



*City of Bristol
Board of Library Directors*

Information to Access Meeting

<https://bristolct-gov.zoom.us/j/6404782835?omn=88921997776>

Meeting ID: 640 478 2835

The Regular Meeting of the Board of Library Directors will be held on Monday, September 8, 2025 at 6:30 p.m. at the Bristol Public Library, 5 High Street, Meeting Room 1, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - July 7, 2025
 - b. Special Meeting - July 21, 2025
4. Communications
5. Reports and Committee Reports
 - a. Finance Committee
 - b. Property Committee
 - c. Policy Committee
 - d. Strategic Planning Committee
 - e. Library Director's Report
 - i. June 2025 Statistics

- ii. July 2025 Statistics
 - iii. YTD Budget 9.2.25
- f. City Council Liaison Report
- g. Friends of the Library
- h. Community Outreach Committee
- 6. Old Business
 - a. Assignment of committee members and its respective chairs.
- 7. New Business
 - a. Review new policy regulations and take any action as needed.
- 8. Adjournment

PER ORDER OF THE CHAIRPERSON
Pina Salvatore

MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, JULY 7, 2025

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Nicholas Jakubowski, Elizabeth Kanachovski, Andrea Kapchensky, Danielle Rivard, Pina Salvatore, and City Council Liaison Sebastian Panioto.

Library Director Deborah Prozzo and Assistant Library Director Scott Stanton.

Absent: Valina Carpenter, Eric Frenette, Barbara O'Neill, and Kimberly Ploszaj.

Item 1- Call to Order

Chairperson Salvatore called the meeting to order at 6:31 p.m.

Item 2- Public Participation

Lucas Amoroso-Whittles, a reporter for *The Bristol Edition*, was present. Introductions were made.

Item 3- Approval of Minutes

A quorum was established at 6:35 p.m. with the arrival of Director Rivard.

Director Kapchensky MOVED to approve the Minutes of the June 2, 2025 Regular Meeting. Seconded by Director Rivard. All in favor. None opposed. Motion passed.

Item 4- Communications

Library Director Prozzo and Assistant Library Director Stanton received a thank you from Chris Bohjalian regarding the Author Luncheon. "I remain so grateful for my day in Bristol, Connecticut. It was such a delight to meet you two and the whole remarkable team. As I said from the dais, I speak often, but rarely, maybe never, have I seen an event so masterfully coordinated and decorated. All of you are rock stars. Hoping our paths continue to cross. Keep up the great work. Thank you again. All the best, Chris." It was very nice to be acknowledged in that way.

Scott received a direct communication and Debbie received a library website email from Monica Gonzalez at Huntington Woods inviting the library to their annual National Night Out event on Tuesday, August 5th from 3:00 p.m. to 7:00 p.m. We will have a team there with our community outreach truck to promote library services, programs, and getting a library card. If any Library Board members would like to join us, please let us know. Library Director Prozzo will see if any of the Friends want to attend.

Item 5- Reports and Committee Reports

a. Finance Committee

No Report.

Library Director Prozzo did not receive paperwork from Main Street Community Foundation so the votes to accept or reinvest quarterly distributions from the trust funds will take place at a future date, perhaps at a special meeting or electronically.

b. Property Committee

Director Kapchensky reported the following:

Beth Martin, Claudia Dinep (the landscape architect), Debbie, Holly (of the Friends), and I met with Mr. & Mrs. Cawley to discuss the garden. They looked at the space selected for the garden. A teak bench will be ordered and we discussed the idea of native plants to be planted in the fall. No specific plants have been chosen yet. As the 5 ft. teak bench that Mr. Cawley chose is not in stock, he agreed to a 4 ft. bench. Beth ordered the bench and it's come in.

c. Policy Committee

No Report.

d. Strategic Planning Committee

No Report.

e. Library Director's Report

1) **May 2025 statistical highlights:**

Director Jakubowski inquired about the 280% increase in items withdrawn. Library Director Prozzo explained that every month the various departments withdraw out-of-date and damaged items to address space concerns, however, this big increase is due to clearing out the database in anticipation of the migration to the new ILS system called Polaris, a sister company to Sierra, which we use now. We have a year to get ready for the transition. We don't want to migrate items that are not actually in the collection. The last migration was in 2014. These are not physical items; they are just in the database. I was on the ILS task force that selected Polaris. This will be my 6th migration. There's a lot of work on the back end before we go live but Polaris has some great, user-friendly features and will serve the community better. There will be plenty of opportunities for training for both the staff and the public.

I'm entering statistics and performance measures into the city's Budget Book. The deadline is this week. The year-end numbers look very good, all things considered. I should have them for the September Library Board meeting.

The Annual Report for the state is due on October 1st.

- 2) **Year-to-Date Budget Report:** We have finished the fiscal year but have not closed it out. We still have a couple weeks to work on final invoices.
 - Library Revenue: We are up over \$7,000 from last year and the original projection. The money goes to the city. We still have to make the last deposit for June. We already have revenue coming in for FY26 for meeting room rentals.
 - **94.9% @ Main Library:** This number will change because we still have invoices coming in.
 - **95.9% @ Children's Library**
 - **84.2% @ Manross Library** - The money not used was in wages.
 - Manross Miscellaneous Trust Fund: We spent \$57,974.62 and we still have \$64,686.38 available to start the new fiscal year. The money will carry over. It does not go back to the city.
 - Library Trust Funds: The interest deposited goes back to the end of April. We spent \$12,951.41 out of Samuel Goodsell and we still have \$26,730.13 left. We didn't use any money in the Main Library Trust Fund which we are trying to grow.
 - Centennial Fund: We don't have anything beyond the April 30th deposit. There's \$46,105.29 available in interest. The trust fund sits with the city and still has \$143,000.00 plus.

Director Kanachovski asked about upcoming projects. Library Director Prozzo shared what she heard from Dave Oakes. They're wrapping up the window project at Manross. She wasn't surprised to hear that there is a roofing concern. We have the first of 3 quotes needed for a new roof at Manross. She will probably have the other 2 quotes for the Board in September. The money to pay for this project might have to come out of the Frederick Manross Trust Fund because it was not an anticipated building project that was budgeted for. Discussion followed regarding solar shingles. In addition, there are plumbing issues at the Main Library that need to be addressed. There are leaks occurring throughout the building, which is showing its age.

- 3) **Staff News:** Debie Alos retired from the Children's Department on June 27th. She had been with the library for many years. We were fortunate to be able to do an overhire. Shantel Isaacs started on June 9th. She was able to learn the functions of the Children's Department and jump right into summer reading.

Valerie Toner, Supervisor of Children's Services, will be retiring on August 15th. The paperwork went over to the mayor. The job hasn't been posted yet.

Library Director Prozzo met with the HR Director and Eric Evans, who is in charge of the IT Department for the city, to discuss the vacant Computer Lab position. She was told that there would be some movement on this, but it hasn't been posted yet.

The maintenance position at the Main Library is still vacant. The 2 custodians we have cannot keep up with everything, so there is an impact.

- 4) **Summer Reading:** We are a few weeks in on the adult side. The Children's Department started a bit later after school got out. We hope you've all signed up. We'd like to see participation increase from last year. To date, we have served almost 750 free lunches to the children. It's a great program for our community with no qualifications. Any child up to age 18 can come and have a free lunch. Please spread the word because it's very important. This might be the only meal some of them have all day. We tie lunch in with programming so the children can enjoy socializing.
- 5) **Author Luncheon:** The Author Luncheon on June 5th was a great success. We had wonderful feedback from everyone, including the author. The DoubleTree did a great job, as always. Thanks to the Friends of the Library. We could never do it without them. I've already been in communication with our Authors Unbound representative. We're looking at certain authors and there's one in particular with a very good price point. I'd like the Board to allow me to continue negotiating to see if we can secure this author who shall remain nameless. I don't have a final number yet, but we would use money from Manross Trust funds, Main Library professional fees, and the amount that the Friends give every year.
- 6) **Donation:** We received a donation from the family of Joan Kubler from Diamond Point, New York. While cleaning out a family residence, they found a lot of artwork by Glo Sessions. They brought it all in. I don't have a full inventory because there are portfolios with numerous pictures. There are framed pictures and a few big pieces. The family gave a generalized description of the collection. By the next meeting, I'd like to go through it all to have a better listing of the items and determine if it's all Glo's. Then the Board can officially accept the donation and decide what to do with it.

f. City Council Liaison Report

No Report.

City Council Liaison Sebastian Panioto is not running again. His last meeting with the Library Board will be in November.

g. Friends of the Library

Director Salvatore reported the following:

The Friends are partnering with the library to attend the Farmers' Market on June 21st, July 19th, August 16th, and September 13th. On June 21st, the Friends gave away a gift card to 10 Main Street Café. There were 91 raffle entries. The Friends also gave away activity booklets for kids. Rose Ann plans on having these two items at the upcoming farmers' markets.

The summer mini sale ended at the end of June. There is no sales information yet. Rose Ann is working on that.

Thank you to the Friends volunteers, especially Rose Ann, for coordinating the Author Luncheon on June 5th. It was a well-run event. Chris Bohjalian was personable, gracious, engaging, and entertaining. He really connected with the audience. There was a lot of laughter in the room.

The Friends of the Library are looking for book donations, especially fiction books.

Director Kanachovski mentioned that she spoke with Rose Ann about giving Bristol residents a day or two to come in and purchase Author Luncheon tickets ahead of non-residents because they sell out really fast. Library Director Prozzo stated that Rose Ann has come up with a very good idea and they are going to see if they can make it work.

h. Community Outreach Committee Report

Director Kanachovski reported the following:

I attended the first Farmers' Market. It was really busy - 199 people stopped by the table. The library staff made 8 new adult cards and 3 new children's cards. They also renewed/replaced 4 adult cards.

A Family Day event was going on that day as well. The library had a table. There were booths for homeschooled kids, vendors, giveaways, and children's authors.

Library staff attended the Bristol Blues game on June 8th. They had 68 table visits and handed out quite a few bags containing the adult and children's program flyers.

Item 6- Old Business

Library Director Prozzo stated that Eversource did the lateral to the library and the laterals for others on the street who have gas. They worked on a weekend so it didn't impact services. They will need to do a final paving at a later date. Communication was better at the end of the project.

The donate button which will be linked to the Centennial Fund is on hold because we don't have a Computer Lab person. The Board could ask Susan Sadecki for a breakdown to determine how much money has gone into the Main Library fund via the donate button.

Item 7- New Business

Chairperson Salvatore stated that there are some vacant positions on the five Library Board committees. Director Rivard is not on any of the committees at the moment. We can work on filling the vacancies in the fall. People will be able to move around and switch committees if they want. City Council Liaison Panioto asked if a council liaison could be on a subcommittee as a non-voting member. Discussion followed.

Chairperson Salvatore reminded everyone that the Library Board does not meet in August. The next meeting will be on September 8th because the first Monday of the month happens to fall on Labor Day. Have a good summer.

Library Director Prozzo received notification from Dawn La Valle, Director of the Division of Library Development at the State Library, regarding state regulations and additional mandatory policies for public libraries. There is a very tight deadline of November 1st. If we don't get the paperwork in on time, we cannot apply for any state grants and we will not receive money for doing the Annual Report. Library Director Prozzo will attend a state webinar next week to find out exactly what's required. We will send each policy to the state for review and recommendations. The policies will then go back to the Library Board for approval. We need to send the state the final approved policies along with the minutes from the meetings where they were approved. Discussion followed.

In response to Director Kapchensky's inquiry, Library Director Prozzo stated that we have not heard anything more from Attorney Favazza from the Department of Education.

Item 8- Adjournment

There being no further business, **Director Jakubowski made a MOTION to adjourn the meeting at 7:24 p.m. Seconded by Director Kanachovski. All present voted in favor and the meeting adjourned.**

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

UNAPPROVED

SPECIAL MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, JULY 21, 2025

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Valina Carpenter (Zoom), Elizabeth Kanachovski, Andrea Kapchensky, Kimberly Ploszaj (Zoom), Danielle Rivard (Zoom), and Pina Salvatore.

Library Director Deborah Prozzo and Assistant Library Director Scott Stanton.

Absent: Eric Frenette, Nicholas Jakubowski, Barbara O'Neill, and City Council Liaison Sebastian Panioto.

Item 1- Call to Order

Chairperson Salvatore called the meeting to order at 5:31 p.m.

Item 2- New Business

- (a) Vote to accept or reinvest quarterly distributions from Main Street Community Foundation.

Director Kapchensky **MOVED** to accept the Bristol Libraries Fund 3rd quarterly 2025 distribution of \$1,180.00. Seconded by Director Kanachovski. All in favor. None opposed. Motion passed.

Director Rivard **MOVED** to accept the Samuel Goodsell Library Fund 3rd quarterly 2025 distribution of \$7,922.50. Seconded by Director Ploszaj. All in favor. None opposed. Motion passed.

Director Kapchensky **MOVED** to accept the Manross Memorial Library Fund 3rd quarterly 2025 distribution of \$28,190.00. Seconded by Director Kanachovski. All in favor. None opposed. Motion passed.

Item 3- Adjournment

There being no further business, Director Kapchensky made a **MOTION** to adjourn the meeting at 5:39 p.m. Seconded by Director Rivard. All present voted in favor and the meeting adjourned.

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

	June 2025			June 2024				
	Bristol Main	Manross	System Total	Bristol Main	Manross	System Total	inc/dec	percent
Circulation								
Adult	6,542	2,571	9,113	6,680	2,568	9,248	-135	-1%
Juvenile	7,413	1,079	8,492	7,918	1,449	9,367	-875	-9%
Young Adult	624	64	688	585	122	707	-19	-3%
Other	3	0	3	1	0	1	2	200%
Total	14,582	3,714	18,296	15,184	4,139	19,323	-1027	-5%
E-Books/Magazines	1,623		1,623	1,397		1,397	226	16%
Downloadables	1,283		1,283	1,050		1,050	233	22%
Hoopla/Kanopy	1,568		1,568	1,384		1,384	184	13%
Grand Total	19,056	3,714	22,770	19,015	4,139	23,154	-384	-2%
# of questions	1,941	489	2,430	1,943	606	2,549	-119	-5%
# of Tech questions	203	91	294	N/A				
Internet Usage	1,206	277	1,488	1,100	277	1,377	111	8%
Database Usage	3,227		3,227	3,284		3,284	-57	-2%
Interlibrary								
Loans								
BPL as Borrower	770	310	1,080	753	266	1,019	61	6%
BPL as Lender	1,531	629	2,160	1,457	306	1,763	397	23%
Bristol Room								
# of persons	40		40	36		36	4	11%
# of items	17		17	59		59	-42	-71%
Tech. Serv.								
Items Cataloged								
Adult	229	80	309	328	115	443	-134	-30%
Juvenile	491	73	564	186	42	228	336	147%
Total	720	153	873	514	157	671	202	30%
Items Withdrawn	976		976	531		531	445	84%
Programs								
# of Programs								
Adult	22	16	38	16	16	32	6	19%
Juvenile	42	9	51	25	14	39	12	31%
Young Adult	20	0	20	18	0	18	2	11%
Total	84	25	109	59	30	89	20	22%
# in Attendance								
Adult	839	281	1,120	493	160	653	467	72%
Juvenile	7,068	1,523	8,591	4,442	1,584	6,026	2565	43%
Young Adult	1,618	0	1,618	856	0	856	762	89%
Total	9,525	1,804	11,329	5,791	1,744	7,535	3794	50%
Registrations								
Adult	137			132				
Children's/YA	60			85				
Total	197	18	215	217	23	240	-25	-10%
Patron Visits	12,164	3,763	15,927	12,167	3,157	15,324	603	4%
Meeting Room								
Bookings	29	5	34	29	8	37	-3	-8%
Attendance	443	21	464	495	44	539	-75	-14%
Computer Lab*	Phone/Email	In-Person	Total	Phone/Email	In-Person	Total		
*Position vacant				32	84	116	-116	-100%
WiFi Sessions	6,758		6,758	13,822		13,822	-7064	-51%
Website Visits	52,222		52,222	45,025		45,025	7197	16%

STATISTICS

	July 2025			July 2024				
	Bristol Main	Manross	System	Bristol Main	Manross	System	inc/dec	percent
Circulation								
Adult	7,411	2,872	10,283	7,934	2,825	10,759	-476	-4%
Juvenile	10,131	1,251	11,382	10,840	1,596	12,436	-1054	-8%
Young Adult	759	81	840	803	125	928	-88	-9%
Other	2	0	2	3	0	3	-1	-33%
Total	18,303	4,204	22,507	19,580	4,546	24,126	-1619	-7%
E-Books/Magazines	1,577		1,577	1,391		1,391	186	13%
Downloadables	1,330		1,330	1,073		1,073	257	24%
Hoopla/Kanopy	1,843		1,843	1,590		1,590	253	16%
Grand Total	23,053		27,257	23,634		28,180	-923	-3%
# of questions	2,238	505	2,743	2,163	573	2,736	7	0%
# of tech questions	206	119	325	N/A				
Internet Usage	1,450	291	1,741	1,312	371	1,683	58	3%
Database Usage*	2,396		2,396	2,277		2,277	119	5%
Interlibrary								
Loans								
BPL as Borrower	783	377	1,160	935	361	1,296	-136	-10%
BPL as Lender	1738	695	2,433	1,661	396	2,057	376	18%
Bristol Room								
# of persons	62		62	74		74	-12	-16%
# of items	74		74	170		170	-96	-56%
Tech. Serv.								
Items Cataloged								
Adult	264	102	366	358	77	435	-69	-16%
Juvenile	500	62	562	180	73	253	309	122%
Total	764	164	928	538	150	688	240	35%
Items Withdrawn	1,001		1,001	896		896	105	12%
Programs								
# of Programs								
Adult	18	15	33	17	13	30	3	10%
Juvenile	66	15	81	54	14	68	13	19%
Young Adult	29	1	30	21	1	22	8	36%
Total	113	31	144	92	28	120	24	20%
# in Attendance								
Adult	543	372	915	673	154	827	88	11%
Juvenile	5,636	280	5,916	5,580	189	5,769	147	3%
Young Adult	486	11	497	425	30	455	42	9%
Total	6,665	663	7,328	6,678	373	7,051	277	4%
Patron Registrations								
Adult	169			145				
Children's/YA	66			86				
Total	235	35	270	231	43	274	-4	-1%
Patron Visits	13,917	3,930	17,847	14,475	3,355	17,830	17	0%
Meeting Room								
Bookings	29	5	34	32	4	36	-2	-6%
Attendance	387	20	407	365	17	382	25	7%
Computer Lab**	Phone/Email	In-Person	Total	Phone/Email	In-Person	Total		
				39	96	135	-135	-100%
WiFi Sessions***	7,518		7,518	15,084		15,084	-7566	-50%
Website Visits	50,812		50,812	54,624		54,624	-3812	-7%
*No stats from ancestry								
**Position vacant								
***software glitch	last year							

CITY OF BRISTOL



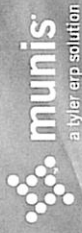
REVENUE

FOR 2026 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016010 MAIN LIBRARY							
0016010 421001 LIBRARY FINES	-3,700	0	-3,700	-170.05	.00	-3,529.95	4.6%
0016010 450102 COPIER CHARGES	-15,000	0	-15,000	-1,645.15	.00	-13,354.85	11.0%
0016010 450313 LIBRARY RENTALS	-2,000	0	-2,000	-1,025.00	.00	-975.00	51.3%
TOTAL MAIN LIBRARY	-20,700	0	-20,700	-2,840.20	.00	-17,859.80	13.7%
TOTAL GENERAL FUND	-20,700	0	-20,700	-2,840.20	.00	-17,859.80	13.7%
TOTAL REVENUES	-20,700	0	-20,700	-2,840.20	.00	-17,859.80	

CITY OF BRISTOL

MAIN LIBRARY



FOR 2026 13

ACCOUNTS FOR:		GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001									
0016010 MAIN LIBRARY									
0016010	514000	REGULAR WAGES	1,538,315	6,645	1,544,960	193,701.50	.00	1,351,258.50	12.5%
0016010	515100	OVERTIME WAGES &	60,915	0	60,915	4,806.89	.00	56,108.11	7.9%
0016010	515200	PARTTIME WAGES &	62,375	0	62,375	7,795.80	.00	54,579.20	12.5%
0016010	517000	OTHER WAGES	5,500	0	5,500	709.72	.00	4,790.28	12.9%
0016010	531000	PROFESSIONAL FEE	87,000	0	87,000	58,315.84	23,868.16	4,816.00	94.5%
0016010	541000	PUBLIC UTILITIES	75,000	0	75,000	10,654.89	64,345.11	.00	100.0%
0016010	541100	WATER & SEWER CH	3,500	0	3,500	.00	3,500.00	.00	100.0%
0016010	543000	REPAIRS & MAINTN	44,000	0	44,000	10,820.07	18,255.70	14,924.23	66.1%
0016010	553000	TELEPHONE	8,600	0	8,600	1,899.48	6,700.52	.00	100.0%
0016010	553100	POSTAGE	3,000	0	3,000	421.08	1,578.92	1,000.00	66.7%
0016010	554000	TRAVEL REIMBURSE	400	0	400	20.20	.00	379.80	5.1%
0016010	555000	PRINTING & BINDI	7,000	0	7,000	.00	6,600.00	400.00	94.3%
0016010	561400	MAINT SUPPLIES &	7,200	0	7,200	24.29	5,775.71	1,400.00	80.6%
0016010	561800	PROGRAM SUPPLIES	130,000	0	130,000	11,848.14	90,863.88	27,287.98	79.0%
0016010	562200	NATURAL GAS	20,000	0	20,000	514.48	19,485.52	.00	100.0%
0016010	569000	OFFICE SUPPLIES	2,200	0	2,200	532.72	1,267.28	400.00	81.8%
TOTAL MAIN LIBRARY			2,055,005	6,645	2,061,650	302,065.10	242,240.80	1,517,344.10	26.4%
TOTAL GENERAL FUND			2,055,005	6,645	2,061,650	302,065.10	242,240.80	1,517,344.10	26.4%
TOTAL EXPENSES			2,055,005	6,645	2,061,650	302,065.10	242,240.80	1,517,344.10	

CITY OF BRISTOL

CHILDREN'S LIBRARY



FOR 2026 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016011 CHILDREN'S LIBRARY								
0016011	531000 PROFESSIONAL FEE	9,000	0	9,000	6,805.00	.00	2,195.00	75.6%
0016011	561800 PROGRAM SUPPLIES	50,000	0	50,000	3,929.17	32,445.83	13,625.00	72.8%
TOTAL CHILDREN'S LIBRARY		59,000	0	59,000	10,734.17	32,445.83	15,820.00	73.2%
TOTAL GENERAL FUND		59,000	0	59,000	10,734.17	32,445.83	15,820.00	73.2%
TOTAL EXPENSES		59,000	0	59,000	10,734.17	32,445.83	15,820.00	

CITY OF BRISTOL

MANROSS LIBRARY



FOR 2026 13

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
001	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	EXPENDED		BUDGET	USED
0016012 MANROSS LIBRARY								
0016012	514000	242,710	1,685	244,395	31,425.22	.00	212,969.78	12.9%
0016012	515100	6,715	0	6,715	432.08	.00	6,282.92	6.4%
0016012	515200	72,440	0	72,440	9,248.96	.00	63,191.04	12.8%
0016012	531000	24,000	0	24,000	2,283.26	.54	.54	100.0%
0016012	541000	24,000	0	24,000	7,107.63	21,716.20	.00	100.0%
0016012	541100	600	0	600	.00	16,892.37	.00	100.0%
0016012	543000	7,000	0	7,000	2,575.13	600.00	.00	100.0%
0016012	561400	1,500	0	1,500	78.47	3,316.57	1,108.30	84.2%
0016012	561800	50,000	0	50,000	1,307.00	921.53	500.00	66.7%
0016012	562200	10,000	0	10,000	180.12	43,440.60	5,252.40	89.5%
0016012	589100	0	0	0	10,743.25	9,819.88	.00	100.0%
						2,754.40	-13,497.65	100.0%
TOTAL MANROSS LIBRARY		438,965	1,685	440,650	65,381.12	99,461.55	275,807.33	37.4%
TOTAL GENERAL FUND		438,965	1,685	440,650	65,381.12	99,461.55	275,807.33	37.4%
TOTAL EXPENSES		438,965	1,685	440,650	65,381.12	99,461.55	275,807.33	

CITY OF BRISTOL



MANROSS TRUST FUND EXPENDITURES

JOURNAL DETAIL 2026 1 TO 2026 13									
FOR 2026 13	ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016012 MANROSS LIBRARY									
0016012	589100	MANRS MISCELLANEO							
2026/01/000105	07/10/2025	API	3,249.32 VND 013266 VCH						
2026/01/000107	07/08/2025	API	250.00 VND 040310 VCH						
2026/01/000171	07/17/2025	API	250.00 VND 000352 VCH						
2026/01/000171	07/17/2025	API	500.00 VND 040370 VCH						
2026/01/000177	07/21/2025	API	250.00 VND 026679 VCH						
2026/01/000304	07/29/2025	API	535.70 VND 013266 VCH						
2026/01/000304	07/29/2025	API	240.00 VND 019277 VCH						
2026/01/000304	07/29/2025	API	450.00 VND 040401 VCH						
2026/02/000182	08/19/2025	API	4,168.23 VND 031441 VCH						
2026/02/000190	08/15/2025	API	350.00 VND 031833 VCH						
2026/02/000190	08/15/2025	API	250.00 VND 040446 VCH						
2026/02/000190	08/15/2025	API	250.00 VND 040455 VCH						
TOTAL MANROSS LIBRARY			0	0	0	10,743.25	2,754.40	-13,497.65	100.0%
TOTAL GENERAL FUND			0	0	0	10,743.25	2,754.40	-13,497.65	100.0%
TOTAL EXPENSES			0	0	0	10,743.25	2,754.40	-13,497.65	

CITY OF BRISTOL



LIBRARY TRUST FUND EXPENDITURES

FOR 2026 13 JOURNAL DETAIL 2026 1 TO 2026 13									
ACCOUNT'S FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
0016014 LIBRARY TRUSTS									
0016014	561800 PROGRAM SUPPLIES	31,060	0	31,060	6,819.39	18,299.22	5,941.39	80.9%	
	2026/01/000105 07/10/2025 API	3,635.00 VND 000664 VCH							530717
	2026/02/000104 08/11/2025 API	498.61 VND 001634 VCH							531518
	2026/02/000128 08/13/2025 API	850.78 VND 038201 VCH							531608
	2026/02/000180 08/18/2025 API	1,385.00 VND 002185 VCH							531661
	2026/02/000180 08/18/2025 API	450.00 VND 013265 VCH							531671
0016014	589100 MAIN LIB MISCEL	4,630	0	4,630	.00	.00	4,630.00	.0%	
TOTAL LIBRARY TRUSTS									
		35,690	0	35,690	6,819.39	18,299.22	10,571.39	70.4%	
TOTAL GENERAL FUND									
		35,690	0	35,690	6,819.39	18,299.22	10,571.39	70.4%	
TOTAL EXPENSES									
		35,690	0	35,690	6,819.39	18,299.22	10,571.39		

CITY OF BRISTOL

CENTENNIAL FUND INTEREST



JOURNAL DETAIL 2026 1 TO 2026 13									
ACCOUNTS FOR: 106	SPECIAL GRANTS & DONATIONS	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1066010 LIBRARY									
1066010 460000	INTEREST INCOME	0	-24,745	-24,745	-71,362.13	.00	46,617.13	288.4%	
TOTAL LIBRARY		0	-24,745	-24,745	-71,362.13	.00	46,617.13	288.4%	
TOTAL SPECIAL GRANTS & DONATIONS		0	-24,745	-24,745	-71,362.13	.00	46,617.13	288.4%	
TOTAL REVENUES		0	-24,745	-24,745	-71,362.13	.00	46,617.13		