



*City of Bristol
Board of Park Commissioners*

**INFORMATION TO ACCESS MEETING
ZOOM NOT AVAILABLE**

Ladies and Gentlemen:

The regular meeting was held on Wednesday, October 15, 2025, at 5:00 PM at the Page Park Pickleball/ Tennis Courts, 649 King Street, Bristol, CT 06010.

1. Call to Order

Mayor Jeffrey Caggiano, Chair, called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Mayor Jeffrey Caggiano, Chair
Robert Fiorito, Vice Chair
Cynthia Donovan, Commissioner
Cecilia Garay, Commissioner
Leonard Lamothe, Commissioner
Aaron Weber, Commissioner
Jaqueline Olsen, City Council Liaison
Dr. Joshua Medeiros, Superintendent

Absent:

Jon Fitzgerald, Commissioner
Sarah Larson, Deputy Superintendent

2. Approval of Minutes

a. Approval of Minutes: September 24, 2025, Regular Meeting Minutes

MOTION: Made by Commissioner Lamothe to Approve the September 24, 2025, Regular Meeting Minutes.

Seconded by Vice Chair Fiorito, all in favor; motion carried.

3. Public Participation

None.

4. Superintendent's Report

a. Division Supervisor's Report

Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the Division Supervisor's Update. Superintendent Medeiros highlighted the Page Park Revitalization and Maintenance Building progress; discussion followed.

b. Project Updates

Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the Project Updates.

c. Year to Date Financials

Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the Year-to-Date Financials.

MOTION: Made by Vice Chair Fiorito to place the Division Supervisor's Report on file. Seconded by Commissioner Lamothe, all in favor, motion carried.

d. Strategic Plan Updates

Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the Strategic Plan Updates. Mayor Caggiano informed the commission of a Code Enforcement Workshop on 10/28/2025 at 4:00 p.m. if anyone was interested in joining.

5. Old Business

a. Consider next steps for Ice Cream Contract for Page Park as Darren's Ice Cream Rejected the 2026 Contract Extension for \$851.01.

Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the next steps for the ice cream contract for Page Park as Daren's Ice Cream rejected the 2026 contract extension for \$801.01. This was due to an unauthorized vendor that had been selling in the park, and it was considered to negotiate a lower rate. Superintendent Medeiros suggested that the ice cream contract for Page Park not go out to bid until the revitalization is complete.

b. By Commissioners

None.

6. New Business

a. Approval of the 2025-2026 BPRYCS Policy Manual

Parks and Recreation, Youth and Community Services Superintendent Joshua Medeiros presented the 2025 - 2026 BPRYCS Policy Manual. Superintendent Medeiros pointed out some major changes, such as the homeless encampment clean-up procedures.

MOTION: Made by Vice Chair Fiorito to approve the 2025-2026 BPRYCS Policy Manual. Seconded by Commissioner Donovan, all in favor, motion carried.

c. By Commissioners

Commissioner Lamothe announced that on November 10, 2025, at 1:00 a.m. there will be a dedication of land reserved in St. Joseph's Cemetery for veterans that reside in Bristol. Commissioner Lamothe announced the 2nd Annual Christmas Carol Sing will be on December 14, 2025, in front of the old Webster Bank in Bristol, (now the Iron Horse Pub).

7. Reports and Committee Reports

a. Fund Development & Advocacy Committee

None.

b. Policy & Strategy Committee

None.

c. Finance Committee

None.

d. City Council Liaison Update

City Council Liaison Jacqueline Olsen shared that the fall leaf pick-up has begun. There is no set schedule for pick-up but to just place your leaf bags out by the curb and public works will be going around to collect them.

MOTION: Made by Commissioner Lamothe to adjourn following the Site Walk of Page Park Revitalization.

Seconded by Vice Chair Fiorito, all in favor; the motion carried.

b. Site Walk of Page Park Revitalization

Superintendent Joshua Medeiros presented Jonathan Tunsky, Weston & Sampson Project Manager, to lead the commissioners through all the progress that was made a year after breaking ground. The commissioners were shown the new pavilion, pickleball courts, two of the new parking lots, walking paths, and locations of the new light posts that will be added once the order arrives.

8. Adjournment

Meeting adjourned at 6:00 p.m.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners