BOARD OF SEWER COMMISSIONERS
AUGUST 16, 2022 – REGULAR MEETING

PRESENT: Acting Chairperson Phelan, Commissioners Suarez, Porrini and Ferrier; Superintendent Longo; Assistant Superintendents Pagliaruli, Bolduc, Keegan and Dawn LaBella, Office Manager.

ABSENT: Chairperson Dunn and Council Liaison Jacqueline Olsen.

1) CALL TO ORDER

   Acting Chairperson Phelan called the meeting of the Board of Sewer Commissioners to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE JULY 19, 2022 REGULAR BOARD MEETING.

   On motion of Commissioner Suarez and seconded, it was unanimously voted to approve the July 19, 2022 minutes as presented.
   Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF THE JULY 2022

   On motion of Commissioner Suarez and seconded, it was unanimously voted to approve the July 2022 Department Reports as presented.
   Motion passed.

6) CUSTOMER CORRESPONDENCE.

   None.

7) ON-CALL ENGINEERING RFQ.

   No action taken.

8) BOARD OF FINANCE: REQUEST TO CARRY-OVER $785,673 FROM FY 2021-2022 TO FY 2022-2023.

   On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the request to carry-over $785,673 from FY 2021-2022 to FY 2022-2023 for the following accounts.

1183014-570200-20011	Replace Rooftop Heat & A/C	$ 40,000
1183014-570400-21006	Minor Street Pumping Station Generator Replacement	$ 43,621
1183014-570400-22009	WPCF Security Cameras	$ 75,000

1183014-570400-22010	Forklift	$ 45,000
1183014-570400-22038	Secondary Clarifier Unit	$ 90,000
1183014-570900-22016	Asset Management Software	$179,632
1183014-570200-22011	Headworks Roof Replacement	$101,000
1183014-570400-20010	Replace ATS Broad Street	$100,000
1183014-570400-21007	Replace ATS Broad Street	$ 50,000
1183014-543011	Manhole frames and covers	$ 8,960
1183014-543110	Spare Mixer A/N Tanks	$ 17,460
1183014-570400-22008	Replacement CCTV Grout Truck	$ 35,000

Motion passed.

9) BOARD OF FINANCE: REQUEST TO TRANSFER $164,059 OUT OF REGULAR WAGES, PROFESSIONAL FEES & SERVICES, AND ADMINISTRATIVE FEES TO OFFSET UNDER-FUNDED EXPENDITURES.

On motion of Commissioner Suarez and seconded, it was unanimously voted to approve the transfer of $164,059 out of Regular Wages, Professional Fees & Services and Administrative Fees as follows:

Transfer $78,931 from Regular Wages 1183014-514000 to:

1183014-515100	Overtime Wages	$ 9,016
1183014-517000	Other Wages	$ 4,469
1183014-520500	Disability Insurance	$ 32
1183014-541000	Public Utilities	$43,977
1183014-541100	Water & Sewer Charges	$ 306
1183014-542120	Tipping Fees	$20,854
1183014-562200	Natural Gas	$ 177
1183014-581120	Conferences & Memberships	$ 100

Transfer $81,648 from Professional Fees & Services 1183014-531000 to:

1183014-543000	Repairs & Maintenance	$6,352
1183014-543100	MV Service & Repair	$ 3,388
1183014-555000	Printing & Binding	$ 44
1183014-561150	Laboratory Supplies	$ 2,107
1183014-561400	Maintenance Supplies & Materials	$36,633
1183014-561800	Program Supplies	$ 6,056
1183014-562600	Motor Fuels	$ 2,985
1183014-563100	Tires	$ 2,234
1183014-569000	Office Supplies	$ 1,298
1183014-581280	Lien Fees	$ 3,240
1183014-589100	Miscellaneous	$ 1,331
1183014-570900-17022	SCADA Service & Programming	$15,980

Transfer $3,480 from Administrative Fees 1183014-531150 to:

1183014-570400-20008	Cherry Hill Generator	$ 910
1183014-570400-19005	Pump Station Controls	$ 1

1183014-570300-21012 Cherry Hill Site Remediation $ 2,569

10) APPROVAL OF SEWER MAIN EXTENSION APPLICATION – CHARLIES WAY

On motion of Commissioner Suarez and seconded, it was unanimously voted to approve the Sewer Main Extension for 16 Lots on Charlies Way.
Motion passed.

11) SUPERINTENDENT'S REPORT.

No action taken.

12) CHAIRPERSON'S REPORT.

No action taken.

13) OLD BUSINESS.

None.

14) NEW BUSINESS.

None.

15) ADJOURNMENT.

At 6:12 p.m., on motion of Commissioner Ferrier and seconded, it was unanimously voted to adjourn.

ATTEST: Renee M. LaMarre

Renee M. LaMarre
Water & Sewer Administrative Assistant