



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83837598503?pwd=7mmPQw4bSobMWVv0x40Niq9zNhCcqm.1>

The regular City Arts and Culture Commission meeting will be held on Wednesday, September 06, 2025, at 6:00 p.m. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Pledge of Allegiance
 - b. Attendance
2. Approval of Minutes
 - a. Approval of Minutes - August 06, 2025, Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Supervisor's Report
 - b. Project Spreadsheet
 - c. Year to Date Financials
5. Chairman's Report
6. Old Business
 - a. Traffic Box: All Call to Artists Post Delay
 - b. Coffin Race, Location Designation, Attendance, and Awards
 - c. By Commissioners

7. New Business

a. GHAC Listening Tour, Scheduled for Wednesday, September 24, 2025, at 3:00 p.m.
at the Rockwell Theater

b. By Commissioners

8. Reports and Committee Reports

a. City Council Liaison Report

9. Adjournment

Per Order of the Chairperson
Walter Lewandoski



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, August 06, 2025, at 6:00 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Walter Lewandoski called the meeting to order at 6:03 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Chair Walter Lewandoski
Vice Chair Andrea Adams
Commissioner Julie Carensa-Crist
Commissioner Juliet Norton
Commissioner Maria Salice
City Council Liaison Cheryl Thibault
Arts and Culture Supervisor Arianna Therriault

Absent:

Commissioner Nigel Wynter
Deputy Superintendent Sarah Larson

2. Approval of Minutes

a. Approval of Minutes - July 2, 2025, Regular Meeting Minutes

MOTION: Made by Vice Chair Adams to Approve the July 02, 2025, Regular Meeting Minutes.

Seconded by Commissioner Carensa-Crist; all in favor; motion carried.

3. Public Participation

John Gianoni, President of the Forestville Village Association, presented a donation of \$200.00 to the City Arts and Culture Commission for the painting of the electrical box in the center of Forestville. The commission thanked John and the Forestville Village Association for their donation, and they would discuss a painting design once it is closer to the start of the project; discussion followed.

4. Arts and Culture Supervisor's Report

a. Arts and Culture Supervisor's Report

Arts and Culture Supervisor Arianna Therriault presented the Arts and Culture Supervisor's Report. Supervisor Therriault stated that ticket sales were starting off strong for the new fiscal year and more ways to promote and get the word out about Downtown Live at the Rockwell Theater; discussion followed.

b. Project Spreadsheet

Arts and Culture Supervisor Arianna Therriault presented the upcoming project and potential projects from the project spreadsheet; discussion followed.

c. Year to Date Financials

Arts and Culture Supervisor Arianna Therriault presented the Year-to-Date Financials. Supervisor Therriault presented updates about the closeout of Fiscal Year 2025 and the start of Fiscal Year 2026; discussion followed.

5. Chairman's Report

a. Chairman's Report

Chair, Walter Lewandoski, presented the Chairman's Report, which included updates on the Traffic Box Project and the Locks at Stocks Project; discussion followed.

6. Old Business

a. Approval of the Coffin Race Flyers, Registration, and Sponsorship Form

Arts and Culture Supervisor Arianna Therriault presented the Coffin Race flyers, registration, and sponsorship forms; discussion followed.

MOTION: Made by Vice Chair Adams to approve the registration and sponsorship forms with the rate updated to \$50 per group.
Seconded by Commissioner Salice; all in favor; motion carried.

b. Approval of the Cultural District Sponsorship Form

Arts and Culture Supervisor Arianna Therriault presented the Cultural District Sponsorship form: discussion followed.

MOTION: Made by Vice Chair Adams to Approve the Cultural District Sponsorship form. Seconded by Commissioner Carensa-Crist; all in favor; motion carried.

c. Cultural District Map Status Update and Payment

Arts and Culture Supervisor Arianna Therriault and Chair Lewandoski presented the Cultural District Map Status Update and approval of payment; discussion followed.

MOTION: Made by Vice Chair Adams to approve the payment of \$1800.00 for the Cultural District Map. Seconded by Commissioner Yancy; all in favor; motion carried.

d. By Commissioners

Chair Lewandoski presented the opportunity to have the City Arts and Culture Commission find an artist to create a sculpture for the proposed Pocket Park on North Main Street; discussion followed.

7. New Business

a. Grant Application Rules

Arts and Culture Supervisor Arianna Therriault presented the Grant Application Rules; discussion followed.

b. By Commissioners

None.

8. Reports and Committee Reports

a. City Council Liaison Report

City Council Liaison, Cheryl Thibeault, presented the City Council Liaison Report, including updates on Forestville Center, the Safe Street Grant and the Open Spaces Grant. Discussion followed.

9. Adjournment

MOTION: Made by Commissioner Carensa-Crist to adjourn at 7:49 p.m.
Seconded by Commissioner Salice; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
City Arts and Culture Commission

DRAFT



Arts and Culture Commission
City of Bristol
111 North Main Street, Bristol, CT 06010
Arts and Culture Commission Supervisor Report

A. Financials:

- See attached financials

B. Project/General Updates:

- Heart Sculpture, "Locks at Stocks"

C. Downtown Live:

- **77 Sponsorship Letters Sent out**

Event numbers as of 8/27/2025:

Event	Issued	Remaining	Revenue
1964: The Tribute Downtown Live at The Rockwell Theater Sat Sep 13, 2025 7:00 PM - 9:00 PM	218	398	\$13,073.03
Lez Zeppelin Downtown Live at The Rockwell Theater Sat Oct 4, 2025 7:00 PM - 9:00 PM	165	451	\$8,001.80
The Doo Wop Project: Echoes of The Street Downtown Live at The Rockwell Theater Sat Oct 11, 2025 7:00 PM - 9:00 PM	176	440	\$10,339.21
UMX: The Ultimate Michael Jackson Experience Downtown Live at The Rockwell Theater Sat Nov 1, 2025 7:00 PM - 9:00 PM	256	360	\$12,130.55
The Evolution of Joni Mitchell: Starring Lauren Fox Downtown Live at The Rockwell Theater Sat Nov 8, 2025 7:00 PM - 9:00 PM	35	581	\$1,474.48
The Police Experience Downtown Live at The Rockwell Theater Sat Nov 15, 2025 7:00 PM - 9:00 PM	24	592	\$1,238.46
The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater Sat Dec 13, 2025 7:00 PM - 9:00 PM	174	442	\$8,643.46
MATINEE - The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater Sun Dec 14, 2025 2:00 PM - 4:00 PM	143	473	\$6,903.25

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Heart Sculpture with grids for locks and carabiners to attach	in kind for sculpture, \$4,500 install DEPOSIT SENT: \$2,250	Sculpture	In kind farmington metal	Stocks Entrance from Lake Ave	Farmington Metal	2025			2024	completed walk through, approved from Parks board, awaiting measurments for
Cultural District Acorn Stickers	Stickers for new businesses within cultural district	\$163.17		A&C	N/A	Rep Email:sethg@decals.com Direct Number:320-391-5309 Main Number:320-391-5250	n/a	n/a		2025	Waiting on remainder of budget
Cultural District Map	Drawn map of Cultural District	\$1,500	District Map	A&C & Fundraising from Advertising	N/A	Sarah May	By Spet. 2025	Yearly Print Outs/Updates	Funding to be provided from A&C commission and also from advertising on the map with different businesses	2025	In process
Projects Completed July 1, 2024-June 30, 2025	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Throwback Thursday Film Sponsorship	Film Sponsorship to Downtown Live	\$ 2,000.00	Donation	ACC Fund	DTL	N/A	2024-2025	N/A	N/A	2024-2025	PAID
Hidden Figures Throwback Thursday Film	Melina Floyd asked for a sponsorship for the Women's History Month film	\$ 350.00	Donation	ACC Fund	DTL	N/A	Mar. 27, 2025	N/A	N/A	2024-2025	PAID
2024 Halloween Spooktacular	Halloween Event held at BAIMS Field	\$ 3,164.00	Sponsorship	ACC Fund	BAIMS Field	N/A	Oct. 26, 2024	N/A	N/A	2024-2025	PAID
The Soul Session	Maxine Bowden requested and received a sponsorship for a talent showcase at DTL with independent artists, including painters, photogs, musicians, & poet laureates	\$ 5,000.00	Grant	ACC Fund	DTL	25 independent artists from CT	Jan. 18, 2024	N/A	N/A	2024-2025	PAID
Cultural District Walk Through Lunch	\$400.00 for Cultural District Walk through Lunch allotted	\$ 400.00	Donation	ACC	Cultural District	N/A	13-May-25	N/A	N/A	2024-2025	PAID
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Canvus Benches	Benches made from wind turbines	\$4-\$7K/	Bench Installation	ACC fund	TBD	TBD	TBD			TBD	non-priority
Welcome to Bristol Signs	Signs to welcome the public to Bristol	TBD	Signs	ACC Fund	TBD	TBD	TBD			TBD	In discussion
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mura	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD	Resident requested Hannah Hintz. Bridge is not p		TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Heart sculpture like lobster landing	Waiting for New idea Check List										
Heart Sculpture	Waiting for New idea Check List										

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		BUDGET	USED
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE COMM	5,000	5,000	.00	.00	.00		5,000.00	.0%
TOTAL PARKS ADMINISTRATION	5,000	5,000	.00	.00	.00		5,000.00	.0%
TOTAL GENERAL FUND	5,000	5,000	.00	.00	.00		5,000.00	.0%
TOTAL EXPENSES	5,000	5,000	.00	.00	.00		5,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	5,000	5,000	.00	.00	.00	5,000.00	.0%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
175 ARTS & CULTURE FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1757033 ARTS & CULTURE							
1757033 422004 FEES	-216,540	-216,540	-17,388.37	.00	.00	-199,151.63	8.0%
1757033 470000 CONTRIBUTIONS	-32,000	-32,000	.00	.00	.00	-32,000.00	.0%
1757033 514000 REGULAR WAGES & SAL	70,795	70,795	9,360.13	.00	.00	61,434.87	13.2%
1757033 515200 PARTTIME WAGES & SA	4,800	4,800	.00	.00	.00	4,800.00	.0%
1757033 520700 F.I.C.A.	4,390	4,390	548.30	.00	.00	3,841.70	12.5%
1757033 520750 MEDICARE INSURANCE	1,030	1,030	128.23	.00	.00	901.77	12.4%
1757033 531000 PROFESSIONAL FEES &	121,400	121,400	12,575.00	.00	55,245.00	53,580.00	55.9%
1757033 557700 ADVERTISING	12,600	12,600	356.13	.00	.00	12,243.87	2.8%
1757033 591500 TRANSFER OUT INTERN	33,525	33,525	.00	.00	.00	33,525.00	.0%
TOTAL ARTS & CULTURE	0	0	5,579.42	.00	55,245.00	-60,824.42	100.0%
TOTAL ARTS & CULTURE FUND	0	0	5,579.42	.00	55,245.00	-60,824.42	100.0%
TOTAL REVENUES	-248,540	-248,540	-17,388.37	.00	.00	-231,151.63	
TOTAL EXPENSES	248,540	248,540	22,967.79	.00	55,245.00	170,327.21	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	5,579.42	.00	55,245.00	-60,824.42	100.0%

** END OF REPORT - Generated by Amaris Estrada **