



**BRISTOL POLICE DEPARTMENT
BOARD OF POLICE COMMISSIONERS MEETING
CITY HALL WEST MEETING ROOM 1, 131 NORTH MAIN STREET, FLR. 2
TUESDAY, AUGUST 16, 2022
6:00 p.m.**

	PAGES
1. CALL TO ORDER	
2. PRESENTATION OF AWARDS	
3. PUBLIC PARTICIPATION	
4. CONSIDERATION OF MINUTES	
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10. OLD BUSINESS	
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10.2 Police Commissioners	
11. NEW BUSINESS	
11.1 Chief Gould	
a. Board of Finance Requests	25-30
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11.2 Police Commissioners	
12. To convene into executive session to interview one candidate for the position of Police Officer and to take any action as necessary.	
13. To reconvene into public session and to take any action as necessary.	
14. ADJOURN	

**BOARD OF POLICE COMMISSIONERS
REGULAR MEETING
July 19, 2022 6:00 p.m.
City Hall West Meeting Room 1**

PRESENT:

Mayor Jeff Caggiano, Chairman
Commissioner Rory Ghio
Commissioner Paul Lemieux
Commissioner Terry Lewis
Commissioner Rosado
Commissioner Gloria Smith Sapp
Council Member Sue Tyler

ABSENT:

1. CALL TO ORDER

Mayor Caggiano called the meeting to order at 6:00 P.M.

2. AWARDS

Officer Boisvert received the Life Saving Award and Officer of the month for May 2022.

3. PUBLIC PARTICIPATION

None

4. CONSIDERATION OF THE MINUTES

Commissioner Ghio moved to APPROVE THE MINUTES FROM THE JUNE 21, 2022 POLICE BOARD MEETING, Second by Commissioner Lewis.

VOTE: UNANIMOUSLY PASSED

Council Member Tyler moved to APPROVE THE MINUTES FROM THE JULY 7, 2022 SPECIAL POLICE BOARD MEETING, Second by Commissioner Lemieux.

Abstained – Commissioner Rosado

VOTE: PASSED

5. REPORTS OF ACCOUNTS YEAR TO DATE

Commissioner Rosado moved to PLACE THE REPORT OF ACCOUNTS YEAR TO DATE ON FILE, Second by Council Member Tyler.

VOTE: UNANIMOUSLY PASSED

6. APPROVAL OF VARIOUS MONTHLY REPORTS

Commissioner Lemieux moved to APPROVE MONTHLY REPORTS A-M AND PLACE ON FILE, Second by Commissioner Smith Sapp.

VOTE: UNANIMOUSLY PASSED

7. TRAFFIC REPORTS

Council Member Tyler moved to PLACE THE TRAFFIC REPORT ON FILE, Second by Commissioner Ghio.

VOTE: UNANIMOUSLY PASSED

8. CORRESPONDENCE

Chief Gould read a letter received from a citizen

9. COMMITTEE REPORTS

Awards Committee

Commissioner Ghio moved to APPROVE THE JULY AWARDS COMMITTEE MINUTES, Second by Commissioner Lewis.

VOTE: UNANIMOUSLY PASSED

10. OLD BUSINESS

10.1 Chief Gould

None

10.2 Police Commissioners

None

11. NEW BUSINESS

11.1 Chief Gould

11.1.1 Board of Finance Request

Commissioner Smith Sapp moved to ACCEPT AND FORWARD TO THE BOARD OF FINANCE THE APPROPRIATION REQUEST FOR THE MAIN STREET COMMUNITY FOUNDATION GRANT, Second by Commissioner Lewis.

VOTE: UNANIMOUSLY PASSED

11.1.2 Request for Retirement

Commissioner Ghio moved to ACCEPT THE REQUEST FOR RETIREMENT FOR DETECTIVE SERGEANT SCOTT THOMAS EFFECTIVE AUGUST 16, 2022 AND FORWARD TO THE RETIREMENT BOARD, Second by Commissioner Smith Sapp.

VOTE: UNANIMOUSLY PASSED

11.2 Police Commissioners

None

12. ADJOURNMENT

Council Member Tyler moved to ADJOURN, Second by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

The regular meeting of the Board of Police Commissioners called for the 19th day of July, 2022 was
HEREBY ADJOURNED AT 6:28 p.m.

ATTEST: *Lisa Ziogas*

**POLICE DEPARTMENT
YTD BUDGET REPORT
FY22 YEAR END**

	Original Budget	Revised Budget	Year-To-Date Expended	Year-To-Date Balance	% Left
Total Police Dept. Summary:					
Total Police Dept. Salary Expense	\$14,216,590.00	\$14,216,590.00	\$14,297,522.11	(\$80,932.11)	-0.57%
Total Police Dept. Non-Salary Expense	\$1,154,985.00	\$1,161,109.00	\$1,086,801.05	\$74,307.95	6.40%
Total Police Dept.	\$15,371,575.00	\$15,377,699.00	\$15,384,323.16	(\$6,624.16)	-0.04%
Police Admin. Salary Expense					
Regular Wages	\$705,625.00	\$705,625.00	\$629,967.46	\$75,657.54	10.72%
Overtime Wages	\$10,425.00	\$10,425.00	\$10,621.84	(\$196.84)	-1.89%
Other Wages	\$3,750.00	\$3,750.00	\$0.00	\$3,750.00	100.00%
Total Police Admin. Salary Expense	\$719,800.00	\$719,800.00	\$640,589.30	\$79,210.70	11.00%
Police Admin. Non-Salary Expense					
Clothing Allowance	\$178,250.00	\$178,250.00	\$158,485.10	\$19,764.90	11.09%
Union Contract Responsibilities	\$200.00	\$200.00	\$10.40	\$189.60	94.80%
Professional Fees & Service	\$28,075.00	\$28,075.00	\$27,724.19	\$350.81	1.25%
Testing Fees	\$19,375.00	\$19,375.00	\$14,379.00	\$4,996.00	25.79%
Public Utilities	\$26,000.00	\$26,000.00	\$24,639.07	\$1,360.93	5.23%
Refuse	\$175.00	\$175.00	\$224.20	(\$49.20)	-28.11%
Repairs & Maintenance	\$380,645.00	\$380,645.00	\$358,411.81	\$22,233.19	5.84%
Rents & Leases	\$8,975.00	\$8,975.00	\$1,482.00	\$7,493.00	83.49%
Telephone	\$33,000.00	\$33,000.00	\$30,273.10	\$2,726.90	8.26%
Postage	\$4,000.00	\$4,000.00	\$1,875.39	\$2,124.61	53.12%
Travel Reimbursement	\$100.00	\$100.00	\$11.00	\$89.00	89.00%
Printing and Binding	\$4,000.00	\$4,000.00	\$2,845.92	\$1,154.08	28.85%
Program Supplies	\$148,680.00	\$151,004.00	\$121,161.48	\$29,842.52	19.76%
Office Supplies	\$5,000.00	\$5,000.00	\$4,732.98	\$267.02	5.34%
Conference & Memberships	\$6,350.00	\$6,350.00	\$5,760.60	\$589.40	9.28%
Schooling & Education	\$82,160.00	\$85,960.00	\$131,523.65	(\$45,563.65)	-53.01%
Total Police Admin. Non-Salary Expense	\$924,985.00	\$931,109.00	\$883,539.89	\$47,569.11	5.11%

	Original Budget	Revised Budget	Year-To-Date Expended	Year-To-Date Balance	% Left
Police Maintenance Salary Expense					
Regular Wages	\$67,695.00	\$67,695.00	\$58,811.60	\$8,883.40	13.12%
Overtime Wages	\$10,000.00	\$10,000.00	\$13,746.43	(\$3,746.43)	-37.46%
Other Wages	\$1,300.00	\$1,300.00	\$1,296.75	\$3.25	0.25%
Total Police Maintenance Salary Expense	\$78,995.00	\$78,995.00	\$73,854.78	\$5,140.22	6.51%
Police Maintenance Non-Salary Expense					
Motor Vehicle Service and Repair	\$60,000.00	\$60,000.00	\$50,376.31	\$9,623.69	16.04%
Maintenance Supplies and Materials	\$12,000.00	\$12,000.00	\$9,136.03	\$2,863.97	23.87%
Motor Fuels	\$125,000.00	\$125,000.00	\$105,531.03	\$19,468.97	15.58%
Tires, Tubes, Chains	\$20,500.00	\$20,500.00	\$18,215.51	\$2,284.49	11.14%
Traffic Division Equipment	\$12,500.00	\$12,500.00	\$20,002.28	(\$7,502.28)	-60.02%
Total Police Maintenance Non-Salary Expense	\$230,000.00	\$230,000.00	\$203,261.16	\$26,738.84	11.63%
Police Patrol & Traffic Salary Expense					
Regular Wages	\$8,005,880.00	\$8,005,880.00	\$7,715,843.78	\$290,036.22	3.62%
Overtime Wages	\$1,725,000.00	\$1,725,000.00	\$2,241,661.75	(\$516,661.75)	-29.95%
Other Wages	\$850,000.00	\$850,000.00	\$879,098.59	(\$29,098.59)	-3.42%
Total Police Patrol & Traffic Salary Expense	\$10,580,880.00	\$10,580,880.00	\$10,836,604.12	(\$255,724.12)	-2.42%
Police CID Salary Expense					
Regular Wages	\$2,098,100.00	\$2,098,100.00	\$2,062,276.01	\$35,823.99	1.71%
Overtime Wages	\$518,815.00	\$518,815.00	\$453,423.71	\$65,391.29	12.60%
Other Wages	\$220,000.00	\$220,000.00	\$230,774.19	(\$10,774.19)	-4.90%
Total Police CID Salary Expense	\$2,836,915.00	\$2,836,915.00	\$2,746,473.91	\$90,441.09	3.19%

	Original Budget	Revised Budget	Year-To-Date Expended	Year-To-Date Balance	% Left
Total Police Comm. Division Summary:					
Total Communications Salary Expense	\$1,570,460.00	\$1,570,460.00	\$1,500,842.93	\$69,617.07	4.43%
Total Communications Non-Salary Expense	\$157,205.00	\$220,744.00	\$137,991.75	\$82,752.25	37.49%
Total Communications Division	\$1,727,665.00	\$1,791,204.00	\$1,638,834.68	\$152,369.32	8.51%
Police Communications Division					
Regular Wages	\$1,184,460.00	\$1,184,460.00	\$1,155,807.61	\$28,652.39	2.42%
Overtime Wages	\$266,000.00	\$266,000.00	\$221,629.14	\$44,370.86	16.68%
Other Wages	\$120,000.00	\$120,000.00	\$123,406.18	(\$3,406.18)	-2.84%
Total Communications Salary Expense	\$1,570,460.00	\$1,570,460.00	\$1,500,842.93	\$69,617.07	4.43%
Police Communication Non-Salary Exp.					
Clothing Allowance	\$9,150.00	\$9,442.00	\$7,708.50	\$1,733.50	18.36%
Professional Fees	\$2,895.00	\$2,895.00	\$2,795.00	\$100.00	3.45%
Training	\$0.00	\$13,884.00	\$1,679.50	\$12,204.50	0.00%
Public Utilities	\$18,000.00	\$18,000.00	\$15,199.01	\$2,800.99	15.56%
Repairs & Maintenance	\$85,595.00	\$85,595.00	\$83,577.80	\$2,017.20	2.36%
Telephone	\$6,300.00	\$6,300.00	\$5,852.34	\$447.66	7.11%
Travel Reimbursement	\$500.00	\$500.00	\$297.90	\$202.10	40.42%
Printing and Binding	\$100.00	\$100.00	\$32.72	\$67.28	67.28%
Generator Fuel	\$3,025.00	\$3,025.00	\$1,680.18	\$1,344.82	44.46%
Office Supplies	\$900.00	\$900.00	\$766.42	\$133.58	14.84%
Communications Equipment	\$30,620.00	\$79,983.00	\$18,306.38	\$61,676.62	77.11%
Conference & Membership	\$120.00	\$120.00	\$96.00	\$24.00	20.00%
Total Non-Salary Exp.	\$157,205.00	\$220,744.00	\$137,991.75	\$82,752.25	37.49%

CITY OF BRISTOL
ANIMAL CONTROL
YTD BUDGET REPORT
FY22 YEAR END

	Original Budget	Revised Budget	Year-To-Date Expended	Balance	% Left
Total Animal Control Summary:					
Total Animal Control Salary Expense	\$175,595.00	\$175,595.00	\$163,834.79	\$11,760.21	6.70%
Total Animal Control Non-Salary Expense	\$16,900.00	\$16,900.00	\$15,845.66	\$1,054.34	6.24%
Total Police Dept.	\$192,495.00	\$192,495.00	\$179,680.45	\$12,814.55	6.66%
Animal Control Salary Expense					
Regular Wages	\$141,595.00	\$141,595.00	\$132,353.82	\$9,241.18	6.53%
Overtime Wages & Salaries	\$18,500.00	\$18,500.00	\$19,249.58	(\$749.58)	-4.05%
Other Wages	\$15,500.00	\$15,500.00	\$12,231.39	\$3,268.61	21.09%
Total Animal Control Salary Expense	\$175,595.00	\$175,595.00	\$163,834.79	\$11,760.21	6.70%
Animal Control Non-Salary Expense					
Clothing Allowance	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00%
Professional Fees & Service	\$5,000.00	\$5,000.00	\$4,320.66	\$679.34	13.59%
Public Utilities	\$2,500.00	\$2,500.00	\$2,167.95	\$332.05	13.28%
Water & Sewer Charges	\$775.00	\$775.00	\$524.20	\$250.80	32.36%
Advertising	\$325.00	\$325.00	\$325.00	\$0.00	0.00%
Maintenance Supplies	\$500.00	\$500.00	\$500.00	\$0.00	0.00%
Program Supplies + Dog Food	\$500.00	\$500.00	\$160.54	\$339.46	67.89%
Natural Gas	\$4,500.00	\$4,500.00	\$5,347.31	(\$847.31)	-18.83%
Schooling & Education	\$300.00	\$300.00	\$0.00	\$300.00	100.00%
Total Animal Control Non-Salary Expense	\$16,900.00	\$16,900.00	\$15,845.66	\$1,054.34	6.24%

BRISTOL POLICE DEPARTMENT
Records Division
2022 monthly traffic report

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022 Accident reports	229	152	140	159	203	152	146						1181
2021 Accident reports	141	161	164	183	168	167	156	154	184	183	161	178	2000
2022 Motor vehicle arrests	39	42	144	89	55	22	56						447
2021 Motor vehicle arrests	49	22	42	65	31	65	79	79	80	99	69	21	701
2022 Accident arrests	11	13	17	21	15	11	16						
2021 Accident arrests	6	21	18	15	13	12	14	10	12	15	14	18	168
2022 Written warnings	55	52	120	65	38	20	87						437
2021 Written warnings	78	41	115	88	43	31	41	28	14	44	50	21	594
2022 Fatal accidents	2	1	0	0	0	0	2						5
2021 Fatal accidents	0	1	1	0	1	0	1	0	0	0	0	0	4
2022 Number killed	2	1	0	0	0	0	2						5
2021 Number killed	0	1	1	0	1	0	1	0	0	0	0	0	4
2022 Injury accidents	23	19	17	18	25	28	23						153
2021 Injury accidents	15	18	17	21	30	29	30	25	26	19	18	31	279
2022 Number injured	45	37	33	31	31	42	45						264
2021 Number injured	25	35	27	22	31	31	36	29	52	28	31	53	400
2022 Property damage	204	132	123	141	178	124	122						1024
2021 Property damage	126	142	156	162	138	136	124	129	158	164	143	147	1725

8/3/2022

Lt. G. Lund

BRISTOL POLICE DEPARTMENT
Records Division

FY22 Monthly Parking Ticket Report

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY23 Tickets Issued	77												77
FY22 Tickets Issued	5	5	8	2	7	683	637	527	250	10	6	17	2,157
FY23 Number of Ticket Fines Paid	41												41
FY22 Number of Ticket Fines Paid	7	18	12	4	9	342	609	415	315	56	42	13	1,842
FY23 Amount Collected	\$1,440												\$1,440
FY22 Amount Collected	\$150	\$375	\$240	\$85	\$180	\$6,740	\$12,125	\$13,345	\$11,405	\$2,910	\$2,480	\$510	\$50,545

Prepared on 8/4/22

Submitted by: *Lt. Geoff Lund*

BRISTOL POLICE DEPARTMENT
Records Division
2022 MONTHLY ARREST REPORT

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Misdemeanors:	20	27	22	52	32	35	27						215
Felonies:	10	21	25	22	18	24	31						151
Total Warrants Served:	30	48	47	74	50	59	58	0	0	0	0	0	366

7/31/2022

Lt. G. Lund

BRISTOL POLICE DEPARTMENT

Records Division

FY22 Monthly Alarm Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY23 Alarms Responded To	128												128
FY22 Alarms Responded To	157	124	149	130	126	151	142	163	113	125	120	111	1,611
FY23 Citations Issued	6												6
FY23 Citations Paid	3												3
FY23 Alarm Fines Collected	\$270												\$270
FY22 Alarm Fines Collected	\$1,260	\$2,160	\$810	\$1,530	\$2,970	\$1,710	\$2,340	\$720	\$810	\$810	\$630	\$270	\$16,020
FY23 Unpaid Fines	\$12,960												N/A
FY23 Write Offs / Uncollectible	\$0												\$0
FY22 Unpaid Fines	\$10,800	\$12,150	\$13,950	\$13,410	\$13,500	\$15,660	\$13,500	\$13,140	\$11,610	\$11,250	\$10,980	\$10,980	N/A
FY22 Write Offs / Uncollectible	\$180	\$0	\$0	\$0	\$0	\$0	\$180	\$180	\$990	\$0	\$0	\$0	\$1,530

8/1/2022

Submitted by: Lt. Geoff Lund

According to Black's Law Dictionary, Uncollectible means:

"A thing unable to be collected after all efforts have been made".

Other definitions include:

"not capable of being collected; "a bad (or uncollectible) debt". bad. invalid - having no cogency or legal force; "invalid reasoning".

BOLDED

2022 - 2023 Write Offs

BRISTOL POLICE DEPARTMENT
Criminal Investigation Division
2022

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Y-T-D	Active
Gun Complaint/Shooting	2	1	1	0	1	2	0	0	0	0	0	0	7	6
Robbery	1	1	1	0	1	0	0	0	0	0	0	0	4	7
Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Sex Assault	1	3	1	6	8	4	5	0	0	0	0	0	28	26
Child Abuse	3	3	1	0	2	1	0	0	0	0	0	0	10	7
Child Pornography	0	0	0	1	0	0	0	0	0	0	0	0	1	2
Sudden Death	1	0	0	0	0	0	0	0	0	0	0	0	1	0
Burglary	4	5	5	6	8	0	3	0	0	0	0	0	31	29
Fraud	0	2	0	0	1	6	1	0	0	0	0	0	10	13
Larceny	0	1	3	5	1	1	0	0	0	0	0	0	11	13
Fire	1	1	0	0	0	0	0	0	0	0	0	0	2	0
Missing Person	0	3	1	0	2	4	3	0	0	0	0	0	13	0
Background Investigation	4	2	1	0	2	2	1	0	0	0	0	0	12	2
Miscellaneous	1	2	3	3	1	0	0	0	0	0	0	0	10	7
New Case Totals	18	24	17	21	27	20	13	0	0	0	0	0	140	114

The year to date (Y-T-D) numbers differ from the Active numbers as we may still be working on cases from previous months or years.

DEFINITIONS

Gun Complaint/Shooting	An incident involving someone being shot or shots being fired at someone/something
Robbery	Taking something from someone by force or the threatened use of force
Assault	With the intent to cause injury to someone the actor causes such injury
Sex Assault	The actors has sexual contact or sexual intercourse with someone in violation of statutes
Child Abuse	Inflicting pain, injury, or neglect on a person under 18 years of age
Child Pornography	Pornography that exploits children for sexual stimulation
Sudden Death	The sudden death of someone that results in a police investigation
Burglary	Entering or remaining in a building with the intent to commit a crime
Fraud	The actor knowingly or intentionally devises or participates in a scheme to defraud another
Larceny	The actor takes, obtains or withholds property of another with no intent of returning it
Fire	A fire that results in a police investigation
Missing Person	A person who's whereabouts are unknown
Background Invest	Pre-employment background investigation
Miscellaneous	An incident that does not fall in one of the above categories

BRISTOL POLICE DEPARTMENT													
CCU/POLYGRAPH													
2022													
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Y-T-D
Digital Device Examinations	14	18	17	21	18	11	22						121
Judicial Requests	9	8	11	9	6	12	9						64
Court Orders	11	10	7	5	12	13	15						73
Technical Assistance	17	21	27	22	29	19	17						152
Interview Archive Requests	8	9	6	9	11	7	8						58
Surveillance Video Recovery	5	11	7	6	13	9	6						57
Employment Polygraphs	7	3	2	1	5	3	1						22
Criminal Polygraphs	0		1		2	0	0						3
GRAND TOTAL	71	80	78	73	96	74	78	0	0	0	0	0	550
Definitions													
Digital Device Examinations: seize, preserve, analyze, extract and archive data from mobile phones, tablets, desktop and laptop computers, USB thumb drives, GPS, etc.													
Judicial Requests: requests from the court for ex-parte orders, search warrants, and copies of digital evidence.													
Court Orders: applications for ex-parte orders and search warrants.													
Technical Assistance: assist officers with evidence gathering, archiving, and obtaining copies of digital evidence. Also, provide technical assistance with regard to computer crime investigations.													
Interview Archive Requests: preserve and archive Bristol Police Department interviews as evidence.													
Surveillance Video Recovery: preserve, recovery, and archive surveillance video from crime scenes.													
Employment Polygraphs: polygraphs related to police applicants.													
Criminal Polygraphs: polygraphs for any criminal matter.													
SUBMITTED: Dt. Scott Werner		8/10/2022											

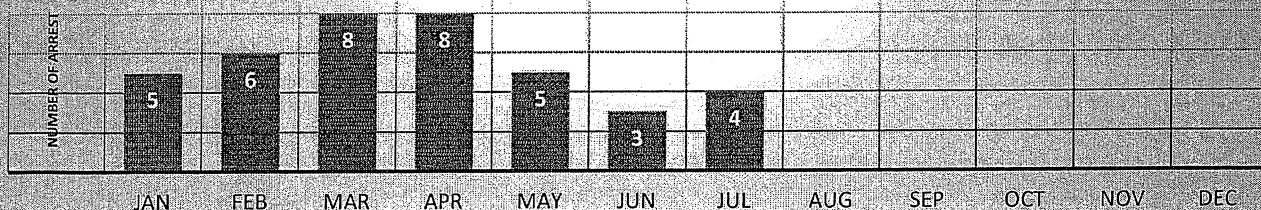
BRISTOL POLICE DEPARTMENT

Community Relations Division

2022 Monthly Juvenile Arrest Report

ARREST STATISTICS:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
TOTAL JUVENILE ARREST	5	6	8	8	5	3	4						39
JRB REFERRAL	3	3		1	2								9
JUVENILE COURT REFERRAL	1	3	4	7	3	2	4						24
ADULT REFERRAL	1		4			1							6
MALE ARREST	1	5	5	3	4	3	4						25
FEMALE ARREST	4	1	3	5	1								14
REPEAT OFFENDER		2	1	1	1	3	2						10
MISDEMEANOR CHARGES	5	6	7	10	5	6							39
FELONY CHARGES			1	1	1	1	6						10
ALCOHOL OFFENSES													0
MARIJUANA OFFENSES		1			1								2
NARCOTICS OFFENSES													0
WEAPONS OFFENSES					1	1							2
RACE: WHITE	2	3	4	4	2		2						17
RACE: BLACK	1	1	1		1	1	2						7
RACE: HISPANIC	2	2	3	4	2	2							15
RACE: OTHER													0
AGE & SEX STATISTICS:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
AGE 8: MALE													0
FEMALE													0
AGE 9: MALE													0
FEMALE													0
AGE 10: MALE													0
FEMALE													0
AGE 11: MALE				1			1						2
FEMALE													0
AGE 12: MALE													0
FEMALE													0
AGE 13: MALE			1				2						3
FEMALE	2	1											3
AGE 14: MALE				1	3	2							6
FEMALE	1			2									3
AGE 15: MALE		1	1				1						3
FEMALE				1									1
AGE 16: MALE		3	2										5
FEMALE					1								1
AGE 17: MALE	1	1	1	1	1	1							6
FEMALE	1		3	2									6

ARREST TRENDS





**Bristol Police Department
Community Relations Division**

(860) 584-3044
131 North Main Street
Bristol, Connecticut 06010

August 2nd, 2022

From: LT. Robert C. Osborne

To: Chief Brian Gould

Re: July 2022 Community Relations Report.

Chief,

During the month of July 2022 the following Community Relations Meetings were attended by this Lieutenant:

- United Way meeting.
- Salvation Army meeting.

A handwritten signature in black ink, appearing to read "Robert C. Osborne".

LT. Robert C. Osborne
Community Relations Commander
Bristol Connecticut Police Department



**Bristol Police Department
Community Relations Division**

(860) 584-3044
131 North Main Street
Bristol, Connecticut 06010

August 2nd, 2022

From: LT. Robert C. Osborne

To: Chief Brian Gould

Re: July 2022 Police Youth Cadet Report

Chief,

The Bristol Police Youth Cadet's conducted the following training for July 2022:

- Physical Fitness Training
- Motor Vehicle Stops
- Summer Camp
- Role Playing for ERT Training
- DUI Field Testing
- Parking Lot Duty at Music on the Green at Indian Rock

A handwritten signature in black ink, appearing to read "Robert C. Osborne". The signature is fluid and cursive, with the first and last names being more prominent.

LT. Robert C. Osborne
Community Relations Commander
Bristol Connecticut Police Department

BRISTOL POLICE DEPARTMENT

Animal Control Division

FY23 Animal Control Report

CALLS FOR SERVICE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	YTD
Roaming Dog/Found Dog	30												30
Barking Dog	8												8
Animal Bites	2												2
Report of Cruelty	16												16
Report of Rabies	2												2
Dead/Injured Animals	33												33
Violation of Law/Ordinance	3												3
Wildlife/Animal Concern	7												7
Assist other Agency	0												0
TOTAL CALLS FOR SERVICE	101	0	0	0	0	0	0	0	0	0	0	0	101
PUBLIC REQUEST FOR INFORMATION	211												
ENFORCEMENT													
Arrests	4												4
Written Warnings	9												9
ANIMALS													
Animals Impounded	17												17
Animals Destroyed by Vet	0												0
CITY REVENUE													
Animals Sold at \$5.00	\$0												\$0
*Animals Redeemed @\$15 / \$20	\$185												\$185
Animals Quarantined @ \$10.00/day													\$0
TOTAL \$	\$185	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$185
STATE REVENUE													
Animal Population Control Program	\$225												\$225

Date: 8/2/22

Submitted by: Raymond Zagurski

*Redemption fees: unadvertised animal \$15/advertised animal \$20

**Violation of Law/Ordinance encompasses rooster ordinance complaints, failing to collect dog excrement, dogs off leash as well as feeding and harassing wildlife.

***Public Requests For Information encompasses inquiries for adoptions, questions on laws, neutering and licensing as well as neighbor concerns regarding pets that are handled via telephone.

BRISTOL POLICE DEPARTMENT

Patrol Division

2022 Canine Monthly Report

	K9	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
BUILDING SEARCH:	BRONN	0	0	0	0	0	N/A	N/A						0
	HUNTER	2	1	1	0	0	0	1						5
MISSING PERSON SEARCH:	BRONN	0	0	0	0	0	N/A	N/A						0
	HUNTER	0	1	0	0	0	1	0						2
EVIDENCE SEARCH/NARCOTICS:	BRONN	0	0	0	0	0	N/A	N/A						0
	HUNTER	0	3	6	0	2	2	2						15
WARRANT SERVICE M/F:	BRONN	0	0	0	0	10	N/A	N/A						10
	HUNTER	0	2	0	0	0	3	0						5
SUSPECT TRACK:	BRONN	0	0	1	1	0	N/A	N/A						2
	HUNTER	0	1	0	0	0	1	0						2
SUSPECT BITE:	BRONN	0	0	0	2	0	N/A	N/A						2
	HUNTER	0	0	0	0	0	0	0						0
PUBLIC PRESENTATION:	BRONN	0	0	0	1	3	N/A	N/A						4
	HUNTER	0	0	0	0	4	0	2						6
ASSIST OTHER AGENCY:	BRONN	0	0	1	0	0	N/A	N/A						1
	HUNTER	0	1	1	0	0	0	0						2
MOTOR VEHICLE STOPS	BRONN	2	0	2	2	1	N/A	9						16
	HUNTER	1	6	5	2	4	7	5						30

Submitted by: Lt. Eric Hanson 217

Date submitted: 08/05/2022



Bristol Police Department
Traffic Division

(860) 584-3030
131 North Main Street
Bristol, Connecticut 06010

To: Deputy Chief Moskowitz
From: Lieutenant Krajewski
Date: 8/3/22
RE: July Monthly Traffic Division Statistic Report

Special Events:

July had many special events involving the Traffic Division. Officers participated and attended, Camp Courant, Lake Compounce First Responder's Day and the Bristol Library where we were able to show off police vehicles and motorcycles and interact with the kids/families of the community.

Traffic officers were tasked to the Police Academy for a stations day that focused on motor vehicle related activity, ie: Motor vehicle stop and crash investigations for new police officer recruits from around the state.

The Traffic Division participated in the funeral services for the late Mayor Arthur Ward. This task needed coordination between the Bristol Police Department, Connecticut State Police, Department of Transportation and Middletown Police Department. This coordination resulted in a successful funeral escort from Stafford Avenue in Bristol to his final burial at the Veteran's Cemetery in Middletown. This escort is believed to have been the longest and farthest funeral escort for the City.

July is LIDAR/RADAR recertification month. The dayshift officers helped organize and deliver all the units to the vendor who certificated all of the units again for the next year.

Serious Traffic Accidents:

Open Cases:

1. Case #22-2177 (1/19/22) – This was a fatal motor vehicle accident on Jerome Avenue where a vehicle struck a pedestrian walking in the roadway. The investigating officer has completed the investigation and completed an arrest warrant. We are waiting on the court to sign the arrest warrant.
2. Case #22-5262 (2/17/22) – A single vehicle left the roadway while traveling westbound on James P. Casey Road. Upon leaving the roadway, the vehicle struck a utility pole. The operator was pronounced dead at Bristol Hospital. The investigation is complete and under supervisor review.
3. Case #22-16189 (5/17/22) – A single motorcycle left the roadway while traveling southbound on Jerome Avenue. Upon leaving the roadway, the motorcycle struck a portion of a bridge and a fire hydrant. The operator was transported to an area hospital with serious, life threatening injuries.



Bristol Police Department
Traffic Division

(860) 584-3030
131 North Main Street
Bristol, Connecticut 06010

After a couple weeks, the operator was transported to a long term rehab facility. The investigation is complete and under supervisor review.

4. Case #22-19414 (6/11/22) – A single motorcycle left the roadway while traveling eastbound on James P Casey Road at Hill Street. Upon leaving the roadway, the motorcycle struck a guardrail and continued into a utility pole. The operator was transported by LifeStar to an area hospital where he is recovering from serious, life changing injuries. The investigation is on-going.
5. Case #22-21652 (7/1/22) – A two vehicle crash on Farmington Avenue at Camp Street. A vehicle exited a business parking lot and was struck by a vehicle on Farmington Avenue. The driver of the vehicle exiting the business parking lot was killed in this crash. The investigation is on-going and several interviews have been conducted. Several search warrants have been drafted and sent to the court.
6. Case #22-23384 (7/14/22) – A motor vehicle versus pedestrian crash on Middle Street. A pedestrian was struck while in the travel portion of the roadway. The driver stopped and waited for police. The pedestrian was killed in this crash. This investigation is on-going and search warrants have been submitted to the court.

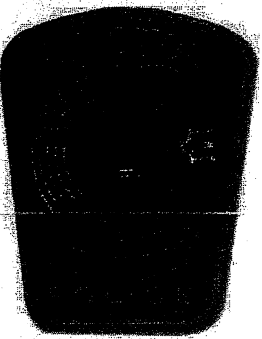
Additional Assignments:

In addition, the Traffic Division officers are tasked with the daily maintenance of the fleet, child car seat installations as well as assisting other divisions within the police department and throughout the city. During the month of June, officers assisted the Zoning Department with providing a presence at their meetings.

The Traffic Division's tech has been working on adding emergency lights, a siren and 360 degree cameras to the ERT's armored personnel carrier. These additions will add to the vehicle's safety and operations.

Promotion/Light Duty:

The Traffic Division had an officer promote out of the division in July. A replacement has not been named, but we are now seeking interested officers to submit letters of interest for review. The division also has one officer who is currently assigned to light duty, also reducing our staffing level. I currently have two full time, full duty officers for assignments.



MEMORANDUM

Bristol Police Department
131 North Main Street
Bristol, Connecticut 06010

Traffic Division

860 584-3030

TO: Deputy Chief Moskowitz

FROM: LT Patrick Krajewski

DATE: 7/25/22

Re: Parking complaints – Minor Street and surrounding roadways

Sir,

I have spoken to Katie Kearney from 43 Minor Street several times regarding parking complaints near her home. She purchased the home July, 2020 which was previously owned by the Minor Family. The home is located behind the Rich Farm's Ice Cream Shop, 409 Hill Street. Ms. Kearney said that she constantly has people parking on Minor Street, blocking her access to/from her home. Part of the problem is that people going to Rich Farm's do not realize that Minor Street is a City street due to its condition and the fact that the roadway is not separated by curbing between the road and Rich Farm's front parking lot.

Since Rich Farm's opened, there have been parking complaints on Hill Street, James P Casey Road and that section of Minor Street. When I was the traffic sergeant, the business had recently opened and I had spent time at Rich Farm's trying to address the parking problems. A rear parking lot was also added to the property to try and curtail the overflow parking.

Ms. Kearney has provided me photographs of the problem which shows vehicles double parked, blocking the entire width of Minor Street at Hill Street, which removes her ability to access her home by her and also emergency vehicles. I have seen vehicles parked on Hill Street near James P Casey Road, where vehicles have been parked on both sides of the road, making traveling along Hill Street difficult and forcing vehicles to travel over the yellow center line. Residents have also taken it upon themselves to put up "No parking" signs along their property lines to try and prevent vehicles from parking near their driveway access points all down Hill Street, as the parked vehicles create a sight line issue when the residents try to exit their private driveways. The entire west side of Hill Street has personal "No parking" signs south of Rich's Farms to almost Clover Road. These signs are not enforceable by the Bristol Police Department because the area has not been approved as a no parking area by the Bristol Police Department's Police Commissioners.

In recent time, there was a "No parking" restriction added to Hill Street just north of Rich's Farm.

Recommendations for Minor Street, Hill Street and James P Casey Road:

Add a "No parking" restriction to Minor Street, along the southern curb line which would keep Katie Kearney's driveway access available to her if it is enforced by Police.

Increase the "No parking" restriction on both sides of Hill Street from James P Casey Road south to Clover Road to keep the Hill Street clear for Hill Street traffic.

No changes to James P Casey Road at this time in terms of parking restrictions.

Respectfully submitted,



LT Patrick Krajewski



BRISTOL POLICE DEPARTMENT

Awards Committee

August 2, 2022

PRESENT:

Commissioner Ghio
Deputy Chief Matt Moskowitz
Lt. Jason Warner
Detective Todd Lavallee
Officer Edward Rivera
Jillian Chase
Keith Rondini

ABSENT:

Sgt. George Franek
Officer Jace Deluca
Officer James Pelletier
Officer Brian Bonati
Dispatcher Christopher Atwood

1. CALL TO ORDER

Lt. Warner called the awards meeting to order at 9:04 A.M.

2. PUBLIC PARTICIPATION

No public participation

3. CONSIDERATION OF THE MINUTES

Detective Lavallee made a motion to approve the minutes from the July 5, 2022 meeting, second by Keith Rondini.

VOTE: Unanimously Passed

4. NOMINATIONS OF AWARDS

Commissioner Ghio made a motion to give The Life Saving Award (22-16) to Ofc. Ryan Gotowala and Ofc. Vaccarelli, second by Jillian Chase.

VOTE: Denied

Keith Rondini made a motion to give The Exceptional Service Award (22-17) to Ofc. Pirog, second by Detective Lavallee.

VOTE: Unanimously Passed

Commissioner Ghio made a motion to give The Department Silver Star (22-18) to Ofc. Mitchell and Ofc. Petzing, second by Detective Lavallee.

VOTE: Unanimously Passed

Detective Lavallee made a motion to give The Citizens Commendation Award (22-19) to Johnny Cortez and Jon Thormahlen, second by Jillian Chase.

VOTE: Unanimously Passed

5. **EMPLOYEE OF THE MONTH**

Deputy Chief Moskowitz made a motion to award Ofc. Mitchell and Ofc. Petzing Officer of the Month for the month of July, second by Ofc. Rivera.

6. **OLD BUSINESS**

None

7. **NEW BUSINESS**

None

8. **ADJOURNMENT**

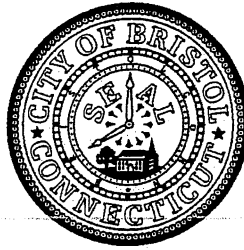
Deputy Chief Matt Moskowitz moved to adjourn, second by Keith Rondini.

VOTE: Unanimously Passed

The Awards Committee meeting for the 2nd day of August 2022, was hereby adjourned at 9:35 A.M.

Jillian Chase

Recording Secretary



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: August 1, 2022
(Submission Date)

For the August 23, 2022 Board of Finance Meeting Agenda
(Date of Meeting)

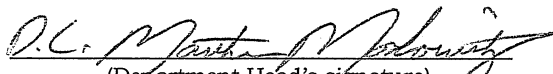
This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 73,880
- ☐ Other \$ _____

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on August 16, 2022.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Communications Training – State reimbursed money for Communications Training to be carried over for FY 23 training.

Communications Equipment – State E911 money for Communications equipment to be carried over for FY23 equipment.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
0012115-531140	Communications Training	\$12,204
0012115-570920	Communications Equipment	\$61,676
_____	_____	_____
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Police Department
(Requesting Department)

Date: August 4, 2022
(Submission Date)

For the August 23, 2022 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

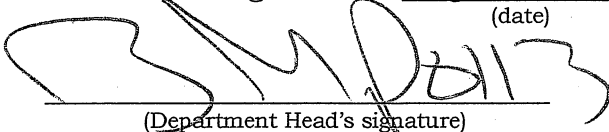
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$618,602
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on August 16, 2022.

(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Please see attached sheet.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

FROM:	TO:	AMOUNT:	REASON
0012110-531000	0012110-515100		
PROFESSIONAL FEES & SERVICES	ADMIN OVERTIME WAGES	\$197	Increased overtime due to vacancies
0012110-531000	0012110-542140		
PROFESSIONAL FEES & SERVICES	REFUSE	\$50	Overage due to usage
0012110-522100	0012110-581135		
CLOTHING ALLOWANCE	SCHOOLING & EDUCATON	\$19,764	Training & Tuition reimbursement per Union Contract
0012110-561800	0012110-581135		
PROGRAM SUPPLIES	SCHOOLING & EDUCATON	\$25,800	Training & Tuition reimbursement per Union Contract
0012111-514000	0012111-515100		
TRAFFIC MAINT REGULAR WAGES	TRAFFIC MAINT OVERTIME	\$3,747	Special Events
0012111-543100	0012111-570400		
TRAFFIC SERVICE & REPAIR	TRAFFIC DIVISION EQUIPMENT	\$7,503	Parts needed for traffic controller repairs
0012112-514000	0012112-515100		
PATROL REGULAR WAGES	PATROL OVERTIME	\$290,036	Increased overtime due to vacancies
0012110-514000	0012112-515100		
ADMIN REGULAR WAGES	PATROL OVERTIME	\$75,657	Increased overtime due to vacancies
0012111-562600	0012112-515100		
MOTOR FUELS	PATROL OVERTIME	\$19,468	Increased overtime due to vacancies
0012113-515100	0012112-515100		
CID OVERTIME	PATROL OVERTIME	\$65,391	Increased overtime due to vacancies

0012113-514000	0012112-515100			
CID REGULAR WAGES	PATROL OVERTIME	\$25,048		Increased overtime due to vacancies
0012115-515100	0012112-515100			
COMMUNICATIONS OVERTIME	PATROL OVERTIME	\$41,062		Increased overtime due to vacancies
0012115-514000	0012112-517000			
COMMUNICATIONS REG WAGES	PATROL OTHER WAGES	\$28,652		Contractual obligations
0012110-517000	0012112-517000			
ADMIN OTHER WAGES	PATROL OTHER WAGES	\$447		Contractual obligations
0012113-514000	0012113-517000			
CID REG WAGES	CID OTHER WAGES	\$10,775		Contractual obligations
0012115-515100	0012115-517000			
COMMUNICATIONS OVERTIME	COMMUNICATIONS OTHER WAGES	\$3,407		Contractual obligations
0012312-514000	0012312-515100			
ACO REGULAR WAGES	ACO OVERTIME WAGES	\$750		Increased overtime due to vacancy
0012312-514000	0012312-562200			
ACO REGULAR WAGES	NATURAL GAS	\$848		Cost overage due to Animal Control gas usage

\$618,602

CITY OF BRISTOL

REQUEST FOR RETIREMENT OR VESTED TERMINATION

DATE 7.26.2022

Board of Police Commissioners
City of Bristol
Bristol, CT 06010

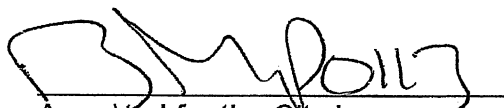
I Eric Ouellette hereby apply for the following retirement option from the City of Bristol
General Government Retirement System effective on 8.27.2022

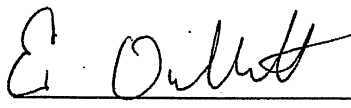
- ☒ Normal Retirement
☐ Disability Retirement
☐ Disability Retirement-Veteran Reserve
☐ Non-Service Disability
☐ Vested Termination

My Social Security Number: XXX-XX-XXXX My date of birth: April 18, 1997

My starting date of full time employment is April 18, 1997

My rank is Patrol Officer


Accepted for the City by
(Chief's Signature)


Signature

City/State/Zip Code

If applicable:

Spouse	SS#	DOB
Dependent Child	SS# <u>XXX-XX-</u>	DOB
Dependent Child	SS# <u>XXX-XX-</u>	DOB
Dependent Child	SS# <u>XXX-XX-</u>	DOB

Distribution
Original: Treasurer's Office
CC: Comptroller's Office
Personnel Dept.

July 2018



Lieutenant Lang Mussen
Bristol Police Department
Communications Division

(860) 584-3010
131 North Main Street
Bristol, Connecticut 06010

August 1, 2022

To: Chief Gould

Subject: E-911 Grant for HVAC replacement

cc: @8/1/22 8/2/22
G. M. P. 17

Chief,

The combination heating/cooling units, commonly referred to as "Bard" units, need to be replaced at the South Mountain radio shelter located at 790 Willis Street. The units were installed around 2004-05, and are approaching their life expectancy. Maintaining proper room temperature is essential for operation of the radio equipment housed in this shelter.

Equipment needing replacement:

- Two Bard HVAC units at South Mountain radio shelter

Recommended upgrade:

- Replacing two Bard HVAC units

The total cost of this project is estimated at \$28,900. This project is E-911 grant eligible and if awarded, the grant will cover 50% of the cost of the project, making our contribution \$19,450, which will be funded by our current E-911 account.

I ask that you bring this to the Board of Police Commissioners for their approval to apply for this E-911 grant. These repairs are necessary to maintain our communications infrastructure.

Respectfully,

LT Lang Mussen #167

Lieutenant Lang Mussen