



City of Bristol
Board of Park Commissioners

**INFORMATION TO ACCESS
MEETING
ZOOM NOT AVAILABLE**

Ladies and Gentlemen:

The Special Board of Park Commissioners Meeting was held on Wednesday, October 15, 2025, at 6:00 PM in Bristol Parks & Recreation, Youth & Community Services 1st Floor Training Room, 51 High Street, Bristol, CT 06010.

1. Call to Order

Chair Sandy Bogdanski called the meeting to order at 5:00 p.m.

a. Attendance

Members Present:

Sandra Bogdanski, Chair
Leonard Lamothe, Commissioner
Aaron Weber, Commissioner

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent
Erica Benoit, Community Engagement
Coordinator
Cindy Donovan, Commissioner
Robert Fiorito, Commissioner

2. Approval of Minutes

a. Approval of Minutes - September 18, 2024, Special Meeting Minutes

MOTION: Made by Commissioner Lamothe to approve the September 18, 2024, Special Meeting Minutes.

Seconded by Chair Bogdanski, all in favor; motion carried.

3. Public Participation

None.

4. New Business

a. To Review a Timeline for Planning Work on the 501c3 Philanthropic Foundation and Discuss Next Steps

The Parks and Recreation, Youth and Community Services, Community Engagement Coordinator Erica Benoit presented a timeline for planning work on the 501c3 philanthropic foundation and discussed the next steps to getting started; discussion followed.

b. To Consider a Request to Withdrawal \$3000 from the Friends of Bristol Parks and Recreation Fund to send the Community Engagement Coordinator to NAPF establishing and advancing a Park Foundation and Fundraising Training

Community Engagement Coordinator Erica Benoit presented the National Association of Park Foundations' (NAPF) Establishing and Advancing a Park Foundation Training to the committee. Community Engagement Coordinator Erica Benoit requested she attend the training, in order to gain knowledge about starting a 501c3. Discussion followed.

MOTION: Made by Chair Bogdanski to refer the request to the Board of Park Commissioners to withdrawal \$2500.00 from the Friends of Bristol Parks and Recreation Fund to allow the Community Engagement Coordinator, Erica Benoit, to attend the NAPF Establishing and Advancing a Park Foundation Training and Membership. Seconded by Commissioner Weber, all in favor; motion carried.

5. Adjournment

MOTION: Made by Commissioner Lamothe to adjourn at 5:52 p.m. Seconded by Chair Bogdanski, all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners