



*City of Bristol
Commission on Aging*

The regular Commission on Aging Meeting will be held on Thursday, October 23, 2025, at 11:00 AM. in the Bristol Senior Center, Room #103, 240 Stafford Avenue, Bristol, CT.

AGENDA

1. Call to Order
2. Approval of Minutes
 - a. Regular Meeting - September 18, 2025
3. Public Participation
4. Mayor/Council Update
5. Correspondence
6. Committee Reports
7. Unfinished Business
 - a. Facility Update
 - b. Staff Updates
 - c. By Commissioner
8. New Business
 - a. Congregate Meals
 - b. Senior Volunteer Tax Credit
 - c. By Commissioner
9. Any Other Business
 - a. Monthly Statistical Report

- b. Monthly Programs and Activities
 - c. Senior Benefits Coordinator Report
 - d. Director's Report
10. Next Meeting November 20, 2025 at 11:00am in Room #109
 11. Adjournment

PER ORDER OF THE CHAIRPERSON

CITY OF BRISTOL, CONNECTICUT
COMMISSION ON AGING MEETING
Thursday, September 28, 2025 - Regular Meeting Minutes
Bristol Senior Center – 240 Stafford Avenue
Bristol, CT 06010 – Phone: 860-584-7895 **Room #109**

Present: Commissioners: Larry Zbikowski, Cathy Duck, Ellen McCusker, Chris Leigh, Sheila Herens, Dolores Ricker, and George Irving. Executive Director Jason Krueger, Assistant Director Taylor Maghini, and Council Liaison Susan Tyler, Mayor Caggiano.

Absent: None

Meeting Called to order: Commissioner Larry Zbikowski called the meeting to order at 11:02am

Approval of Minutes: *Commissioner Duck moved to accept the minutes from the June 26, 2025 Meeting, seconded by Commissioner Ricker, All in Favor.*

Public Participation: None

Council Update: *Mayor Caggiano and Council Liaison Sue Tyler* informed us about early voting for the upcoming election for the City of Bristol and the new polling location for the Edgewood School district.

Correspondence: We have 1 letter from Bristol Hospital thanking us for the \$5,000 donation to the Foot Clinic

Unfinished, "Old" Business: Ray Rogozinski and Bill Stango from Public Works presented the timeline for the building construction and relocation of the Health Department to where the former Board of Ed. was located. Ray Rogozinski and Bill Stango also presented plans for the reconstruction of the center's parking lot. Executive Director Krueger updated us on the new staff hirings for the center. Cynthia Potocki and Randy Picard have been hired for our evening staff and Taylor Maghini is now our new Assistant Director.

New Business: Executive Director Krueger reported that we are in the process of looking for a new Administrative Assistant and interviews are scheduled for October 1st. He let the commission know that we had the busiest class registration to date, and that we are running out of space.

Committee Reports: none

Any other business: *Executive Director Krueger* reported the statistics for June, we had 5,439 participants, total membership was 6,022, with 3 members' deceased and 34 new members. Our fundraiser total was at \$19,320.00. Executive Director Krueger reported the statistics for July, we had 5,026 participants, total membership was 6,053, with 8 members deceased and 28 new members. Executive Director Krueger reported the statistics for August, we had 5,475 participants, total membership was 6,073, with 10 deceased members and 45 new members. Our 2025-2026 fundraiser total was \$12,157.00.

Executive Director Jason Krueger stated that our upcoming programs included our Health Fair on that day, a Flu shot clinic sponsored by the Burlington-Bristol Health Department, a Legislative update on October 22nd, a Meet the Candidates on October 8th, a Prize Bingo on October 1st and Trivia night on October 9th Sponsored by Kindcare.

Executive Director Krueger informed the commission of a scheduling conflict for the next meeting. ***Commissioner Ricker*** motioned to postpone the meeting a week, seconded by Commissioner Duck, All in favor. The meeting of the Commission on Aging will be on Thursday, October 23rd, 2025 at 11:00am in Room #109.

Adjournment: *Commissioner Duck moved "to adjourn" at 11:30 a.m., seconded by Commissioner Ricker. All in favor.*

Respectfully submitted,
Taylor Maghini, Secretary to The Commission

DRAFT

Commission on Aging
October 23, 2025
Director's Report

In September we saw 5671 participant swipe ins for programs, 6,109 total members, 11 people deceased, 53 new members, and our fundraiser total for 2025-26 is \$22,562.00.

Our upcoming programs include our Craft fair on October 24th & 25th, A Halloween Party sponsored by Kindcare and Beltone on October 29th, A Veteran's Breakfast sponsored by Shady Oaks on November 5th, and an Advocates Tag Sale on November 15th. We will be closed on November 11th for Veteran's Day.

Taylor and I have been working hard on getting the 2026 trip schedule together with the help of our trip volunteers Penny Sobolewski and Frank Peronace. We have also been to an Entertainment showcase to be able to schedule all of our entertainment for 2026.

Our Senior Benefits Coordinator has submitted her report as well. She is currently helping people with open enrollment. She is collaborating with the NCAAA to help people choose their Medicare plans for this coming year.

The Administrative Assistant position has been filled and Brie MacDonald will be starting on October 31st.

The focus for the next several months will be on updating our volunteer list and reaching out into the community to see if we can help our lunch program. The new budget year for Congregate meals starts in November. We have not yet been informed as to how many meals will be covered per week under the new budget.

Respectfully Submitted,
Jason Krueger
Executive Director
City of Bristol
Department of Aging

Bristol Senior Center- Senior Benefit Coordinator Report

Submitted by: Carrie Tedd

Reporting Period: September 2025

Services	Total Count
Phone Calls	309
Appointments	124
Walk Ins	7
Home Visits	1
	Total 131
SNAP Applications/Renewals	38
Medicare Savings Program Apps/Renewals	24
Husky C Applications/Renewals	14
Miscellaneous Medicare Assistance	0
SNAP Toiletry Program	30
Lifeline Program Applications	0
Housing	28
Energy Assistance Applications	27
Eversource Discount Programs	33
Transportation	16
Title 19/Probate Court Paperwork	11

Appointments: The month of September has been very busy and I do not foresee it slowing down at all, as so many residents are in need of assistance.

SNAP, MSP/QMB & Husky Health: Taking in renewals as well as new applications for SNAP, MSP and Husky/Medicaid programs. Many senior residents are finding it difficult to pay for basic needs as the cost of utilities, groceries and rent seems to continuously rise.

Medicare Assistance: Open Enrollment starts October 15th, 2025 and ends December 7th, 2025. Lauren from NCAAA and myself are hosting 5 dates throughout October & December for appointments for any members who have questions regarding their Medicare coverage and any changes to their plans.

SNAP Toiletry Program: I have given 30 SNAP toiletry bags and over 38 incontinence products out to clients & residents this month and some just came in to get a few items they ran out of. I signed up 3 new clients to the program through verification of DSS SNAP benefits and or income.

Housing: I continue to research available privately owned apartments for rent for the many seniors looking for a place to live. The homelessness situation is still affecting so many senior residents. I keep a running list of individuals seeking apartments and call them when landlords that I have a relationship with have an opening call to notify me. I also notify the residents on my list when the Bristol Housing Authority announces that they are opening their waitlist for a specific property.

Energy Assistance: I have done 27 Federal Energy Assistance applications this month, majority are oil heating residents, as I encourage all my deliverable fuel clients to schedule the first month energy assistance opens up as their window to receive oil ends by March 31st.

Eversource: I've been renewing the Eversource Tiered Discount benefit for many clients and they are unhappy about the discount changes to the program, which is understandable considering the cost of the electricity today.

Transportation: I have signed several new clients and existing clients up with the ADA Paratransit Program through Hartford Transit District as well at our local Dial-A-Ride.

Advocacy: As I stated last month that I have been working with the head nurse at the Bristol Burlington Health Department to develop an assistance program to prevent senior homelessness with funding from Asbury Church. Tina stated we were invited to an evening church event where we are presenting the assistance program and how it would work to the church board members, leading members and some parishioners who want to attend. Jason has approved me to attend and I will present the vetting client process that I use for our senior emergency assistance fund that is pretty standard when it comes to social services assistance guidelines for approval processes and go over all the services my position provides the senior residents of Bristol. We have also learned that the Greater Hartford Legal Aid has closed their Senior Unit down due to the Elder Law Attorney retiring and they have been unable to find a pro bono replacement. GHLA handled POA and Advanced Directives for seniors that were financially approved through financial qualifications. I suggested to Jason an idea and we are in the process of looking into it further, so I will update you if anything comes out of it.