

**Energy Commission
Minutes of Regular Meeting, Bristol Public Library – Meeting Room #3
September 15, 2022 Meeting**

PRESENT: Chairman Sean Dunn (Zoom), Commissioners Jeff Andrade, Derek Jones, Tom Ragaini, and Sheldon Scott (Zoom)

ABSENT: Dave Butkus, and Karen Hintz

ALSO PRESENT: Dave Oakes, Facilities Manager

1. Call to Order

Chairman Dunn called the meeting to order at 7:02 p.m.

2. Public Participation

None.

Chairman Dunn welcomed new Commissioner Derek Jones.

3. Approval of Minutes – July 21, 2022

Motion: Commissioner Ragaini seconded by Commissioner Jones “To approve the minutes from July 21, 2022.” Motion approved.

4. Approval of the Minutes – August 18, 2022

Motion: Commissioner Ragaini seconded by Commissioner Andrade “To approve the minutes from August 18, 2022”. Motion approved.

Motion: Commissioner Ragaini seconded by Commission Andrade “To move item 7 up on the agenda to immediately follow item 4.” Motion approved.

7. Energy Efficiency Fund Grants discussion and to take any action as necessary.

a. Shepard Meadows

b. Rich Farms

Chairman Dunn provided a brief overview of the Energy Efficiency Fund and discussed each of the applicants. The Energy Commission is working with the Economic and Community Development Department to award each of these businesses \$3,000 grants.

Motion: Commissioner Ragaini seconded by Commissioner Andrade to approve an Energy Efficiency Fund Grant of \$3,000 to Shepard Meadows Equestrian Center, Inc. towards analysis by an approved local engineering firm of the desired solutions along with a deliverable of recommendations and costs for the proposed solution that the awarded business can then use to apply for further funding from the CT Green Bank, CT’s C-PACE program or other sources, and to refer to the Board of Finance for information. Motion approved.

Motion: To approve an Energy Efficiency Fund Grant of \$3,000 to Rich Farm Ice Cream towards analysis by an approved local engineering firm of the desired solutions along with a deliverable of recommendations and costs for the proposed solution that the awarded business can then use to apply for further funding from the CT Green Bank, CT's C-PACE program or other sources, and to refer to the Board of Finance for information. Motion approved.

Commissioner Ragaini and Chairman Dunn recognized how far the Commission has come since its inception and thanked City Staff for their help along the way.

Commissioner Ragaini left the meeting at 7:12 pm.

5. Updates by Dave Oakes - Public Facilities & Energy Manager

Dave Oakes recognized the achievement of the Commission, welcomed the new member, and provided the following updates:

- Sustainable CT- Chairman Dunn, Council Member Panioto, Lt. Osbourne from the Police Department were asked to participate in Diversity Equity & Inclusion training. In order to satisfy the requirements of Sustainable CT, they will need to find a member from the Diversity Council to participate in the training. Dave is currently working to update the City's application. There is an April deadline so City staff is working to complete as much as possible between now and then.
- Several projects are stalled out and waiting on supply chain issues.
- They are waiting to hear back from CT Green Bank on electrical/solar bases for the fire houses.

6. Energy Plan – Next Steps

The Commission is looking at different grant distributions and opportunities, and discussed getting in touch with Dawn Nielsen to promote the Commission's work.

7. Adjournment

Motion: Commissioner Andrade seconded by Commissioner Jones "To adjourn". Motion approved.

The meeting adjourned at 7:39pm.

*Lindsey Schaffrick
Recording Secretary*