Board of Fire Commissioners' Regular Meeting

September 25, 2025

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, September25, 2025 at 6:00 p.m., in Council Chambers, City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Sean Moore, Hal Kilby, Dana Jandreau and Anthony Benvenuto, and Fire Chief Richard Hart.
Absent: Commissioner Joyce Ptak and Council Member Cheryl Thibeault
Present via Zoom: Mayor Jeffrey Caggiano

1. **CALL TO ORDER**
    a. The meeting was called to order by Commissioner Moore at 6:00 pm.

2. **Employee Recognition**
    a. None.

3. **Public Participation**
    a. None.

4. **Communications**
    a. Chief Hart read a letter from the Plainville Town Manager, Michael Paulhus, who expressed gratitude for support and mutual aide following the line of duty death.

5. **APPROVAL OF MEETING MINUTES**
    a. On motion of Commissioner Jandreau and seconded by Commissioner Kilby it was voted: To accept the August 28, 2025 meeting minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
    b. On motion of Commissioner Jandreau and seconded by Commissioner Kilby it was voted: To accept the Personnel Committee September 9, 2025 meeting minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
    c. On motion of Commissioner Jandreau and seconded by Commissioner Kilby it was voted: To accept the Personnel Committee September 10, 2025 meeting minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. **APPROVAL OF MONTHLY REPORTS**
    a. On motion of Commissioner Jandreau and seconded by Commissioner Benvenuto it was voted: To accept the August Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
    b. The committee reviewed photos of the new Ladder 2. Chief Hart noted that the members who went out for the final inspection at Pierce arrived back today, and the truck is

anticipated to be on the road in November. The committee noted the lack of staffing for the Ladder and Chief Hart shared that discussion for staff is still ongoing.

7. COMMITTEE REPORTS

a. Chief Hart and Commissioner Moore provided and update of the Fire Station 3 Building Committee. It was shared that the project is still on time and under budget, he noted the driveway is being watched closely, and is still a critical item. The project has been moving along quickly and they are catching up where they had fallen behind, and the windows are being installed.

b. Commissioner Jandreau shared that the Personnel Committee held 13 interviews and is optimistic and excited about the candidates. He estimated that in the next two years they will be hiring a likely 8 new firefighters due to retirements.

8. OLD BUSINESS

a. The committee reviewed the private hydrants listed in the Fire Marshal's Report and noted they are at 21% compliance. Chief Hart noted there have been discussions with the Housing Authority regarding a property off of Jerome Avenue and who is responsible for those hydrants. Mayor Caggiano added the city is working on an agreement for shared services for water and sewer pertaining to that property.

9. NEW BUSINESS

a. The board was presented with a Board of Finance transfer request for the Ladder 2 account. On motion of Commissioner Benvenuto and seconded by Mayor Caggiano, it was unanimously voted: To approve the Board of Finance Request presented for the transfer of funds from the fire truck reserve account into the apparatus replacement account for the new ladder 2 in the amount of $91,955.00. Discussion followed, and Chief Hart shared the cost increase was incurred due to change orders and increased pricing, as well as the need to purchase radios for the apparatus. He also noted the purchase of the radios was in the Capital Outlay for fiscal year 2026, but was cut due to the budget constraints.

b. Commissioner Kilby noted that the Firefighter's union raised $30,000.00 for the Muscular Dystrophy Association and expressed his appreciation and congratulations.

10. ADJOURN

a. On motion of Commissioner Moore and seconded by Commissioner Benvenuto, it was voted: To adjourn the meeting at 6:22 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi