



Regular Meeting of the Energy Commission
November 20, 2025- 7:00 PM
Meeting Room #111

AGENDA

1. Call to Order
2. Public Participation
3. Approval of the 2026 Meeting Calendar
4. Approval of Minutes
 - October 16, 2025 Regular Meeting
5. Updates by Dave Oakes - Public Facilities & Energy Manager.
6. December Events Planning
7. Energy Plan Edits
8. Old Business
9. New Business
10. Adjournment

Per Order of the Chairperson

Sean Dunn

Sean Dunn

INFORMATION TO JOIN MEETING

<https://bristolct-gov.zoom.us/j/82312972855?pwd=ZGJBSTg5S1YxaGxhVkV6MFV1MnZJdz09>

Meeting ID: 823 1297 2855

Passcode: 12345



To: Erica Cabiya, Town & City Clerk

From: Energy Commission
(Name of Board or Commission)

Contact Person: Lindsey Schaffrick Telephone Number: 860-584-6134

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In compliance with Section 1-225 of the Connecticut General Statutes the following is a listing of dates of the regular meetings of the Energy Commission
(Name of Board or Commission)

MONTH	DATE	TIME & PLACE OF MEETING
January	January 15, 2026	7:00 PM Meeting Room #111, City Hall
February	February 19, 2026	7:00 PM Meeting Room #111, City Hall
March	March 19, 2026	7:00 PM Meeting Room #111, City Hall
April	April 16, 2026	7:00 PM Meeting Room #111, City Hall
May	May 21, 2026	7:00 PM Meeting Room #111, City Hall
June	June 18, 2026	7:00 PM Meeting Room #111, City Hall
July	July 16, 2026	7:00 PM Meeting Room #111, City Hall
August	August 20, 2026	7:00 PM Meeting Room #111, City Hall
September	September 17, 2026	7:00 PM Meeting Room #111, City Hall
October	October 15, 2026	7:00 PM Meeting Room #111, City Hall
November	November 19, 2026	7:00 PM Meeting Room #111, City Hall
December	December 17, 2026	7:00 PM Meeting Room #111, City Hall
January 2026	January 21, 2027	7:00 PM Meeting Room #111, City Hall

Yours very truly,

----- Sean Dunn, Chairman
(Signature)

----- Lindsey Schaffrick, Recording Secretary
(Signature)

(Date)

Energy Commission
Minutes of Regular Meeting, Meeting Room #111 City Hall
October 16, 2025 Meeting

PRESENT: Chairman Sean Dunn, Commissioners Jason DeConti, Thomas Hick, Greg Klimek, and Thomas Ragaini.

ABSENT: Commissioner Sheldon Scott, Council Member Mark Dickau, and Board of Education Liaison Eric Carlson.

ALSO PRESENT: Facilities Manager David Oakes (Zoom)

1. Call to Order

Chairman Dunn called the meeting to order at 7:03 pm.

2. Public Participation

None.

3. Mum Festival Recap

Chairman Dunn provided an overview of the Mum Festival. There was a large volume of people who stopped by the Commission's table throughout the weekend and two people expressed interest in applying for EEF Residential Grants. There was some "swag" leftover from the weekend so the Commission will plan to use it at future events. Chairman Dunn also reviewed the results of the survey and the Commission discussed incorporating the survey results/key topics in the upcoming Energy Plan edits.

4. Approval of the Minutes

- September 18, 2025 Regular Meeting

Motion made by Commissioner Ragaini and seconded by Commissioner DeConti and it was unanimously voted to approve the September 18, 2025 minutes as written.

Motion passed.

5. Updates by Dave Oakes – Public Facilities & Energy Manager.

- AirTemp replaced waste oil furnaces at the City Yard and the Transfer Station.
- Firehouse #3 – Dave recently took a tour of the new station. They are looking to move in over the winter.
- Beals Center – A bid was put out to expand the old BOE wing of the building and BBHD's office area. They are considering installing solar during the renovations.
- EECBG – Dave continues to work with Sarah Larson on the EECBG project. The project needs to be completed by April 2026.
- Police Station – The City is starting to look at the feasibility of renovating the existing building.

Chairman Dunn congratulated Dave on East Haddam's gold certification status through SustainableCT. The award ceremony is scheduled for October 28th this year at the Goodspeed Opera House.

6. Energy Plan Edits

The Commission will continue updating the Energy Plan. They will start by completing an AI review of the current plan and the Mum Festival survey results.

7. Old Business

BOE Lighting Project – They are still working with the Purchasing Department to accept RLE's proposal for the project. Eversource has been in contact with the Mayor's Office.

8. New Business

Chairman Dunn would like to pull together an Energy Round Table for the November meeting. He also stated that the goal for the Energy Plan Edits is to have it completed by the end of the year so it could go before the City Council for approval early next year.

9. Adjournment

Motion: Commissioner Ragaini seconded by Commissioner Hick "To adjourn". Motion approved.

The meeting adjourned at 8:17 pm.

*Lindsey Schaffrick
Recording Secretary*