



*City of Bristol
City Council*

Join Zoom Meeting:

<https://bristolct-gov.zoom.us/j/84420893989?pwd=lbzgSKRGKGR33bT1nLVucDG8iTpaV.>

1

*Meeting ID: 844 2089 3989 Passcode: 123456
Dial by Location: 1-929-205-6099*

The regular City Council Meeting will be held on Wednesday, November 12, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on October 14, 2025.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for October, 2025.
 - b. To approve the Tax Refunds dated October 30, 2025.
 - c. To approve the 2026 City Council meeting calendar.
 - d. To place on file a positive referral from the Planning Commission to the Real Estate Committee for a C.G.S. Section 8-24 review of Map 28, Lot 10 - 135 East Main Street.
 - e. To authorize the Mayor to execute any and all documents associated with an amendment to Contract 2C24-033 Construction of Hope Street Parking Garage with D'Amato Construction, increasing the contract amount by \$65,322 to install a dedicated fire sprinkler system for the elevator shaft.
 - f. To amend Contract 2C25-068 with Martin Laviero Contractors, Inc. in the amount of \$19,550.

6. Reports and Committee Reports

- a. **Real Estate Committee** - To accept the offer from Keith MacDonald, or his assigns, in response to RFP (Requests For Proposals) #2026-015 entitled, "Sale of Surplus Property at Burlington Avenue, Assessors Map 21, Lot 420-1 and 420-1A," that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion, and that this matter be referred to the Corporation Counsel.

7. Old Business

8. New Business

9. Resignations

10. Appointments

- a. Board and Commission Appointments

11. Resolutions

- a. To approve a resolution authorizing the Mayor or Acting Mayor of the City of Bristol to execute and deliver, in the name of the City, an easement located at 5 High Street, to Yankee Gas Services dba Eversource Energy, and to do any and all other acts to effectuate the same.

12. Contracts

- a. To engage with Quisenberry, Arcari, & Malik for Contract 2P25-086 Professional Architectural/Engineering Services Relative to Renovation of the Edgewood Pre-K Academy, in the amount of \$2,070,500.00 (base fee and allowances) and to authorize the Mayor or Acting Mayor to execute any documents necessary to effectuate the same.
- b. To award Contract 2C26-002 Renovations at Beals Community Center for Bristol Burlington Health District to Orlando Annulli & Sons, Inc. in the amount of \$2,158,000 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

13. Any other matter to come before said meeting

14. Adjournment

Erica Cabiya
Town & City Clerk

OCTOBER 14, 2025

The regular meeting of the City Council was held on Tuesday, October 14, 2025 in the City Hall Council Chambers, 111 North Main Street at 7:05 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. CALL TO ORDER

Mayor Caggiano announced that this was Council Member Panioto's final Council meeting. He complimented him and thanked him for his dedicated service to the community. Council Member Panioto stated that it was an honor to serve for the past four years and spoke highly about his experience.

A moment of silence was held for Doreen Mastrobattisto and the third anniversary of the passing of Lt. Dustin Demonte and Sgt. Alex Hamzy.

2. APPROVAL OF MINUTES

On motion of Council Member Olsen and seconded by Council Member Rosengren, it was unanimously voted: To approve the minutes of the regular City Council meeting held on September 9, 2025.

3. PUBLIC PARTICIPATION

Shelby Pons, 143 Larkspur Lane – Ms. Pons asked the Republicans to stop blaming the Democrats for the Board of Education budget and provided information on the deficit, state mandates, and expenditures.

Michelle Rudy, 102 Henderson Street – Ms. Rudy spoke on behalf of the Friends of Hoppers-Birge Pond Nature Preserve. Ms. Rudy emphasized the need to preserve more of the land in order to protect endangered habitats and preserve significant geological features.

Marcus Patton, 27 Henderson Street – Speaking as the Acting Chairperson of the Diversity Council, Mr. Patton spoke about the Diversity Council's role in the upcoming "cash mob" at Guac & Roll. He also stated that the board would like to see "cash mobs" happen at least quarterly.

Maci Hopkins – Maci is a young student who is collecting bottles and cans in order to purchase items to make Kindness Bags for the Agape House.

Marcel Boisvert, 113 East Road – Mr. Boisvert spoke about flooding and property erosion.

4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

OCTOBER 14, 2025

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Panioto and seconded by Council Member Tyler, it was unanimously voted: To adopt five items as part of the Consent Calendar.

a. New Hire Report for September 2025

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To place on file the New Hire Report for the month of September, 2025.

b. Tax Refunds in the Amount of \$36,768.77

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$26,199.43
Real Estate	<u>+10,569.34</u>
Total	\$36,768.77

c. Bristol Police Department Grants

Communication received from Police Chief Morello.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To authorize the Bristol Police Department to apply for and accept the following state funded grants: Distracted Driving High Visibility Enforcement Grant, DUI Enforcement Grant, Click It or Ticket Grant, and the Speed & Aggressive Driving Grant. These grants are fully funded through the State of CT Department of Transportation Highway Safety.

d. Amendment to Contract 2P24-076 WMC Engineers for Inspection and Construction Administration

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To authorize the Mayor to sign a contract amendment to Contract 2P24-076, WMC Engineers for Inspection and Construction Administration services of East St. Bridge in the amount of \$143,000. Said amendment shall cover the cost of winter

OCTOBER 14, 2025

inspection services and water main replacement work and shall be fully funded through the Federal Local Bridge Program.

e. Memorandum of Understanding for Information Technology Task Force

Communication received from Comptroller Waldron.

As part of the Consent Calendar adoption and on motion of Council Member Panioto and seconded, it was unanimously voted: To approve the Memorandum of Understanding for the Information Technology Task Force between the City and the Board of Education.

6. REPORTS AND COMMITTEE REPORTS

a. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 8, Flood and Erosion Control, Section 8-2 Board Designated, of the Code of Ordinances being introduced this date.

On motion of Council Member Panioto and seconded by Council Member Olsen, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Wednesday, November 5, 2025 at 4:55 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Council Member Panioto stated that the committee feels the Board of Public Works has more experience with flooding and erosion.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 8-2. Board designated.

The [city council] Board of Public Works is hereby constituted as the flood and erosion control board for the city and, as such board, shall have all the duties and powers granted by state statutes. The director of public works shall coordinate a report to be delivered to the flood and erosion control board twice per calendar year by March 31 and September 30 of that year. The mayor may call a special meeting of the board as needed to discuss and take action on items in the submitted reports or as necessary.

(Code 1960, § 14-2; Ord. of 10-6-61; Ord. of 10-9-12; Ord. of 5-24-18)

OCTOBER 14, 2025

Mayor Caggiano reported that the Northeast Middle School project is on schedule for the July 2026 opening and that the next change order from the committee will be a credit to the account.

7. **OLD BUSINESS** – None.

8. **NEW BUSINESS** – None.

9. **RESIGNATIONS**

Thomas Marra – Zoning Commission – Sec. 2-9

Barbara O'Neill – Library Board

Kate Kerchaert – Bristol Early Childhood Collaborative f.k.a. School Readiness Council

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To accept the resignations and send letters of thanks.

10. **APPOINTMENTS**

a. The following appointments were presented:

Bristol Early Childhood Collaborative

Whitney Shufelt – Appointment – term to 8/26.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

City Energy Commission

Tom Ragaini – Reappointment – term expires 10/28

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Sheldon Scott – Reappointment – term expires 10/28

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Inland Wetlands Commission

Justin Bridges – Appointment as alternate member – term expires 6/27.

Replaced Valentino.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Zoning Commission

Sara Mangiafico – Appointment as regular member – term expires 6/26.

Replaced Tom Marra.

Confirming motion by Council Member Tyler.

Motion passed in voice vote.

OCTOBER 14, 2025

11. BRISTOL ZONING COMMISSION REFERRAL RESPONSE

Communication received from the Bristol Zoning Commission.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To accept the letter and report from the Zoning Commission.

Council Member Thibeault explained the background for the referral and stated that she would ask the Ordinance Committee Chairperson to consider this topic at their next meeting.

12. CONTRACTS**a. Contract 2P25-086 Architectural/Engineering Services Relative to Renovation of the Edgewood Pre-K Academy**

Communication received from Schools Project Manager Landon.

Mayor Caggiano explained the background of this agenda item and stated that it has not yet gone through the Board of Finance for allocation.

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To table action on this item until after the Board of Finance has met.

13. GRANTS**a. Centre Square Pocket Park Grant**

Communication received from Grants Administrator Leger.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To authorize the Mayor or Acting Mayor to submit an application for total funding up to \$575,000, with up to \$287,500 requested from the Urban Green & Community Garden Grant Program at DEEP and \$287,500 to be matched with a combination of in-kind services of Public Works staff (calculated at approximately \$117,500) and the remainder in City funds (up to \$170,000); and to authorize the Mayor or Acting Mayor to complete and submit all necessary paperwork and forward this request to the Board of Finance for action.

14. RESOLUTIONS**a. Request from Eversource Re: 530 Stevens Street**

Communication received from Assistant Corporation Counsel Conlin.

OCTOBER 14, 2025

On motion of Council Member Olsen and seconded by Council Member Dickau, it was unanimously voted: To approve a resolution authorizing the Mayor or Acting Mayor of the City of Bristol to execute and deliver in the name of the City, an easement to the Connecticut Light and Power Company d/b/a Eversource Energy, and to do any and all other acts to effectuate the same.

The Resolution reads as follows –

BE IT RESOLVED: That the City of Bristol grant and convey to the Connecticut Light & Power Company, d/b/a Eversource Energy, a corporation chartered by the Connecticut General Assembly and having its principal office in the Town of Berlin, in the State of Connecticut, its successors and assigns, permanent rights for the installation, maintenance, and repair of electric (and gas) lines over, under, and across land of the City of Bristol as set forth in the proposed easement presented to this meeting, which is hereby ordered filed with the records of this meeting; and,

IT IS FURTHER RESOLVED: That the Mayor or Acting Mayor of the City of Bristol be authorized to execute and deliver in the name of the City of Bristol an easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

b. Senior Volunteer Tax Relief Program

Communication received from Director Krueger of the Department of Aging.

On motion of Council Member Thibeault and seconded by Council Member Tyler, it was unanimously voted: To waive the reading of the resolution.

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: To approve a resolution adopting a Senior Volunteer Tax Relief Program for senior citizens who volunteer their services to qualifying entities in the City.

The Resolution reads as follows –

OCTOBER 14, 2025

BE IT RESOLVED that in order to promote the goals of scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the City of Bristol by drawing upon the skills, knowledge and experience of its senior citizens, the City Council of the City of Bristol hereby establishes a Senior Volunteer Tax Relief Program for senior citizens who choose to donate their time, talent and experience by volunteering to provide services to such entities as follows:

- A. Qualifying senior citizens who volunteer to provide services to qualifying scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the City of Bristol shall be eligible for a tax credit on their real property tax bills in accordance with the provisions hereof. In order to qualify for the benefits of the senior citizens volunteer tax relief pilot program, taxpayers must be age 60 or older, own real property in the City of Bristol, must occupy the property as a principal residence and must have an annual gross income of not more than \$45,000 single, or \$50,000 couple, not including Social Security. Participating senior citizens may earn an annual tax credit of \$300.00 per household by performing a minimum of 50 hours of volunteer service in a fiscal year to qualified non-profit entities.
- B. The program shall apply to volunteer work performed in fiscal year 2025-2026 and after, in accordance with the provisions of this Resolution and the guidelines and policies referred to in paragraphs D and E. The tax credit shall be applied to the tax bill due July 1 following the fiscal year in which the work is performed.
- C. The tax credits earned by the participants in the Senior Volunteer Tax Relief Program shall not exceed \$24,000 in a fiscal year on a first-come first-serve basis.
- D. The Assessor and Senior Center Executive Director shall develop guidelines and policies to administer the Senior Volunteer Tax Relief Program, including guidelines for qualifications for participating seniors and participating nonprofit entities, and for timing and form of applications.
- E. An extension time of two months, through August 31, 2026, to file for the Senior Volunteer Tax Relief Program will be allowed upon presentation of letter of medical proof from your doctor stating that you were under a doctor's care during the designated filing period of February 1, 2026 through June 30, 2026.
- F. The City Council shall review and evaluate the Senior Volunteer Tax Relief Program after one year from the date of its approval.

OCTOBER 14, 2025

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

c. Senior Homeowner Tax Relief Program

Communication received from Assistant Corporation Counsel Conlin.

On motion of Council Member Olsen and seconded by Council Member Dickau, it was unanimously voted: To approve a resolution to increase the household income limit for the City Senior Homeowner Tax Relief Program.

The Resolution reads as follows –

BE IT RESOLVED, that the City of Bristol Senior Homeowner Tax Relief Local Program, established pursuant to Connecticut General Statute section 12-129n, is hereby amended, that the income eligibility is established at a maximum of seventy-five thousand dollars (\$75,000.00) per year, per household, including Social Security retirement benefits. All other program requirements currently in effect shall remain the same.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

OCTOBER 14, 2025

15. EXECUTIVE SESSION

At 8:02 p.m., on motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To convene into Executive Session to discuss items a. – c. below.

a. Present to discuss and take any action as necessary regarding litigation matter: Bristol Sports Center DST Delaware Statutory Trust v. City of Bristol, Superior Court docket number HHB-CV-24-6086843-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney; and Assessor DeNoto.

b. Present to discuss and take any action as necessary regarding litigation matter: Walmart Real Estate Business Trust v. City of Bristol, Superior Court docket number HHB-CV-23-6079989-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney; and Assessor DeNoto.

c. Present to discuss and take any action as necessary regarding litigation matter Wal-Mart East Limited Partnership and Cedar Bristol, LLC v. City of Bristol, Superior Court docket number HHB-CV-23-6079992-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney; and Assessor DeNoto.

Discussion was held. No votes were taken.

At 8:20 p.m. Mayor Caggiano called the regular meeting of the City Council back into public session.

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: that the City of Bristol settle the matter of Bristol Sports Center DST Delaware Statutory Trust v. City of Bristol, Superior Court Docket Number HHB-CV-24-6086843-S, by Stipulation, which shall adjust the full market value of the properties at 383 Middle Street, Assessor's Map 3, lot 35, Account number 0172553 unique ID# 2398 as follows:

Grand List year 2023	\$22,720,000.00
Grand List year 2024	\$24,100,000.00
Grand List year 2025	\$25,425,000.00
Grand List year 2026	\$26,500,000.00

It was further moved that the Assessor is hereby authorized to adjust the Grand Lists in accordance with this Stipulation, and that the Corporation Counsel be authorized to execute the Stipulation on behalf of the City of Bristol. Council Member Panioto recused himself from this item.

OCTOBER 14, 2025

On motion of Council Member Thibeault and seconded by Council Member Dickau, it was unanimously voted: that the City of Bristol settle the matter of Walmart Real Estate Trust v. City of Bristol, Superior Court Docket Number HHB-CV-23-6079989-S, by Stipulation, which shall adjust the full market value of the properties at 1400 Farmington Avenue, Assessor's Map 46, lot 73, Account number 0099155 unique ID# 11023 as follows:

Grand List year 2022	\$11,500,000.00
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It was further moved that the Assessor is hereby authorized to adjust the Grand Lists in accordance with this Stipulation, and that the Corporation Counsel be authorized to execute the Stipulation on behalf of the City of Bristol.

On motion of Council Member Dickau and seconded by Council Member Rosengren, it was unanimously voted: that the City of Bristol settle the matter of Wal-Mart East Limited Partnership and Cedar Bristol, LLC v. City of Bristol, Superior Court Docket Number HHB-CV-23-6079992-S, by Stipulation, which shall adjust the full market value of the property at 325 Oakland Street, Assessor's Map 24, lot 236-14, Account number 0046353, unique ID#1730 as follows:

Grand List year 2022	\$3,950,000.00
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It was further moved that the Assessor is hereby authorized to adjust the Grand List in accordance with this Stipulation, and that the Corporation Counsel be authorized to execute the Stipulation on behalf of the City of Bristol.

16. OTHER BUSINESS – None.

17. ADJOURNMENT

At 8:25 p.m., on motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To adjourn.

ATTEST: _____

**Erica Cabiya
Town & City Clerk**

5a

NEW HIRE REPORT

10/01/2025 TO 10/31/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
MCDONALD	BRIE	BRISTOL	10/31/25	\$23.10	HOUR	FT	ADMINISTRATIVE ASSISTANT	DEPT OF AGING

TOTAL: 1

RECEIVED
2025 NOV -4 PM 12:19
TOWN AND CITY CLERK
BRISTOL, CT



RECEIVED
2025 OCT 30 AM 10:19
TOWN AND CITY CLERK
BRISTOL, CT



DATE: October 30, 2025

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

CURRENT LIST YEAR		MOTOR VEHICLE		INT	FEES	TOTAL	
NAME	LIST NUMBER	TAX					
ACAR LEASING	2024-03-0300213	\$ 473.56			\$	473.56	TRADE IN
ACAR LEASING	2024-03-0300212	\$ 259.03			\$	259.03	LEASE BUYOUT
ALLY FINANCIAL	2024-03-0347906	\$ 135.43			\$	135.43	VEHICLE SOLD
BLANCHETTE, MICHELLE	2024-03-0304279	\$ 10.74			\$	10.74	OVERPAYMENT
COSTELLO LANDSCAPING	2024-03-0309873	\$ 93.03			\$	93.03	JUNKED
DUDKO, EDWARD	2024-03-0313632	\$ 69.46			\$	69.46	ANTIQUE EXEMPTION
ENTERPRISE FM TRUST	2024-03-0314609	\$ 371.73			\$	371.73	VEHICLE SOLD
ENTERPRISE FM TRUST	2024-03-0314618	\$ 295.06			\$	295.06	VEHICLE SOLD
ENTERPRISE FM TRUST	2024-03-0314621	\$ 205.53			\$	205.53	REG. OUT OF STATE
ENTERPRISE FM TRUST	2024-03-0314627	\$ 268.73			\$	268.73	VEHICLE SOLD
ENTERPRISE FM TRUST	2024-03-0314628	\$ 352.91			\$	352.91	VEHICLE SOLD
ENTERPRISE FM TRUST	2024-03-0314630	\$ 93.06			\$	93.06	REG. OUT OF STATE
ENTERPRISE FM TRUST	2024-03-0314622	\$ 373.42			\$	373.42	VEHICLE SOLD
ENTERPRISE FM TRUST	2024-03-0314624	\$ 677.44			\$	677.44	VEHICLE SOLD
ENTERPRISE FM TRUST	2024-03-0314625	\$ 677.44			\$	677.44	TOTAL LOSS
GRICE, JESSE A	2024-03-0319019	\$ 68.85			\$	68.85	TOTAL LOSS
HONDA LEASE TRUST	2024-03-0321054	\$ 359.40			\$	359.40	VEHICLE SOLD
HOULE, ROBERT	2024-03-0321197	\$ 8.80			\$	8.80	VEHICLE SOLD
LAPOINTE, ROLAND	2024-03-0325351	\$ 105.82			\$	105.82	JUNKED
LEVESQUE, SHAWN	2024-03-0326407	\$ 109.62			\$	109.62	TOTAL LOSS
LOMBARDI, CHRISTOPHER	2024-03-0326857	\$ 57.52			\$	57.52	VEHICLE SOLD
LUGO, ANA	2024-03-0327326	\$ 23.76			\$	23.76	VEHICLE SOLD
LUGO, ANA	2024-03-0327327	\$ 8.15			\$	8.15	VEHICLE SOLD
MONTEIRO, PAULO	2024-03-0331529	\$ 196.54			\$	196.54	ADJ. BY ASSESSOR
NISSAN MOTOR ACCEPTANCE CO	2024-03-0333371	\$ 601.81			\$	601.81	CHURCH EXEMPTION
PENSKE LEASING & RENTAL CO	2024-03-0335962	\$ 596.29			\$	596.29	VEHICLE SOLD
RYAN, PATRICK J	2024-03-0340794	\$ 68.82			\$	68.82	ADJ. BY ASSESSOR
SAUCIER, MARY	2024-03-0341669	\$ 44.86			\$	44.86	TOTAL LOSS
TOYOTA LEASE TRUST	2024-03-0346671	\$ 514.56			\$	514.56	TRADE IN
URIBE, CAROL	2024-03-0347389	\$ 14.18			\$	14.18	TOTAL LOSS
USB LEASING	2024-03-0347413	\$ 333.27			\$	333.27	VEHICLE SOLD
USB LEASING	2024-03-0347405	\$ 546.33			\$	546.33	VEHICLE SOLD
WOLFF, VICTOR	2024-03-0350107	\$ 274.19			\$	274.19	TRADE IN
WORLD FINANCIAL CORP.	2024-03-0348606	\$ 549.22			\$	549.22	VEHICLE SOLD
TOTAL		\$ 8,838.56	\$ -	\$ -	\$	8,838.56	

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

<u>PRIOR LIST YEAR</u>		<u>MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ACAR LEASING LTD	2023-03-0300234	\$ 296.52		\$	296.52	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300236	\$ 77.25		\$	77.25	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300243	\$ 182.88		\$	182.88	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300150	\$ 466.28		\$	466.28	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300224	\$ 178.56		\$	178.56	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300226	\$ 356.34		\$	356.34	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300255	\$ 395.55		\$	395.55	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300297	\$ 134.61		\$	134.61	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300173	\$ 638.94		\$	638.94	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300184	\$ 177.55		\$	177.55	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300202	\$ 155.48		\$	155.48	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300203	\$ 175.51		\$	175.51	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300240	\$ 175.81		\$	175.81	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300242	\$ 90.43		\$	90.43	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300259	\$ 250.82		\$	250.82	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300327	\$ 663.16		\$	663.16	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300331	\$ 320.28		\$	320.28	VEHICLE SOLD
ALLY FINANCIAL	2022-03-0348804	\$ 732.35		\$	732.35	VEHICLE SOLD
ALLY FINANCIAL	2023-03-0348891	\$ 627.13		\$	627.13	VEHICLE SOLD
CONCAUGH, JAMIE P	2023-03-0309560	\$ 1.27		\$	1.27	OVERPAYMENT
CONCAUGH, JAMIE P	2022-03-0309638	\$ 12.98		\$	12.98	OVERPAYMENT
DESROSIERS, JEREMY	2021-03-0312495	\$ 3.77		\$	3.77	OVERPAYMENT
DESROSIERS, JEREMY	2023-03-0312632	\$ 68.73		\$	68.73	OVERPAYMENT
ENTERPRISE FM TRUST	2023-03-0314800	\$ 219.27		\$	219.27	VEHICLE SOLD
ENTERPRISE FM TRUST	2023-03-0314801	\$ 292.08		\$	292.08	TOTAL LOSS
HONDA LEASE TRUST	2023-03-0321197	\$ 196.51		\$	196.51	VEHICLE SOLD
HAYDUK, ALEC	2021-03-0319966	\$ 6.85		\$	6.85	OVERPAYMENT
HAYDUK, ALEC	2022-03-0320404	\$ 5.65		\$	5.65	OVERPAYMENT
HAYDUK, ALEC	2023-03-0320455	\$ 7.49		\$	7.49	OVERPAYMENT
LAMARRE, RENEE	2023-04-0404701	\$ 47.11		\$	47.11	VEHICLE SOLD
LAPOINTE, ROLAND	2023-03-0325788	\$ 6.33		\$	6.33	JUNKED
NISSAN MOTOR ACCEPTANCE CO	2023-03-0333699	\$ 438.47		\$	438.47	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0333701	\$ 211.57		\$	211.57	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0334027	\$ 473.72		\$	473.72	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0334028	\$ 788.19		\$	788.19	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0334038	\$ 143.54		\$	143.54	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0334062	\$ 91.73		\$	91.73	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0334010	\$ 250.46		\$	250.46	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0334019	\$ 150.13		\$	150.13	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0334023	\$ 213.43		\$	213.43	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0333974	\$ 100.79		\$	100.79	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0333977	\$ 46.13		\$	46.13	VEHICLE SOLD
NISSAN MOTOR ACCEPTANCE CO	2023-03-0333986	\$ 231.74		\$	231.74	VEHICLE SOLD
PHAN, EDWARD	2021-03-0336474	\$ 21.46		\$	21.46	OVERPAYMENT
PIMENTAL, KATE	2023-03-0337378	\$ 78.39		\$	78.39	TRADE IN
TOYOTA LEASE TRUST	2023-03-0347597	\$ 216.41		\$	216.41	ADJ. PLATE 23 SUPP
TOYOTA LEASE TRUST	2023-03-0347600	\$ 276.07		\$	276.07	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347672	\$ 319.83		\$	319.83	ADJ. PLATE 23 SUPP
TOYOTA LEASE TRUST	2023-03-0347675	\$ 242.80		\$	242.80	ADJ. PLATE 23 SUPP
TOYOTA LEASE TRUST	2023-03-0347694	\$ 315.83		\$	315.83	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347702	\$ 344.79		\$	344.79	ADJ. PLATE 23 SUPP
TOYOTA LEASE TRUST	2023-03-0347703	\$ 359.65		\$	359.65	ADJ. PLATE 23 SUPP
TOYOTA LEASE TRUST	2023-03-0347705	\$ 263.41		\$	263.41	ADJ. PLATE 23 SUPP
TOYOTA LEASE TRUST	2023-03-0347724	\$ 313.57		\$	313.57	ADJ. PLATE 23 SUPP
TOYOTA LEASE TRUST	2023-03-0347746	\$ 586.88		\$	586.88	REG. NAME CHANGE
TOYOTA LEASE TRUST	2023-03-0347836	\$ 432.86		\$	432.86	PURCHASE LEASE
TOYOTA LEASE TRUST	2022-03-0347713	\$ 436.13		\$	436.13	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347848	\$ 386.27		\$	386.27	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-04-0408506	\$ 346.02		\$	346.02	PURCHASE LEASE
USB LEASING LT	2023-03-0348399	\$ 414.67		\$	414.67	PURCHASE LEASE
TOTAL		\$ 15,458.43	\$ -	\$ -	\$ 15,458.43	

CURRENT LIST YEAR
NAME

RYAN LLC

LIST NUMBER

2024-02-0200874

PERSONAL PROPERTY

CITY TAX

INT

FEES

TOTAL

REASON

\$ 747.56

\$ 747.56 OVERPAYMENT

TOTAL

\$ 747.56 \$ - \$ - \$ 747.56

PRIOR LIST YEAR
NAME

SACHARKO, JULIE APRN

LIST NUMBER

2023-02-0201170

PERSONAL PROPERTY

CITY TAX

INT

FEES

TOTAL

REASON

\$ 52.96

\$ 52.96 OVERPAYMENT

TOTAL

\$ 52.96 \$ - \$ - \$ 52.96

CURRENT LIST YEAR
NAME

CORELOGIC
IP&E REALTY LLC

LIST NUMBER

2024-01-0118756

2024-01-0109307

REAL ESTATE

CITY TAX

INT

FEES

TOTAL

REASON

\$ 4,110.75

\$ 4,110.75 ESCROW ERROR

\$ 14,705.38

\$ 14,705.38 DUPLICATE PAYMENT

TOTAL

\$ 18,816.13 \$ - \$ - \$ 18,816.13

PRIOR LIST YEAR
NAME

ARMSTRONG, TAI-NISHA

LIST NUMBER

2023-01-0118429

REAL ESTATE

CITY TAX

INT

FEES

TOTAL

REASON

\$ 1,689.49

\$ 1,689.49 OVERPAYMENT

TOTAL

\$ 1,689.49 \$ - \$ - \$ 1,689.49

TOTAL ALL MOTOR VEHICLE
TOTAL PERSONAL PROPERTY
TOTAL ALL REAL ESTATE
GRAND TOTAL ALL COLLECTIONS

\$ 24,296.99
\$ 800.52
\$ 20,505.62
\$ 45,603.13

RESPECTFULLY,

Ann V. Bednaz ccmc

ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010

To: City Council Members

From: Erica Cabiya, Town & City Clerk

In compliance with Section 1-225 of the Connecticut General Statutes the following is a listing of dates of the regular meetings of the **City Council**:

MONTH	DATE/DATES	TIME & PLACE OF MEETING
JANUARY 2026	Tues., January 13, 2026	City Hall Council Chambers, 7:00 p.m.
FEBRUARY	Tues., February 10, 2026	City Hall Council Chambers, 7:00 p.m.
MARCH	Tues., March 10, 2026	City Hall Council Chambers, 7:00 p.m.
APRIL	Tues., April 14, 2026	City Hall Council Chambers, 7:00 p.m.
MAY	Tues., May 12, 2026	City Hall Council Chambers, 7:00 p.m.
JUNE	Tues., June 9, 2026	City Hall Council Chambers, 7:00 p.m.
JULY	Tues., July 14, 2026	City Hall Council Chambers, 7:00 p.m.
AUGUST	Tues., August 11, 2026	City Hall Council Chambers, 7:00 p.m.
SEPTEMBER	Tues., Sept. 8, 2026	City Hall Council Chambers, 7:00 p.m.
OCTOBER	Tues., October 13, 2026	City Hall Council Chambers, 7:00 p.m.
NOVEMBER	Tues., Nov. 10, 2026	City Hall Council Chambers, 7:00 p.m.
DECEMBER	Tues., Dec. 8, 2026	City Hall Council Chambers, 7:00 p.m.

Yours very truly,

Chairman

Mayor Jeffrey Caggiano

Secretary

Erica Cabiya

(Date)



RECEIVED

City of Bristol

BRISTOL, CONNECTICUT 06010
Planning Commission

2025 OCT 30 PM 2:39

TOWN AND CITY CLERK
BRISTOL, CT

DATE: October 28, 2025
TO: Real Estate Committee (c/o Erica Cabiya, Town and City Clerk)
FROM: Bristol Planning Commission
RE: C.G.S. 8-24 Referral:
Map 41, Lot 10 - 135 East Main Street

The Bristol Planning Commission, at its meeting of October 27, 2025, approved the following motion with respect to the above captioned item:

"Motion to send a positive referral to the Real Estate Committee for the C.G.S. 8-24 referral for: Map 28, Lot 10 – 135 East Main Street"

The Planning Commission finds that the C.G.S. 8-24 referral, as presented, is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018."

For questions or additional information, please contact:
City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

Cc: Jeffrey R. Steeg, Assistant Corporation Counsel (via email)



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 4, 2024

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW HOPE ST PARKING GARAGE – CONTRACT 2C24-033 (CONTRACT AMENDMENT) D'AMATO CONSTRUCTION**

RECEIVED
2025 NOV -4, PM 7:36
TOWN AND CITY CLERK
BRISTOL, CT

Construction is substantially complete on the Hope Street Parking Garage. Work on the building's elevator is currently being completed. The garage has been in use without the elevator since June 2, 2025. The elevator is now in place and will be operational by November 25, 2025, upon the completion of a dedicated sprinkler system for the elevator shaft. The addition of a sprinkler system is additional work required to comply with Fire Codes.

In order to finalize the project, the Department of Public Works obtained Board of Public Works approval to request the following City Council action:

Authorize the Mayor to execute any and all documents associated with an amendment to Contract 2C24-033, Construction of the Hope Street Parking Garage with D'Amato Construction, increasing the contract amount by \$65,322 from \$7,904,355.45 to \$7,969,677.45 to install a dedicated fire sprinkler system for the elevator shaft in the amount of \$65,000.

In order to fund the change order the Department of Public Works has obtained Board of Finance approval to transfer appropriate funds within capital accounts.

Please feel free to contact me with any questions or concerns at 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: September 3, 2023

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW –BRACE AVE AND O’SULLIVAN DR STORM DRAINAGE (CONTRACT AMENDMENT 2C25-068)**

Construction to install storm drainage on Brace Ave and O’Sullivan Dr is progressing. Prior to winter shut down, the new 42-inch diameter storm drainage piping will be installed on Brace Ave from the outfall west of Vine Rd to Vera Drive. The remaining storm drainage work on Brace Avenue and O’Sullivan Dr will be completed in 2026. Due to the size of the piping, work has included performance of test pits, relocation of water and sewer laterals along with additional custom catch basin to transition around sanitary sewer laterals.

In order to address the work associated with addition drainage structures and piping the Department of Public Works request the following City Council action:

To amend contract 2C25-068 with Martin Laviero Contractors Inc. in the amount of \$19,550 increasing the contract from \$1,831,232.50 to \$1,850,782.50

Please note that sufficient funds are currently in place to fund the proposed contract amendment.

Feel free to contact me at 860-584-6113 with any questions/concerns.

RECEIVED
2023 NOV -5 AM 10:36
TOWN AND CITY CLERK
BRISTOL, CT

6a

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRPERSON

NOVEMBER 12, 2025

MOTION

I HEREBY MOVE that the City Council accept the offer from Keith MacDonald, or his assigns, in response to RFP (Requests For Proposals) #2026-015 entitled, "Sale of Surplus Property at Burlington Avenue, Assessors Map 21, Lot 420-1 and 420-1A". The terms of acceptance of this proposal are as follows:

1. The purchase price shall be a cash transaction of \$5,000.00;
2. The purchaser shall merge it with his properties known as 330 and 336 Burlington Avenue, Bristol, CT;
3. All costs associated with this transaction, including but not limited to, costs of surveys/maps, closing costs, publication notices, etc. shall be the responsibility of the purchaser. The City of Bristol shall incur no costs in this transaction.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

RECEIVED
2025 NOV -4 AM 9:11
TOWN AND CITY CLERK
BRISTOL, CT



Office of the Corporation Counsel | 860.584.6150



RECEIVED
2025 OCT 30 AM 8:16
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: October 29, 2025

RE: Resolution for November City Council Meeting

Erica, would you kindly place the following RESOLUTION on the City Council agenda for November?

RESOLVED, that the City of Bristol grant and convey unto Yankee Gas Services Company a/k/a Eversource Energy, a specially chartered Connecticut corporation having its principal office in the Town of Berlin in the State of Connecticut, its successors and assigns, the non-exclusive perpetual right to install, operate, maintain and repair gas lines over, under and across land of the City of Bristol, County of Hartford, and State of Connecticut, as set forth in the proposed easement presented to his meeting, which is hereby ordered filed with the records of this meeting; and it is further

RESOLVED, that _____, the Mayor of the City of Bristol be authorized to execute and deliver in the name of the City of Bristol an easement as presented to this meeting and to do any and all other acts necessary to effectuate the foregoing.

Stephanie A. Creech
Easement Coordinator
T&D ROW and Survey Engineering
860-665-2676 phone
Stephanie.Creech@eversource.com

July 30, 2025

City of Bristol
Thomas Conlin, Corporate Counsel
111 North Main Street
Bristol, CT 06010

Re: File No. W25082
City of Bristol
5 High Street, Bristol, Connecticut

Attorney Conlin:

Yankee Gas Services Company, doing business as Eversource Energy, is doing some work that will require an easement private property, as indicated on the enclosed map.

As legal counsel for the property owner, please have the enclosed easement documents and tax conveyance form completed, executed and return them to me in the enclosed envelope. Upon receipt, I will record the documents in the land records.

If there are any issues that prevent you from providing the items requested, please call me immediately to discuss possible solutions.

Sincerely,

Stephanie A. Creech
Stephanie A. Creech

Attachments: Distribution Package & Easement Map

GAS DISTRIBUTION EASEMENT

For a valuable consideration, receipt of which is acknowledged, **CITY OF BRISTOL**, hereinafter collectively called Grantor, grants unto Yankee Gas Services Company dba Eversource Energy, a specially chartered Connecticut corporation with offices in Connecticut, its successors and assigns (Grantee), with WARRANTY COVENANTS, the non-exclusive perpetual right to construct, operate, maintain, repair, replace, relocate, remove and rebuild, across, under and through those portions of the Grantor's lands described herein (Easement Area(s)), distribution systems for gas, consisting of pipes, valves, fixtures and other appurtenances useful for providing gas services and for any other purpose connected with the services or operations of a Public Service Company as defined in the Connecticut General Statutes (Facilities), including underground pipes running from such Facilities and Easement Area(s) to any structures on the Grantor's lands (Services); the right to provide gas service to the Grantor and to others including abutters by means of the same, and the non-exclusive right to enter and cross other land of the Grantor's for the purpose of inspecting, maintaining, repairing, replacing, relocating, rebuilding or removing said Facilities and Services. Together also with the non-exclusive right, after consultation with the Grantor, when practicable, to trim and keep trim, cut and remove such trees or shrubbery as in the reasonable judgment of the Grantee are necessary to maintain said Facilities, Services and appurtenances.

Said Easement Area is located on the Grantor's lands on the **Northerly** side of **High Street** in the City/Town of **Bristol**, Connecticut, as more particularly described on a map entitled **"Easement Map Depicting Easement Area to be Granted to Eversource Energy Across the Property of City of Bristol #5 High Street Bristol, Connecticut #5 High Street Bristol, Connecticut File No. W25082 Date: 06/18/2025 Date: 07/02/2025 Date: 07/15/2025 Revisions 7/8/25 7/29/25 Scale: 1" = 10' by Patriot Surveying & Infrastructure"** which map has been filed as map number _____ in the office of the town clerk of said City/Town of **Bristol**, Connecticut.

The Grantor agrees and acknowledges that Grantee shall have the right, with the necessary materials, vehicles, personnel and equipment, to access Grantor's lands including the Easement Areas and to locate, install and operate its Facilities and Services within and from the aforementioned Easement Areas. Grantor further agrees and acknowledges that, except with the written permission of the Grantee no building, structure, or other improvement or obstruction shall be located upon or within the bounds of the Easement and Services Areas, with the exception of: low growth minimal rooting plantings; impervious or other suitable cover for drive, walk and parking areas; or temporary/portable surface facilities such as trash dumpsters. Grantor further agrees that nothing shall be attached, at any time, to any property of the Grantee installed by virtue of this Easement. To facilitate the installation, inspection, repair, replacement, relocation, removal, rebuilding or maintenance of its Facilities and Services, the Grantee may in its reasonable judgment, at its option and without liability to and at the expense of the Grantor, remove and dispose of any of the aforesaid made or installed subsequent to the date hereunder which are contrary to the provisions of this Easement. In such event, Grantee shall, at the sole expense of the Grantor, restore the area disturbed to substantially the same condition as existed prior to such work.

By acceptance of this Easement, for as long as and to the extent that Grantee's Facilities, together with all Services and appurtenances located on the Grantor's lands pursuant to this Easement are used to provide gas distribution and service, but subject to the other provisions of this Easement, the Grantee shall install, repair, replace and maintain such Facilities, Services and appurtenances at its own expense. With regard to any installation, repair, replacement or maintenance (Restorations) of said Facilities, Services and appurtenances, the Grantee shall promptly restore the area disturbed to substantially the same condition as existed prior to such Restorations provided, however, that such other restoration shall not include any structures, other improvements or plantings made or installed contrary to the provisions of this Easement. Any relocation of said Facilities and/or Services caused by any action on the part of the Grantor shall be at the sole cost of the Grantor.

Any Easement Area herein described and granted, or any interest therein or part thereof, may be assigned by the Grantee, wholly, jointly or in part, to any communication company, public service company or to an entity associated with or succeeding to Grantee's business, and the Grantor hereby agrees to and ratifies any such assignment and acknowledges that the interest so assigned may be utilized by said assignee.

The terms "Grantor" and "Grantee" shall include lessees, heirs, executors, administrators, successors and assigns where the context so requires or permits.

If any third party having an interest in the Grantor's lands, as the same are represented herein, shall initiate an action that will adversely affect Grantee's rights and Easement interests as herein granted, then Grantor, at its sole cost and expense, shall pursue and acquire any legal remedies or instruments as may be required by the Grantee to secure Grantee's Easement interests. Grantor shall defend, indemnify and hold harmless the Grantee from and against any and all claims, costs, expenses, judgments, losses or liabilities whatsoever, including reasonable legal fees, arising from such actions.

File No. W25082
After recording, return to:
Stephanie A. Creech, ROW Dept
Eversource
107 Selden Street
Berlin, CT 06037

TO HAVE AND TO HOLD the premises unto it, the said Grantee, its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal this ____ day of _____,
20__.

Signed, sealed and delivered in the presence of:

CITY OF BRISTOL

Witness

Witness

_____(L.S.)

ACKNOWLEDGMENT

STATE OF _____

COUNTY OF _____

S.S. _____

On this ____ day of _____, 20__ before me, the undersigned officer, personally appeared _____ who acknowledged him/herself to be the person whose name is subscribed to the within instrument and acknowledged that they, being duly authorized to do so, executed the same for the purposes therein contained as said Grantor's free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand and the official seal.

Notary Public - Seal Required
My Commission Expires _____

Shelby Pons, **Chair**
Maria Simmons, **Vice Chair**
Jill Fitzsimons-Bula, **Secretary**
Russell Anderson
Eric Carlson
Kristen Giantonio
Lorianne Osenkowski
Dante Tagariello
Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

Iris White
Acting Superintendent of Schools

Mary Hawk
Acting Deputy Superintendent

RECEIVED
2025 OCT -6 PM 1:05
TOWN AND CITY CLERK
BRISTOL, CT

October 1, 2025

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

Dear Ms. Cabiya:

At the Edgewood Pre-K Project Building Committee Regular Meeting held on August 25, 2025, a motion to engage with Quisenberry, Arcari, & Malik was approved to forward to City Council for appropriate action. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, October 14, 2025.

Resolved, to engage with Quisenberry, Arcari, & Malik for contract 2P25-086, Professional Architectural/Engineering Services Relative to Renovation of the Edgewood Pre-K Academy, in the amount of \$2,070,500.00 (base fee and allowances) and to authorize the Mayor or Acting Mayor to execute any documents necessary.

Please let me know if there are any questions.

Sincerely,

Tara Landon

Tara Landon
Schools Project Manager



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Office of Corporation Counsel
Mayor Jeffrey Caggiano
Marco Palmeri, BBHD Director
From: Nancy P. Haynes, Purchasing Agent
Date: November 5, 2025

Nancy P. Haynes

Re: Contract 2C26-002 Renovations at Beals Community Center for Bristol Burlington Health District

The Purchasing Department received bids for renovations to the space occupied by the Bristol Burlington Heath District at Beals Community Center. The lowest responsive and responsible bidder was **Orlando Annulli & Sons, Inc.**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing, Public Works and Colliers Engineering and Design (the Architect) staff. Although there were several bid alternates, the Architect for the project recommends that it is premature to consider exercising awarding those at this time and none would change the bid results.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C26-002 Renovations at Beals Community Center for Bristol Burlington Health District to Orlando Annulli & Sons, Inc.** in the amount of **\$2,158,000** and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov