



Regular Meeting of the Energy Commission
September 18, 2025- 7:00 PM
Meeting Room #111

AGENDA

1. Call to Order
2. Public Participation
3. Mum Festival Discussion
4. Approval of Minutes
 - July 17, 2025 Regular Meeting
5. Updates by Dave Oakes - Public Facilities & Energy Manager.
6. Energy Plan Edits
7. Old Business
8. New Business
9. Adjournment

Per Order of the Chairperson

Sean Dunn

Sean Dunn

INFORMATION TO JOIN MEETING

<https://bristolct-gov.zoom.us/j/82312972855?pwd=ZGJBSTg5S1YxaGxhVkV6MFV1MnZJdz09>

Meeting ID: 823 1297 2855

Passcode: 12345

Energy Commission
Minutes of Regular Meeting, Meeting Room #111 City Hall
July 17, 2025 Meeting

PRESENT: Chairman Sean Dunn, Commissioners Jason DeConti, Thomas Hick, Greg Klimek, Thomas Ragaini, Sheldon Scott (Zoom).

ABSENT: Council Member Mark Dickau

ALSO PRESENT: Facilities Manager David Oakes (Zoom) and Board of Education Liaison Eric Carlson

1. Call to Order

Chairman Dunn called the meeting to order at 7:03 pm.

2. Public Participation

None.

3. Purchasing Department Updates.

Chairman Dunn informed the Commission of Purchasing Agent Roger Rousseau's upcoming retirement and provided an overview of his role in the City and how beneficial he has been to the Energy Commission's efforts. The Commission as a whole expressed their gratitude to Roger for all his help over the years.

4. Approval of the Minutes

- June 12, 2025 Regular Meeting

Motion made by Commissioner Ragaini and seconded by Commissioner Klimek and it was unanimously voted to approve the June 12, 2025 minutes as written.

Motion passed.

5. Updates by Dave Oakes – Public Facilities & Energy Manager.

- Purchasing – Dave thanked Roger for his assistance with various projects.
- CPACE Workshop – Dave is waiting to hear back from Central Chambers to see if they want to participate in the workshop. The goal of the workshop is to promote the sustainability options and incentives available for businesses.
- ACO Facility – The Committee went through the RFPs for architecture work and narrowed it down to two firms. They will be lining up interviews within the next few weeks. The estimated time period for completion is 1 ½ to 2 years.
- LED Lighting Upgrade – The lighting upgrade project at the City Yard has been completed and cost about \$38k. The remainder of the grant funds will be used for Parks Department projects. The Commission also discussed the recently approved LED Lighting Upgrade project for the BOE.
- 51 High Street – The Parks Department offices will be moving into the ground floor of City Hall. Meetings are ongoing and once the project starts, it will likely take about 6-8 months. Dave will monitor the energy utilization impacts and keep the Commission updated.

6. Energy Plan Edits

Chairman Dunn will be meeting with ECD to get the EEF Form on their All-Heart Website. He also informed the Commission that the American Clock & Watch Museum and Bristol Historical Society will likely be reaching out and applying for EEF Grants in the near future. Vice Chair Scott suggested that the Commission could partner with Eversource to help residents cover the \$150 cost of Eversource's Energy Assessments.

7. Old Business

None.

8. New Business

None.

9. Adjournment

Motion: Commissioner Ragaini seconded by Commissioner Hick "To adjourn". Motion approved.

The meeting adjourned at 8:00 pm.

*Lindsey Schaffrick
Recording Secretary*