

Board of Fire Commissioners' Regular Meeting

October 23, 2025

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, October 23, 2025 at 6:00 p.m., in meeting room 3-1, City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Sean Moore, Hal Kilby, Anthony Benvenuto, Joyce Ptak, Mayor Jeffrey Caggiano and Council Member Cheryl Thibeault and Fire Chief Richard Hart.

Absent: Commissioner Dana Jandreau

1. CALL TO ORDER

- a. The meeting was called to order by Mayor Caggiano at 6:00 pm.

2. PUBLIC PARTICIPATION

- a. None.

3. EMPLOYEE RECOGNITION

- a. None.

4. COMMUNICATIONS

- a. Chief Hart shared a message of gratitude from a resident regarding Lieutenant Derek Friemuth and Firefighters Jorge Sanchez and Jordan Terrier.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Ptak and seconded by Commissioner Moore it was voted: To accept the September 25, 2025 meeting minutes as amended to reflect that Commissioner Benvenuto made the motion under new business for the board of finance transfer, and that the motion to adjourn was seconded by Commissioner Benvenuto. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
- b. On motion of Commissioner Ptak and seconded by Commissioner Moore it was voted: To accept the October 8, 2025 special meeting minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. On motion of Commissioner Moore and seconded by Commissioner Ptak it was voted: To accept the September Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
- b. Chief Hart gave an overview of the September monthly reports. He noted that the new ladder truck was received and being used in training activities before it will return to Firematic for a final inspection. He highlighted that the department was well underway with Fire Safety Month and the Hap Barnes Fire Safety Trailer had visited the public schools with on duty companies for fire safety prevention.

7. COMMITTEE REPORTS

- a. Chief Hart and Commissioner Moore provided an update of the Fire Station 3 Building Committee. It was shared that the project is still on time and under budget.
- b. Chief Hart advised that the department currently has 3 reservations for the February fire academy and discussed the potential to over hire for February which would bring new staff on the line in June or to wait until the August academy which would bring staff on in December. The department's new hire will start on December 1, 2025.

8. OLD BUSINESS

- a. Mayor Caggiano discussed having a brainstorming session with members of the department for the staffing of Ladder 2. Chief Hart discussed a potential revenue idea for motor vehicle accident clean up expenses. The board discussed the SAFER Grant and the changes within it for next fiscal year and advised the department budget for full salaries.

9. NEW BUSINESS

- a. The board asked that the calendar for next year be presented at the November meeting.

10. ADJOURN

On motion of Commissioner Moore and seconded by Commissioner Benvenuto, it was voted: To adjourn the meeting at 6:29 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi

