



City of Bristol

RESPICE, ADSPICE, PROSPICE
Look to the Past, Look to the Present, Look to the Future

AGENDA - Revised
Regular Meeting of the Cemetery Commission
Monday – November 10, 2025 at 5:30 p.m.
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

1. Call to Order
2. Public Participation
3. Approval of the 2026 Cemetery Commission Meeting Calendar
4. Approval of October 6, 2025 Minutes – Regular Meeting
5. Old Business by commissioners
 - Wreaths Across America – Scheduled for December 13th
 - Lewis Street Cemetery Cleanup – Scheduled for October 19th
 - Lewis Street Cemetery Flood Light – still out after two (2) years
6. New Business by commissioners
 - Update on the Civil War Monument in West Cemetery (Part of the 2026 Budget).
 - Look for Grants to finish Civil War Monument (Part of the 2026 Budget).
 - The paperwork for locating gravestones at North Cemetery was given out. The Cemetery Commission will now be correcting it so it can be given out and put on the internet. QR Codes on selected cemetery stones will be included plus other information that's collected (Part of the 2026 Budget).
 - Review Lawn Care Contract (Part of the 2026 Budget).
 - 2026 Meeting Schedule.
7. Any other business proper to come before the meeting
8. Adjournment

Respectfully Submitted:
Mike Saman
Chairman

Committee Members
Town & City Clerk

Join Zoom Meeting

City Hall 111 North Main Street Bristol, CT 06010 860-584-6100

<https://bristolct-gov.zoom.us/j/87280602275?pwd=RUwI6UakkUbg7dADbOEUxLaXJXlita.1>

Meeting ID: 872 8060 2275

Passcode: 12345



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010

TO: Town & City Clerk

FROM: Cemetery Commission

CONTACT PERSON: Mike Saman

TELEPHONE #: Mike Saman 860-583-4602

E-mail Address: say-man@att.net

In compliance with Section 1-225 of the Connecticut General Statutes the following is a listing of dates of the regular meetings of the **Cemetery Commission** for calendar year 2023.

MONTH	DATE/DATES	TIME & PLACE OF MEETING
JANUARY 2026	No Meeting	
FEBRUARY	No Meeting	
MARCH	Monday, March 9	5:30 p.m. Bristol Historical Society
APRIL	Monday, April 13	5:30 p.m. Bristol Historical Society
MAY	Monday, May 11	5:30 p.m. Bristol Historical Society
JUNE	Monday, June 8	5:30 p.m. Bristol Historical Society
JULY	Monday, July 13	5:30 p.m. Bristol Historical Society
AUGUST	Monday, August 10	5:30 p.m. Bristol Historical Society
SEPTEMBER	Monday, September 14	5:30 p.m. Bristol Historical Society
OCTOBER	Monday, October 5	5:30 p.m. Bristol Historical Society
NOVEMBER	Monday, November 9	5:30 p.m. Bristol Historical Society
DECEMBER	Monday, December 14	5:30 p.m. Bristol Historical Society
JANUARY 2027	No Meeting	

Yours very truly,

(Signature) **Chairman**

(Signature) **Secretary**

(Date)

Meeting of the Cemetery Commission
Monday October 6, 2025 at 5:30 p.m.
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

ATTENDEES: Chairman Michael Saman
Commissioner Linda Arbesman
Commissioner Maya Bringe
Commissioner Thomas LaPorte
Council Member Sebastian Panioto

ABSENT: Commissioner Stanley Piotrowski

1. Call to Order

Chairman Saman called the meeting to order at 5:37 pm.

2. Public Participation

None.

3. Approval of September 8, 2025 Minutes – Regular Meeting

MOTION: Made by Commissioner LaPorte to accept the September 8, 2025 meeting minutes as written.

Seconded by Commissioner Bringe.
All in favor; motion passed

4. Old Business by Commissioners

Lantern Tours - The Commission briefly discussed the Lantern Tours that were held on October 3rd & 4th. This item will be replaced next month with an update on the Lewis Street clean-up event.

Wreaths Across America – This event is currently scheduled for December 13, 2025 at noon. DAR plans to contact the press prior to the event.

5. New Business by Commissioners

- Updates on the Civil War Monument in West Cemetery. Conservation needs.
- Look for Grants to finish Civil War Monument
 - There are no updates on grant funding for the monument repairs. The Commission continued their discussions on going before the Board of Finance and asking for a yearly budget to expedite the repairs process. Chairman Saman distributed a proposed budget for the Commission to review and discussed the importance of each line item.

MOTION: Made by Commissioner Arbesman to accept the proposed budget as written and bring the proposal before the Board of Finance.

Seconded by Commissioner LaPorte.

All in favor; motion passed

- The paperwork for locating gravestones at North Cemetery was given out. The Cemetery Commission will now be correcting it so it can be given out and put on the internet. QR codes on selected cemetery stones will be included plus other information that's collected.
 - The Commission furthered their discussion on setting up a QR Code tour throughout Bristol's historic cemeteries.
- Review Lawn Care Contract
 - There are no updates on the Lawn Care Contract and the City has still not received the requested documents from West Cemetery. The Commission would like to finalize/update the current agreement that exists with the West Cemetery and then move forward with the previously mentioned budget proposal. The Commission also discussed repairs at Lewis Street Cemetery. Christoph marked all the stones that need repair and provided a quote for \$7,560.

MOTION: Made by Commissioner Arbesman to authorize Christoph to complete the repairs included on the quote and use \$7,200 from the Pardee Fund Account and pay the remainder of the balance out of the Repairs & Maintenance Account.

Seconded by Commissioner LaPorte.

All in favor; motion passed

6. Any other business proper to come before the meeting.

The Commission scheduled a clean-up day at Lewis Street Cemetery on Sunday October 19th from 1pm-4pm.

7. Adjournment.

MOTION: Made by Commissioner LaPorte to adjourn the meeting at 6:54 pm.

Motion Seconded by Commissioner Bringe.

Motion passed unanimously.

Respectfully Submitted:

Mike Saman, Chairman