



City of Bristol

RESPICE, ADSPICE, PROSPICE
Look to the Past, Look to the Present, Look to the Future

AGENDA - Revised
Regular Meeting of the Cemetery Commission
Monday – December 8, 2025 at 5:30 p.m.
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

1. Call to Order
2. Public Participation
3. Approval of November 10, 2025 Minutes – Regular Meeting
4. Old Business by commissioners
 - Wreaths Across America – Scheduled for December 13th
 - Lewis Street Cemetery Flood Light – still out after two (2) years
5. New Business by commissioners
 - Update on the Civil War Monument in West Cemetery (Part of the 2026 Budget).
 - Look for Grants to finish Civil War Monument (Part of the 2026 Budget).
 - The paperwork for locating gravestones at North Cemetery was given out. The Cemetery Commission will now be correcting it so it can be given out and put on the internet. QR Codes on selected cemetery stones will be included plus other information that's collected (Part of the 2026 Budget).
 - Review Lawn Care Contract (Part of the 2026 Budget).
6. Any other business proper to come before the meeting
7. Adjournment

Respectfully Submitted:
Mike Saman
Chairman

Committee Members
Town & City Clerk

Join Zoom Meeting
<https://bristolct-gov.zoom.us/j/87280602275?pwd=RUwI6UakkUbg7dADbOEUxLaXJXlita.1>

Meeting ID: 872 8060 2275
Passcode: 12345

City Hall 111 North Main Street Bristol, CT 06010 860-584-6100

Meeting of the Cemetery Commission
Monday November 10, 2025 at 5:30 p.m.
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

ATTENDEES: Chairman Michael Saman
Commissioner Linda Arbesman
Commissioner Maya Bringe
Commissioner Thomas LaPorte
Commissioner Stanley Piotrowski

ABSENT: Council Member Panioto

1. Call to Order

Chairman Saman called the meeting to order at 5:31 pm.

2. Public Participation

None.

3. Approval of the 2026 Cemetery Commission Meeting Calendar

Chairman Saman reviewed the 2026 calendar with the Commission and suggested that someone from the City come to the December meeting to walk them through the budget process.

MOTION: Made by Commissioner Arbesman to accept the 2026 Cemetery Commission Meeting Calendar as presented.

Seconded by Commissioner LaPorte.
All in favor; motion passed

4. Approval of October 6, 2025 Minutes – Regular Meeting

MOTION: Made by Commissioner Piotrowski to accept the October 6, 2025 meeting minutes as written.

Seconded by Commissioner LaPorte.
All in favor; motion passed

5. Old Business by Commissioners

Wreaths Across America – This event is currently scheduled for December 13, 2025 at noon. DAR plans to contact the press prior to the event.

Lewis Street Cemetery Cleanup – The clean up along the front fence and west side fence was completed and the gate was fixed. Public Works picked up the leaves and branches the next day.

Lewis Street Cemetery Flood Light – There has been communication between the Commission and Public Works, however the lights are still out.

6. New Business by Commissioners

- Updates on the Civil War Monument in West Cemetery (Part of the 2026 Budget)
- Look for Grants to finish Civil War Monument (Part of the 2026 Budget)
 - There are no updates on grant funding for the monument repairs. The Commission continued their discussions on going before the Board of Finance and asking for a yearly budget to expedite the repairs process. Chairman Saman reviewed the proposed budget that was presented to the Commission in October and several edits/additions were discussed.
- The paperwork for locating gravestones at North Cemetery was given out. The Cemetery Commission will now be correcting it so it can be given out and put on the internet. QR codes on selected cemetery stones will be included plus other information that's collected.
 - Chairman Saman will send examples of the QR codes that are on Memorial Boulevard.
- Review Lawn Care Contract
 - There are no updates on the Lawn Care Contract and the City has still not received the requested documents from West Cemetery. Chairman Saman will be attending the next West Cemetery Association meeting. Christoph has confirmed that he will complete the repairs at Lewis Street Cemetery before the Wreaths Across America event in December. There were eight stones that could not be fixed at the agreed price because they were too broken. He found six other stones in the cemetery that could be fixed at the agreed rate so the final invoice will be slightly lower than the original quote.

7. Any other business proper to come before the meeting.

Spring Walking Tour – Commissioner Bringe reminded the Commission that she would like to organize a walking tour in the spring.

Lake Avenue Cemetery – There is currently no flag on the flag pole.

8. Adjournment.

MOTION: Made by Commissioner Piotrowski to adjourn the meeting at 6:31 pm.

Motion Seconded by Commissioner Laporte.

Motion passed unanimously.

Respectfully Submitted:

Mike Saman, Chairman