

City of Bristol CT
Purchasing Committee for the Board of Finance
Meeting Minutes – August 18, 2022

A Special Meeting of the Purchasing Committee of the Board of Finance was held on August 18, 2022 at 5:15pm in the IT Meeting Room within City Hall West (131 North Main Street).

Present: David Maikowski, Ron Burns.

Also Present: Purchasing Agent Roger Rousseau and Public Works Director Raymond Rogozinski.

Meeting was called to order at 5:16 pm.

Public Participation.

There was no public participation.

To discuss materials and services with potential impact to FY2022-2023 budget and/or delivery constraints, including on-call site construction contracts, glycol and other coolants, and to take any action as necessary.

Roger Rousseau provided background on the Public Works use of private contractors to replace and install storm drainage at various locations throughout the year. At times, planned work is performed as a sequence in the road milling and pavement operations, and at other times, work is performed on an as needed basis. To ensure completion of all assigned work, Public Works engages two firms, and assigns work on availability. A significant portion of the funding for storm drainage work is derived from state granted funding.

Contracts outlining unit costs for installed drainage work was established in May 2021, with the unit costs to be held through the contract term (through December 2022). Restricted supply chains have impacted material costs, which are a component of the unit costs (unit costs include labor and materials are therefore only a component of the pay items). One of the two contractors has pointed out the increase in materials cost to certain Public Works staff, but no formal discussion has been held on the topic. As a reference, a direct replacement of a catch basin top has a paid unit price of \$1,350.00 and the product cost increase as represented by the contractor is \$80.00; this cost increase has been independently verified by Public Works staff.

Ray Rogozinski advised the committee that he has been advised by the Comptroller's Office that inflationary impacts such as diesel fuel and treated road salt increases will be addressed universally and not necessarily on a departmental basis.

The Board of Education's Buildings and Grounds supervisor has reported significant increases in coolant products (e.g. R22, R410a, glycol); this, in addition to other price increases for electrical, plumbing and HVAC repair materials, is having a direct impact on the BOE's operating budgets.

Availability of materials for electrical components was also noted in context of the City Hall renovations, where the expected lead time for electrical switchgear and transformer will likely trigger construction sequencing adjustments for the project. Similarly, availability of a replacement transformer on a nearby utility pole is delaying completion of the Memorial Boulevard bridge project.

Adjournment.

There being no other business, the meeting adjourned at 5:56 pm.