



BOARD OF WATER COMMISSIONERS

Regular Meeting Agenda

Tuesday, November 18, 2025 6:15 p.m.

Meeting will be held at the Bristol Water & Sewer Department, Water Filtration Plant, 1080 Terryville Ave., Bristol, CT. or join via Zoom: Meeting ID:845 8206 0075, Passcode: 123456; Dial in: 1-929-205-6099.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the Minutes of the October 21, 2025 Regular Board Meeting
5. Approval of the Department Reports for the Month of October 2025
6. Public Participation
7. Customer Correspondence
 - A. 44 Rockwell Avenue
8. Committee Reports
9. Application #413 – Subdivision – Laurentide Glen Phase 5 & 6
10. Superintendent's Report
11. Chairperson's Report
12. Old Business
13. New Business
14. Adjournment

Next Meeting: Tuesday, December 16, 2025 6:15 p.m.

BOARD OF WATER COMMISSION

OCTOBER 21, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham;

Absent: Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Longo; Assistant Superintendents Pagliaruli, Bolduc and Keegan.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Water Commission to order at 6:31 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE SEPTEMBER 16, 2025 REGULAR MEETING.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the September 16, 2025 regular meeting minutes as presented.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF SEPTEMBER 2025.

On motion of Commissioner Ferrier and seconded; it was unanimously voted to approve the September 2025 Department Reports as presented.
Motion passed.

6) PUBLIC PARTICIPATION.

Mary Rydingsward addressed her concerns to the Board of the parking that took place on Mix Street where vehicles were allowed to park on watershed property. Discussion ensued and no action was taken.

7) CUSTOMER CORRESPONDENCE.

None.

8) COMMITTEE REPORTS.

None.

9) RFQ: REPLACEMENT OF HORIZONTAL FLOCCULATION EQUIPMENT AND SEDIMENTATION SLUDGE COLLECTION SYSTEM 2P26-005

On motion of Commissioner Dunn and seconded; it was unanimously voted to award the Replacement of Horizontal Flocculation Equipment and Sedimentation Sludge Collection System 2P26-005 to Tighe and Bond for \$387,466.00.

Motion passed.

10) INVESTMENTS.

No action taken.

11) SUPERINTENDENTS REPORT.

No action taken.

12) CHAIRPERSONS REPORT.

No action taken.

13) OLD BUSINESS.

None.

14) NEW BUSINESS.

None.

15) ADJOURNMENT.

At 7:40 p.m., on motion of Commissioner Ferrier and seconded; it was unanimously voted to adjourn.

ATTEST: _____
Renee M. LaMarre
Water & Sewer Administrative Assistant

BRISTOL WATER DEPARTMENT

OCTOBER 2025

WATER BILLING

Water Bills rendered October 2025	<u>\$1,112,916.22</u>
Water Bills remaining unpaid as of October 2025	<u>\$458,014.46</u>

PRECIPITATION

For the Month	<u>5.72 "</u>	Normal	<u>4.1 "</u>	Departure from Normal	<u>1.62 "</u>
For the Year	<u>42.72 "</u>	Normal	<u>35.40 "</u>	Departure from Normal	<u>7.32 "</u>

RESERVOIR CAPACITY

Total Available Capacity - October 2025	<u>903,630,000</u>	Gallons	<u>70.687%</u>
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PRODUCTION

Monthly Production - October 2025	<u>145,086,180</u>	Gallons
Monthly Production - October 2024	<u>180,059,000</u>	Gallons

CASH STATEMENT WATER	
BALANCE:OCT 1 2025	3,766,930.35
REVENUE:	
ACCOUNTS RECEIVABLE	1,249,755.05
SERVICE ACCOUNTS	65,701.08
FINES	
SEWER ACCOUNTS	1,003,125.45
LIENS	1,510.84
PENALTIES	5,481.24
REMOVE METER	2,000.00
CLOSING COSTS	7,000.00
REINSTATE FEES	9,450.00
ASSESSMENTS	
ADMIN FEE/LIENS (WPC)	14,700.00
LAND LEASE	3,181.72
CELL TOWER LEASE	17,488.14
SCRAP METAL SALES	
TIMBER SALES	
STATE BOND TRANSFERS	151,889.32
TOTAL REVENUE:	2,531,282.84
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	2,531,282.84
DISBURSEMENTS (VOUCHERS):	1,232,442.21
TRANSFERS:	
SEWER TRANSFER (BWSD)	1,003,125.42
TRANSFER TO PROCUREMENT ACCOUNT	10,000.00
<u>ACCOUNT BALANCES:</u>	
SUPER NOW CHECKING ACCOUNT	
BALANCE: OCT 31 , 2025	4,052,645.56
GOALS ENABLING FUND	
BALANCE: OCT 31 , 2025	5,777,217.83
CONSTRUCTION ACCOUNT	
BALANCE: OCT 1, 2025	224,060.62
DEPOSIT	8,550.00
DISBURSEMENTS	(41,250.00)
BALANCE: OCT 31, 2025	191,360.62
PAYROLL CASH ACCOUNT	
BALANCE: OCT 1, 2025	184,821.71
DEPOSIT	361,253.64
DISBURSEMENTS	(360,642.44)
BALANCE: OCT 31 , 2025	185,432.91

2025 2026 BRISTOL WATER DEPARTMENT BUDGET									
Oct-25									
	APPROVED BUDGET	EXPENDED JULY	EXPENDED AUGUST	EXPENDED SEPTEMBER	EXPENDED OCTOBER	EXPENDED TO DATE			%
CLASSIFICATION	2025 2026	2025 2026	2025 2026	2025 2026	2025 2026	2025 2026			2025 2026
SALARIES	\$ 3,107,958.00	\$212,977.01	\$231,248.87	\$240,218.10	\$264,605.75	\$949,049.73			30.54%
FRINGE BENEFITS	\$ 1,746,690.00	\$125,920.75	\$121,582.83	\$126,653.21	\$123,136.57	\$497,293.36			28.47%
OPERATING SERVICES	\$ 2,744,537.00	\$172,670.43	\$213,394.15	\$289,350.01	\$356,900.82	\$1,032,315.41			37.61%
MATERIALS & SUPPLIES	\$ 1,286,740.00	\$39,639.78	\$119,306.80	\$78,955.21	\$138,453.23	\$376,355.02			29.25%
CAPITAL OUTLAY	\$ 1,966,156.00	\$0.00	\$26,280.00	\$21,142.91	\$81,160.39	\$128,583.30			6.54%
GRAND TOTAL	\$ 10,852,081.00	\$551,207.97	\$711,812.65	\$756,319.44	\$964,256.76	\$2,983,596.82			27.49%
OPERATING SERVICES									
LIGHT & POWER	\$ 574,558.00	\$13,845.46	\$38,953.96	\$48,349.99	\$78,657.99	\$179,807.40			31.29%
TELEPHONE	\$ 24,240.00	\$1,791.65	\$1,918.94	\$691.85	\$2,802.92	\$7,205.36			29.73%
POSTAGE	\$ 32,300.00	\$4,064.36	\$4,028.00	\$8,255.86	\$440.72	\$16,788.94			51.98%
ADVERTISING	\$ 1,000.00					\$0.00			0.00%
CLOTHING/UNIFORMS	\$ 6,700.00	\$180.00	\$398.41	\$90.00	\$1,465.77	\$2,134.18			31.85%
MAINTENANCE/SERVICE	\$ 97,800.00	\$5,741.54	\$7,179.07		\$9,096.92	\$22,017.53			22.51%
LEASE	\$ 16,509.00	\$169.28	\$169.28	\$1,440.00	\$7,540.04	\$9,318.60			56.45%
CONFERENCE & MEMBERSHIP	\$ 34,950.00	\$651.00		\$1,280.00	\$4,041.71	\$5,972.71			17.09%
TAXES	\$ 561,185.00	\$47,289.72	\$47,289.72	\$47,289.72	\$47,289.72	\$189,158.88			33.71%
PROFESSIONAL SERVICES	\$ 329,220.00	\$41,760.84	\$32,175.01	\$28,538.76	\$12,937.10	\$115,411.71			35.06%
LIENS	\$ 4,300.00	\$250.00	\$370.00	\$145.00	\$335.00	\$1,100.00			25.58%
MISCELLANEOUS	\$ 10,000.00	\$249.51	\$355.37	\$767.37	\$1,935.65	\$3,307.90			33.08%
CONTRACTOR SERVICES	\$ 628,800.00		\$28,973.25	\$105,125.95	\$179,274.50	\$313,373.70			49.84%
DEBT SERVICES	\$ 132,175.00	\$53,977.07	\$6,727.07	\$6,727.07	\$6,727.07	\$74,158.28			56.11%
SEWER USE FEE	\$ 10,800.00	\$2,700.00			\$2,700.00	\$5,400.00			50.00%
NEW BRITAIN AGREEMENT	\$ 280,000.00		\$44,856.07	\$40,648.44	\$1,655.71	\$87,160.22			31.13%
TOTAL OPERATING SERVICES	\$ 2,744,537.00	\$172,670.43	\$213,394.15	\$289,350.01	\$356,900.82	\$1,032,315.41			37.61%
SUPPLIES AND MATERIALS									
MOTOR FUELS	\$ 62,857.00		\$6,235.28	\$5,120.00	\$4,138.41	\$15,493.69			24.65%
OFFICE SUPPLIES	\$ 33,285.00	\$742.14	\$1,521.74	\$6,338.36	\$2,476.34	\$11,078.58			33.28%
MAINTENANCE SUP & MATERIALS	\$ 496,000.00	\$12,402.19	\$75,506.81	\$28,319.72	\$55,752.66	\$171,981.38			34.67%
MV PARTS & SUPPLIES	\$ 15,150.00	\$823.68	\$339.98	\$977.69	\$2,863.92	\$5,005.27			33.04%
MV SERVICE & REPAIRS	\$ 44,000.00	\$2,431.43	\$993.41	\$10,644.85	\$2,404.00	\$16,473.69			37.44%
FUEL OIL	\$ 44,750.00					\$0.00			0.00%
CHEMICAL TREATMENT	\$ 350,000.00	\$23,240.34	\$34,709.58	\$27,554.59	\$36,856.65	\$122,361.16			34.96%
INSURANCE	\$ 240,698.00				\$33,961.25	\$33,961.25			14.11%
TOTAL SUPPLIES & MATERAILS	\$ 1,286,740.00	\$39,639.78	\$119,306.80	\$78,955.21	\$138,453.23	\$376,355.02			29.25%
CAPITAL OUTLAY									
CAPITAL EQUIPMENT	\$ 185,000.00					\$0.00			0.00%
CAPITAL OUTLAY	\$ 761,156.00				\$11,657.00	\$11,657.00			1.53%
MISC. UTILITY ASSETS	\$ 1,020,000.00		\$26,280.00	\$21,142.91	\$59,503.39	\$116,926.30			11.46%
CAPITAL OUTLAY TOTAL	\$ 1,966,156.00	\$0.00	\$26,280.00	\$21,142.91	\$81,160.39	\$128,583.30			6.54%
GRAND TOTAL	\$ 10,852,081.00	\$551,207.97	\$711,812.65	\$756,319.44	\$964,256.76	\$2,983,596.82			27.49%

**CITY OF BRISTOL WATER DEPARTMENT
CAPITAL OUTLAY BUDGET YEAR 2025-26**

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2025-26						
	BUDGET REQUEST 2025-2026	EXPENDED JULY 2025	EXPENDED AUG 2025	EXPENDED SEPT 2025	EXPENDED OCT 2025	EXPENDED TO- DATE
CAPITAL EQUIPMENT						
F150 4-DOOR TO REPLACE TRUCK 16	\$65,000.00					\$0.00
F550 1 TON DUMP TRUCK W/FISHER PLOW AND SPREADER TO REPLACE TRUCK 14	\$120,000.00					\$0.00
TOTAL CAPITAL EQUIPMENT	\$185,000.00		\$0.00	\$0.00	\$0.00	\$0.00
UTILITY ASSETS						
DISTRIBUTION SECTION						
(2) Mueller B101 Tap Machine	\$14,000.00			\$7,152.91		\$7,152.91
(3) 2" Pump - Wacker PS2800 Sub Pump 2" - 1HP	\$2,000.00					\$0.00
(2) Trash Pump - Wacker PDT3A Diaphragm Pump 3" GX	\$4,000.00					\$0.00
Hilti Hammer Drill	\$1,800.00					\$0.00
Pipe Locators	\$2,400.00					\$0.00
Signage	\$5,000.00					\$0.00
(3) Mueller Electric Power Head	\$5,500.00					\$0.00
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	\$34,700.00	\$0.00	\$0.00	\$7,152.91	\$0.00	\$7,152.91
METER SHOP SECTION						
5/8" Meters 650@158	\$102,700.00					\$22,500.00
Transmitters 500 @140.00	\$70,000.00		\$9,480.00		\$13,020.00	\$31,208.55
1 1/2" T-10 METER (10)	\$8,215.40		\$16,800.00		\$14,408.55	\$534.84
1" T-10 METER (10)	\$3,969.30				\$534.84	\$0.00
2" T-10 METER (10)	\$10,553.80					\$0.00
2" UME	\$17,094.00					\$0.00
3" NEPTUNE TRI/FLO COMPOUND UME	\$12,820.52					\$0.00
3" NEPTUNE HP TURBINE UME	\$6,410.24					\$0.00
3/4" T-10 METER(20)	\$5,692.40					\$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	\$237,455.66	\$0.00	\$26,280.00	\$0.00	\$27,963.39	\$54,243.39

**CITY OF BRISTOL WATER DEPARTMENT
CAPITAL OUTLAY BUDGET YEAR 2025-26**

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**CITY OF BRISTOL WATER DEPARTMENT
CAPITAL OUTLAY BUDGET YEAR 2025-26**

CITY OF BRISTOL WATER DEPARTMENT						
CAPITAL OUTLAY BUDGET YEAR 2025-26						
	BUDGET REQUEST 2025-26	EXPENDED JULY 2025	EXPENDED AUG 2025	EXPENDED SEPT 2025	EXPENDED OCT 2025	EXPENDED TO- DATE
CAPITAL IMPROVEMENTS						
WATER MAIN REPLACEMENTS	\$200,000.00					\$0.00
HYDRANT REPLACEMENTS	\$160,000.00					\$0.00
VALVE REPLACEMENT	\$120,000.00				\$11,657.50	\$11,657.50
REGULATOR PIT MAINTENANCE	\$80,000.00					\$0.00
REPAIR WATERSHED GARAGE DRAIN	\$10,000.00					\$0.00
MIX ST WELL #4 SURGE AND REPLACE PUMP AND MOTOR	\$70,000.00					\$0.00
REPLACE BUTTERFLY VALVES AT WOLCOTT ST PUMP STATION	\$20,000.00					\$0.00
SLUDGE DISCHARGE VALVE AIR COMPRESSOR	\$40,000.00					\$0.00
WELL REDEVELOPMENT	\$70,000.00					\$0.00
ENGINEERING TO REPLACE STEVENS ST TANK	\$250,000.00					\$0.00
TOTAL CAPITAL IMPROVEMENTS	\$1,020,000.00	\$0.00	\$0.00	\$0.00	\$11,657.50	\$11,657.50
TOTAL CAPITAL OUTLAY	\$1,966,155.66	\$0.00	\$26,280.00	\$21,142.91	\$81,160.89	\$128,583.80
SCADA IN PROGRESS	\$3,518,095.86	\$80,042.77	\$74,897.65	\$112,585.19	\$151,889.32	419,414.93
CARRY OVER FROM 2024-2025						
RESERVOIR IMPROVEMENTS	250,000.00					0.00
UPGRADES TO BARLOW ST PUMP STATION	75,000.00					0.00
16" AND 12" VALVE REPLACEMENT	30,000.00					0.00
FLOCCULATION AND SEDIMENTATION EQUIPMENT	120,000.00					0.00
REPLACE STEEL DOORS - WATERSHED GARAGE AND WELLS	\$120,000.00					0.00
UPGRADES TO FIRE ALARM SYSTEM	\$150,000.00					0.00
OPERATOR CREW TRUCK	\$100,000.00					0.00
ENGINEERING TO REPLACE CHAPEL ST TANK	\$150,000.00					0.00
SHRUB ROAD REGULATOR PIT	\$250,000.00					0.00
Rebuild Hill Street Pump	\$70,000.00					0.00
Rebuild High Service Pump	\$55,000.00					0.00
PLC and Analyzer Equipment	\$15,000.00					0.00
Chlorine Analyzer	\$9,000.00		5914.75			5,914.75
REPLACE FLOCCULATORS AT PLANT	\$150,000.00					0.00

2025 SHUT-OFFS BREAKDOWN Still off to date for non-pay: (44)

MONTH/ DISTRICT	TERMINATION LETTERS SENT	# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY	# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY	# ACCTS. STILL OFF @ END OF SHUT-OFF DAY	# ACCTS. THAT REMAINED OFF @ END OF MONTH
JANUARY 03	488	81	52	16	6
FEBRUARY 01	346	67	48	13	4
MARCH 02	409	64	52	11	4
APRIL 03	359	63	48	12	6
MAY 01	358	46	33	8	5
JUNE 02	354	53	40	7	3
JULY 03	413	69	48	12	2
AUGUST 01	424	63	53	20	7
SEPTEMBER 02	354	63	49	17	2
OCTOBER 03	432	66	53	17	1
NOVEMBER 2024	377	76	60	20	6
NOVEMBER 01	462				
DECEMBER 02					

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE.

Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE.

Q Search by account, customer name or email address

Give Feedback

Current Monthly Summary ★

Current Month Payment Summary

Payment Type	Number Of Transactions	Total Paid
PayPal	89	\$19,540.88
Credit/Debit Card	996	\$221,883.31
PayPal Credit	1	\$226.77
EFT (Check)	270	\$114,495.29
Venmo	12	\$2,331.77
Online Bank Direct	250	\$52,469.84
Total	1618	\$410,947.86

Monthly Invoice Summary

Invoice Count
No records to display.

Paperless Statistics

Invoice Type	Paperless
Water	7034

Auto-Pay Statistics

Invoice Type	AutoPay
Water	4021

Customer Registration Statistics

Customer Count	Registered Count	Registered %	Customer Count	Registered Count	Registered %
22372	11135	49.77	5161	3945	76.44

Pay By Text Registration Statistics



INVESTMENT CALCULATIONS								
DIVISION	BANK	AMOUNT	Length	Maturity Date	Interest Rate	Projected Earned Interest	This Month's Earned Interest	YTD Earned Interest
Water	Torrington	\$ 500,000.00	9 months	6/30/2026	3.92%	14,926.22	1,636.87	1,636.87
Water	Liberty	\$ 500,000.00	6 months	4/5/2026	4.15%	10,269.54	1,697.12	1,697.12
							3,333.99	3,333.99
Sewer	Liberty	\$ 500,000.00	12 months	10/7/2026	3.59%	17,950.00	1,471.77	1,471.77
Sewer	Thomaston	\$ 500,000.00	6 months	3/31/2026	4%	9,901.95	1,636.87	1,636.87
							3,108.64	3,108.64
11/1/2025	TOTAL Water & Sewer						6,442.63	6,442.63



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

DATE: October 28, 2025

TO: Board of Water Commissioners

FROM: Bristol Planning Commission

RE: Application #413 – Subdivision - Laurentide Glen — Phase 5 & 6 — south of Arcadia Road and Martin Road, north of Farrell Avenue (26 lots); Assessor's Map 67, Lots 68, 69, 70, 71, 73 & 74 (Phase 5) and Lots 75-94 (Phase 6) and all paper roads shown on Assessor's Map; R-15/OSD (Single-Family Residential/ Open Space Development) zone.

The Bristol Planning Commission, at its meeting of October 27, 2025, approved the following motion with respect to the above captioned item:

"Move to make a referral to the Board of Water Commissioners for a report on the proposed street acceptances for Application #413 – the Laurentide Glen subdivision, for the following:

- 1. Pequabuck Street from the intersection with Barlow Street to the intersection with Gino Drive (approximately STA 30+15 – STA 40+50).*
- 2. Wiegert Way from the intersection with Barlow Street to the intersection with Pequabuck Street (approximately STA 50+00 – STA 56+26).*
- 3. Stellas Way from the intersection with Pequabuck Street to the limits of finish paving near the intersection with Gino Drive (approximately STA 60+00 – STA 68+00).*
- 4. Gino Drive from the limits of finish paving near the intersection with Stellas Way through the cul-de-sac at the north end of Gino Drive (approximately STA 11+55 – STA 21+60)."*

The report can be sent to the Land Use Office at City Hall.

The next Planning Commission meeting is: November 24, 2025 at 6:00 PM in the Council Chamber.

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

cc: Raymond Rogozinski, P.E., Director of Public Works
Attorney Mark Ziogas (via e-mail)