



*City of Bristol
City Council*

Join Zoom Meeting:

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1

Meeting ID: 844 2089 3989 Passcode: 123456

Dial by Your Location: 1 929 205 6099

The regular City Council Meeting will be held on Tuesday, October 14, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on September 9, 2025.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for September, 2025.
 - b. To approve the Tax Refunds dated October 1, 2025.
 - c. To authorize the Bristol Police Department to apply for and accept the following state funded grants: Distracted Driving High Visibility Enforcement Grant, DUI Enforcement Grant, Click It or Ticket Grant, and the Speed & Aggressive Driving Grant.
 - d. To authorize the Mayor to sign a contract amendment to Contract 2P24-076, WMC Engineers for Inspection and Construction Administration services of East St. Bridge in the amount of \$143,000. Said amendment shall cover the cost of winter inspection services and water main replacement work and shall be fully funded through the Federal Local Bridge Program.
 - e. To approve the Memorandum of Understanding for the Information Technology Task Force between the City and the Board of Education.

6. Reports and Committee Reports

- a. **Ordinance Committee** - To set a public hearing and introduce amendments to the Bristol Code of Ordinances, Chapter 8, Flood and Erosion Control, Section 8-2 Board Designated.

7. Old Business

8. New Business

9. Resignations

10. Appointments

- a. Board and Commission Appointments

11. Bristol Zoning Commission - Smoke and Vape Shops

- a. To place on file the Bristol Zoning Commission's response to the City Council's referral of creating regulations for smoke and vape shops.

12. Contracts

- a. To engage with Quisenberry, Arcari, & Malik for Contract 2P25-086 Professional Architectural/Engineering Services Relative to Renovation of the Edgewood Pre-K Academy, in the amount of \$2,070,500.00 (base fee and allowances) and to authorize the Mayor or Acting Mayor to execute any documents necessary to effectuate the same.

13. Grants

- a. To authorize the Mayor or Acting Mayor to submit an application for total funding up to \$575,000, with up to \$287,500 requested from the Urban Green & Community Garden Grant Program at DEEP and \$287,500 to be matched with a combination of in-kind services of Public Works staff (calculated at approximately \$117,500) and the remainder in City funds (up to \$170,000); and to authorize the Mayor or Acting Mayor to complete and submit all necessary paperwork and forward this request to the Board of Finance for action.

14. Resolutions

- a. To approve a resolution authorizing the Mayor or Acting Mayor of the City of Bristol to execute and deliver in the name of the City, an easement to the Connecticut Light and Power Company dba Eversource Energy, and to do any and all other acts to effectuate the same.

- b. To approve a resolution adopting a Senior Volunteer Tax Relief Program for senior citizens who volunteer their services to qualifying entities in the City.
- c. To approve a resolution to increase the household income limit for the City Senior Homeowner Tax Relief Program.

15. Executive Session

- a. To discuss and take any action as necessary regarding litigation matter Bristol Sports Center DST Delaware Statutory Trust v. City of Bristol, Superior Court docket number HHB-CV-24-6086843-S.
- b. To discuss and take any action as necessary regarding litigation matter Walmart Real Estate Business Trust v. City of Bristol, Superior Court docket number HHB-CV-23-6079989-S.
- c. To discuss and take any action as necessary regarding litigation matter Wal-Mart East Limited Partnership and Cedar Bristol, LLC v. City of Bristol, Superior Court docket number HHB-CV-23-6079992-S.

16. Any other matter to come before said meeting

17. Adjournment

Erica Cabiya
Town & City Clerk

SEPTEMBER 9, 2025

The regular meeting of the City Council was held on Tuesday, September 9, 2025 in the City Hall Council Chambers, 111 North Main Street at 7:02 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. CALL TO ORDER**a. Opening Ceremonies**

Mayor Caggiano recognized the U11 Bristol Girls Softball Team for winning the Connecticut State tournament and advancing on to win the Eastern Regional title in Maryland. Each participant was given a City of Bristol pin.

Ryan C and DJ Green were recognized for their participation in the Special Olympics. Both young men will compete in the June 2026 Special Olympics which will be held in Minnesota. Ryan will be representing Bristol in bowling and DJ will compete in Track and Field. Ryan and DJ received an All Heart award.

Mayor Caggiano presented Jacoby Frye with a “Key to the City” for becoming the first student from Bristol to be elected Governor of Boys State and also to represent Bristol at Boys Nation.

2. APPROVAL OF MINUTES

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To approve the minutes of the regular City Council meeting held on August 12, 2025.

3. PUBLIC PARTICIPATION

State of Connecticut Department of Transportation presentation – Andrew Correia of the Department of Transportation presented options for the Route 72 alignment project downtown. The project is estimated to cost \$9 million, which will be federally and state funded. There is no cost to the City. It is estimated that the design phase will take 2 – 3 years and the construction period will be an additional 1 – 2 years. Council members asked clarifying questions.

Alex and Michael Erosenko, 40 Palmorr Place – Mr. Erosenko requested Mayor Caggiano have a conversation with his son Alex. Mr. Erosenko then spoke about special education, children with special needs, and the Board of Education.

Peter Kelley, 44 Southdown Drive – Mr. Kelley spoke about blaming the Board of Education for overspending, tax increases, and current leadership.

Steve Coan, 331 Main Street – Mr. Coan expressed his feelings on the cause of tax increases and the working atmosphere in City Hall.

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4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

Mayor Caggiano made the following announcements: Some of the schools will be holding Veterans Day assemblies and veterans are encouraged to participate in the assemblies; American Legion Post 2 is holding a raffle for a Jeep; and, a permit was pulled to begin the demolition of 40 West Street, known as Chic Miller Chevrolet.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Panioto and seconded by Council Member Tyler, it was unanimously voted: To adopt six items as part of the Consent Calendar.

a. New Hire Report for August 2025

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To place on file the New Hire Report for the month of August, 2025.

b. Tax Refunds in the Amount of \$19,154.24

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 9,453.08
Personal Property	2,907.56
Real Estate	<u>+ 6,793.60</u>
Total	\$19,154.24

c. D'Amato+Downes Joint Venture Change Orders

Communication received from BOE Operations and Facilities Manager Landon.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve the change orders for D'Amato+Downes Joint Venture totaling \$22,966.58, as recommended by the Northeast Middle School Building Committee, and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

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d. Municipal Electronic Voting Equipment Agreement

Communication received from the Registrar Office Coordinator.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all documents associated with the Municipal Electronic Voting Equipment Agreement with the State of Connecticut.

e. Hardware Maintenance and Software License, Maintenance and Support Services Agreement with Election Systems & Software, LLC

Communication received from the Registrar Office Coordinator.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all documents associated with the Hardware Maintenance and Software License, Maintenance and Support Services Agreement with Election Systems & Software, LLC; and to refer to the Board of Finance and Purchasing Agent for informational purposes.

f. Partial Release – 76 Broderick Road

Communication received from Assistant Corporation Counsel Conlin.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To consider and approve a partial release to allow Donald Baron to convey property located at 76 Broderick Road.

6. REPORTS AND COMMITTEE REPORTS

a. Real Estate Committee

On motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To waive the reading of the “Procedures on The Disposition or Sale of City Owned Properties.”

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: That the City of Bristol adopt the “Procedures on The Disposition or Sale of City Owned Properties” which shall guide the Real Estate Committee in recommending to the City Council the most advantageous method to dispose or sell any city owned real property. It was further moved that this matter be referred to Corporation Counsel to effectuate this new policy.

Council Member Tyler explained the policy and Council Member Rosengren commented that this policy will maintain consistency.

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PROCEDURES ON THE DISPOSITION OR SALE OF CITY OWNED PROPERTIES

Currently, there is no official policy as to the disposition or sale of city owned real estate except what is set forth in the Purchasing Manual and by past practices of previous Real Estate Committees.

Therefore, the Real Estate Committee recommends the adoption of the following procedures for the disposition or sale of city owned properties. Because real estate is “unique” in that no two properties are identical, the purpose of these procedures is to give the Real Estate Committee more latitude in disposing of city owned properties.

STEPS:

- 1. Refer the city owned property to be disposed or sold to the Department of Public Works, Park & Recreation & Youth Commission and to Water & Sewer Department requesting if there is a need to retain the city owned property to be used by these departments;*
- 2. If no interest by the aforementioned departments, then a Connecticut General Statutes Section 8-24 referral is made by the Real Estate Committee to the Planning Commission requesting it to report as to whether the city should dispose or sell the city owned property. If the Planning Commission issues a positive recommendation (a negative recommendation requires a super majority City Council to override) then the issue of which method to market the city owned property is then determined by the Real Estate Committee (i.e. to list with a real estate agent or to refer to the Purchasing Department for a Request for Proposals (“RFP”));*
- 3. In determining whether to list with a real estate broker or to market via a RFP, the Real Estate Committee shall undertake the following steps:*
 - a. Request the Corporation Counsel’s Office to conduct a title search to ascertain how the city became owners of this property (i.e. tax foreclosure, left over property from a subdivision, open-space, State of Connecticut DOT project, etc.) The Corporation Counsel’s Office should also research if the city owned property is a “building lot” or has impediments such as it is “landlocked” with no access;*
 - b. After the Corporation Counsel’s Office reports its findings, the Real Estate Committee should then request the City’s Tax Assessor to conduct an appraisal to determine a Fair Market Value, not the “net assessment” value which is used to calculate real estate taxes due;*
 - c. If the city owned property is not “marketable”, (i.e. landlocked) and has only nominal value, then the Real Estate Committee shall direct the Corporation Counsel’s Office to contact the adjoining property owners to ascertain if there is any interest in acquiring this city owned property. If an adjoining property owner indicates interest, the Real Estate Committee shall motion the City Council for approval. If approved,*

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the city shall convey the property via a Quit Claim Deed to the adjoining property owner on the condition the city owned property is “merged” with the adjoining owner’s property. Because the conveyance is less than \$10,000, no public hearing is required under Connecticut General Statutes Section 7-163(e). By conveying these “stray” properties to adjoining property owners, not only removes these properties from the city property list but increases the property tax rolls.;

4. *If the city owned property was acquired via a real estate tax foreclosure, then the Real Estate Committee should compare the appraisal submitted to the Foreclosure Court with the Fair Market Value proposed by the city Tax Assessor. At this point, the Real Estate Committee may also wish to contact a real estate agent for a comparative market analysis. All values being equal, the Real Estate Committee should consider marketing the city owned property with a real estate broker as it offers the city more flexibility in addressing any offers tendered to the city. In addition, by having the property listed through a real agent broker with access to the real estate multi-listing, it is more likely the city will be receiving more offers. The disadvantage of listing it with a real estate agent is there is a commission due. If the city property was acquired by tax foreclosure, then a public hearing is not required under Connecticut General Statutes Section 7-163 (e);*
5. *However, on occasion, it may be more advantageous to request the Purchasing Department to issue a Request for Proposals (“RFP”). The Real Estate Committee can develop any specific criteria (intended use, sales price, public benefit, tax benefit, etc.) it wishes to be proposed and advise the Purchasing Department accordingly. The benefits of an RFP are that the city can control the purchaser’s use of the property. Also, the adjoining property owners are given direct notice from the Purchasing Department of the city’s request for offers for the property. Although it is less expensive to have the property advertised through an RFP, in general, the disadvantage is the RFP process usually attracts less interest by potential purchasers.*

In conclusion, after receiving input from the Corporation Counsel’s Office, the Tax Assessor’s Office, the Purchasing Agent and a real estate broker, the Real Estate Committee should now be in a position to recommend to the City Council the most advantageous method to dispose or sell any city owned real property.

b. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: That the City Council direct the Purchasing Agent to issue an RFP (Requests For Proposals) placing public notices and to notify abutting property owners of the city’s intention to sell city-owned property known as Lot 420-1A/420-1 Burlington Avenue. The asking price to be determined by the Tax Assessor working with the Purchasing Agent.

Council member Tyler explained that the RFP process will be used because the piece of property is unique in that it is landlocked.

SEPTEMBER 9, 2025

c. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Panioto, it was unanimously voted: That the City Council accept the offer from Mariusz Jankowski and Emilia Gronostajska or their assigns, for the purchase of city-owned property known as 86 Divinity Street, Assessors Map 28, Lot 11, for the sale price of \$46,000. It was further moved that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

7. **OLD BUSINESS** – None.

8. **NEW BUSINESS** – None.

9. **RESIGNATIONS**

Keith Elder – Historic District Commission – Sec. 2-9

Wendy McGrath – Bristol Early Childhood Collaborative f.k.a. School Readiness Council

Alyssa McGhee – Bristol Early Childhood Collaborative f.k.a. School Readiness Council

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To accept the resignations and send letters of thanks.

10. **APPOINTMENTS**

a. The following appointments were presented:

Bristol Early Childhood Collaborative

Claire Strillacci – Appointment – term to 8/26.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Michelle Fangiullo – Appointment – term to 8/26.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Melissa Mendez – Appointment – term to 8/26.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Central High School Building Committee

Cheryl Thibeault – Mayoral appointment as City Council Liaison

John Lodovico – Mayoral appointment as Board of Finance Representative

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Commission for Persons with Disabilities

Deborah Reed – Appointment – term expires 6/26

Replaced Andrew Collins.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Historic District Commission

Keith Elder – Reappointment – term to 8/29.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Inland Wetlands Commission

Faye Duquette – Reappointment – term expires 9/28.

Confirming motion by Council Member Panioto.

Motion passed in voice vote.

Youth Commission

RJ Motel – Appointment as Under 21 Member – term expires 3/28.

Replaced Miguel Salguero.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

11. ASSESSOR’S OFFICE ITEMS

a. Tax Exemption – Tollman Spring

Communication received from Assistant Corporation Counsel Conlin.

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: That the City Council, pursuant to Connecticut General Statute section 12-94e grant a personal property tax exemption to Tollman Spring for assessment year 2024 for property as listed under account #0202047, Unique ID #P0266272, based upon Tollman Spring’s request to file its M-65 exemption past the statutory deadline, and to further direct the City Assessor and City Tax Collector to make any adjustments to their lists which result from the granting of this exemption, including waiving any penalties for late filing.

Assessor DeNoto explained the statute. He also explained that the personal property exemption is for equipment, and confirmed that this is a one-time exemption.

b. Interest Waiver Provision of C.G.S. 12-145 – Kunofsky, Perkins Street

Communication received from Tax Assessor DeNoto.

On motion of Council Member Thibeault and seconded by Council Member Rosengren it was unanimously voted: To waive the interest for Mark Stuart Kunofsky, 1970 Perkins Street, for the 2024 Grand List Real Estate tax bill pursuant to CT General Statute Sec. 12-145.

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Assessor DeNoto stated that the interest would be approximately \$29.13.

c. Interest Waiver Provision of C.G.S. 12-145 – Maraglino, Tufts Street

Communication received from Tax Assessor DeNoto.

On motion of Council Member Thibeault and seconded by Council Member Tyler it was unanimously voted: To waive the interest for Mark and Lydia Maraglino, Lot 377 Tufts Street, for the 2023 and 2024 Grand Lists Real Estate tax bills pursuant to CT General Statute Sec. 12-145.

Assessor DeNoto stated that the interest would be approximately \$23.00.

12. CONTRACTS

a. Contract 2P25-056 Architectural/Engineering Services Relative to Renovation of Commercial Building Toward Use as Municipal Animal Control Facility

Communication received from Purchasing Agent Haynes.

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To award Contract 2P25-056 Architectural/Engineering Services Relative to Renovation of Commercial Building Toward Use as Municipal Animal Control Facility to Design Learned Inc. in the amount of \$460,880.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Council Member Thibeault explained the necessity of these services. Council Member Olsen posed a clarifying question.

b. Contract 2C26-001 Replacement of Diving Boards and Starting Blocks for the Indoor Pool

Communication received from Purchasing Agent Haynes.

On motion of Council Member Olsen and seconded by Council Member Tyler, it was unanimously voted: To award Contract 2C26-001 Replacement of Diving Boards and Starting Blocks for the Indoor Pool to Connecticut Custom Aquatics, LLC in the amount of \$117,057.80, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

c. Contract 2C25-093 Heaters at Public Works Garage

On motion of Council Member Tyler and seconded by Council Member Olsen, it was unanimously voted: To award Contract 2C25-093 Heaters at Public Works Garage to

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Perfectemp Inc. in the amount of \$139,853.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

13. OTHER BUSINESS – None.

14. ADJOURNMENT

At 8:27 p.m., on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

UNAPPROVED

NEW HIRE REPORT

9/1/2025 TO 9/30/2025

LAST NAME	FIRST NAME	CITY	HIRE DATE	SALARY		UNION	STATUS	DEPARTMENT	JOB TITLE
DUHAIME	NATHAN	BRISTOL	09/03/2025	\$ 78,813		POLICE	FT	POLICE DEPARTMENT	POLICE OFFICER
MASTROIANNI	ANTHONY	BRISTOL	09/24/2025	\$ 24.72	PER HOUR	LOCAL 233	FT	PUBLIC WORKS	GROUND MAINT/BLDG TECH
BADZIOCH	PATRICK	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
BROWNE	CHRISTINA	BRISTOL	09/20/2025	\$ 17.95	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	ATTENDANT
CASAROLA	JONATHAN	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
FIELD	MADISON	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
FIORITO	MATTHEW	BRISTOL	09/20/2025	\$ 17.95	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	ATTENDANT
GNITZCAVICH	MARISSA	HARWINTON	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
HARRIS	CARTER	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
HOLLERAN	KATELYN	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
HOLLERAN	ZACHARY	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
KAMANO	MAMADOU	BRISTOL	09/20/2025	\$ 17.95	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	ATTENDANT
KENNEDY	MIA	PLANTSVILLE	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
KROLL	BRYNDLE	PLANTSVILLE	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
LAWRENCE BYNUM	SAIAH	BRISTOL	09/20/2025	\$ 17.95	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	ATTENDANT
LAWSON	QUINCY	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
MENDOCHA	JAKE	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
MITCHELL	ASHLEY	HARWINTON	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD

RECEIVED
2025 OCT -2 AM 10:12
TOWN AND CITY CLERK
BRISTOL, CT

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
PAOLINO	ISABEL	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
PIKIELL	MADISON	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
REINHARD	RAYIAH	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
SILVA	NICOLETTE	UNIONVILLE	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
SISSON	LANDON	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
STAFFORD	CHRISTIAN	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
SULLIVAN	KATE	BRISTOL	09/20/2025	\$ 20.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	WATER SAFETY INSTRUCTOR
THOMPSON	MORGAN	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
WARNER	JASON	BURLINGTON	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
WEISHEIT	ERIK	TERRYVILLE	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
BENOIT	JALEN	BRISTOL	09/19/2025	\$ 25.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
CALLAGHAN	CASSANDRA	SOUTHINGTON	09/19/2025	\$ 25.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
DEPASS	DANTE	BRISTOL	09/19/2025	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
GOMES WALTON	ZHANE	TERRYVILLE	09/19/2025	\$ 25.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
KROLL	DAVIS	PLANTSVILLE	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LIFEGUARD
MESSIER	SIERRA	BRISTOL	09/19/2025	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
MORTON	OLIVIA	BRISTOL	09/19/2025	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
NORTON	ASHLEIGH	BRISTOL	09/19/2025	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
PITTMAN	CHARLES	BRISTOL	09/20/2025	\$ 18.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LIFEGUARD
PLAZA	TIMOTHY	SOUTHINGTON	09/08/2025	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION PRGM INST ADULT
SHERRILL	MICHAEL	BRISTOL	09/19/2025	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	REC PRGM INST YOUTH
CARTER	LAURIE	BRISTOL	09/08/2025	\$ 33.91	PER HOUR	NON-BARG	TP	COMPTROLLER	TEMPORARY WORKER

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
RAMIREZ	JOSE	BRISTOL	09/22/2025	\$ 22.00	PER HOUR	NON-BARG	TP	AGING SERVICES	TEMPORARY WORKER
TOTAL:	42								



RECEIVED
2025 OCT -1 PM 2:33
TOWN AND CITY CLERK
BRISTOL, CT



DATE: October 1, 2025

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

<u>CURRENT LIST YEAR</u>		<u>SUPPLEMENTAL MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
DAWSON, ALEXANDRIA	2024-04-0404045	\$ 5.84			\$ 5.84	VEHICLE SOLD
GAGNON, RAYNOLD	2024-04-0402425	\$ 48.69			\$ 48.69	VETERAN EXEMPTION
GARCIA, KELLY	2024-04-0404131	\$ 38.34			\$ 38.34	ANTIQUE EXEMPTION
MERCEDES BENZ VEHICLE TR	2024-04-0402668	\$ 152.79			\$ 152.79	LEMON LAW RETURN
TOTAL		\$ 245.66	\$ -	\$ -	\$ 245.66	

<u>CURRENT LIST YEAR</u>		<u>MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ACAR LEASING	2024-03-0300300	\$ 366.76			\$ 366.76	TURN IN LEASE
ACAR LEASING	2024-03-0300180	\$ 114.59			\$ 114.59	TRADE IN
ACAR LEASING	2024-03-0300149	\$ 792.35			\$ 792.35	VEHICLE SOLD
ACAR LEASING	2024-03-0300222	\$ 117.25			\$ 117.25	TURN IN LEASE
ACAR LEASING	2024-03-0300226	\$ 229.17			\$ 229.17	PURCHASE LEASE
ACAR LEASING	2024-03-0300284	\$ 56.68			\$ 56.68	TURN IN LEASE
ANDRADE, KARLA	2024-03-0301365	\$ 26.75			\$ 26.75	VEHICLE SOLD
BELLONIO, BARBARA	2024-03-0303507	\$ 40.18			\$ 40.18	VEHICLE SOLD
BRADY, WILLIAM	2024-03-0305206	\$ 12.40			\$ 12.40	VEHICLE SOLD
BROOKS, DIANE	2024-03-0305573	\$ 384.91			\$ 384.91	VEHICLE SOLD
BROOKS, DIANE	2024-03-0305572	\$ 203.78			\$ 203.78	VEHICLE SOLD
CARRIER CONSTRUCTION INC	2024-03-0307371	\$ 15.49			\$ 15.49	VEHICLE SOLD
CONNER, CHARLES	2024-03-0309493	\$ 54.34			\$ 54.34	REG. OUT OF STATE
COSTELLO LANDSCAPING	2024-03-0309889	\$ 965.24			\$ 965.24	OVERPAYMENT
COSTELLO LANDSCAPING	2024-03-0309881	\$ 124.65			\$ 124.65	JUNKED
COSTELLO LANDSCAPING	2024-03-0309882	\$ 135.75			\$ 135.75	JUNKED
CROWLEY, MICHELLE	2024-03-0310398	\$ 16.26			\$ 16.26	TOTAL LOSS
CRUZ, ALFREDO	2024-03-0310438	\$ 129.06			\$ 129.06	VEHICLE SOLD
CRISPO, SALVATORE	2024-03-0310244	\$ 48.69			\$ 48.69	VETERAN EXEMPTION
CUTLER, DEBORAH	2024-03-0310778	\$ 7.89			\$ 7.89	VEHICLE SOLD
FABIANO, KATHLEEN	2024-03-0314858	\$ 96.41			\$ 96.41	OVERPAYMENT
FINANCIAL SERVICES VEHICLE TRUST	2024-03-0315408	\$ 241.77			\$ 241.77	LEASE BUY OUT
FLAMINIO, ROBERT	2024-03-0315681	\$ 22.91			\$ 22.91	VEHICLE SOLD
FORTIER, MICHELE	2024-03-0315989	\$ 167.82			\$ 167.82	ADJUSTED BY ASSESSOR
GASKI, GEOFFREY	2024-03-0316997	\$ 8.60			\$ 8.60	TOTAL LOSS
GRANGER, KIMBERLY	2024-03-0318737	\$ 11.30			\$ 11.30	GIFTED

City of Bristol

111 North Main Street

Bristol, CT 06010

www.bristolct.gov

HARRIS, JONATHAN	2024-03-0319965	\$	43.11	\$	43.11	REG. OUT OF STATE
HEBENSTREIT, MELISSA	2024-03-0320243	\$	59.24	\$	59.24	TOTAL LOSS
HINTZ, ANDREW	2024-03-0320673	\$	8.02	\$	8.02	VEHICLE SOLD
HONDA LEASE TRUST	2024-03-0321075	\$	510.11	\$	510.11	OVERPAYMENT
HONDA LEASE TRUST	2024-03-0320984	\$	430.75	\$	430.75	TURN IN LEASE
HONDA LEASE TRUST	2024-03-0320990	\$	294.09	\$	294.09	LEASE BUY OUT
HYUNDAI LEASE TITLING TRUST	2024-03-0321669	\$	162.63	\$	162.63	VEHICLE SOLD
HYUNDAI LEASE TITLING TRUST	2024-03-0321622	\$	643.91	\$	643.91	REG. OUT OF STATE
HYUNDAI LEASE TITLING TRUST	2024-03-0321612	\$	350.08	\$	350.08	PURCHASE LEASE
HYUNDAI LEASE TITLING TRUST	2024-03-0321545	\$	187.10	\$	187.10	TRADE IN
HYUNDAI LEASE TITLING TRUST	2024-03-0321605	\$	226.60	\$	226.60	VEHICLE SOLD
HYUNDAI LEASE TITLING TRUST	2024-03-0321658	\$	356.09	\$	356.09	OVERPAYMENT
JESPERSEN, RICHARD	2024-03-0322461	\$	7.50	\$	7.50	VEHICLE SOLD
JOHNSON, JESSIE	2024-03-0322635	\$	120.75	\$	120.75	ANTIQUE EXEMPTION
JONES, AUSTIN	2024-03-0322736	\$	18.21	\$	18.21	JUNKED
KALANQUIN, KENNETH G JR	2024-03-0323217	\$	78.23	\$	78.23	VEHICLE SOLD
LARSON, CARL	2024-03-0325455	\$	43.14	\$	43.14	VEHICLE SOLD
LEON-SANTIAGO, IRWIN	2024-03-0326166	\$	118.48	\$	118.48	TRADE DOWN
MAIER, ANNA	2024-03-0327835	\$	58.75	\$	58.75	TRADE IN
MARINO, GLORIA	2024-03-0328391	\$	74.25	\$	74.25	OVERPAYMENT
MARTINEZ, MARIA	2024-03-0329014	\$	8.00	\$	8.00	OVERPAYMENT
MCLAUGHLIN, PATRICIA	2024-03-0329982	\$	9.00	\$	9.00	OVERPAYMENT
MCPHEE, KRISTEN	2024-03-0330107	\$	19.24	\$	19.24	VEHICLE SOLD
MENDOZA, MICHELLE	2024-03-0330485	\$	64.92	\$	64.92	VEHICLE SOLD
MESSNER, DAVID	2024-03-0330624	\$	48.69	\$	48.69	VETERAN EXEMPTION
MERCEDES BENZ VEHICLE TR	2024-03-0330567	\$	241.98	\$	241.98	TRADE IN
MILLER, PETER	2024-03-0331070	\$	12.76	\$	12.76	JUNKED
NEW CAMBRIDGE PAINTING CO	2024-03-0332840	\$	20.16	\$	20.16	TOTAL LOSS
NISSAN MOTOR ACCEPTANCE CORP.	2024-03-0333157	\$	322.82	\$	322.82	LEASE TERMINATED
NISSAN INFINITI LT LLC	2024-03-0333145	\$	741.16	\$	741.16	LEASE BUY OUT
NISSAN INFINITI LT LLC	2024-03-0333118	\$	585.80	\$	585.80	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333263	\$	617.71	\$	617.71	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333198	\$	342.91	\$	342.91	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CORP.	2024-03-0333182	\$	322.82	\$	322.82	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CORP.	2024-03-0333138	\$	358.55	\$	358.55	VEHICLE SOLD
O'NEIL, SHANNON	2024-03-0334131	\$	73.49	\$	73.49	TOTAL LOSS
ROBERTS ORCHARD LLC	2024-03-0339438	\$	8.02	\$	8.02	ANTIQUE EXEMPTION
OUFU, MOHAMAD	2024-03-0334696	\$	28.30	\$	28.30	TOTAL LOSS
PARROTT, JAMES L	2024-03-0335359	\$	20.00	\$	20.00	OVERPAYMENT
PAWELCZYK, GEORGE	2024-03-0335554	\$	27.82	\$	27.82	VEHICLE SOLD
PIROG, MATTHEW	2024-03-0336809	\$	9.35	\$	9.35	VEHICLE SOLD
RAHIMI, MOHAMMAD I	2024-03-0338009	\$	28.27	\$	28.27	REG. OUT OF STATE
RAHIMI, MOHAMMAD I	2024-03-0338010	\$	15.71	\$	15.71	VEHICLE SOLD
RICE, PATRICK	2024-03-0338743	\$	25.10	\$	25.10	VEHICLE SOLD
RIEL, MEGAN	2024-03-0338862	\$	10.39	\$	10.39	TOTAL LOSS
ROSA, GLENN	2024-03-0340087	\$	266.40	\$	266.40	TRADE IN
ROY, MARGARET	2024-03-0340430	\$	20.16	\$	20.16	TOTAL LOSS
RYAN, SANDRA	2024-03-0340796	\$	8.05	\$	8.05	DONATED
SACCHETTA, ANGELA	2024-03-0340887	\$	20.54	\$	20.54	VEHICLE SOLD
SENICK, FRANK	2024-03-0342439	\$	432.37	\$	432.37	TRADE IN
SHIPMAN, MICHAEL	2024-03-0342816	\$	57.62	\$	57.62	VEHICLE SOLD
SHIPMAN, MICHAEL	2024-03-0342818	\$	7.37	\$	7.37	TRADE IN
SHUGRUE, ELLEN	2024-03-0342869	\$	49.44	\$	49.44	REG. OUT OF STATE
SINGLETON, MICHAEL	2024-03-0343152	\$	191.45	\$	191.45	VEHICLE SOLD
STONE, ALLEN	2024-03-0344645	\$	136.66	\$	136.66	ADJUSTED BY ASSESSOF
STRUCK, JOACHIM	2024-03-0344787	\$	139.32	\$	139.32	TRADE IN
STUCKMAN, THOMAS	2024-03-0344822	\$	24.84	\$	24.84	REG. OUT OF STATE
STUCKMAN, THOMAS	2024-03-0344823	\$	95.08	\$	95.08	REG. OUT OF STATE
THIBODEAU, JACOB	2024-03-0346045	\$	99.33	\$	99.33	OVERPAYMENT
TOYOTA LEASE TRUST	2024-03-0346700	\$	428.93	\$	428.93	TURN IN LEASE
TURCAN, SERGHEI	2024-03-0304350	\$	561.14	\$	561.14	VEHICLE SOLD
TUTKO, PATRICIA	2024-03-0347250	\$	80.83	\$	80.83	ANTIQUE EXEMPTION

VCFS AUTO LEASIN COMPANY	2024-03-0348023	\$	520.82		\$	520.82	VEHICLE SOLD
VCFS AUTO LEASIN COMPANY	2024-03-0348025	\$	1,041.64		\$	1,041.64	VEHICLE SOLD
VOISINE, DONALD	2024-03-0348487	\$	48.66		\$	48.66	REG. OUT OF STATE
VONA, JOSEPH	2024-03-0348549	\$	95.57		\$	95.57	VEHICLE SOLD
WILLIAMS, CHRISTINA	2024-03-0349739	\$	40.87		\$	40.87	VEHICLE SOLD

TOTAL	\$	16,512.10	\$	-	\$	-	\$	16,512.10
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PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>						
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>			
BAK, AGNIESZKA	2023-03-0302319	\$	200.47		\$	200.47	VEHICLE SOLD	
CRISPO, SALVATORE	2019-03-0310703	\$	57.53		\$	57.53	VETERAN EXEMPTION	
CRISPO, SALVATORE	2020-03-0310320	\$	57.53		\$	57.53	VETERAN EXEMPTION	
CRISPO, SALVATORE	2021-03-0310317	\$	48.69		\$	48.69	VETERAN EXEMPTION	
CRISPO, SALVATORE	2022-03-0310440	\$	45.52		\$	45.52	VETERAN EXEMPTION	
CRISPO, SALVATORE	2023-03-0310358	\$	48.69		\$	48.69	VETERAN EXEMPTION	
EAN HOLDINGS LLC	2023-04-0402583	\$	325.87		\$	325.87	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402585	\$	257.31		\$	257.31	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402586	\$	331.61		\$	331.61	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402589	\$	333.69		\$	333.69	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402591	\$	77.65		\$	77.65	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402594	\$	174.48		\$	174.48	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402596	\$	335.15		\$	335.15	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402599	\$	397.96		\$	397.96	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402601	\$	57.95		\$	57.95	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402602	\$	318.76		\$	318.76	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402606	\$	619.11		\$	619.11	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402608	\$	180.06		\$	180.06	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402614	\$	531.18		\$	531.18	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402622	\$	340.08		\$	340.08	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402627	\$	93.72		\$	93.72	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402647	\$	277.79		\$	277.79	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402660	\$	69.89		\$	69.89	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-04-0402661	\$	173.27		\$	173.27	VEHICLE SOLD	
ENTERPRISE FM TRUST	2023-03-0314802	\$	509.59		\$	509.59	VEHICLE SOLD	
LEFEBVRE, BROOKE	2021-03-0326125	\$	17.70		\$	17.70	OVERPAYMENT	
LEFEBVRE, BROOKE	2023-03-0326475	\$	159.86		\$	159.86	OVERPAYMENT	
MALACHI, RAMEL	2023-03-0328440	\$	332.39	\$ 69.80	\$ 60.33	\$	462.52	REPOSSESSED
MALACHI, RAMEL	2022-03-0328464	\$	398.80	\$ 155.53	\$ 83.15	\$	637.48	REPOSSESSED
MALACHI, RAMEL	2021-03-0328001	\$	431.72	\$ 246.08	\$ 101.67	\$	779.47	REPOSSESSED
MATHIS, KAYLA	2023-03-0309705	\$	55.02			\$	55.02	TOTAL LOSS
MESSNER, DAVID	2019-03-0331334	\$	57.52			\$	57.52	VETERAN EXEMPTION
MESSNER, DAVID	2020-03-0330304	\$	57.53			\$	57.53	VETERAN EXEMPTION
MESSNER, DAVID	2021-03-0330620	\$	48.69			\$	48.69	VETERAN EXEMPTION
MESSNER, DAVID	2022-03-0331163	\$	45.53			\$	45.53	VETERAN EXEMPTION
MESSNER, DAVID	2023-03-0331145	\$	48.69			\$	48.69	VETERAN EXEMPTION
PLOURDE, ROBIN	2023-03-0337706	\$	155.39			\$	155.39	TOTAL LOSS
RODRIGUEZ, BETZAIDA	2022-03-0340497	\$	281.04	\$ 29.51		\$	310.55	REPOSSESSED
SHAMSI, MAXINE	2023-03-0343456	\$	193.78	\$ 13.85		\$	207.63	DONATED/GIFTED
SPINA, CHRISTOPHER	2023-03-0344857	\$	15.64			\$	15.64	TOTAL LOSS
THANASI, KRISTO	2023-03-0346695	\$	144.39			\$	144.39	TOTAL LOSS
TOYOTA LEASE TRUST	2023-03-0347738	\$	68.84			\$	68.84	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-04-0408510	\$	147.85			\$	147.85	VEHICLE SOLD
VW CREDIT LEASING, LTD	2023-03-0349667	\$	157.82			\$	157.82	VEHICLE SOLD

TOTAL	\$	8,681.75	\$	514.77	\$	245.15	\$	9,441.67
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CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
AMERICAN INTERNET MORTGAGE C/O LERETA	2024-01-0118411	\$ 2,412.12			\$ 2,412.12	OVERPAYMENT
COTALITY	2024-01-0100819	\$ 2,296.35			\$ 2,296.35	OVERPAYMENT
LERETA LLC	2024-01-0120193	\$ 2,736.62			\$ 2,736.62	OVERPAYMENT
MURDOCK, PAUL	2024-01-0113835	\$ 2,266.48			\$ 2,266.48	VETERAN EXEMPTION
TOTAL		\$ 9,711.57	\$ -	\$ -	\$ 9,711.57	

PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
COTALITY	2023-01-0119735	\$ 778.10			\$ 778.10	OVERPAYMENT
FORRESTER, ONEIL	2022-01-0106964	\$ 79.67			\$ 79.67	OVERPAYMENT
TOTAL		\$ 857.77	\$ -	\$ -	\$ 857.77	

TOTAL ALL MOTOR VEHICLE	\$	26,199.43
TOTAL PERSONAL PROPERTY	\$	-
TOTAL ALL REAL ESTATE	\$	10,569.34
GRAND TOTAL ALL COLLECTIONS	\$	36,768.77

RESPECTFULLY,



ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG



131 North Main Street Bristol, CT 06010
Chief Mark R. Morello



September 5, 2025

Erica Cabiya
 City Clerk
 111 North Main Street
 Bristol, CT 06010

Please place the following item on the agenda for the next City Council meeting.

The Police Department is requesting permission to apply for the following grants: Distracted Driving High Visibility Enforcement Grant, DUI Enforcement Grant, Click It or Ticket Grant, and Speed & Aggressive Driving Grant, and permission to accept the grant if awarded. These grants are fully funded through the State of CT Department of Transportation Highway Safety.

I appreciate your attention to this matter.

Sincerely,

Chief Mark R. Morello
 Mark R. Morello
 Chief of Police

RECEIVED
 2025 SEP -5 AM 11:34
 TOWN AND CITY CLERK
 BRISTOL, CT

"To protect and serve the community with integrity and professionalism"



Department of Public Works | 860-584.6125

RECEIVED
25 SEP 30 AM 11:42
CITY OF BRISTOL, CT

MEMORANDUM

DATE: September 29, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW EAST ST BRIDGE – ENGINEERING CONSTRUCTION
ADMINISTRATION – CONTRACT AMENDMENT 2P24-076 WMC
ENGINEERS**

Construction of the East St Bridge is scheduled to be completed in November with paving scheduled for October. As indicated in the attached Board of Public Works action, construction was delayed, and the contractor, Schultz Corporation, was authorized to work over the winter of 2024-25. However, the contractor did not receive additional compensation for winter work. In accordance with the Federal State Bridge program requirements, inspection of work is required, resulting in additional compensation for WMC Engineers. With that said, the East Street Bridge replacement project is being funded through the Federal Local Bridge program administered by the CT DOT. All project cost (100%) of eligible design, construction, and inspection costs are paid for through the bridge grant. There is NO cost to the City of Bristol.

In order to proceed, the Department of Public Works recommends the following City Council action:

Authorize the Mayor to sign a contract amendment to Contract 2P24-076, WMC Engineers for Inspection and Construction Administration services of East St Bridge in the amount of \$143,000. Said amendment shall cover cost of winter inspection services and water main replacement work and shall be fully funded through the Federal Local Bridge Program.

An additional appropriation from the Board of Finance is NOT required to process the contract amendment. As indicated, pursuant to the Federal Local Bridge Program, the cost associated with contract amendment is 100% paid for by the program. **NO City funds are required.**

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: July 3, 2025

TO: Mayor Jeffrey Caggiano
City Council
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **EAST STREET BRIDGE – PROJECT STATUS (CONTRACT TIME & CONTRACT AMENDMENT)**

Construction of the East Street Bridge is progressing. The project was designed by GM2 Engineers, the bridge is being built by Schultz Construction, and WMC is providing construction inspections and administrative oversight in accordance with CT DOT requirements.

The East Street Bridge replacement project is being funded through the Federal Local Bridge program administered by the CT DOT. In accordance with the program, ALL (100%) of eligible design, construction, and inspection costs are paid for through the bridge grant. There is NO cost to the City of Bristol. With that said, DPW continues to perform critical reviews of all requests for additional costs and contract amendments. In addition, in accordance with the City's Purchasing Manual requirements, all contract change orders exceeding \$50,000 require City Council approval.

Although fully funded through the Federal State Bridge grant program, additional costs that exceed current appropriations will require Board of Finance action to appropriate funds that will be reimbursed by the grant.

A summary of current purchase orders associated with the East St Bridge project is attached:

CONSTRUCTION ITEM	VENDOR	PO no.	\$	Account
Construction Design Services (portion of contract)	GM2 Engineers	22102758	\$25,000	3023015-531000-19C10
Construction	Schultz Corporation	22503016	\$2,713,717	3023015-570300-19C10
Inspection & Construction Administration	WMC Engineers	22503011	\$364,600	3023015-531000-19C10

The existing bridge construction contract includes a contract amendment in the amount of \$114,217 previously approved by the Board of Public Works and City Council to relocate/replace an additional water main. The project budget, established in accordance with the Federal Local Bridge program is \$4,800,000, with \$2,115,500 currently available (un-encumbered). As stated, ALL expenditures must comply with Federal Local Bridge program requirements in order to be eligible for full (100%) reimbursement.

The designated contract time defined in the contract specifications is 241 calendar days to the complete construction. Contract time does not include an allowable winter shut down from December 1 to March 30 (121 calendar days). During winter shutdown, the contractor is allowed to work, with the approval of the owner (City of Bristol) and the CT DOT.

During the winter shut down, days worked are not counted as "contract days". The contractor receives no additional compensation for work performed during the winter shutdown. However, in accordance with Federal State Bridge program requirements, inspection of work is required. In the case of East St bridge, WMC Engineering inspection fees are based on the original 241-day contract time. Allowing Schultz Construction to work during the winter shutdown therefore requires an amendment to WMC Engineers' contract in the amount of \$108,000 for the addition of 121 days of inspection. Compensation to WMC Engineers has been approved by the CT DOT, therefore, it is an eligible expense, and will be fully funded under the Federal Local Bridge Program.

Bridge contractors often request to work through the winter shutdown, and allowing contractors to work does enable construction to be completed earlier and lessens the impact to residents. However, consideration must be given on future bridge projects to either NOT authorizing winter work, or including winter shutdown time in the original engineering inspection service contract to eliminate the need for contract amendments. Construction contracts do include liquidated damages provisions as a penalty for delays. However, they are often difficult to enforce, and in the case of a Federal Local bridge program, liquidated damages go to the State, not the City. Liquidated damages for East St bridge are \$1,200/day. Although the East Street Bridge is fully funded through the Federal Local Bridge program, the State Local Bridge program only provides 50% funding, therefore 50% of all contract change orders on a State Local bridge project would be funded with City funds. As a result, the DPW would recommend a policy to include engineering inspection costs during the winter shutdown period for all future bridge inspection projects. The policy would not reduce City cost, however the policy will define the cost prior to the start of the project.

Schultz Corporation has also submitted a contract time extension request of 52 work days (73 calendar days) for work associated with the water main replacement (previous approved CO \$114,217). The request is currently being evaluated; however, approval is anticipated. Schultz Corporation will not receive additional compensation for the time extension, however, WMC Engineers will require approximately \$70,000 for additional inspection services. The existing WMC Engineers contract does include a \$33,000 contingency which will cover a portion of the additional cost. Therefore, in order to proceed, the Department of Public Works recommends the following Board of Public Works action:

Recommend City Council to authorize the Mayor to sign a contract amendment to Contract 2P24-076, WMC Engineers for Inspection and Construction Administration services of East St Bridge in the amount of \$143,000. Said amendment shall cover cost

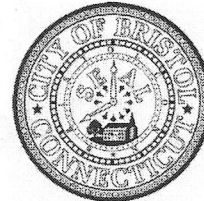


Department of Public Works | 860.584.6125

of winter inspection services and water main replacement work and shall be fully funded through the Federal Local bridge program.

It should be noted that the East St Bridge construction is ongoing and additional construction and engineering costs may be incurred. The Department of Public Works remains very concerned with the progress of construction and potential additional delays and cost associates with the delays. The contractor has indicated that additional work crews will be assigned to the project starting the week of July 14, 2025. Fortunately, there are alternate routes available to traffic to detour around the East St Bridge.

Please feel free to contact me at 860-584-6113 with questions or concerns.



Comptroller's Office | Phone: 860.584.6130

Memorandum

To: City Council
From: Diane M. Waldron, Comptroller
Re: Information Technology Task Force - MOU
Date: October 3, 2025

RECEIVED
2025 OCT -9 AM 8:17
CITY OF BRISTOL
CLERK
BRISTOL, CT

For the last few months the Board of Education and the City have been working collaboratively on shared services for technology. The attached Memorandum of Understanding was created so there was a clear outline of how the task force would operate. Key points of this include:

- Taskforce Structure – includes Mayor, City Comptroller, Chief Information Officer, Superintendent, School's Director of Finance and BOE's Director of Technology and Student Data.
- Outlines roles and responsibilities of:
 - Task Force
 - City of Bristol
 - Board of Education
- Outlines a process for a Five-Year Technology and Infrastructure Plan
- Details budget issues with regard to shared systems and resources

The Board of Education approved this MOU at their October 1, 2025 meeting and is now forwarded to the City Council for approval.

PROPOSED MOTION:

That the Bristol City Council approves the Memorandum of Understanding for the Information Technology Task Force between the City and the Board of Education.

Memorandum of Understanding

Information Technology Task Force

I. Purpose:

To establish the formation of an Information Technology Taskforce (ITTf) to facilitate the continued cooperation and collaboration between the City of Bristol's IT dept. (City) and the Bristol Public Schools IT department. (BPS). This MOU will outline the formation, responsibilities, and scope of the ITTF to align the goals and objectives between the two IT departments for an effective, collaborative and mutually beneficial relationship.

II. Scope and Objectives:

The ITTF will work to:

- Foster regular communication and mutual understanding between the City and BPS.
- Assist with the identification and management of shared goals, resources, and projects including shared infrastructure and network systems to reduce redundancy and costs.
- Ensure the alignment of technical standards, policies, and best practices.
- Address and resolve conflicts or discrepancies that may impact shared systems or users.
- Evaluate and report on the effectiveness of collaborative efforts.

III. Taskforce Structure:

- Membership: The taskforce will consist of the Mayor of the City of Bristol, the Superintendent of Bristol Public Schools, the City Comptroller, the School's Director of Finance, the Chief Information Officer (CIO), and the BOE's Director of Technology and Student Data (DTSD). Additional non-voting members will be designated as needed.
- Chairperson: Eric Evans
- Frequency: The taskforce will meet Monthly and hold additional meetings as needed for urgent matters.
- Decisions: Decisions will be made by consensus; if consensus cannot be reached, a vote will be conducted.

IV. Roles and Responsibilities:

A. Taskforce Roles and Responsibilities:

- Facilitate regular updates on projects and operations from each IT Department.
- Document, monitor, and inquire on progress of shared goals and initiatives.
- Create sub-committees or working groups as necessary to address specific technical challenges or projects.
- Identify broader initiatives for consideration.
- Review annual IT Operational and Capital Budgets as it relates to shared systems and resources.
- Review 5-year technology and infrastructure plans for shared service technologies.
- Resolve non-budgetary IT related conflicts or issues within the City and BPS.
- Provide management support, direction and advice to CIO and DTSD.
- Ensure IT input and collaboration on all construction projects with an IT component.
- Aid in communicating requirements and decisions to other City and BPS departments to minimize confusion or conflicts (if necessary).
- Provide interdepartmental perspective that may not otherwise be available to IT through normal channels.
- Review hiring, disciplinary, and termination/retirement processes for IT personnel.

B. City Roles and Responsibilities:

- The City commits to a transparent approach in the development and implementation of following shared service areas (but not limited to):
 - Cybersecurity
 - Hardware
 - Software
 - Telecommunications
 - Data Management
 - Electronic Communications
 - Connectivity
- The City shall ensure timely communication of any internal changes that may impact shared systems or resources.
- The City shall provide constructive feedback on collaborative efforts to improve future projects.

C. BOE Roles and Responsibilities:

- Will ensure timely communication of any internal changes that may impact shared systems and resources.

- BPS shall acknowledge the City's lead role and specialized expertise in areas impacting shared services and resources and align its practices and actions with any guidance and standards established by the City.
- BPS shall collaborate and provide timely access and support to ensure cohesive management and maintenance of shared IT infrastructure and resources.

D. Reporting Structure:

- All current employees represented by AFSCME Unions 2267 and 233 will remain in their respective bargaining units and continue to report to their existing supervisors. At this time, no changes to reporting lines or unit assignments are being proposed or implemented.

V. CIO and DTSD Involvement with the ITTF:

1. **Issues:** Any outstanding issues that affect the broader shared services aspect of the City and BPS shall be voiced at an ITTF meeting or sent to the Taskforce members by email. This is to ensure that issues are identified and resolved as quickly as possible.
2. **Status:** The CIO and DTSD will provide the ITTF with status reports on a monthly basis. These reports will be submitted more frequently when working through special or otherwise sensitive projects or dealing with significant issues.

VI. Five Year Technology and Infrastructure Plan:

Both parties agree to collaboratively develop a 5-year strategic plan to guide the management, maintenance, and advancement of shared systems and resources. This joint plan will, where appropriate, integrate relevant goals and priorities from the existing BPS 5-year plan, aiming to create a cohesive and mutually beneficial strategy. Key Objectives include:

1. **Alignment of Priorities:** Identify areas of overlap between the existing BPS 5-year plan and the shared plan, and harmonize efforts to meet both organizations goals.
2. **Annual Targets and Progress Reviews:** Setting annual milestones and conducting reviews to assess progress, ensuring both parties remain aligned with the shared objectives.
3. **Resource Allocation and Budgeting:** Establishing a coordinated approach to funding and resource allocation that supports plan implementation and benefits both parties.
4. **Responsiveness to Change:** Reviewing and updating the plan annually to remain responsive to emerging technologies, evolving needs, and new opportunities for collaboration.

VII. Funding of Shared Systems and Resources:

To support the effective management and advancement of shared systems and resources, both the City and BPS agree to a collaborative funding approach that balances costs equitably, maximizes available funding sources, and promotes efficiencies. Key principles and practices include:

1. **Equitable Cost Division:** Each organization will contribute to the funding of shared systems and resources based on an equitable division of costs. Contributions will be determined by factors such as usage levels, specific resource needs, and overall benefit to each organization.
2. **Leverage of eRate Funding:** Both organizations commit to fully utilizing eRate and other applicable funding opportunities to offset costs. The taskforce will assist in identify qualifying purchases and services to maximize the benefit of eRate funding for shared technology needs where applicable and noting that eRate will be 100% applied to BPS' portion of qualifying expenditures.
3. **Annual Budget Review:** The ITTF will conduct an annual review of the shared budget to evaluate expenditures, identify potential cost-saving opportunities, and reallocate funds if necessary to improve efficiency. This review process will ensure that financial resources are used strategically and in alignment with the 5-year strategic plan.
4. **Transparency and Accountability:** Both the City and BPS will maintain transparency in their financial contributions and expenditures related to shared systems.

VIII. Conflict Resolution and Termination:

Both parties are committed to maintaining a collaborative and productive partnership through the Mayor's Information Technology Task Force (ITTF). However, if issues arise that cannot be resolved, or if any party operates in a manner inconsistent with the terms of this MOU, the following processes will apply:

1. **Resolution Efforts:** The ITTF will make every reasonable effort to address and resolve disagreements through open communication and, where appropriate, by adjusting strategies to maintain alignment with the MOU's goals and values. Both parties will approach these discussions in good faith, aiming to find mutually agreeable solutions.
2. **Termination Process:** If resolution cannot be achieved despite these efforts, either party reserves the right to terminate this MOU. Termination shall be provided in writing, with at least 30 days notice to the other party.
3. **Consequences of Termination:** In the event of termination, the City's ability to support shared systems and resources for BPS may be affected. This may result in adjustments to the availability of shared services, technical support, and access to jointly maintained resources. BPS recognizes that termination may impact its access to resources that were previously managed or facilitated in partnership with the City.

Signature section below.

The first part of the paper discusses the importance of the study and the objectives of the research. It also provides a brief overview of the methodology used in the study.

The second part of the paper presents the results of the study. It includes a detailed description of the data collected and the analysis performed.

The third part of the paper discusses the implications of the findings and provides recommendations for future research.

The fourth part of the paper concludes the study and summarizes the main findings. It also provides a final statement on the importance of the research.

The fifth part of the paper provides a list of references and a list of figures and tables.

The sixth part of the paper provides a list of appendices and a list of footnotes.

The seventh part of the paper provides a list of acknowledgments and a list of contact information.

RECEIVED

BRISTOL CITY COUNCIL MEETING

2025 OCT -8 AM 11:19 October 8, 2025

COUNCILMAN SEBASTIAN PANIOTO,
CHAIR, ORDINANCE COMMITTEETOWN AND CITY CLERK
BRISTOL, CT

**PROPOSED AMENDMENTS TO CODE OF ORDINANCES
PERTAINING TO CHAPTER 8 – FLOOD AND EROSION CONTROL,
SECTION 8-2. BOARD DESIGNATED**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 8-2 Board Designated BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Wednesday, November 5, 2025 at 4:55 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 8-2. Board designated.

The [city council] Board of Public Works is hereby constituted as the flood and erosion control board for the city and, as such board, shall have all the duties and powers granted by state statutes. The director of public works shall coordinate a report to be delivered to the flood and erosion control board twice per calendar year by March 31 and September 30 of that year. The mayor may call a special meeting of the board as needed to discuss and take action on items in the submitted reports or as necessary.

(Code 1960, § 14-2; Ord. of 10-6-61; Ord. of 10-9-12; Ord. of 5-24-18)

October 2025 (AS OF 10/9/25) APPOINTMENTS

RESIGNATIONS:

Tom Marra (U), Zoning Commission, Regular Member – 2-9

Barbara O'Neill (D), Library Board, expires 1/28

Kate Kerchaert, MSCF, Early Childhood Collaborative

Continuing Vacancies:

Inland Wetlands

1 Alternate position available. expires 10/28

Zoning Commission

1 Alternate positions expires 12/25 and 6/28

Library Board

2 positions available before January reappointments

NEW APPOINTMENTS FOR OCTOBER:

City Energy Commission

Reappoint Tom Ragaini (D), 860.589.6353 expires 10/28

Reappoint Sheldon Scott (U), 917.446.5441 expires 10/28

Early Childhood Collaborative

Appoint Whitney Shurfelt, MSCF, 860.583.6363, whitney@mainstreetfoundation.org
expires 8/26

Inland/Wetlands Commission

Appoint Justin Bridges (I), 860.491.0394, jmbridgesdandls@hotmail.com Alternate member.

Replaces Valentino. Term Expires 6/27

Retirement Board

Replace Frank Rossi (U), Citizen Member with _____, expires 10/30

Zoning Commission

Replace Tom Marra (U), 2-9, Appoint Sara Mangiafico (R) Regular Member from

Alternate expires 6/26

Appoint Tim Adamitis (R) as an alternate member. Replaces Mangiafico. Term expires 12/25.



City of Bristol
BRISTOL, CONNECTICUT 06010
Zoning Commission

RECEIVED

2025 SEP 26 AM 8:09

TOWN AND CITY CLERK
BRISTOL, CT

DATE: September 25, 2025

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Zoning Commission

RE: Referral from City Council: Smoke and Vape Shops

The Bristol Zoning Commission, at its meeting of September 15, 2025, approved the following motion with respect to the above captioned item:

"Move to authorize Chairman White to send a letter to the City Council on behalf of the Zoning Commission thanking the City Council for the information presented. In his letter, Chairman White will communicate that the Zoning Commission has concerns with this request."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Attachment:

Zoning Chairman Letter to City Council



City of Bristol
BRISTOL, CONNECTICUT 06010
Zoning Commission

September 25, 2025

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

RE: August 14, 2025 – City Council Referral to Zoning – Smoke and Vape Shops

Dear Mayor Caggiano and City Council:

At the September 15, 2025 Regular Meeting of the Zoning Commission, the August 14, 2025 referral from the City Council to the Zoning Commission concerning smoke and vape shops, was discussed.

As Chairman of the Commission, I share the concern for the overall health and welfare of all of our Bristol residents, with a particular focus on creating healthy lifestyles and habits for our children and young adults, who are spending their formative years within our greater Bristol community.

I also agree with the members of the City Council that the number of smoke and vape shops, along with the associated health risks that they pose for their customers, is also a cause for concern.

However, the Commission feels strongly that the enhanced regulation of these types of businesses would be best handled by an ordinance emanating from the City Council, utilizing the tools already provided to municipalities in statute.

Should you have any questions or concerns, please reach out to me any time.

Sincerely,

A handwritten signature in black ink, appearing to read "D. White", is written over a horizontal line.

David M. White
Chairman – Bristol Zoning Commission

Shelby Pons, **Chair**
 Maria Simmons, **Vice Chair**
 Jill Fitzsimons-Bula, **Secretary**
 Russell Anderson
 Eric Carlson
 Kristen Giantonio
 Lorianne Osenkowski
 Dante Tagariello
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Acting Superintendent of Schools

Mary Hawk
 Acting Deputy Superintendent

RECEIVED
 2025 OCT -6 PM 1:05
 TOWN AND CITY CLERK
 BRISTOL, CT

October 1, 2025

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Cabiya:

At the Edgewood Pre-K Project Building Committee Regular Meeting held on August 25, 2025, a motion to engage with Quisenberry, Arcari, & Malik was approved to forward to City Council for appropriate action. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, October 14, 2025.

Resolved, to engage with Quisenberry, Arcari, & Malik for contract 2P25-086, Professional Architectural/Engineering Services Relative to Renovation of the Edgewood Pre-K Academy, in the amount of \$2,070,500.00 (base fee and allowances) and to authorize the Mayor or Acting Mayor to execute any documents necessary.

Please let me know if there are any questions.

Sincerely,

Tara Landon

Tara Landon
 Schools Project Manager



RECEIVED
2025 OCT -6 PM 3:29
TOWN AND CITY CLERK
BRISTOL, CT

DATE: October 7, 2025

TO: Mayor Jeff Caggiano

City Council Members

FROM: Dawn Leger, Grants Administrator

A handwritten signature in blue ink, appearing to read 'D. Leger'.

RE: Centre Square Pocket Park Grant

Background

The State of Connecticut Department of Energy & Environmental Protection (DEEP) administers the Urban Green & Community Garden Grant Program. The program provides funding with a 100% match required by the applicant to support projects that will create, improve, or expand community green spaces.

The City's Urban Act funding agreement with the State of Connecticut includes the obligation to create a public green space in the Centre Square property. The City has designated the corner of North Main Street and Riverside Avenue as the desired location of a .65 acre Pocket Park that will enhance the Centre Square development for individuals who work or live there, as well as for Bristol residents and others who visit the site for business, shopping, or entertainment. Note that no structure can be built on this corner due to the presence of an underground culvert that traverses the parcel; therefore, it is the optimal location for a Pocket Park.

The Centre Square Pocket Park will be fully ADA-accessible, with walking paths, seating, trees and flowers, with plans for public art provided by the Bristol Arts & Culture Commission.

Action Requested

The proposal has been approved by the Boards of Public Works, Economic & Community Development, and Arts & Culture, and is supported by the Naugatuck Valley Council of Governments.

A motion is requested that the City Council authorize the Mayor or Acting Mayor to submit an application for total funding up to \$575,000, with up to \$287,500 requested from the Urban Green & Community Garden Grant Program at DEEP and \$287,500 to be matched with a combination of in-kind services of Public Works staff (calculated at approximately \$117,500) and the remainder in City funds (up to \$170,000). Further, the Mayor or Acting Mayor is authorized to complete and submit all necessary paperwork and forward this request to the Board of Finance for action.



Request for Proposals
City of Bristol, Connecticut 06010
Sale and Development of Downtown Parcel





Office of the Corporation Counsel | 860.584.6150



RECEIVED
2025 SEP 24 PM 3:35
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: September 24, 2025

RE: Agenda Item – Resolution request from Eversource Re: 530 Stevens Street
City Council Agenda October 14th 2025

Erica, would you kindly include the following Resolution on the City Council agenda for October 14, 2025?

1. BE IT RESOLVED: That the City of Bristol grant and convey to the Connecticut Light & Power Company, d/b/a Eversource Energy, a corporation chartered by the Connecticut General Assembly and having its principal office in the Town of Berlin, in the State of Connecticut, its successors and assigns, permanent rights for the installation, maintenance, and repair of electric (and gas) lines over, under, and across land of the City of Bristol as set forth in the proposed easement presented to this meeting, which is hereby ordered filed with the records of this meeting; and,

IT IS FURTHER RESOLVED: That the Mayor or Acting Mayor of the City of Bristol be authorized to execute and deliver in the name of the City of Bristol an easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

TWC/ntb

September 17, 2025

City of Bristol Corporation Counsel
Attorney Edward Krawiecki
111 North Main Street, Suite 3
Bristol CT 06010

Re: W25045/Bristol Board of Education/530 Stevens Street, Bristol CT

Attorney Krawiecki,

The Connecticut Light and Power Company, doing business as Eversource Energy, has received a request for electric service from your client, referenced above, that will require an easement across private property, as indicated on the enclosed map.

As legal counsel for the requester, please prepare the attached easement documents and Preliminary Certificate of Title. Provide for my review and approval, pdf copies of the following:

- Preliminary Certificate of Title (need only list those encumbrances that relate to the easement area)
- Executed Easement
- If needed, executed Subordination and/or Corporate Resolution

Once I have reviewed and approved them (including the Preliminary Certificate or title policy commitment), I will notify you to proceed with recording. At the same time, you should also have received the recordable mylar map directly from the surveyor. I would advise hanging on to the mylar until you are ready to record the other easement documents just in case there might be any further revisions.

The address for the Real Estate Conveyance Tax Form is 107 Selden Street, Berlin, Connecticut, 06037 and the tax identification number is 060303850.

After recording, please mail me certified copies of all recorded documents (including the map) and, if applicable, the original Corporate Resolution. You will have the option to provide either your Final Certificate of Title which should include an explanation of each encumbrance that the easement is subject to or a title insurance policy. If you choose to provide a title insurance policy, it must be issued to The Connecticut Light and Power Company, dba Eversource Energy for its easement interest in the amount of \$100,000.00 and the non-interference language provided in this package must be added to the Schedule B. Any such Final Certificate of Title or title policy must be in form and substance acceptable to CL&P. The Final Certificate of Title and title insurance policy will require the services of a Connecticut licensed attorney.

Your client will be responsible for any expenses incurred by you for providing this service.

To avoid unnecessary expenses, electric distribution facilities will not be installed and energized until all the aforementioned requirements are met. If there are any legal problems that prevent you from providing the items requested, please call me immediately to discuss possible solutions.

Sincerely,

Stephanie A. Creech

Stephanie A. Creech
Easement Coordinator
T&D ROW and Survey Engineering
860-665-2676 phone
Stephanie.creech@eversource.com

Attachments
Easement Documents & Easement Map

File No.
After recording, return to:
Stephanie A. Creech, ROW
Eversource Energy
107 Selden Street
Berlin, CT 06037

ELECTRIC DISTRIBUTION EASEMENT

For a valuable consideration, receipt of which is hereby acknowledged, **CITY OF BRISTOL**, hereinafter called Grantor, hereby grants to The Connecticut Light and Power Company dba Eversource Energy, a specially chartered Connecticut corporation with offices in Berlin, Connecticut, its successors and assigns, hereinafter called Grantee, with WARRANTY COVENANTS (except for the matters described in Schedule A if such schedule is attached), the perpetual right to construct, maintain, replace, relocate, remove and rebuild on, across, over and under the land hereinafter described (Easement Area), an electric distribution system consisting of poles, guys, braces, wires, cables, conduits, transformers, transformer pads, pedestals, meters, structures for street lights and traffic signals, fixtures and other appurtenances useful for providing electric, communication, signal and streetlighting service (including wires, cables and conduits running from the poles, transformers and pedestals to any structures erected on the Grantor's lands); the right to provide electric, communication, signal and streetlighting service by means of the same; and the right to enter the Grantor's lands for the purpose of inspecting, maintaining or removing same and the right, after consultation with the Grantor when practicable, to trim and keep trim, cut and remove such trees or shrubbery as in the judgment of the Grantee are necessary to maintain its services.

Said Easement Area is located on the Grantor's lands on the **Southerly** side of **Stevens Street** in the City/Town of **Bristol**, Connecticut, as more particularly described on a map entitled "**Easement Map Depicting Easement Area to be Granted to The Connecticut Light and Power Company dba Eversource Energy Across the Property of City of Bristol 530 Stevens Street Bristol, Connecticut W25045 Scale: 1" = 50 9/17/2025 by Alfred Benesch & Company**" which map has been filed as map number _____ in the office of the Town Clerk of said City/Town of **Bristol**, Connecticut.

The Grantor agrees, except with the written permission of the Grantee, and except for those improvements shown on the above-referenced plan; provided, however, that said improvements do not interfere with Grantee's access to or operation and maintenance of Grantee's facilities ("Permitted Improvements"), that: (i) no building, structure, or other improvement or obstruction shall be located upon, there shall be no excavation, filling, flooding or grading of, and there shall be no parking of vehicles or planting of trees or shrubbery upon the Easement Area or outside the Easement Area within five (5) feet from any facilities or appurtenance installed to provide services to any structures erected on the Grantor's premises; and (ii) nothing shall be attached, temporarily or permanently, to any property of the Grantee installed by virtue of this easement. The Grantee may, without liability to the Grantor and at the expense of the Grantor, remove and dispose of any of the aforesaid made or installed in violation of the above and restore said land to its prior condition. In the event of damage to or destruction of any of said facilities of the Grantee by the Grantor or agents or employees thereof, all costs of repair or replacement shall be borne by the Grantor. Grantor, its heirs, successors, assigns and agents, shall contact Call Before You Dig prior to commencing installation or maintenance of said Permitted Improvements.

The Grantee further agrees, by the acceptance of this deed, that as long as and to the extent that the electric distribution system together with all appurtenances, located on said land pursuant to this easement are used to provide electric, communication, signal or streetlighting service, the Grantee will repair, replace and maintain such facilities at its own expense (except as otherwise provided herein) and in connection with any repair, replacement or maintenance of said system the Grantee shall promptly restore the premises to substantially the same condition as existed prior to such repair, replacement or maintenance, provided, however, that such restoration shall not include the following: (a) any structures, other improvements or plantings made by the Grantor contrary to the provisions of this easement and (b) any damage to any Permitted Improvements resulting from the Grantee's exercise of its rights hereunder to access the Easement Area and/or to construct, maintain, replace, relocate, remove and rebuild Grantee's facilities.

If any portion of the above-described land upon or under which said facilities or appurtenances thereto shall be located, is now or hereafter becomes a public street or highway or a part thereof, permission, as set forth in Section 16-234 of the General Statutes of Connecticut relating to adjoining landowners, is hereby given to the Grantee and to its successors and assigns, to use that portion of the land for the purposes and in the manner above described.

Any right herein described or granted, or any interest therein or part thereof, may be assigned to any communication or signal company by the Grantee, and the Grantor hereby agrees to and ratifies any such assignment and agrees that the interest so assigned may be used for the purposes described therein for communication or signal purposes.



Bristol Senior Center
240 Stafford Avenue
Bristol, CT 06010
(860)584-7895 - Fax (860)584-7897

RECEIVED
 2025 SEP 16 PM 2:56
 TOWN AND CITY CLERK
 BRISTOL, CT

September 16, 2025

Mayor Jeffrey Caggiano
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Mr. Mayor:

I am writing to request the adoption of the following Resolution at the October 14th City Council Meeting:

BE IT RESOLVED that in order to promote the goals of scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the City of Bristol by drawing upon the skills, knowledge and experience of its senior citizens, the City Council of the City of Bristol hereby establishes a Senior Volunteer Tax Relief Program for senior citizens who choose to donate their time, talent and experience by volunteering to provide services to such entities as follows:

- A. Qualifying senior citizens who volunteer to provide services to qualifying scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the City of Bristol shall be eligible for a tax credit on their real property tax bills in accordance with the provisions hereof. In order to qualify for the benefits of the senior citizens volunteer tax relief pilot program, taxpayers must be age 60 or older, own real property in the City of Bristol, must occupy the property as a principal residence and must have an annual gross income of not more than \$45,000 single, or \$50,000 couple, not including Social Security. Participating senior citizens may earn an annual tax credit of \$300.00 per household by performing a minimum of 50 hours of volunteer service in a fiscal year to qualified non-profit entities.
- B. The program shall apply to volunteer work performed in fiscal year 2025-2026 and after, in accordance with the provisions of this Resolution and the guidelines and policies referred to in paragraphs D and E. The tax credit shall be applied to the tax bill due July 1 following the fiscal year in which the work is performed.



Bristol Senior Center
240 Stafford Avenue
Bristol, CT 06010
(860)584-7895 - Fax (860)584-7897

September 16, 2025

Page 2

- C. The tax credits earned by the participants in the Senior Volunteer Tax Relief Program shall not exceed \$24,000 in a fiscal year on a first-come first-serve basis.
- D. The Assessor and Senior Center Executive Director shall develop guidelines and policies to administer the Senior Volunteer Tax Relief Program, including guidelines for qualifications for participating seniors and participating nonprofit entities, and for timing and form of applications.
- E. An extension time of two months, through August 31, 2026, to file for the Senior Volunteer Tax Relief Program will be allowed upon presentation of letter of medical proof from your doctor stating that you were under a doctor's care during the designated filing period of February 1, 2026 through June 30, 2026.
- F. The City Council shall review and evaluate the Senior Volunteer Tax Relief Program after one year from the date of its approval.

Sincerely,

Jason P. Krueger

Jason P. Krueger
Executive Director
Department of Aging

CC: Thomas DeNoto, Assessor
Ann Bednaz, Tax Collector



Office of the Corporation Counsel | 860.584.6150



RECEIVED
2025 OCT -8 AM 11:21
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: October 8, 2025

RE: Resolution/Senior Homeowner Tax Relief Program

Erica, would you kindly add the attached RESOLUTION on the City Council agenda?

1. Resolution to increase the household income limit for the City Senior Homeowner Tax Relief Program.

Thank you.

TWC/ntb

cc: Mayor Caggiano
Thomas DeNoto
Diane Waldron

RESOLUTION

RECEIVED

2025 OCT -8 AM 11:21

TOWN AND CITY CLERK
BRISTOL, CT

BE IT RESOLVED, that the City of Bristol Senior Homeowner Tax Relief Local Program, established pursuant to Connecticut General Statute section 12-129n, is hereby AMENDED, that the income eligibility is established at a maximum of seventy-five thousand dollars (\$75,000.00) per year, per household, including Social Security retirement benefits. All other program requirements currently in effect shall remain the same.

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol

BRISTOL, CONNECTICUT 06010

Office of Corporation Counsel

MEMORANDUM

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
CorpCounsel@bristolct.gov

RECEIVED
2025 SEP 25 AM 11:54
TOWN AND CITY CLERK
BRISTOL, CT

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel

DATE: September 25, 2025

RE: Bristol Sports Center DST Delaware Statutory Trust v. City of Bristol

CC: Mayor Jeffrey Caggiano
Thomas DeNoto, Assessor

Erica, would you kindly include the following as an Executive Session agenda item for Tuesday, October 14, 2025 City Council Agenda?

To discuss and take any action as necessary regarding litigation matter Bristol Sports Center DST Delaware Statutory Trust v. City of Bristol, Superior Court docket number HHB-CV-24-6086843-S.

Thank you.

RECEIVED
2025 OCT -9 AM 10:38
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel

DATE: September 25, 2025

RE: Walmart Real Estate Business Trust v. City of Bristol

CC: Mayor Jeffrey Caggiano
Thomas DeNoto, Assessor

Erica, would you kindly include the following as an Executive Session agenda item for Tuesday, October 14, 2025 City Council Agenda?

To discuss and take any action as necessary regarding litigation matter Walmart Real Estate Business Trust v. City of Bristol, Superior Court docket number HHB-CV-23-6079989-S.

Thank you.



Office of the Corporation Counsel | 860.584.6150



RECEIVED
2025 OCT -9 AM 10:38
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel

DATE: October 2 2025

RE: Wal-Mart East Limited Partnership and Cedar Bristol, LLC
v. City of Bristol

Erica, would you kindly add this to the October 14, 2025 agenda as an Executive Session item for discussion/action?

*To discuss and take any action as necessary regarding litigation matter
Wal-Mart East Limited Partnership and Cedar Bristol, LLC v. City of
Bristol, Superior Court docket number HHB-CV-23-6079992-S.*

Thank you.

TWC/ntb