



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/88962098471?pwd=tUIEr2YCTI5twlitd8mgsAnQheYx9p.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, July 16, 2025, at 6:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Robert Fiorito called the meeting to order at 6:03 PM.

a. Pledge of Allegiance

b. Attendance

Members Present:

Robert Fiorito, Vice Chair
Cynthia Donovan, Commissioner
Leonard Lamothe, Commissioner
Aaron Weber, Commissioner

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Absent:

Mayor Jeffrey Caggiano, Chair
Jacqueline Olsen, City Council Liaison

2. Approval of Minutes

a. Approval of Minutes - June 18, 2025, Regular Meeting Minutes

MOTION: Made by Commissioner Lamothe to Approve the June 18, 2025 Regular Meeting Minutes.

Seconded by Commissioner Donovan, all in favor; motion carried.

3. Public Participation

None.

4. Superintendent's Report

a. Division Supervisor's Report

Superintendent Josh Medeiros presented the Division Supervisor's Report; discussion followed.

b. Project Updates

Superintendent Josh Medeiros presented the Project Updates; discussion followed.

c. Page Park Field Reports

Superintendent Josh Medeiros presented the Page Park Field Reports; discussion followed.

d. Year to Date Financials

Superintendent Josh Medeiros presented the Year-to-Date Financials and advised the board that final numbers would be presented at the August meeting; discussion followed.

MOTION: Made by Vice Chair Fiorito to Place the Superintendent's Report on file. Seconded by Commissioner Donovan, all in favor; motion carried.

MOTION: Made by Commissioner Donovan to move New Business Item 6B next on the Agenda.

Seconded by Commissioner Lamothe, all in favor; motion carried.

6. New Business

b. Consider the Request from the Former Park Commissioner, Jim Cleveland, to name the field at Pigeon Hill Preserve the Jim Cleveland Flower Field.

Commissioner Cindy Donovan provided background and introduced the Request from the Former Park Commissioner, Jim Cleveland, to name the field at Pigeon Hill Preserve the Jim Cleveland Flower Field. Scott Heth, Executive Director of Environmental Learning Centers of Connecticut (ELCCT), provided his thoughts on remediation/management plans and recommendations to plant the wildflower field; discussion followed.

MOTION: Made by Commissioner Donovan to Accept Jim Cleveland's Proposal to Plant a Wildflower Garden and Have It Named After Him with a Sign.

Seconded by Commissioner Lamothe, all in favor; motion carried.

AMENDED MOTION: Made by Commissioner Donovan to Accept Jim Cleveland's Proposal to Plant a Wildflower Garden and Have It Named After Him with a Sign Pending

the Adoption of a Restoration Plan, Funding, and Public Hearing.
Seconded by Commissioner Lamothe, all in favor; motion carried.

5. Old Business

a. By Commissioners

None.

6. New Business

a. Review the Request from D'Amato Construction to Reconfigure the DMAC Parking Lot to Accommodate Edgewood Pre-K Academy

Superintendent Josh Medeiros presented an updated Request from D'Amato Construction to install a crosswalk between the Edgewood building sidewalk and DMAC's parking lot; discussion followed.

MOTION: Made by Commissioner Donovan to Accept D'Amato's Current Crosswalk Request As Is.

Seconded by Commissioner Lamothe, all in favor; motion carried.

c. Consider an extension for 211 Park Street tenants to park at Muzzy Field

Superintendent Josh Medeiros presented the current parking arrangement at Muzzy Field for 211 Park St Tenants and outlined a potential extension; discussion followed.

MOTION: Made by Commissioner Weber to Extend the Current Parking Agreement to December 31, 2025.

Seconded by Commissioner Donovan, all in favor; motion carried.

d. By Commissioners

Commissioner Lenny Lamothe thanked Superintendent Medeiros and his team for placing a notice on an encampment and issuing a trespass warning; discussion followed.

7. Reports and Committee Reports

a. Fund Development & Advocacy Committee

Superintendent Medeiros presented an update on former Commissioners Sandra Bogdanski and Robert Lawson resigning from the board. The Fund Development & Advocacy Committee is in a transition period and work on the committee has slowed and is in need of a new Committee Chair. Superintendent Medeiros advised current commissioners to look for diverse representation to fill vacant seats. Commissioner

Donovan requested an update for August from the Community Engagement Coordinator on her training of 501c3 organizations; discussion followed.

b. Policy & Strategy Committee

None.

c. Finance Committee

None.

d. City Council Liaison Update

Not present.

8. Adjournment

MOTION: Made by Commissioner Lamothe to adjourn at 6:54 PM.
Seconded by Commissioner Donovan, all in favor; motion carried.

Respectfully Submitted,
Madison Fostervold
Recording Secretary, Substitute
Board of Park Commissioners