

**November 12, 2025**

The Joint Meeting of the City Council and Board of Finance was held on November 12, 2025 in the City Hall Council Chambers, 111 North Main Street at 6:47 p.m. Present: Mayor Zoppo-Sassu; Council Members Dickau, Hahn, Kelley, Rosengren, Seymour and Tyler; Commissioners Campion and Maikowski. Present by Videoconference: Commissioners Mace, Massarelli and O'Brien. Absent: Commissioners Murdock and Peterson.

**1. APPROVAL OF MINUTES.**

On motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting held on October 14, 2025.

**2. ADOPTION OF CONSENT CALENDAR.**

On motion of Council Member Dickau and seconded, it was unanimously voted: To adopt the following thirteen items as part of the Consent Calendar.

**3. \$55,203 ADDITIONAL APPROPRIATION WITHIN GENERAL FUND FOR DIAL-A-RIDE GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To make an additional appropriation of \$55,203 within the General Fund for the Dial-A-Ride grant.

**4. \$18,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR JUVENILE DIVERSION GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To make an additional appropriation totaling \$18,000 within the Special Grants and Donations Fund for the Juvenile Diversion grant.

**5. \$10,000 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR ECONOMIC DEVELOPMENT GRANT PROGRAMS, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To transfer \$10,000 within the Community Development Block Grant Fund for Economic Development grant programs.

**November 12, 2025**

**6. \$54,000 TRANSFER WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR SCHOOL READINESS, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To transfer \$54,000 within the Special Grants and Donations Fund for School Readiness.

**7. \$720,000 RESCIND APPROPRIATION WITHIN ROAD IMPROVEMENT FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To rescind an appropriation of \$720,000 within the Road Improvement Fund.

**8. \$55,000 TRANSFERS WITHIN PUBLIC WORKS OPERATING BUDGET, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To make transfers totaling \$55,000 within the Public Works operating budget.

**9. \$116,477 TRANSFERS WITHIN CAPITAL PROJECTS FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To make transfers totaling \$116,477 within the Capital Projects Fund.

**10. \$50,000 TRANSFER WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR CODE ENFORCEMENT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To transfer \$50,000 within the Special Grants and Donations Fund for Code Enforcement.

**November 12, 2025**

**11. \$27,156 ADDITIONAL APPROPRIATION WITHIN CORONAVIRUS FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To make an additional appropriation of \$27,156 within the Coronavirus Fund.

**12. \$20,155 TRANSFER WITHIN SPECIAL GRANTS AND DONATIONS FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To transfer \$20,155 within the Special Grants and Donations Fund.

**13. \$13,000 ADDITIONAL APPROPRIATION WITHIN POLICE DRUG FORFEITURE FUND, AND \$3,638 WITHIN SPECIAL GRANTS AND DONATIONS FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To make an additional appropriation of \$13,000 within the Police Drug Forfeiture Fund, and \$3,638 within the Special Grants and Donations Fund.

**14. \$16,700 TRANSFER WITHIN GENERAL FUND AND \$33,400 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To transfer \$16,700 within the General Fund and an Additional Appropriation of \$33,400 within the Special Grants and Donations Fund.

**15. APPROVE ANNUAL MEETING CALENDAR FOR JOINT MEETINGS OF THE CITY COUNCIL AND BOARD OF FINANCE TO DECEMBER 2026, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Dickau and seconded, it was unanimously voted: To approve the annual meeting calendar for joint meetings of the City Council and Board of Finance to December 2026.

**November 12, 2025**

**16. \$95,000 TRANSFERS WITHIN GENERAL FUND, \$75,000 FROM GENERAL FUND CONTINGENCY ACCOUNT FOR PUBLIC WORKS, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Maikowski and seconded, it was unanimously voted: To make transfers totaling \$95,000 within the General Fund, with \$75,000 from the General Fund Contingency account, for Public Works.

**17. \$598,093 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND AS OF JUNE 30, 2025, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Dickau and seconded, it was unanimously voted: To make an additional appropriation of \$598,093 within the Capital Projects Fund as of June 30, 2025.

**18. \$12,040 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND- SCHOOLS AS OF JUNE 30, 2025, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Dickau and seconded, it was unanimously voted: To make an additional appropriation totaling \$12,040 within the Capital Projects Fund - Schools as of June 30, 2025.

**19. \$434,183 DECREASE APPROPRIATIONS WITHIN CAPITAL PROJECTS FUND – SCHOOLS AS OF JUNE 30, 2025, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Rosengren and seconded, it was unanimously voted: To decrease appropriations totaling \$434,183 within the Capital Projects Fund - Schools as of June 30, 2025.

**20. \$13,904,974 TRANSFERS WITHIN CAPITAL PROJECTS FUND – SCHOOLS AS OF JUNE 30, 2025, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner O'Brien and seconded, it was unanimously voted: To make transfers totaling \$13,904,974 within the Capital Projects Fund - Schools as of June 30, 2025.

**21. \$720,000 TRANSFER WITHIN ROAD IMPROVEMENT FUND, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Maikowski and seconded, it was unanimously voted: To transfer \$720,000 within the Road Improvement Fund.

**November 12, 2025**

**22. \$19,785 ADDITIONAL APPROPRIATION WITHIN GENERAL FUND AS OF JUNE 30, 2025, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Seymour and seconded, it was unanimously voted: To make an additional appropriation of \$19,785 within the General Fund as of June 30, 2025.

**23. \$11,989,940 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND – SCHOOLS FOR EDGEWOOD SCHOOL PROJECT, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Dickau and seconded, it was unanimously voted: To make an additional appropriation of \$11,989,940 within the Capital Projects Fund - Schools for the Edgewood School Project.

**24. RESOLUTION APPROPRIATING ADDITIONAL \$11,989,940 AND CHANGING PROJECT SCOPE FROM A TARGETED ALTERATION TO RENOVATE AS NEW PROJECT FOR EDGEWOOD SCHOOL PROJECT, TO WAIVE THE READING OF RESOLUTION, BUT TO INCLUDE IT AS PART OF THE MINUTES, ADOPTED.**

Board of Finance approval presented.

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To adopt the resolution appropriating an additional \$11,989,940 and changing the project scope from a targeted alteration to renovate as new project for the Edgewood School Project, to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows -

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Joint Meeting of the Council and the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake renovate as new alterations at the Edgewood School to accommodate a k-5 closure and opening of a new preschool. Full transformation of the site and the interior of the building to include new systems to be code compliant, hazardous materials abatement, roof and mechanicals, and other upgrades that will bring the school to new with a minimum of a 20-year lifecycle

(b) That the sum of ELEVEN MILLION NINE HUNDRED EIGHTY-NINE THOUSAND NINE HUNDRED FORTY DOLLARS (\$11,989,940) is appropriated therefor, in addition to a prior appropriation of \$16,810,060, for an aggregate appropriation of \$28,800,000.

(c) The aggregate \$28,800,000 appropriation may be spent for land acquisition, easements, installation costs, equipment, materials, construction costs, site improvements, consultant fees, net interest on borrowings and other financing costs, preparation of schematic drawings and outline specifications for the project, and other expenses related to the project. The School Building Committee, established for the project, subject to the approval by a joint meeting by the City Council and Board of Finance, may reduce or modify the scope of the project if funds are insufficient to

## November 12, 2025

complete the entire project, and the entire appropriation may be spent on the project as so reduced or modified.

(d) The aggregate \$28,800,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

(e) The School Building Committee for the project is vested with the following powers and duties: (i) to approve design and construction expenditures for the project; (ii) to recommend to the Mayor the execution of any contract with architects, engineers, contractors and others in the name and on behalf of the City to complete the project; and (iii) to exercise such other powers as are necessary or appropriate to complete the project. Committee members shall not receive any compensation for their services. Necessary expenses of the Committee shall be included in the cost of the project. The records of the Committee shall be filed with the City Clerk and open to public inspection during normal business hours. Upon completion of the project, the Committee shall make a complete report and accounting to the Mayor, the Comptroller, the Treasurer, the Council, the Board of Education and the City.

(f) That the Board of Education is authorized to apply for and accept state grants for the project. The Board of Education is authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

A roll call vote was taken.

| <u>YES</u>     | <u>NO</u> | <u>ABSTAIN</u> |
|----------------|-----------|----------------|
| Council Member |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| Commissioner   |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
| “ ”            |           |                |
|                |           |                |

RESOLUTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

November 12, 2025

**25. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN THE AGGREGATED AMOUNT OF \$28,800,000 TO FINANCE APPROPRIATION FOR EDGEWOOD SCHOOL RENOVATE AS NEW PROJECT, TO WAIVE THE READING OF RESOLUTION, BUT TO INCLUDE IT AS PART OF THE MINUTES, ADOPTED.**

Board of Finance approval presented.

On motion of Council Member Seymour and seconded by Council Member Dickau, it was unanimously voted: To adopt the resolution authorizing the issuance of bonds or notes in the aggregate amount of \$28,800,000 to finance the appropriation for the Edgewood School Renovate as new project, to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows -

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the Council and the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the aggregate principal sum of TWENTY-EIGHT MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$28,800,000) to finance the appropriation for renovate as new alterations at the Edgewood School to accommodate a k-5 closure and opening of a new preschool, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City. The bonds and notes authorized herein incorporate and include the previously authorized bonds and notes for the project.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWENTY-EIGHT MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$28,800,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to

**November 12, 2025**

sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(a) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(b) That the School Building Committee for the project is vested with the following powers and duties: (i) to approve design and construction expenditures for the project; (ii) to recommend to the Mayor the execution of any contract with architects, engineers, contractors and others in the name and on behalf of the City to complete the project; and (iii) to exercise such other powers as are necessary or appropriate to complete the project. Committee members shall not receive any compensation for their services. Necessary expenses of the Committee shall be included in the cost of the project. The records of the Committee shall be filed with the City Clerk and open to public inspection during normal business hours. Upon completion of the project, the Committee shall make a complete report and accounting to the Mayor, the Comptroller, the Treasurer, the Council, the Board of Education and the City.

(c) That the Board of Education is authorized to apply for and accept state grants for the project. The Board of Education is authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

(d) That the Mayor, the Comptroller, the Treasurer, the Board of Education, the School Building Committee for the project, and other proper officers of the city are authorized to take all other action which is necessary or desirable to complete the project.

**November 12, 2025**

A roll call vote was taken.

YESNOABSTAIN

|                |                   |
|----------------|-------------------|
| Council Member | Dickau            |
| “ ”            | Hahn              |
| “ ”            | Kelley            |
| “ ”            | Rosengren         |
| “ ”            | Seymour           |
| “ ”            | Tyler             |
| Commissioner   | Campion           |
| “ ”            | Mace              |
| “ ”            | Maikowski         |
| “ ”            | Massarelli        |
| “ ”            | O’Brien           |
|                | Mayor Zoppo-Sassu |

RESOLUTION ADOPTED: *YES – 12; NO – 0; ABSTAIN – 0.*

**26. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.**

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

**27. ADJOURNMENT.**

At 7:00 p.m., on motion of Council Member Hahn and seconded, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_

**Erica Cabiya**  
**Town & City Clerk**