



Board of Park Commissioners

Policy Committee

Tuesday, September 6, 2022 at 5:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Special Meeting Minutes

1. Call to Order

- a. Chair Robert Fiorito called the meeting to order at 5:01 p.m.
- b. Attendance

Present: Robert Fiorito, Chair
Leonard Lamothe, Commissioner
Andrew Howe, City Council Liaison

Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

Absent: Cynthia Donovan, Commissioner

2. Approval of meeting minutes

- a. **MOTION:** Made by Commissioner Lamothe to accept the Policy Committee April 20, 2022 Special Meeting Minutes.
Seconded by: Chair Fiorito, all in favor; motion carried.

3. Public Participation: None

4. Old Business

- a. By Commissioners: None

5. New Business

- a. Dave Carello from the Veterans Council requested to consider amending the Celebrating a Life Memorial Tree Program to remove Veterans Memorial Park from the list of approved park spaces.
MOTION: Made by Commissioner Lamothe to amend the Celebrating a Life Memorial Tree Program to remove Veterans Memorial Park from the list of approved park spaces. To remove plaques installed by the public, work with the families on the relocations of their plaques, and offer an engraved brick to be installed in the Tribute Walkway free of charge on behalf of the Veterans Council.
Seconded by: Chair Fiorito, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Lamothe to accept the New Risk Management Policy and refer to Board of Park Commissioners for approval.

Seconded by: Chair Fiorito, all in favor; motion carried.

- c. **MOTION:** Made by Commissioner Lamothe to accept the Banner Hanging Policy Revised and refer to Board of Park Commissioners for approval.

Seconded by: Chair Fiorito, all in favor; motion carried.

- d. The Committee annually reviewed the Draft Policies and Procedures Manual, discussion followed.
- e. By Commissioners : None

6. Adjourn

- a. **MOTION:** Made by Chair Fiorito to adjourn the meeting at 5:24 p.m.

Seconded by: Commissioner Lamothe, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley

Recording Secretary

Board of Park Commissioners