



City Arts & Culture Commission
Wednesday, September 7, 2022 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Agenda

1. Call to order

- a. Attendance

2. Acceptance of meeting minutes

- a. August 15, 2022 Special Meeting Minutes
Documents: Attachment A (Pgs. 2-3)

3. Public participation

4. Superintendent's Report

- a. Financial Review
Documents: Attachment B (Pg. 4)

5. Old Business

- a. Hispanic Heritage Month – Orquesta La Yunqueña
- b. Sculpture
 - i. Prefab Hearts
- c. By Commissioners

6. New Business

- a. Discussion on Arts & Culture Supervisor transition and needs for Commission
- b. Review Grant Applications
Documents: Attachment C (Pgs. 5-8)
- c. Cultural District Designation press conference date and discussion of location
- d. By Commissioners

7. Committee Reports

- a. City Council Liaison updates
- b. Cultural District Advisory Subcommittee updates
- c. Duck Race Transition Task Force updates

8. Adjourn

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission



City Arts & Culture Commission
Monday, August 15, 2022 at 6:30 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Special Meeting Minutes

1. Call to order

- a. Chair Walter Lewandoski called the meeting to order at 6:31 p.m.
- b. Attendance:

Present: Walter Lewandoski, Chair
Andrea Adams, Commissioner
April Dews, Commissioner
Tiffany Howe, Commissioner
Julie Norton, Commissioner
Cheryl Thibeault, City Council Liaison

Lauren Imholte, Arts & Culture Supervisor

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Adams to accept the July 6, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Dews, all in favor; motion carried.

3. Public participation: None

4. Arts & Culture Supervisor's Report

- a. Supervisor Imholte announced Commissioner Buonafede's Resignation.
- b. Supervisor Imholte and Chair Lewandoski performed an overview of Commission Meeting Rules. Discussion followed.
- c. Supervisor Imholte provided updates on programming. Discussion followed.
- d. Supervisor Imholte reviewed the financials.
- e. Supervisor Imholte provided Project Database updates. Discussion followed.
- f. **MOTION:** Made by Chair Lewandoski to move up Old Business Item 5e.
Seconded by: Commissioner Adams, all in favor; motion carried.
- e. Sculpture
 - i. Prefab Hearts: Discussion on sculpture pieces, prefab hearts, financials, and potential artists took place.
MOTION: Made by Commissioner Dews to table business item for September meeting.
Seconded by: Chair Lewandoski, all in favor; motion carried.

5. Old Business

- a. Supervisor Imholte provided update on Marketing Materials/Commission Marketing. Discussion followed.
- b. **MOTION:** Made by Commissioner Dews to approve the \$2,500 budget to have artist Corey Payne repair the Wildflowers Mural.
Seconded by: Commissioner Norton, all in favor; motion carried.
- c. Discussion to place on the Art Box removal on the corner of Bracket Park.
- d. Supervisor Imholte provided updates on logistics regarding Hispanic Heritage Month including musical entertainment Orquesta La Yunqueña. Discussion followed.

- f. By Commissioners: None

6. New Business

- a. By Commissioners
 - i. Commissioner Dews reported the Sugar Fox Mural has been damaged and is in need of repair, the Art Box on Stafford Avenue needs brush removal, and also provided update on potential Art Lock Boxes.
 - ii. Chair Lewandoski expressed interest in former cigarette art dispensers.
 - iii. Commissioner Norton reported the Interactive Mural has been damaged, a few businesses in town are open to housing future murals, inquired about a potential MUM Festival Mural, and future possibilities for the former Chic Miller location.
 - iv. City Council Member Thibeault inquired about a potential youth theater group and an art festival on Memorial Boulevard.
 - v. Commissioner Howe expressed interest in potential poetry readings, and pumpkin/holiday festivals.

7. Committee Reports

- a. City Council Liaison updates: None
- b. Cultural District Advisory Subcommittee updates
 - i. Supervisor Imholte announced the Cultural District Application was approved.
- c. Duck Race Transition Task Force updates
 - i. Supervisor Imholte provided updates on the Duck Race and that Partners have committed to 1,000 ticket sales (\$3k for Commission). Commissioners expressed interest in selling books as well.

8. Adjourn

- a. **MOTION:** Made by Chair Lewandoski to adjourn the meeting at 7:40 p.m.
Seconded by: Commissioner Dews, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

ATTACHMENT B

09/02/2022 14:30
JazzyaCoakley

CITY OF BRISTOL
YEAR-TO-DATE BUDGET REPORT

P
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FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 583120 ARTS & CULTURE C	0	25,000	25,000	24,667.16	.00	332.84	98.7%
TOTAL PARKS ADMINISTRATION	0	25,000	25,000	24,667.16	.00	332.84	98.7%
TOTAL GENERAL FUND	0	25,000	25,000	24,667.16	.00	332.84	98.7%
TOTAL EXPENSES	0	25,000	25,000	24,667.16	.00	332.84	
GRAND TOTAL	0	25,000	25,000	24,667.16	.00	332.84	98.7%

** END OF REPORT - Generated by Jazzya Coakley **

CITY OF BRISTOL ARTS & CULTURE COMMISSION

The City of Bristol's Arts & Culture Commission is designed to be an advisory body for the development of arts, culture, tourism, and entertainment in the City. The commission was established in 2018 to promote a more arts-friendly community that stimulates the local economy. The Commission's areas of focus are as follows:

Outreach and Education

Teaches, fosters, and encourages creativity for the community by supporting art & culture nonprofits and providing sponsorship for/hosting community events.

Public Art

Bringing art into our everyday living by making it accessible in places that we walk, drive, frequent, and seek out for entertainment throughout the city. This includes, but is not limited to: murals, outdoor sculptures, crosswalk art, green space installations, performing arts, visual art, and music.

Culture and Tourism

Promotes culture and cultural differences in our city while partnering with organizations to bring the community into Bristol to celebrate and engage in public art.





2022/2023 GRANT APPLICATION

DUE AUGUST 15, 2022

Organization / Company Nova Dance Crew (NovaDanceCT)
Org Address 255 N.Main St. Bristol, CT 06010
Org Phone 8607739014 Amount Requested \$600
Contact First & Last Name Briana Scott
Contact Email novadancecrewct@gmail.com Contact Phone 8607739014
What best describes your organization: ☐ 501(c)(3) ☒ Individual Artist ☐ For-Profit Organization
☐ Other If other, explain: _____

Please attach a breakdown of your budget to this application

Event/Program Description

We plan to do a Korean Pop Halley Wave Performance on August 27th 2022 (Time TBD) Our primary goal
as a dance team is to spread awareness of such a unique culture that is hidden within our diverse community
We've been growing our team for about 4 years now and would love the support to share this with others. We
love using Rockwell Park to perform and it seems to bring others joy especially the children and families who use the park

What will the requested sponsorship funds be used for?

These funds would be used to supply us with the proper outfits, equipment and any other resources we may
need for our performance as well as supply newly interested members a free pass into affording a new experience.

Are you seeking other funding for support of this event? If so, from where?:

We are not actively seeking other funding as we mostly do this for fun but would occasionally like additional
funding and assistance to help put on better performances and showcases for our local community.

Are you charging any fees for this event? ☐ YES ☒ NO

If yes, what is your expected total profit? _____

Have you received a grant from the Arts & Culture Commission Before? ☐ YES ☒ NO

How large is your anticipated audience? Approximately 50-75 people (maybe



How does your event/program impact underserved populations (as defined below)?

The Merriam Webster Dictionary defines underserved populations as individuals or groups of people provided with inadequate services.

Our overall goal is to bring joy to people and share a new style of art. We as a group want to hopefully recruit people from all backgrounds and skill levels to give them a potentially free form of entertainment and/or a new hobby and experience during such a difficult strenuous time period. We are an all inclusive equal opportunity group and want to be one of the first free/low cost art groups in the town. (Performing Arts is the answer to the next question n

Which Arts & Culture Commission Mission is your request is best suited for (circle one)?

Outreach & Education Performing Arts Visual Arts Music Public Art Culture & Tourism

By signing in the space below, you agree that:

- You are duly authorized to enter into legally binding agreements on behalf of the applying organization;
- You confirm that all information contained in the application is true and accurate;
- You certify that the funds applied for will be expended solely for the purpose of the request herein;
- You agree to return the attached Grant Report by July 31st, 2023.

BRIANA SCOTT

Authorized Signature _____

FOR OFFICE USE ONLY:

Approved by:

ARTS & CULTURE COMMISSION CHAIR

MEETING OF APPROVAL

AMOUNT APPROVED

DATE

PLEASE RETURN YOUR REQUEST FORM TO:

BRISTOL PARKS, RECREATION, YOUTH & COMMUNITY SERVICES DEPARTMENT

51 HIGH STREET, BRISTOL, CT 06010

OR TO LAURENIMHOLTE@BRISTOLCT.GOV



GRANT OUTCOME REPORT

DUE JULY 31, 2023

I. ORGANIZATION & GRANT INFORMATION

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Executive Director: _____ Email: _____

Fund Name: _____

Grant Amount: _____ Report Due Date: _____

II. RESULTS

Briefly explain how the grant funds have been used below.

Please attach actual budget breakdown with report.

III. IMPACT STORIES

Were there any stories or pictures associated with this grant? If so, document below and attach pictures if available

REPORT PREPARED BY: _____

SIGNATURE

DATE

PRINTED NAME

DATE