



*City of Bristol
Parking Authority*

Ladies and Gentlemen:

The regular meeting of the Parking Authority will be held on Monday, December 1, 2025, at 6:30 PM. in City Hall Room 3-1, 111 North Main Street, Bristol, CT.

1. Call to Order
2. Review Parking Ticket Violations
3. Approval of Minutes
 - a. Regular Meeting - August 4th 2025
4. New Business
5. Old Business
6. Adjournment

PER ORDER OF THE CHAIRPERSON
Andrea Adams



City of Bristol
PARKING AUTHORITY
August 4th 2025 6:30pm
111 North Main Street
Bristol, CT 06010

PRESENT:

Chairperson Andrea Adams
James Driscoll Jr
Robert Powell
Amy Lowrey
Jason Broyles
Michael Massarelli

ABSENT:

1. **CALL TO ORDER**

Chairperson Andrea Adams called the Parking Authority Meeting to order at 6:30 pm.

2. **PARKING TICKET VIOLATIONS**

The Parking Authority heard the following parking ticket appeals.

Name: Brigitta Rainey

Date ticket was issued: 07/21/2025

Violation: Tree Border

Ticket # 098233

James Driscoll Jr made a motion to grant the appeal, second by Michael Massarelli

Vote: Unanimously Passed

Name: Brigitta Rainey

Date ticket was issued: 07/21/2025

Violation: Tree Border

Ticket # 098232

James Driscoll Jr made a motion to grant the appeal, second by Michael Massarelli

Vote: Unanimously Passed

Name: JKia Cousar

Date ticket was issued: 07/25/2025

Violation: Handicapped Parking

Ticket # 100451

Robert Powell made a motion to deny the appeal, second by James Driscoll Jr.

Vote: Unanimously Passed

3. **APPROVAL OF MINUTES**

Robert Powell made a motion to approve the June 2nd 2025 meeting minutes, seconded by Amy Lowrey

Vote: Unanimously Passed

4. **PARKING TICKET REPORTS**

The committee reviewed and discussed the number of parking tickets and parking violations issued in June & July of 2025. The committee also reviewed the monthly parking ticket report.

5. **NEW BUSINESS**

Mayor Jeffrey Caggiano attending the meeting to discuss the Hope Street parking garage. Details of the garage have been clarified to the committee. There are 195 total parking spots in the garage. On the first level 63 spaces are dedicated to Wheeler Heath during weekdays and are open to public use during nights and weekends. On the second level 40 spaces are reserved for Carrier Apartments. The Mayor has confirmed that as a part of the agreement both Carrier and Wheeler must monitor their spots.

The committee then reviewed Park Mobile and Municipal Parking Services LLC with Mayor Caggiano. A discussion was held on what would be best for the Hope Street parking garage and downtown Bristol. Mayor Caggiano did state that at this time parking is not an issue in downtown Bristol however, these parking apps may need to be implemented in the future.

6. **OLD BUSINESS**

NONE

7. **ADJOURNMENT**

Robert Powell made a motion to adjourn, second by Michael Massarelli

Vote: Unanimously Passed

The Parking Authority meeting for the 4th day of August was hereby adjourned at 7:24pm.

Jacqueline England

Recording Secretary