

September 13, 2022

The Joint Meeting of the City Council and Board of Finance was held on September 13, 2022 in the Board of Education Auditorium, 129 Church Street at 6:47 p.m. Present: Mayor Caggiano; Council Members Lusitani, Panioto, Thibeault, and Tyler; Commissioners Mace, O'Brien, and Smith. Present by videoconference: Council Member Olsen; Commissioners Burns, Heiser, Maikowski, and Whitford. Absent: Council Member Howe; Commissioner Kazemekas.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON AUGUST 10, 2022.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve the minutes of the regular Joint meeting on August 10, 2022.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To adopt the following nineteen items as part of the Consent Calendar.

3. \$21,889 ADDITIONAL APPROPRIATION WITHIN BUILDING DEPARTMENT'S OPERATING BUDGET FUNDED BY CONTRIBUTIONS AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$21,889 within the Building Department's operating budget funded by contributions as of June 30, 2022.

4. \$6,231 ADDITIONAL APPROPRIATION WITHIN CODE ENFORCEMENT OPERATING BUDGET FUNDED BY CODE ENFORCEMENT REVENUE AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$6,231 within the Code Enforcement operating budget funded by code enforcement revenue as of June 30, 2022.

5. \$8,367 TRANSFER WITHIN EQUIPMENT BUILDING SINKING FUND FOR PURCHASE OF COMMUNITY OUTREACH TRUCK, APPROVED.

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$8,367 within the Equipment Building Sinking Fund for the purchase of a Community Outreach Truck.

6. \$29,950 ADDITIONAL APPROPRIATION WITHIN MANROSS MEMORIAL FUND FUNDED BY MANROSS MEMORIAL TRUST REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$29,950 within the Manross Memorial Fund funded by Manross Memorial Trust revenue.

7. \$1,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY GRANTS AND CONTRIBUTIONS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$1,000 within the Special Grants and Donations Fund funded by grants and contributions.

8. \$12,325 TRANSFERS WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR YEAR END TRANSFERS AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make transfers totaling \$12,325 within the Community Development Block Grant Fund for year end transfers as of June 30, 2022.

9. \$164,059 TRANSFERS WITHIN SEWER OPERATING AND ASSESSMENT FUND FOR YEAR-END TRANSFERS AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$164,059 within the Sewer Operating and Assessment Fund for year-end transfers as of June 30, 2022.

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10. \$40,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY SCHOLARSHIP CONTRIBUTIONS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$40,000 within the Special Grants and Donations Fund funded by scholarship contributions.

11. \$21,384 ADDITIONAL APPROPRIATION WITHIN PUBLIC WORKS OPERATING BUDGET FUNDED BY STORM WATER TRUST REVENUE AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$21,384 within the Public Works operating budget funded by Storm Water Trust revenue as of June 30, 2022.

12. \$49,887 ADDITIONAL APPROPRIATION WITHIN TRANSFER STATION OPERATING BUDGET FUNDED BY RESIDENTIAL PERMIT REVENUE AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$49,887 within the Transfer Station operating budget funded by Residential Permit revenue as of June 30, 2022.

13. \$25,273 TRANSFERS WITHIN TRANSFER STATION OPERATING BUDGET FOR YEAR-END TRANSFERS AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make transfers totaling \$25,273 within the Transfer Station operating budget for year-end transfers as of June 30, 2022.

14. \$2,775,945 TRANSFERS WITH THE GENERAL FUND TO CLOSEOUT FISCAL YEAR 2022-2023, APPROVED.

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make transfers totaling \$2,775,945 with the General Fund to closeout fiscal year 2022-2023.

15. \$4,529 ADDITIONAL APPROPRIATION WITHIN WPC CAPITAL NON-RECURRING FUND FUNDED BY INTEREST INCOME AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$4,529 within the WPC Capital Non-Recurring Fund funded by interest income as of June 30, 2022.

16. \$3,521 ADDITIONAL APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND FUNDED BY INTEREST INCOME AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$3,521 within the Equipment Building Sinking Fund funded by interest income as of June 30, 2022.

17. \$12,997 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS – SCHOOLS FUND FUNDED BY INTEREST INCOME AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$12,997 within the Capital Projects – Schools Fund funded by interest income as of June 30, 2022.

18. \$971 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FUNDED BY INTEREST INCOME AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$971 within the Capital Projects Fund funded by interest income as of June 30, 2022.

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19. \$2,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL NON-RECURRING FUND FUNDED BY INTEREST INCOME AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$2,000 within the Capital Non-Recurring Fund funded by interest income as of June 30, 2022.

20. \$1,907 ADDITIONAL APPROPRIATION WITHIN ROAD IMPROVEMENTS FUND FUNDED BY INTEREST INCOME AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$1,907 within the Road Improvements Fund funded by interest income as of June 30, 2022.

21. \$1,093,824 ADDITIONAL APPROPRIATION WITHIN POLICE DEPARTMENT'S SPECIAL SERVICES OPERATING BUDGET AS OF JUNE 30, 2022, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$1,093,824 within the Police Department's Special Services operating budget as of June 30, 2022.

22. \$943,574 APPROVE CARRYOVERS FROM FISCAL YEAR 2021-2022 TO FISCAL YEAR 2022-2023 WITHIN GENERAL FUND, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve carryovers from fiscal year 2021-2022 to fiscal year 2022-2023 totaling \$943,574 within the General Fund.

23. \$11,677 APPROVE CARRYOVERS FROM FISCAL YEAR 2021-2022 TO FISCAL YEAR 2022-2023 WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND, APPROVED.

Board of Finance approval presented.

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On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve carryovers from fiscal year 2021-2022 to fiscal year 2022-2023 totaling \$11,677 within the Community Development Block Grant Fund.

24. \$784,842 APPROVE CARRYOVERS FROM FISCAL YEAR 2021-2022 TO FISCAL YEAR 2022-2023 WITHIN SEWER OPERATING AND ASSESSMENT FUND, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve carryovers from fiscal year 2021-2022 to fiscal year 2022-2023 totaling \$784,842 within the Sewer Operating and Assessment Fund.

25. \$25,000 ADDITIONAL APPROPRIATION WITHIN CORONAVIRUS RECOVERY FUND FOR VARIOUS PROJECTS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$25,000 with the Coronavirus Recovery Fund for Various projects.

26. \$14,450 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO OPERATING TRANSFERS OUT, APPROVED.

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To transfer \$14,450 from the General Fund Contingency account to Operating Transfers Out.

27. \$28,900 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR THE CT DSET GRANT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$28,900 within the Special Grants and Donations Fund for the CT DSET Grant.

28. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

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29. ADJOURNMENT.

At 6:58 p.m., on motion of Commissioner Smith and seconded, it was unanimously voted: To adjourn.

ATTEST:_____

Therese Pac
Town & City Clerk