

BOARD OF SEWER COMMISSION

SEPTEMBER 16, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Ferrier, Porrini and Cunningham;
Council Liaison Jacqueline Olsen.

PRESENT by videoconference: Commissioner Dunn.

STAFF PRESENT: Superintendent Longo; Sean Hennessey, Sewer Director; Assistant Superintendent Keegan; Dawn LaBella, Office Manager

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commission to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE AUGUST 19, 2025 REGULAR MEETING.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the August 19, 2025 regular meeting minutes as presented.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF AUGUST 2025.

On motion of Commissioner Porrini and seconded; it was unanimously voted to approve the August 2025 Department Reports as presented.
Motion passed.

6) PUBLIC PARTICIPATION.

None.

7) CUSTOMER CORRESPONDENCE.

A. 25 Coolidge Avenue: Requested a sewer adjustment for their winter quarter read.

On motion of Commissioner Porrini and seconded; it was unanimously voted that no recourse be given to 25 Coolidge Avenue on their winter quarter read.
Motion passed.

B. 5 Fairway View Drive: Requested a sewer adjustment on their winter quarter read.

On motion of Commissioner Porrini and seconded; it was unanimously voted that no recourse be given to 5 Fairway View Drive on their winter quarter read.
Motion passed.

C. 15 Wolcott Street: Kathy Laferriere requested a sewer adjustment for her rental property for the winter quarter read.

On motion of Commissioner Ferrier and seconded; it was unanimously voted that no recourse be given to 15 Wolcott Street for the winter quarter read.
Motion passed.

8) 2C26-004 NON-EXCAVATED SANITARY SEWER REHABILITATION

On motion of Commissioner Dunn and seconded; it was unanimously voted to award the 2C26-004 Non-Excavated Sanitary Sewer Rehabilitation to National Water Main Cleaning for \$279,765.00.
Motion passed.

9) COMMITTEE REPORTS.

None.

10) INVESTMENTS.

On motion of Commissioner Porrini and seconded; to bring to the table a Resolution for adoption.
Motion passed.

WHEREAS, the Board of Commissioners of the Bristol Water and Sewer Department deem it in their best interest to authorize the Chairperson and Superintendent to execute certain bank-related documents on its behalf; and

WHEREAS, the Board desires to formally delegate such authority to the Chairperson and Superintendent within defined parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby authorizes and empowers the Chairperson, Elizabeth A. Phelan, and the Superintendent, Robert J. Longo, to execute, endorse, and deliver on behalf of the Department any and all documents necessary to conduct the setup of Certificates of Deposit, including but not limited to, opening and closing accounts, execution of all documents related to said transactions, transfer or rolling over of funds upon maturity, and entering into agreements with financial institutions.

RESOLVED FURTHER, that the Chairperson's and Superintendent's authority is limited to transactions to setup Certificates of Deposit with Liberty Bank, Thomaston Savings Bank and Torrington Savings Bank.

RESOLVED FURTHER, that this resolution shall be effective immediately and remain in effect until revoked or superseded by a subsequent resolution of the Board of Commissioners.

On motion of Commissioner Porrini and seconded; to authorize the Chairperson and Superintendent to execute bank-related documents pertaining to Certificates of Deposit on behalf of the Bristol Water and Sewer Department.

Roll call: Chairperson Phelan - Yes.
Commissioner Dunn - Yes.
Commissioner Ferrier - Yes.

Commissioner Porrini - Yes.
Commissioner Cunningham - Yes.

Motion passed.

11) I & I STUDY.

No action taken.

12) SUPERINTENDENTS REPORT.

No action taken.

13) CHAIRPERSONS REPORT.

No action taken.

14) OLD BUSINESS.

None.

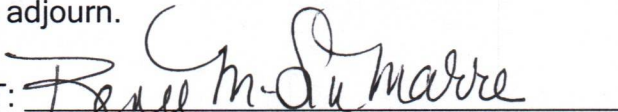
15) NEW BUSINESS.

None.

16) ADJOURNMENT.

At 6:33 p.m., on motion of Commissioner Ferrier and seconded; it was unanimously voted to adjourn.

ATTEST:



Renee M. LaMarre

Water & Sewer Administrative Assistant