be included in the Fire Marshal's report moving forward.
- b. The ordinance committee is holding a public hearing on August 5th at 4:45 pm to amend Ordinance 7-17 to increase the distance a fire pit should be from a permanent structure or property line to 25 feet and a citation for non-compliance.

9. NEW BUSINESS

- a. Chief Hart advised that Engine 1 went into service today, July 25, 2025 and it was delivered to Firematic, and that the production of Ladder 2 is in process and the expected date of delivery is mid-September.

10. ADJOURN

- a. On motion of Commissioner Ptak and seconded by Council Member Thibeault, it was voted: To adjourn the meeting at 6:14 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

Fire Chief's July Monthly Report

August 28, 2025

To the Honorable Fire Commissioners;

The month of July saw the BFD respond to 254 calls for service. There were 4 residential structure fires, 7 total structure fires (\$45,500 est. property loss), 60 EMS, extrication/rescue, and 61 false alarms.

Mutual Aid: 2

Employee recognition:

BFD Peer Support Team and Molly

Eng. 1: Lt. Andy Mercieri, FFs Jordan Terrier, Joe Neary

Eng. 3: Lt. Nate England, FFs Peter Zurles, Nicholas Regis

Eng. 5: Lt Mike Valenti, FFs Chris Hayden, Kyle Dunn

Tower 1: Lt. Adrienne Plourde, FFs Scott Poulton, Seth Zepka, Jorge Sanchez

Personnel:

Lt. Brian Plourde and FF Barry remain on injury leave

FF Scott Hall out on extended sick leave

FF Cascone retired on disability effective July 21, 2025

Apparatus/equipment:

Took delivery of new Engine 1 on July 11

Engine 5 repairs ongoing, no further damage found

New Britain Fire Department's SCBA unit damaged by DC vehicle at a mutual aid call.



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

Stations and Facilities:

Station 3 construction moving along, walk through scheduled

Meetings and Public Functions:

Attended Ordinance Committee meeting regarding fire pits

Assisted Plainville Fire Department with LODD funeral planning and town coverage.

Conducted walk through of new Station 3

Met with Silver Petrucelli regarding fitness equipment for Station 3

Met with Purchasing Agent and Fairfield Uniform to rectify uniform issues

Miscellaneous:

None

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard Hart".

Richard Hart

Fire Chief

In-Production Photo Report for Bristol, CT Job# 41081

Status as of August 15, 2025

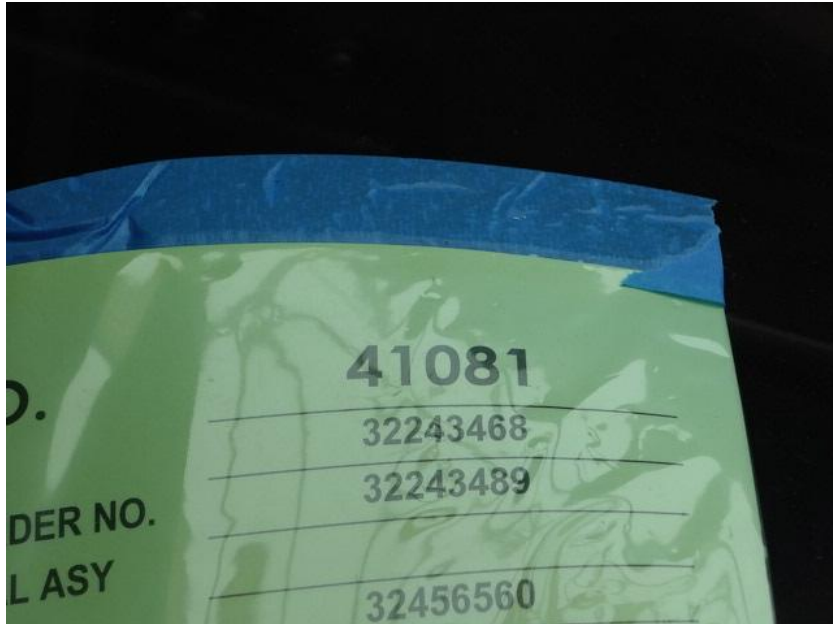
In this report your chassis and torque box continued assembly followed by torque box installation and the body being merged with the chassis while the aerial device remained staged. In the next report your apparatus may complete initial assembly and begin final assembly while the aerial device may remain staged.



Firematic

SUPPLY COMPANY, INC.

For valued customers of



DSC03010



DSC03011



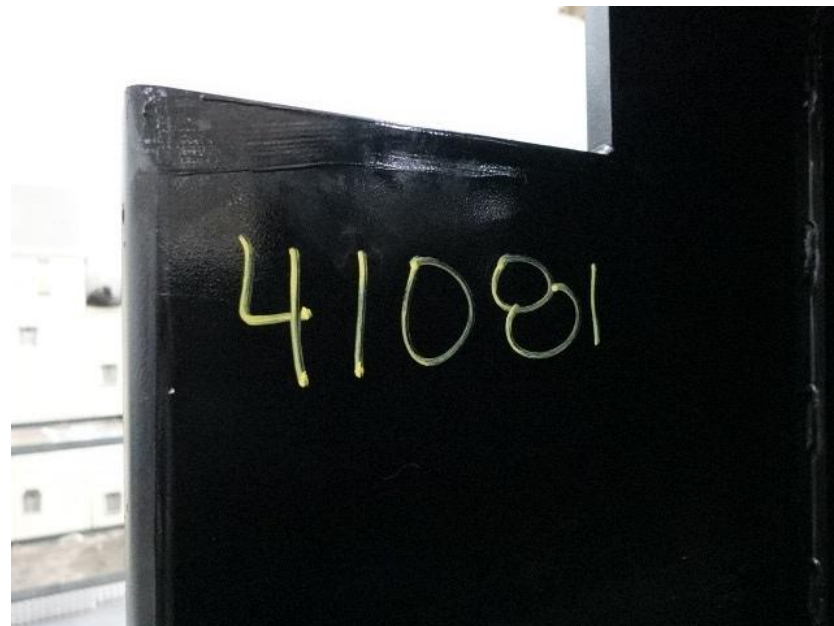
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DSC03013



DSC03014



DSC03015



DSC03016



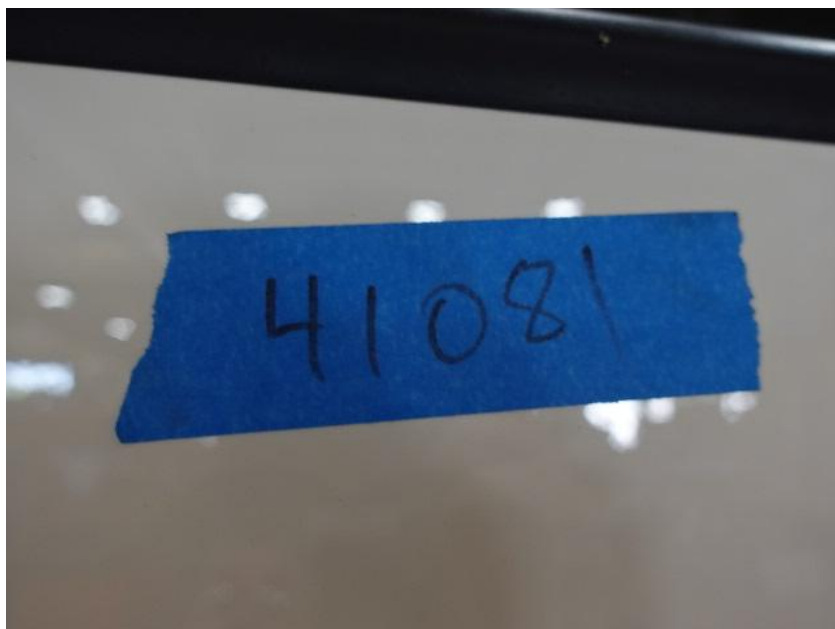
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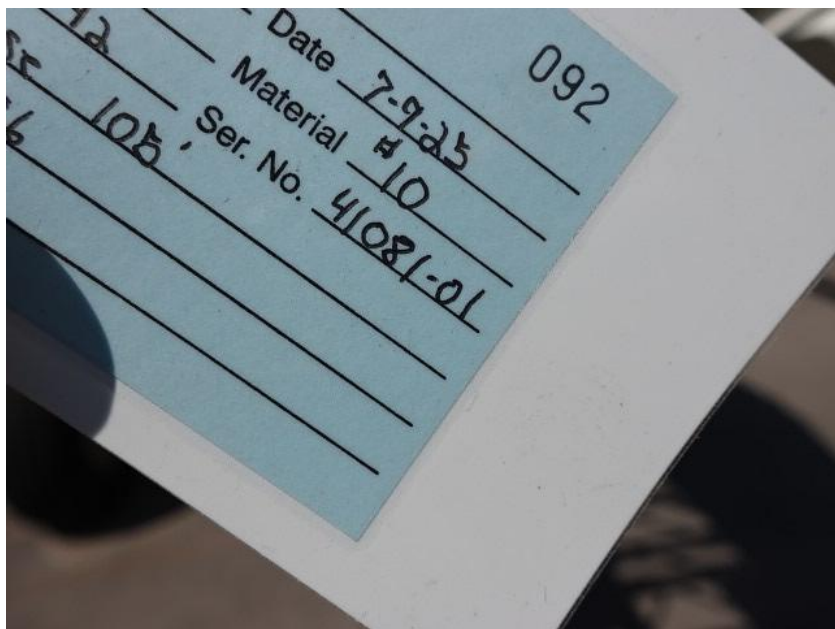
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DSC04257



DSC00171



DSC00172



DSC00173



DSC00174



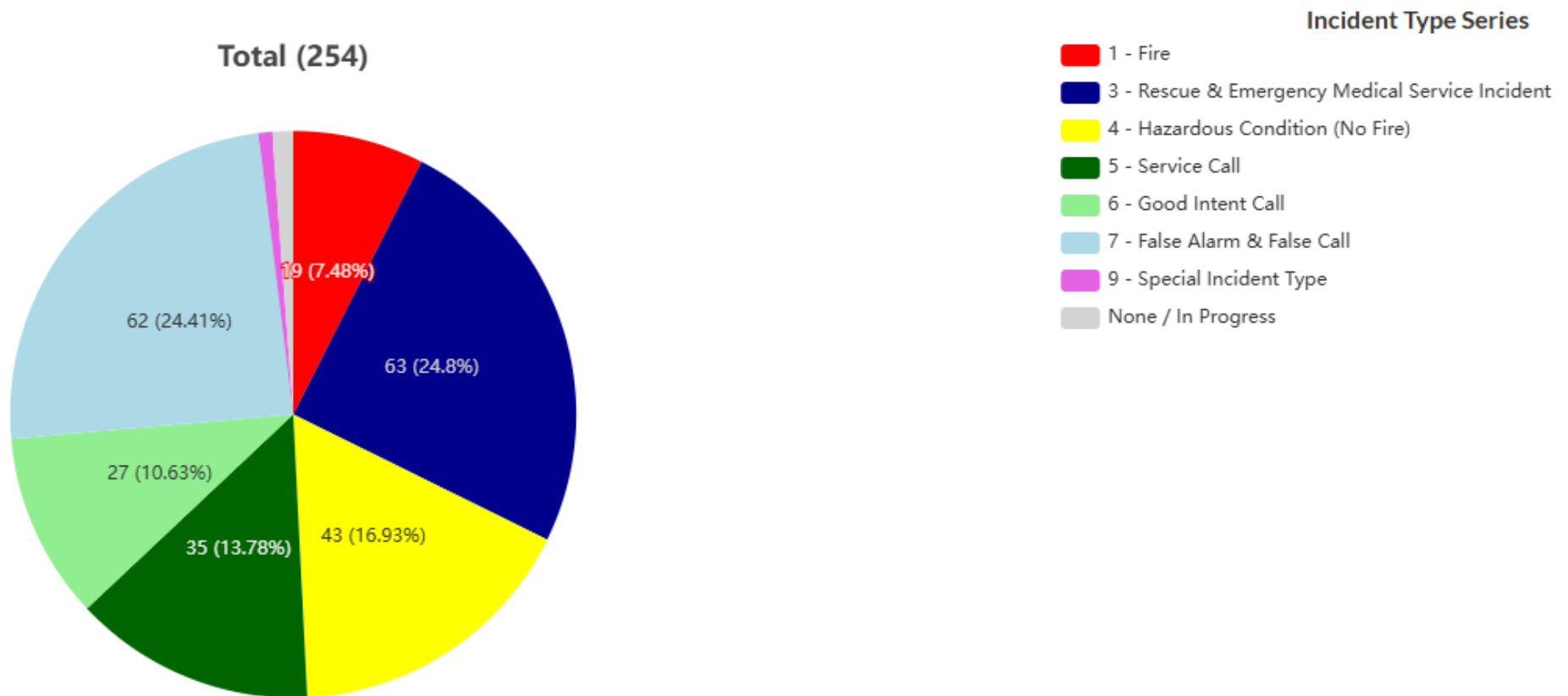
Firematic

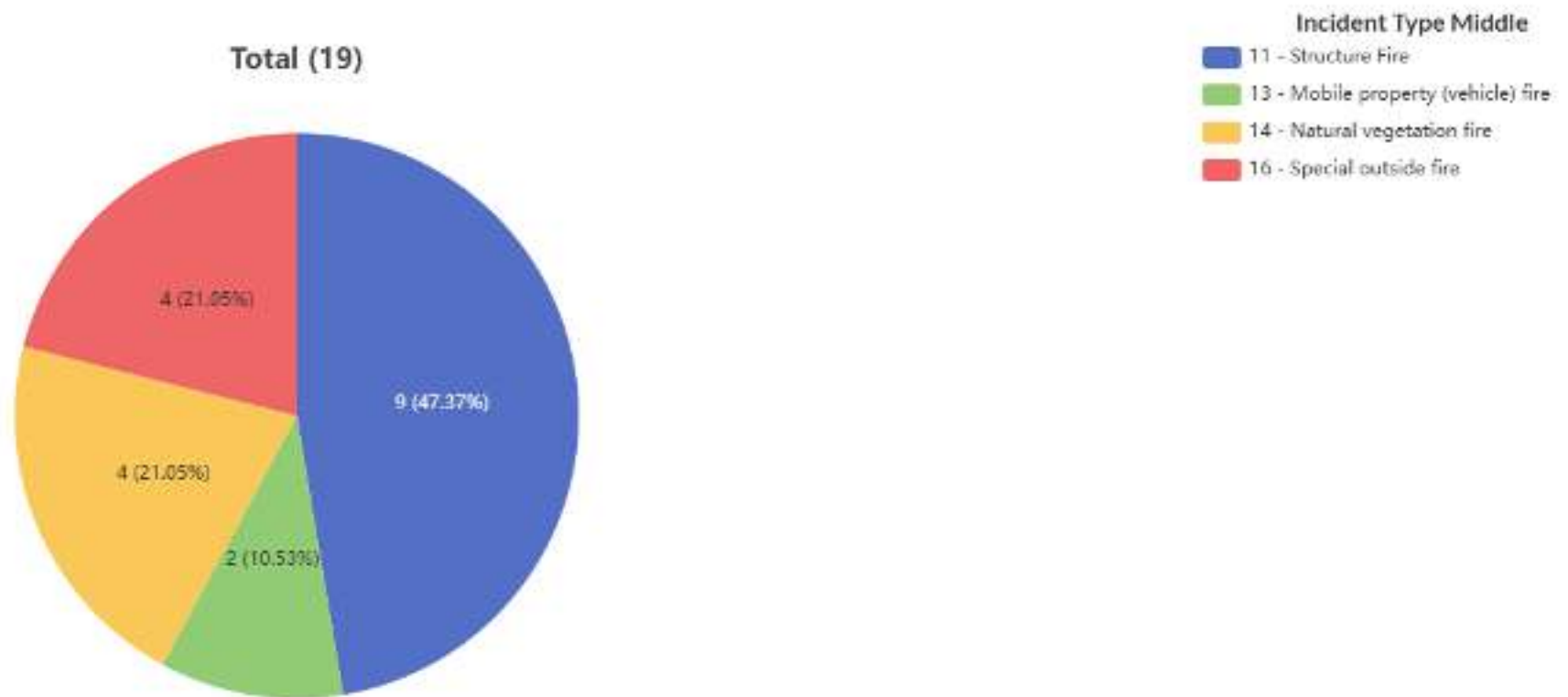
SUPPLY COMPANY, INC

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Tower 1 Monthly Report July 2025

Summary

Tower 1 responded to 81 calls for service in July.

Personnel

Training:
- Members conducted in house training in various rescue skills

- Nothing to report.

Breakdown of Calls:

6 - Fire (7.41%)
18 - Rescue / EMS (22.22%)
10 - Hazardous Condition (12.35%)
3 - Calls for Service (3.7%)
5- Good Intent (6.17%)
37 - False Alarm / False Call (45.68%)
YTD – 516 calls

Apparatus/Equipment

- Nothing to report.

Fire Stations/Facilities

- Streetscape construction has completed in front of the firehouse. We are still waiting on the electrician to install a traffic signal control button for the light in front of the firehouse.

Miscellaneous

- Nothing to report.

Respectfully submitted,
James Plaster
Captain
Tower 1

Engine Company 1

Monthly Report

July, 2025

Summary

Engine 1 Personnel responded to 117 calls for service, which included three structure fires, two MVA with extrication.

Breakdown of Calls:

12 - Fire (10.2%)
3 - Rescue / EMS (2.6%)
17 - Hazardous Condition (14.5%)
30 - Calls for Service (25.6%)
5 - Good Intent (4.3%)
50 - False Alarm / False Call (42.8%)
YTD –784 calls

July Training:
--vehicle stabilization.

Rit pack

Engine 1 new Hose testing

Personnel. None to report

Apparatus/Equipment

- Old Engine 1 sent to Cummins dealer for problem with water temperature alarms.

- Engine 1 I-pad sent for repair to IT.
- Narcan replaced on Engine 1.
- E1-02 SCBA out for repair

Fire Stations/Facilities

- HQ emergency generator inspected. Issues found were a worn belt and an old battery both problems to be repaired.
- PlymoVent found to have dead batteries which activates the system from gas sensors when apparatus are started.

Miscellaneous

07-24-25 New Engine 1 placed into service. Equipment mounting ongoing. All four shifts tested the new hose loaded onto the new Engine 1. Old Engine 1 to be renumbered as Engine 7.

Respectfully submitted,
Captain, Thomas Scully

Engine 2 Monthly Report July 2025

Summary

Station 2 personnel remained active throughout July, balancing emergency response, department participation, and station responsibilities. A mechanical issue with the station generator was identified and promptly addressed, and members engaged in department-wide initiatives such as the MDA collection. Crews continue to maintain a high level of professionalism through daily training, station upkeep, and community engagement.

Breakdown of Calls:

7- Fire (15.22%)
2 - Rescue / EMS (4.35%)
11 - Hazardous Condition (23.91%)
3 - Calls for Service (6.25%)
4 - Good Intent (8.7%)
19 - False Alarm / False Call (41.3%)
YTD – 329 calls

Training:

- **Officer Development**
- **Emergency Communicaitons**

Personnel

- The Senior Captain promotional exam announcement was posted, and Engine 2 members are preparing accordingly.
- No other personnel changes occurred during July.

Apparatus/Equipment

- Station Generator – A mechanical issue was identified and investigated by David Oaks. A repair service was coordinated and the generator was successfully returned to service.
- All other apparatus, including Engine 2, Brush 1, and the rescue boat, remained in service without issue.

Fire Stations/Facilities

- David Oaks was in the station to coordinate generator diagnostics and repairs.
- No other major facility issues reported during the month.

Miscellaneous

- MDA Collection – Station 2 personnel participated in the Muscular Dystrophy Association (MDA) fundraiser.
- Crews continue to maintain excellent standards in day-to-day operations, including station cleaning, minor maintenance tasks, and readiness checks.
- Regular company-level training has continued, with members actively sharpening core skills while staying physically prepared and professionally engaged.

Respectfully submitted,
Todd Cutler
Captain
Engine 2

Engine Company 3

Monthly Report

July, 2025

Summary

Station 3 Personnel responded to 76 calls for service this month. Engine 3 responded to 2 structure fires, 1 contained cooking fire and a large scrap fire at Liberty Recycling. This month we also responded mutual aid to Assist New Britain Fire and Plainville Fire twice this month to assist their community. Our condolences to the family and community on the loss of FF. Raymond Moreau

Breakdown of Calls:

7- Fire (9.21%)
25 - Rescue / EMS (32.89%)
10 - Hazardous Condition (13.16%)
3- Calls for Service (3.95%)
5- Good Intent (6.58%)
22- False Alarm / False Call (28.95%)
4- Special Incident/ In progress
5.26%
YTD – 391 calls

Dept. Training:

vehicle stabilization and cribbing

Company level training

PPE

Personnel

- No Report

Apparatus/Equipment

- E3-01 air pack still out of service.
- E7-e micro max gas meter was repaired.

Fire Stations/Facilities

- Plyo-vent exhaust extractor broke and has been repaired.
- Station 3's generator was serviced.

Miscellaneous

- Engine 7 and 6 was switched. Engine 6 will be the assigned spare at Station 3

Respectfully submitted,

Craig Henderson

Captain Craig Henderson
Bristol Fire Dept. Engine 3

Engine Company 4

Monthly Report

July 2025

Summary Engine 4 responded to 74 calls for service in the month of July.

Personnel The Training Division held a refresher class

July Training:

- Boat & Brush Truck Training

- Vehicle Stabilization Training

on safe and effective use of the boat and brush truck. This took place at Cedar Lake. The boat was taken out on the water and exercised by each

crew as well as the concept of reach, throw, row, and go sequencing for water rescues. The operation of the fire pump, foam system and equipment inventory on the brush truck was explained and all crews had the opportunity to place hands on the equipment. In addition, three passenger vehicles were brought to the drill field for stabilization training. One vehicle was on all four wheels, another was placed on its side, and a third on its roof. Training was provided by the Acting Drillmaster in stabilization techniques and crews performed practical drills on all three vehicles.

Breakdown of Calls:

1 Fire 10 (13.51%)
2 Explosion 0 (0%)
3 Rescue/ EMS 16 (21.62%)
4 Hazardous condition 11 (14.87%)
5 Service Call 7 (9.46%)
6 Good Intent 2 (2.7%)
7 False Alarm 26 (35.14%)
8 Weather 0 (0%)
9 Special 1 (1.3%)
In progress 1 (1.3%)

Apparatus/ Equipment

- Engine 6 has been relocated as a spare at Station 3.

Fire Stations/Facilities

- The station washing machine malfunctioned and was repaired by Public Works.
- The extension cord for Engine 4's auto eject is broken and the cord from the FET's (fire equipment technician) bay is currently being used.
- MDA collection at Redstone Hill Road and Birch Street.

Miscellaneous

- The HAMM radio club used the training classroom for their monthly meeting in July.
- Engine 7 was staffed and sent to Plainville for station coverage after the Line of Duty Death (LODD) on 7/27/25 through 7/28/2025
- The promotion exam for the Senior Captain (Drillmaster) was posted on July 21st.

The members of the Department showed a great amount of support for each other and the members of the Plainville Fire Department through their tragic LODD last month. This monthly report was prepared by Lieutenant Adam Della Ventura under the supervision of Captain Scott McKearney.

Respectfully submitted,

Lieutenant

Adam Della Ventura

Adam Della Ventura

Captain

Scott McKearney

Scott McKearney

ENGINE COMPANY #5

MONTHLY REPORT

JULY 2025

SUMMARY

Engine Company #5 responded to 87 Calls for Service in the Month of July 2025. Calls for service breakdown is as follows:

6 – Fire (6.9%)

24 – Rescue & Emergency Medical Service Incident (27.59%)

10 – Hazardous Condition No Fire (11.49%)

9 – Service Call (10.34%)

7 – Good Intent Call (10.34%)

29 – False Alarm & False Call (33.33%)

2 – Special Incident Type (2.3%)

PERSONNEL

All Groups remained the same during the month of July.

APPARATUS/EQUIPMENT

Engine #8 was returned to service as a front line apparatus after being sent to Gowans and Knight for the ongoing issue of no working AC unit. Since its return the AC works intermittently at best. Engine #6 was returned back to Station #4 to be used as a spare.

Engine #5 was approaching the final stages of its repairs at time of this report. It is expected to be returned to service as a front line apparatus sometime in early August. At the time Engine #8 will be returned to Station #4 where it will be used as a spare.

No new equipment was introduced during the month of July.

FIRE STATIONS/FACILITIES

Nothing to report at this time.

SURVEYS

Some locations visited during the month of July were Shop Rite, OV Snow Building, Shawn Drive Apartments, Davis Drive, Northeast Middle School, Ivy Drive School.

RESPECTFULLY SUBMITTED

CAPTAIN BRIAN D'AMATO

**CITY OF BRISTOL FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
MONTHLY REPORT**

July 2025



Kristopher Lambert

Kristopher Lambert, Fire Marshal

**CITY OF BRISTOL FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
MONTHLY REPORT**

July 2025



TO: City of Bristol Fire Board Members

FROM: Kristopher Lambert, Fire Marshal

SUBJECT: Monthly Report – July 2025

INCIDENTS

There were two hundred fifty-four (254) incidents for this month that required computer-generated reports communicated to the State Fire Marshal's Office and FEMA. There were three (3) investigation(s) of fire/explosions by this office. Total estimated loss for the period is \$41,700 dollars.

888 Farmington Ave.
100 Broderick Rd.
66 Vance Dr.

There were zero (0) civilian injury(s), and zero (0) Firefighter injurie(s) reported during this period. There was one (1) mutual aid call(s) given/received within the month. A copy of the cumulative monthly inspection reviews and permits account is included with this report.

REVIEWS, MEETINGS, MISC.

- Two fireworks displays were held within the city during the month of July. Cedar lake and the Bristol Blues.
- Forty-eight (48) plans for new construction, occupancy changes, and renovations were reviewed. Some of the plans included electrical and mechanicals, including Fire Alarm and Fire Sprinkler systems. Site plan drawings are also included. Coordination and consultation regarding plan review is ongoing with other city agencies.
- The Fire Marshal's Office attended four (4) formal Site Plan Committee meetings this month to coordinate details for future Plan Review submittals in the City of Bristol. Approximately twenty-nine (29) other site meetings attended by staff were conducted with business/property owners.

- There were approximately ninety-eight (98) Fire Prevention Bureau business related calls managed by the staff this month.
- Approximately thirty (30) visitors were received at our office to speak with Fire Marshal Personnel.
- The office has shifted its focus slightly in order to assist with the Code Enforcement Committee's aggressive pursuit of substantial code compliance within the city. This approach has proven to be beneficial from an efficiency standpoint with regards to us gaining legal access to the properties for inspections.

TRAINING CLASSES

- Staff of the Fire Marshal's Office earned fourteen (14) hour(s) of continuing education credits this month.

INSPECTIONS AND PERMITS **

- 40 Apartment Building Inspections (121 units)**
- 15 Assembly Occupancy Inspections
- 13 Automatic Sprinkler System Inspections
- 1 Blasting Permit(s) Issued
- 14 Business Occupancy Inspections
- 4 Certificate of Compliance
- 12 Complaint Inspections
- 1 Day Care Inspections
- 0 Educational Inspection
- 12 Fire Alarm Inspections
- 3 Fire Investigations
- 2 Gasoline Station Inspection
- 3 Health Care / Nursing Home / Group Home Inspections
- 2 Hood & Duct Inspections
- 1 Hotel / Dorm
- 4 Industrial Inspection
- 4 Liquor License Inspections
- 8 Mercantile Inspections
- 0 Modification Application(s)
- 0 Recreation/Summer Camp
- 0 Residential Board / Care
- 0 Special Amusement/Assembly Inspection
- 1 Tent Inspections

****** In larger residential occupancies, where the building construction is modular in design and contains similar apartments with like layouts and amenities, representative apartments are chosen at random to determine compliance with the Connecticut State Fire Safety Code (CSFSC) and the Connecticut State Fire Prevention Code (CSFPC). With smaller occupancies, we do commonly enter as many units as possible where access is granted and time permits. The corresponding figures represent the number of occupancies and the total number of units affected by the inspection. *In order to achieve our statutory inspection requirements, I strongly recommend increasing the number certified personnel in this office to eight (8). There has been a significant increase in the number of residential units within this city to support the need for additional personnel within this office. While the number of residential units has increased over the years, the staff of this office has not.*

OFFICE OF THE FIRE MARSHAL STAFF VEHICLES

Fire 3 - 2013 Ford Explorer - White

Fire 4 - 2012 Ford Escape – Gray

Fire 5 - 2011 Dodge Grand Caravan - White

Fire 6 - 2013 Ford Expedition - Red

Mileage and fuel usage reports are generated automatically and submitted by the mechanic.

Incident Report

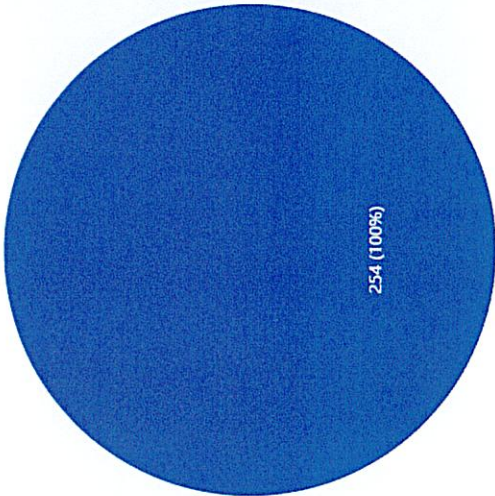
Report Type

Response Breakdown

x Date Interval x



Total (254)



- This report evaluates Dispatch records and provides a breakdown by their associated NFIRS Incident Type Series.
- Associations are mapped by the user in Dispatch Incident Type, and any unmapped Dispatch Incident Type will be categorized as "Not Mapped".
- Because Dispatch records are counted, there may be a difference between the result here and your incident count based on Incident Reports.



Incident Report

Report Type

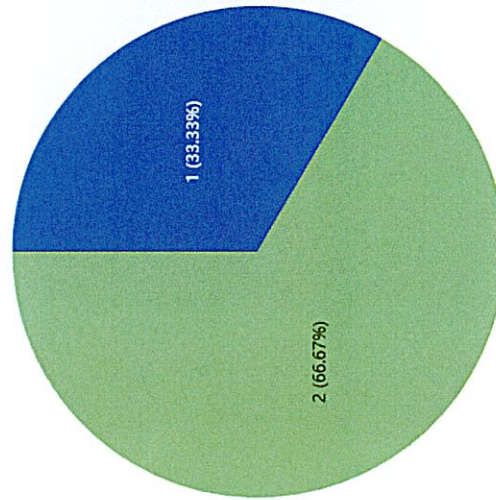
Mutual Aid Summary



Date Interval



Total aid given and received (3)



Completed Fire Inspection Assignments Month of July 2025
Fire Inspector Yacovino

Fire Alarm Inspections -

Sprinkler Inspections - 2

Commercial Inspections -

Assembly - 3

Business -

Carnival -

Day Care - 1

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care -

Industrial -

Mercantile - 2

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liqueur License Inspections - 1

Hood and Duct Inspections - 1

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections- Buildings 24 @ 80 Units

Residential Completed Inspections -

Fire Investigations - 2

Meetings - 8

Complaints - 6

Plan Reviews - 7

Modifications -

Blasting Permit -

Phone Messages - 18

OEMD Training - 6

Fire 6 - Actual Mileage – as of , Gallons –

Completed Fire Inspection Assignments Month of July 2025

Fire Inspector Robotham

Fire Alarm Inspections - 3

Sprinkler Inspections - 4

Commercial Inspections -

Assembly - 1

Business - 2

Carnival -

Day Care -

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care - 2

Industrial -

Mercantile -

Nursing Home - 1

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liqueur License Inspections - 1

Hood and Duct Inspections -

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections – 1/3 1/3 1/3 1/3 1/6 1/3 1/3

Residential Completed Inspections -

Fire Investigations - none

Meetings - 4

Complaints -

Plan Reviews - 5

Modifications -

Blasting Permit -

Phone Messages - 8

OEMD Training – 8

Department Training –

Public Fire Education –

Completed Fire Inspection Assignments Month of July 2025

Fire Inspector Hoyt

Fire Alarm Inspections - 5

Sprinkler Inspections - 4

Commercial Inspections - 12

- Assembly - 3**
- Business - 8**
- Carnival -**
- Day Care -**
- Dormitories - 1**
- Educational -**
- Fire Drills -**
- Fire Works/Special Effects-**
- Group Home - 1**
- Health Care – 1**
- Industrial -**
- Mercantile - 1**
- Nursing Home - 1**
- Residential Board and Care - 1**
- Special Amusement/Assembly -**
- Tent -**
- Liquor License Inspections – 2**
- Hood and Duct Inspections -**
- Gas Station -**
- LPG Point of Sale/Bulk Storage -**

Residential Inspections-
Buildings- 8 @ Units- 17
Fire Investigations –

Meetings- 3

Complaints- 2
Plan Reviews - 7
Modifications -
Blasting Permit -

Phone Messages/Calls – 23

Department Training –
Public Fire Education –
Continuing Education/CFI- 4

Completed Fire Code Inspection Assignments Month of July 2025

Fire Marshal Lambert

Fire Alarm Inspections - 4

Sprinkler Inspections – 3

Standpipe Inspections -

Commercial Inspections:

- Assembly - 2
- Business - 4
- Camps -
- Complaints - 4
- Day Care –
- Dormitories -
- Educational -
- Fire Drills -
- Fire Works/Special Effects- 1
- Gas Station - 2
- Group Home -
- Health Care -
- Hood and Duct Inspections - 1
- Hotel -
- Industrial - 4
- Liquor License Inspections -
- LPG Point of Sale/Bulk Storage - 1
- Mercantile - 5
- Nursing Home -
- Residential Board and Care -
- Special Amusement/Assembly –
- Storage - 1
- Tent - 1

****Residential Inspections - Buildings 1 @ 3 Units**

Fire Investigations – 1-66 Vance Dr.

Meetings - 24

Certificate of Occupancy –
Certificate of Compliance - 1
Plan Reviews - 29
Modifications -
Blasting Permit - 1

Phone Calls/Messages - 32

OEDM Training -
Continuing Education Training - 8 hrs.

BRISTOL FIRE DEPARTMENT – TRAINING DIVISION

Lt. Nathan England – Acting Training Officer

MONTHLY TRAINING REPORT

July 2025

July Summary

The Training Division had a productive month. I finished up the training on water rescue, boat operations, and brush truck operations. I assisted the equipment tech with dropping off and picking up apparatus and parts. Formatted and conducted a training class for vehicle stabilization and lifting with some of our equipment. I continued to work on PPE organization and tracking. I also explored several new training opportunities and responded to multiple incidents as the Incident Safety Officer.

Training Highlights

Finished Boat (Marine 1) and Water Rescue (3 Sessions)

Focus: Annual recertification on operations and proper trailering.

Objective: Identify IRB components, Pre-launch inspections, maneuver the boat and trailer.

Finished Brush 1 and Forest Fire incidents (3 Sessions)

Focus: Annual recertification on apparatus placement and brush equipment utilization.

Objective: Identify pumps and tools, checks and inspections, proper usage, and deployment for different scenarios.

Vehicle Lifting and stabilization (8 sessions)

Focus: Using equipment on Tower 1, stabilize and lift a vehicle.

Objective: The vehicle stabilization drill consisted of three stations.

- 1) Vehicle on all 4 wheels that requires a TL 9 Lift
 - 2) Vehicle side resting requiring stabilization
 - 3) Vehicle on its roof requiring stabilization and lift
-

Facility Utilization

- **Training Room Support** – The classroom continued to serve both internal and external logistical needs throughout the month.
-

Operational Support & Division Management

- **Training Planning** – Develop lesson plans for vehicle stabilization and vehicle lifting
 - **Outside vendors** – Spoke with Tuck Tactics and Trauma response to set up days
 - **PPE Coordination** – Confirmed sizing for 8 members to submit a Gear order
 - **Public Relations** – Mutual Aid Responses
-

Challenges

- **Personnel Availability** – Staffing demands and shift logistics remain a consistent challenge for training coordination as companies are On-Duty and expected to respond.
 - **Weather** – We had several 100-degree days making it unsafe to train.
 - **Assistance to Equipment Tech** – Due to the lack of additional staff in the mechanical division, several days were spent assisting the mechanic with picking up and dropping off apparatus and parts.
-

Next Steps

- Continue second half of PFT
- Continue PPE orders
- Ladder Drills
- New Air Bags
- Training at vacant property

Respectfully Submitted,
Lt. Nathan England

Bristol Fire Department

Mechanical Division Monthly Report

July 2025

Engine 1

- Took delivery of new Engine 1 on 7/11/25
- VGT replaced at Cummins (2015 Pierce)
- Tank fill replaced (2015 Pierce)
- 2) weeks mounting all equipment, wiring radio system, KNOX, chargers, etc.
- New E-1 placed in service on 7/25/25

Engine 2

- Sensit meter repaired
- Replaced 2) warning light switches

Tower 1

- Repair R-1 shelf

Engine 6

- New water pump

Engine 7

- 1997 Pierce E-7 stripped of usable equipment that I could use. We still need to remove the hose.
- 2015 Pierce (old E-1) switched over to Engine 7

Engine 8

- A/C system repaired
- Tank overflow hose repaired

Miscellaneous

- T2-03 repaired
- Assist T.O. with cleaning out old pallet piles
- SCBA bottle # 89 repaired
- All Narcan was replaced with up-to-date doses.
- Replaced all SCBA pack batteries. 240 AA batteries
- Repair spare smooth bore nozzle.

Jay Kelly
Equipment Technician

Richard Hart
Chief of Department



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: 8/7/2025
(Submission Date)

For the August 26, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 378,925.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Fire Commissioners
(governing Board of your department)
at its meeting held on August 28, 2025.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	Regular Wages 0012211-514000	To:	Overtime 0012211-515100	Amount:	\$185,325.00
From:		To:	Overtime 0012211-515100	Amount:	\$146,504.00
From:	Motor Fuels 0012211-562600	To:	Other Wages 0012211-517000	Amount:	\$9,952.00
From:	Schooling and Education 0012211-581135	To:	Other Wages 0012211-517000	Amount:	\$6,716.00
From:	Program Supplies 0012211-561800	To:	Other Wages 0012211-517000	Amount:	\$5,859.00
From:	Annual Loose Equipment 0012211-570902	To:	Other Wages 0012211-517000	Amount:	\$1,088.00
From:		To:	Other Wages 0012211-517000	Amount:	\$2,553.00
From:	Natural Gas 0012211-562200	To:	Public Utilities 0012211-541000	Amount:	\$11,227.00
From:	Natural Gas 0012211-562200	To:	Water & Sewer 0012211-541100	Amount:	\$1,771.00
From:	Natural Gas 012211-562200	To:	Mechanical Division 0012211-561807	Amount:	\$3,559.00
From:	Uniform Allowance 0012211-522100	To:	Mechanical Division 0012211-561807	Amount:	\$3,567.00
From:	Generator Fuel 0012211-562300	To:	Mechanical Division 0012211-561807	Amount:	\$804.00



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: 8/18/2025
(Submission Date)

For the 8/26/2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☒ Transfer from Contingency \$ 39,365.00
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____

Approval:

This request was approved by the Board of Fire Commissioners
(Governing Board of your department)
at its meeting held on 8/28/2025
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To purchase 10 sets of Turnout Gear and 5 Helmets.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following:

From: 101-8310-589000 EBSF Contingency	To: 1012211- Fire Turn Out Gear	Amount: \$39,365.00
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From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount: