



City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

Monday, August 21st 2025

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Raymond Zagurski, Animal Control Officer
Frank Stawski, Commissioner
Cheryl Thibeault, City Council Member
Matthew Moskowitz, Deputy Chief of Police
Luis Lorenzo, Maintenance Technician
Raymond Zagurski, Animal Control Officer
Christopher Hayden, Commissioner
Jon Mace, Commissioner

ABSENT:

David Oakes, Facilities Manager

STAFF PRESENT:

Raymond Rogozinski, Director of Public Works
Lukasz Burkacki, Civil Engineer

Due to Chairperson Lindsey Rivers being on Zoom Vice Chairperson Cheryl Thibeault will run the meeting.

1. **CALL TO ORDER**

Vice Chairperson Cheryl Thibeault called the meeting to at 5:01pm.

2. **PUBLIC PARTICIPATION**

NONE

3. **APPROVAL OF MEETING MINUTES**

- a. Regular Meeting – July 17th 2025
- b. Special Meeting – July 28th 2025
- c. Special Meeting – August 11th 2025

Commissioner Frank Stawski made a motion to approve all three meeting minutes, seconded by Deputy Chief Matthew Moskowitz.

Vote: Unanimously Passed

4. **DISCUSS SCOPE OF PROJECT**

Director of Public Works Raymond Rogozinski spoke to the committee on the scope of the animal control facility and stated that Public Works recommends to eliminate building the 2nd floor and separate vehicle storage for the Police Department. Director of Public Works Raymond Rogozinski also gave the recommendation to authorize the

purchasing agent to have discussions with the architect on cost with a new defined scope. Along, with the City of Bristol's engineering division to assist on the civil services.

Commissioner Frank Stawski made a motion to proceed with the selection of Design Learned Inc. to provide architectural services for the proposed Animal Control Facility located at 30 Cross Street in the amount not to exceed \$460,000. The final fee shall be negotiated by the Purchasing Agent based on the project scope. Said scope shall be limited to the renovation of the existing building. A second floor addition and police vehicle storage area shall not be considered at this time. However, the use of Department of Public Works Engineering services shall be considered to reduce Design Learned Inc. proposed civil engineering fees of \$91,300. Seconded by Maintenance Technician Luis Lorenzo.

Further discussion was held on the engineering fees, not adding a second floor and eliminating vehicle storage for the Police Department at this time. Deputy Chief Matthew Moskowitz expressed concern with having space to store motor vehicles inside that were involved in serious traffic accidents. At this time the Police Department is utilizing space from the Public Works Department whenever a motor vehicle needs to be kept in a secure location. Deputy Chief Matthew Moskowitz asked if there is space available in the building to consider utilizing that for storage of these motor vehicles. Director of Public Works Raymond Rogozinski and Chairperson Lindsey Rivers stated that although they understood why the Police Department needed space this does not fit in the scope of the Animal Control Facility project. City Council Member Cheryl Thibeault recommended for the Police Department to look into the decommissioned Fire Department Station 3 for potential vehicle storage in the future.

Commissioner Frank Stawski made a motion to amend the original motion of "provide architectural services" to "provide architectural and engineering services." Seconded by Maintenance Technician Luis Lorenzo

Vote: Unanimously Passed

City Council Member Cheryl Thibeault called for a vote on the motion with the amendment.

Vote: Motion Passed, 8 votes in favor and 1 opposed

Lindsey Rivers – In favor

Raymond Zagurski – In favor

Frank Stawski – In favor

Cheryl Thibeault – In favor

Matthew Moskowitz – Opposed

Luis Lorenzo – In favor

Raymond Zagurski – In favor

Christopher Hayden – In favor

Jon Mace – In favor

5. NEW BUSINESS

Director of Public Works Raymond Rogozinski introduced Lukasz Burkacki a Civil Engineer for the City of Bristol as the contact person for this project moving forward.

6. **OLD BUISNESS**

NONE

7. **ADJOURNMENT**

Commissioner Frank Stawski s made a motion to adjourn, seconded by Commissioner Christopher Hayden.

Vote: Unanimously Passed

The Animal Control Building Committee special meeting on August 21st 2025 was hereby adjourned at 5:22pm.

Jacqueline England
Recording Secretary