



Board of Park Commissioners
Fund Development Committee

Wednesday, September 14, 2022 at 5:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Special Meeting Minutes

1) Call to Order

- a. Chair Cynthia Donovan called the meeting to order at 5:13 p.m.
- b. Attendance

Present: Cynthia Donovan, Chair
Sandra Bogdanski, Commissioner
Emily Michaud, Commissioner

Erica Benoit, Community Engagement Coordinator
Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

2) Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Bogdanski to accept the May 9, 2022 Special Meeting Minutes, with revision to Old Business Item di.
- Seconded by: Commissioner Michaud, all in favor; motion carried.

3) Public Participation: None

4) Old Business

- a. Community Engagement Coordinator, Erica Benoit, presented the FY22 fundraising actuals and revised FY23 proposed, discussion followed.
- b. By Commissioners: None

5) New Business

- a. The Committee discussed the 2nd Annual Dinner on the Diamond Fundraising Event logistics.
- b. Community Engagement Coordinator, Erica Benoit, presented the Marketing and Communications Plan Outline. Discussion followed.
- c. By Commissioners: None

6) Adjourn

- a. **MOTION:** Made by Commissioner Bogdanski to adjourn the meeting at 5:53 p.m.
- Seconded by: Commissioner Michaud, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners