



*City of Bristol
Board of Ethics*

Zoom info: <https://bristolct-gov.zoom.us/j/81986172909?pwd=9zhymRwl3NlPnnppBBc5MLHrd4EajH.1>

*Meeting ID: 819 8617 2909
Passcode: 832366
Dial by your location: 1-646-931-3860*

The regular meeting of the Board of Ethics will be held on Wednesday, November 5, 2025, at 6:00 PM. in Meeting Room 1-2 of City Hall, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes from previous meetings.
3. Meeting Calendar
 - a. Discuss and approve 2026 meeting schedule.
4. Public Participation
5. Any other matter to come before said meeting
6. Adjournment

PER ORDER OF THE CHAIRPERSON



**City of Bristol
Board of Ethics
111 N. Main Street
Bristol, CT 06010
February 5, 2025
6:00 p.m.**

MEETING MINUTES (DRAFT)

1. Call to Order

Chairman Roger Chiasson called to order the meeting at 6:02 p.m.

2. Approval of Minutes

Motion to Approve Minutes by John Bellemare seconded by Bruce Barton. All in favor, none opposed.

3. Discuss and Take Action on Proposed Hearing Rules and Procedures as drafted by Chairman Chiasson

The commissioners went over the rules another town utilizes and discussed what they would do if the chairman had to recuse himself. It could be rotated depending on who is there. Bruce Barton said he liked all the timelines proposed in the other town's guidelines. Roger Chiasson had a couple tweaks and adjustments to the proposed guidelines for hearing procedures, that both parties should have the right to counsel – both respondent and claimant. All parties and commissioners have the right to examine or cross examine all witnesses. One other suggestion was that the respondent and plaintiff have to provide their witnesses and exhibits within ten days. They discussed the pitfalls of their last hearing and what they could do to improve. They talked about setting parameters in order to better control the meetings going forward. John Bellemare discussed his feelings about the last meeting and he mentioned that the respondent's attorney made a comment about the commission not having authority to decide. He further stated that the Ethics Committee only finds "probable cause" and does not adjudicate. City Council would be the ultimate deciding factor should there have been a violation found. John Bellemare discussed the statute mentioned in the rules they were using as a guide to develop rules. They discussed that all evidence must be relevant. Everyone was in agreement to have the tweaks accepted and that Attorney Chiasson would type up the rules. Byron Pierce asked if they would be made public once accepted.

Motion to Approve proposed guidelines as amended by John Bellemare and seconded by Bruce Barton. All in favor. None opposed.

4. Adjournment

Motion to Adjourn by John Bellemare and seconded by Bruce Barton at 6:12 pm

Maria Theam
Recording Secretary



**City of Bristol
Board of Ethics
111 N. Main Street
Bristol, CT 06010
Special Meeting
September 10, 2025
6:00 p.m.**

MEETING MINUTES (DRAFT)

1. Call to Order

Chairman Roger Chiasson called to order the meeting at 6:02 p.m.

2. Discuss and Take Any Necessary Action on Request for Advisory Opinion

Donna Osuch appeared before the board to request an advisory opinion regarding Jennifer St. John, who is running for City Council while also applying for a position with the City of Bristol as Family and Community Engagement Coordinator – Early Childhood. Ms. St. John is currently employed part-time by the Board of Education, a role she would leave if selected for the new position.

Donna raised concerns about a potential conflict of interest, both preemptively and in the future. Board members asked clarifying questions about the position, including whether it is funded by the state or the city. They noted that Ms. St. John has not yet been elected to City Council nor interviewed for the coordinator role. There was also discussion that the council member would be required to recuse themselves from any vote that directly affected their employment or created a conflict of interest.

After discussion, a motion was made by Roger Chiasson, seconded by Bruce Barton, that there would be no violation of the Ethics Code if a City Council member were also employed by the City of Bristol. The motion passed unanimously.

3. Adjournment

Motion to Adjourn by Roger Chiasson and seconded by Byron Pierce at 6:27 pm

Maria Theam
Recording Secretary