



Youth Commission

Wednesday, August 13, 2025 at 6:00 p.m.

Bristol City Hall-111 North Main Street Bristol, CT 06010 Room G-1

1. Call to Order

Chair Matthew Gotowala called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Matthew Gotowala, Chair
Deborah Ahl, Vice Chair
Richard Kilby, Commissioner
Donna Osuch, Commissions
Erick Rosengren, City Council Liaison
Joshua Medeiros, Superintendent
Stephen Bynum, Youth and Community
Services Supervisor
Deedra Willingham, B.E.S.T Project
Coordinator
Aubrey Minkler, Community Services
Coordinator
Nina Chanana, B.E.S.T Youth Diversion
Team

Absent:

Luke Viens, Commissioner
Lance Washington, Commissioner
Renee Singleton, Commissioner

2. Public Participation

None.

3. Approval of Minutes

a. Approval of Minutes - April 9, 2025, Regular Meeting Minutes

MOTION: Made by Vice Chair Ahl to Approve the April 9, 2025, Regular Meeting Minutes. Seconded by Commissioner Kilby, all in favor, motion carried.

4. Supervisor's Report

a. Supervisor's Report

Youth and Community Supervisor Stephen Bynum presented the Supervisor's Report; discussion followed.

b. Year to Date Financials

Youth and Community Supervisor Stephen Bynum presented the Year-to-Date Financials; discussion followed.

c. Summer Program Update

Youth and Community Supervisor, Stephen Bynum, presented the Summer Program Updates. Supervisor Bynum updated the commission on the summer programs such as Roberto Clemente Baseball League, Youth Bowling nights and the distributed summer scholarships; discussion followed.

5. New Business

a. B.E.S.T. - Youth Survey Results Presentation

Nina Chanana presented the B.E.S.T Youth Survey Results to the board. Ms. Chanana stated about 1200 students completed this survey and thanked the schools for the assistance and the opportunity to distribute the survey; discussion followed.

b. Bristol Youth Diversion Team (Formally the Juvenile Review Board)

Youth and Community Supervisor Stephen Bynum presented the Bristol Youth Diversion Team (formerly the Juvenile Review Board); discussion followed.

c. Encampments - Parks Policy - Community Services

Bristol Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the Homeless Encampment, Parks and Community Services Policy.

Superintendent Medeiros stated that there is not an official protocol for the City of Bristol. This is the policy that will be followed for the time being; discussion followed.

d. Board Member Self-Assessment

Youth and Community Supervisor Stephen Bynum presented the Board Member Self-Assessment form; discussion followed.

6. Old Business

a. Final Layout - City Hall Relocation Plan

Bristol Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the Final Layout of the City Hall Relocation Plan; discussion followed.

b. By Commissioners

None.

7. Adjournment

MOTION: Made by Vice Chair Ahl to adjourn at 7:14 p.m.
Seconded by Commissioner Lukasiewicz; all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Youth Commission