



*City of Bristol
Animal Control Building Committee*

Join Zoom Meeting

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Meeting ID: 882 6658 4232

Passcode: 123456

The regular meeting of the Animal Control Building Committee will be held on Thursday, November 20, 2025, at 5:00 PM. in Council Chambers 111 North Main Street , Bristol , CT 06010.

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - October 16th 2025
4. Discussion With Architect
5. New Business
 - a. 2026 Meeting Calendar
6. Old Business
7. Adjournment

PER ORDER OF THE CHAIRPERSON
Lindsey Rivers



City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

Thursday, October 16th 2025

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Raymond Zagurski, Animal Control Officer
Frank Stawski, Commissioner
Cheryl Thibeault, City Council Member
Matthew Moskowitz, Deputy Chief of Police
Luis Lorenzo, Maintenance Technician
Christopher Hayden, Commissioner
Jon Mace, Commissioner

ABSENT:

David Oakes, Facilities Manager

STAFF PRESENT:

Lukasz Burkacki, Civil Engineer
Nancy Haynes, Purchasing Agent
William Stango, Civil Engineer

1. **CALL TO ORDER**

Chairperson Lindsey Rivers called the meeting to at 5:00 pm.

2. **PUBLIC PARTICIPATION**

NONE

3. **APPROVAL OF MEETING MINUTES**

a. Regular Meeting – September 18th 2025

City Council Member Cheryl Thibeault made a motion to approve the meeting minutes, seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

4. **DISCUSSION WITH ARCHITECT**

Scott from Design Learned Inc. did not have much to update the committee on however did say they are still waiting on a draft contract from the City of Bristol. Also Scott discussed confirming who will be handling the civil engineering and landscape architecture of this project whether it will be Design Learned Inc. or the City of Bristol. He has some concerns on liability and insurance for the project if the City of Bristol handles the civil engineering in house.

William Stango Civil Engineer for the City of Bristol informed the committee the scope of this project is within the capabilities if the in house staff. William stated the discussion up to the board however, in his opinion there could be a cost savings to the City of Bristol

if the site work is kept in house. Also, has confirmed that the City of Bristol would take liability of the engineering for this project if they were to take over the civil engineering for the Animal Control Facility.

Commissioner Frank Stawski and City Council Member Cheryl Thibeault have requested seeing a copy of the civil engineering price break down from Designed Learned Inc. The committee held further discussion on who should take over the civil engineering for this project. Commissioner Jon Mace recommended to discuss this between committee members.

City Council Member Cheryl Thibeault made a motion to go into executive session to discuss the civil engineer scope of the project. Seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

City Council Member Cheryl Thibeault made a motion to come out of executive session, seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

City Council Member Cheryl Thibeault made a motion to leave the civil engineering work with Design Learned Inc. Second by Maintenance Technician Luis Lorenzo.

Discussion was held on the motion, the committee appreciated public works and the engineering department taking an interest in the Animal Control Facility.

Vote: Unanimously Passed

5. **NEW BUISNESS**

NONE

6. **OLD BUISNESS**

NONE

7. **ADJOURNMENT**

City Council Member Cheryl Thibeault made a motion to adjourn, seconded by Commissioner Jon Mace.

Vote: Unanimously Passed

The Animal Control Building Committee special meeting on October 16th 2025 was hereby adjourned at 5:40pm.

Jacqueline England

Recording Secretary