

City of Bristol
Board of Public Works
Approved Meeting Minutes for
July 17, 2025
With Zoom Access

Members Present:

Commissioner Michael Dumas
Commissioner David Hartley
Commissioner Frank Stawski
Council Member Jacqueline Olsen

Council Member Erick Rosengren

Staff Present: Raymond Rogozinski, P.E., Director of Public Works

1. Call to Order
2. Approval of Minutes
 - a. June draft minutes

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski. Motion passed.

3. Public Participation

MaryAnn Sirois, 362 Shrub Road, spoke about being opposed to painted islands. When the road is widened, it is anti-traffic calming. It encourages speeding. She stated she spoke to the Department of Transportation and stated that the DOT didn't know that. She stated that the sidewalks can be done without widening the roads. This project is a waste of money and I don't like wasted money. I am totally against it. This useless project money should go to the department of education.

Mayor Caggiano, stated there has been multiple public hearings, discussions and meeting regarding this project.

4. Employee Recognition
 - a. Employee Anniversaries

MOTION: made by Council Member Olsen and seconded by Commissioner David Hartley to accept as presented and place on file. Motion passed.

MOTION: to move up Item # 7a up on the agenda made by Commissioner Dumas and seconded by Council Member Dickau. Motion passed.

- 7 Director's Report
 - a. Director report

Raymond Rogozinski, Director of Public works, spoke about Eversource struggles working with them as a vendor and the criteria regarding temporary patches and the quality of the work. They are very problematic. Pam Fisher from Eversource is on the line to provide additional information and comments to the board.

Pam Fisher, Eversource, stated the repairs on reviewed the South Street repairs and the corrections due to the insufficient job by the contractor. Circle Street and Garden Street the restoration team will be going in due to some settlement and repairs will be done on Monday. The intersection that the winter mix is deteriorating will also be

repaired on Monday. Communication has improved between the restoration folds and on top of that when public works reaches out to MPL or Paul Peckham, our construction supervisor, we expect immediate repairs.

Commissioner Hartley, asked if Eversource is supervising these contractors?

Pam Fisher, Eversource, stated, they do not have construction supervisors. They have multiple projects and multiple responsibility and are not on site.

Raymond Rogozinski, P.E., Director of Public Works, stated he is asking for the Board to approve the proposals presented.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to approve the changes to the permit and the requirement that Eversource be required to sign a new copy of that once it has been approved and any current vendors that are working under the old requirements be required to sign a new set of the new rules. Motion passed.

Raymond Rogozinski, P.E., Director of Public Works, reviewed the Directors Report with the board.

The Hope Street Garage is being used except the elevator. The main reason is the sprinkler system which is \$61,000.00. A motion is needed for a change order for \$76,257.00 for the remainder of the fees.

MOTION: made by Council Member Olsen and seconded by Council Member Dickau to recommend that city council approve a change order in the amount of \$76,257.00

In the supplemental packet, the relocation of the park department was discussed. There was a discussion regarding counseling space they utilize. They feel this space would be better at 51 High Street than at City Hall.

Commissioner Hartley is requesting that the West End Bus shelter not have the glass put back in it. It gets stickered, scratched and just ruined.

MOTION: made by Commissioner Hartley and seconded by Council Member Olsen to not replace the glass at the West End bus shelter. Mot

Raymond Rogozinski, P.E., Director of Public Works, stated it has been discussed that ultimately, they were worried about the structure of the shelter. It does provide shelter from the rain and wind for the occupants. It the consensus of the board is to remove the glass we can certainly facilitate that.

A discussion was held regarding this topic.

Mayor Caggiano stated that there was a public request in the area to remove the glass as well.

A vote was taken.

In Favor: 5

Against: 1

MOTION: made by Council Member Olsen and seconded by Commissioner Stawski to accept as presented and place on file. Motion passed.

5. Division Reports

MOTION: made by Council Member Rosengren and seconded by Council Member Olsen to accept as presented and place on file. Motion passed.

6. Project Lists
 - a. Engineering Project List

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski. Motion passed.

- b. Bldg. Comm Project List

MOTION: made by Council Member Rosengren and seconded by Commissioner Hartley. Motion passed.

7. New Business

- a. BPW New Strategic Plan

Raymond Rogozinski, P.E., Director of Public Works, reviewed the draft strategic plan with the board and what the Public Works priorities are.

Mayor Caggiano stated that all departments were asked to do this with key ideas to bring to the meeting next Tuesday.

- b. BPW Building Space Allocation

Raymond Rogozinski, P.E., Director of Public Works, reviewed the Space Allocation Policy Memo regarding space in the police building. A portion of it, the police want to use as a training division and another portion to use a scenario training facility. A smaller space to use as a union office. Public Works is asking to use space for document storage space and is more practical to use as space. It does require state librarian approval. Purchasing was approved for an additional person, and there are 8 file cabinets that will be moved.

A discussion was held regarding the topics above.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to approve the proposed city building space allocations within the police complex and City Hall building modifications to the police complex to allocate space for the police department training room, field training, police union office and city document storage room at an estimated cost of \$17,000.00. City hall modifications will consist of converting the purchasing department document storage room into an office. The cost with the interior windows will be approximately \$15,000.00. All funding is available in the City Hall renovation account.

- c. DPW City Hall Final Cost

Raymond Rogozinski, P.E., reviewed the final cost of the city hall budget project. There is a 1.6 million surplus in the project budget. A BOF transfer is requested to move money from the construction fund to professional fees. Included as well is a spreadsheet with every invoice that was paid for the project.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to approve the Board of Public Works request to transfer \$914,378.00 within the City Hall additional renovation accounts Project 19c 15. Said transfers cover professional fees and direct labor costs, utilizing the account balance within City Hall Construction account remaining funds with the city hall construction account approximately 1.6 million. Motion passed.

- d. DPW East Street Bridge

Raymond Rogozinski, P.E., Director of Public Works reviewed the funding for the project as well as progress of the project as well. We do provide inspection for engineering the incurs a cost for a change order of \$143,000.00 due to the contractor taking longer to build it.

MOTION: Made by Council Member Olsen and seconded by Commissioner Stawski to authorize the Mayor to sign a contract amendment to Contract 2 P 24, 076 WMC. Engineers for inspection and construction administration services of the East Street Bridge in the amount of \$143,000.00. Said amendment shall cover costs of winter

inspection services and water main replacement work. It shall be fully funded through the Federal Local Bridge Program. Motion passed.

e. BPW Emmett St Property

Raymond Rogozinski, P.E., Director of Public Works, reviewed the policy revision of what is allowed in the right of way and if acted upon by the Board of Public Works will affect all right of ways. He discussed the issues in regards to review from the real estate committee.

MOTION: made by Council Member Rosengren and seconded by Council Member Dickau to table this discussion until the next public works meeting next month. Motion passed.

8. Old Business

a. DPW Complete Streets Policy

Raymond Rogozinski, P.E., Director of Public Works, reviewed the complete street policy.

MOTION: made by Commissioner Dumas and seconded by Council Member Dickau to approve the DPW Complete Streets Policy. Motion passed.

9. Any Matter to come before said meeting

Raymond Rogozinski, P.E., Director of Public Works, does the board want to continue to not have an August meeting.

MOTION: made by Commissioner Dumas and seconded by Commissioner Hartley to not have an August meeting. Motion passed.

10. Adjournment

MOTION: made by Council Member Olsen and seconded by Council Member Rosengren to adjourn at 7:32 p.m. Motion passed.

Raymond Rogozinski, P.E., Director of Public Works