



*City of Bristol
Board of Library Directors*

Information to Access Meeting

<https://bristolct-gov.zoom.us/j/6404782835?omn=88921997776>

Meeting ID: 640 478 2835

The Regular Meeting of the Board of Library Directors will be held on Monday, January 5, 2026 at 6:30 p.m. at the Bristol Public Library, 5 High Street, Meeting Room 1, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - December 1, 2025
4. Communications
5. Reports and Committee Reports
 - a. Finance Committee
 - b. Property Committee
 - c. Policy Committee
 - d. Strategic Planning Committee
 - e. Library Director's Report
 - i. November 2025 Statistics
 - ii. YTD Budget 12.29.25
 - f. City Council Liaison Report

- g. Friends of the Library
- h. Community Outreach Committee Report
- 6. Old Business
- 7. New Business
 - a. Review donation of artwork from the family of Joan Kuebler and take any action as needed.
 - b. Review roofing quotes for Manross Memorial Library and take any action as needed.
- 8. Adjournment

PER ORDER OF THE CHAIRPERSON
Pina Salvatore

MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, DECEMBER 1, 2025

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Valina Carpenter, Nicholas Jakubowski, Elizabeth Kanachowski, Andrea Kapchensky, Pina Salvatore, and Council Liaison Steve Seymour.
Library Director Deborah Prozzo and Assistant Library Director Scott Stanton.

Absent: Eric Frenette, Kimberly Ploszaj, and Danielle Rivard.

Item 1- Call to Order

Chairperson Salvatore called the meeting to order at 6:30 p.m.

Chairperson Salvatore introduced Steve Seymour, our City Council Liaison from District 3, and the Library Board members introduced themselves to him.

Chairperson Salvatore reported that there is one vacancy on the Library Board which is made up of nine members.

Item 2- Public Participation

None.

Item 3- Approval of Minutes

Chairperson Salvatore quoted part of Section 41:11 of Robert's Rules of Order: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." The vote approves the accuracy of the record not their attendance.

Director Carpenter MOVED to approve the Minutes of the November 3, 2025 Regular Meeting. Seconded by Director Kapchensky. All in favor. None opposed. Motion passed.

Item 4- Communications

Library Director Prozzo received an email from Dawn La Valle from the Connecticut State Library saying that the Bristol Public Library is now fully compliant. Our four new policies are in alignment with the CT state statutes that were recently passed. The policies, along with the form for reconsideration, are posted on the library's website. Library Director Prozzo thanked the Board for reviewing and approving the documents in a timely fashion, well ahead of the state deadline.

Library Director Prozzo was cc'd on a letter from Main Street Community Foundation to Comptroller Diane Waldron which included a check for \$50,500 from the Frederick Manross Trust Fund. This

annual distribution has not shown up yet as a deposit in MUNIS. The income for the Frederick Manross Trust Fund currently stands at \$929,566.25 and is held with the city. Money from this fund has been spent on the elevator, parking lot, and HVAC projects at Manross. We share this fund with the Bristol Hospital.

Item 5- Reports and Committee Reports

a. Finance Committee

No Report.

b. Property Committee

Director Kapchensky gave an update regarding the garden in the middle of the driveway. The project is currently on hold because Peter Wojtusik is busy with Christmas stuff and couldn't do any work. They are looking into getting quotes from two other companies.

c. Policy Committee

No Report.

d. Strategic Planning Committee

No Report.

e. Library Director's Report

Statistics: Library Director Prozzo reported that we had a good, strong October. Circulation was up compared to last year. Most activities within the library are running in a positive number. The vacancies in the Reference Department and Computer Lab hurt our numbers upstairs, but now that the positions have been filled, there's been an uptick in business, especially for Don Smith who's been offering free computer assistance. He's fully booked. We've transitioned from Baker & Taylor to Ingram for book ordering. Ingram onboarded an additional 2,000 libraries, added more staff, reconfigured the robotics at the warehouses, and added technology in order to meet the demand. Approximately 900 books that were on backorder with Baker & Taylor had to be re-ordered on Amazon. Unfortunately, we lost \$40,000 for the Baker & Taylor book leasing. We are in the LCI lawsuit to try and get our money back. Director Kanachovski asked if a Manross distribution would help. Library Director Prozzo said that it would help since Manross relied heavily on leasing. She and Courtney Hanson, the Technical Services Coordinator, have completed the preliminary paperwork with Brodart McNaughton to have a book leasing option with monthly invoicing after the first of the year. We have approximately 226,000 books in our collection.

Year-to-Date Budget: We are approaching the halfway mark in the fiscal year. We are not where we were last year in repairs and

maintenance because without a senior maintenance technician our ordering is a bit off. Our revenue is a little below last year, but I think we're going to make that up. During the colder months, we'll be watching our natural gas. Public utilities look similar to last year. The Children's Library is on track and the Manross spending is in line. Trust fund expenditures are listed on the detailed reports in the packet. There's been no Centennial Fund interest deposited since last month.

Library Highlights: We have a variety of special and recurring programs scheduled in December in all departments for all ages. We'd love for you to join us if you can.

Staff News: The two positions on the second floor have been filled, but we are still without a third custodian. Nobody signed for the position, so it went to the outside. Human Resources is handling that.

f. City Council Liaison Report

No Report.

g. Friends of the Library

- (1) Chairperson Salvatore reported that the next meeting of the Friends will be on January 16, 2026 at 6:00 p.m. at the Main Library. The snow date is January 22, 2026. All members are invited to attend. If you're not a member, you can come that night and join.
- (2) Chairperson Salvatore sent out the press release and the flyer related to the holiday mini-sale that the Friends are holding in the lobbies of both the Main and Manross libraries during the month of December. Items will be available for purchase whenever the libraries are open. Patrons pay (cash only) at the Circulation Desk. The sale features nearly-new, gift-quality books for readers of all ages, a large selection of children's picture books, movies, music, puzzles, and other holiday-themed items. New items will be added frequently throughout the run of the sale. This annual event provides shoppers with the opportunity to stock up on reasonably priced holiday gifts and winter reading material, and the proceeds from the sale help the Friends fund reading programs and activities for all ages at both Bristol libraries.

h. Community Outreach Committee Report

No Report.

Discussion followed regarding special programs, school visits, community events, library card promotions, etc. which are all dependent upon available staff and volunteers. Assistant Library

Director Stanton noted that on December 13th the library will be participating in the Arts and Culture Commission's stroll around Bristol's historic district.

Item 6- Old Business

a. FY27 Budget Draft

Library Director Prozzo provided a summary of the budget process and timeline. The Comptroller sent out information on the Wednesday before Thanksgiving telling us to hold the line, however, it is difficult to maintain strong public service and respond to increasing community demand when operating costs are rising.

Main Library: Library Director Prozzo discussed various line items on the non-wages side of the budget. She explained that money in the revenue accounts goes back to the city. She suggested reducing the professional fees line item by utilizing Manross Trust Funds to pay \$12,000 of the LCI assessment which is \$52,808 this year. Also included in that line item is the security guards. She anticipates an increase of 50 cents per hour which brings us up around \$26,000. Scott would spend what's left on performers, entertainers, and guest speakers. Library Director Prozzo reached out to Nancy Haynes, the Purchasing Agent. The economic forecast is not ready yet, but Nancy felt confident that we could keep our utilities (Eversource and CT Solar) the same. She said that natural gas will increase 16% so we added \$2,300 there. Regarding the phone, we are looking into removing our fax line. Repairs and Maintenance shows the biggest increase: \$16,000 to cover the new 5-year lease agreement with Bibliotheca for the RFID system. We were able to decrease postage a little bit. Our program supplies are being held at \$130,000. The total for non-wages is \$405,215 which reflects a 3.65% increase from last.

Overtime and other wages are dependent on regular wages which haven't been filled in yet. Library Director Prozzo provided a part-time wages calculation for the pages. Minimum wage goes up in January.

Children's Library: Their salaries are included in the Main Library's budget. They have only two line items: professional fees for their entertainers and program supplies. The dollar amounts will be the same as last year.

Manross Library: There is an increase on professional fees to accommodate the increase for the security guard. There is an increase on utilities because we did not have sufficient funds last year. In FY24 we spent \$17,701 but in FY25 we spent \$28,000 perhaps because the Manross Auditorium was used more and the perimeter units were not working. We used Manross Trust Funds to cover the difference because they can be used for operating expenses and capital expenditures. There's also an increase on natural gas.

Overall, Manross shows a \$122,700 increase on the non-wages side which reflects a 4.7% increase.

Trust Funds: Library Director Prozzo did not give any projections yet. We won't know until January.

We've done what we can with energy efficiency. The Main Library is on CT Solar and we've got LED lighting at both libraries. We've done HVAC work at Manross and have set point management so City Hall is monitoring all the temperatures throughout the two buildings. We've done in-house repairs where we can and we've done vendor comparison to make sure we're getting the lowest cost. The city utilizes consolidated purchasing to keep costs down.

Regarding staffing and workflow, we've utilized our floater positions so that they were covering a lot of the vacancies that we had. We've streamlined our circulation and acquisitions processes. We've consolidated wherever we can to help control increases despite the rising costs.

The budget supports the priorities that align with our mission across all age groups at both locations. We want equitable access and safe, well-maintained facilities. We offer technology and digital literacy support. We've got high-quality public engagement and community-building events. We've got strong early literacy programming in the Children's Library and we've got robust programming for teens and adults.

Library Director Prozzo respectfully requested the Library Board's approval of the FY27 Budget as presented.

Director Kanachowski MOVED to approve the FY27 Budget Draft. Seconded by Director Carpenter. All in favor. None opposed. Motion passed.

Item 7- New Business

None.

Item 8- Adjournment

There being no further business, **Director Kapchensky made a MOTION to adjourn the meeting at 7:39 p.m. Seconded by Director Jakubowski. All present voted in favor and the meeting adjourned.**

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

LIBRARIAN'S REPORT

January 2026

1. November 2025 Statistical Highlights

Overall Use

Total circulation remained stable year over year, holding steady despite a 5% decline in physical circulation. Growth in digital collections continued to offset print decreases, with increases in e-books and magazines (+7%), downloadables (+22%), and Hoopla/Kanopy (+44%). Website visits increased significantly (+40%), demonstrating continued demand for online services.

In-Library Activity & Public Service

Patron visits declined slightly (-3%), consistent with seasonal trends. Reference questions decreased (-11%), while internet usage (+6%) and database usage (+3%) increased, indicating patrons are increasingly self-directed but continue to rely on library technology.

Programs & Attendance

The total number of programs decreased by 19%, primarily due to fewer juvenile offerings. Overall attendance declined 18%, with adult attendance increasing (+12%), juvenile attendance decreasing (-27%), and young adult attendance increasing (+8%).

Interlibrary Loan

Interlibrary loan activity declined modestly, with BPL as borrower down 17% and BPL as lender down 6%, consistent with increased availability of digital materials.

Collections

Items cataloged decreased 55%, reflecting staffing capacity and workflow adjustments. Items withdrawn increased slightly (+5%), supporting ongoing collection maintenance.

Registrations

New library card registrations declined by 30%, a system-wide trend that continues to be monitored.

Space & Facility Use

Meeting room bookings increased significantly (+57%), highlighting strong community demand for library space. Attendance declined slightly (-9%), reflecting smaller group sizes.

Technology Notes

The reported decrease in WiFi sessions (-60%) is attributed to a software reporting glitch in the prior year and does not reflect an actual decline in usage.

Summary

November's data shows a continued shift toward digital services, strong community use of library spaces, and stable overall circulation despite declines in some traditional metrics.

2. Monthly Budget Report

As of December 29, 2025 (last year's percentages are shown in parentheses), we are now halfway through the fiscal year and expenditures are tracking as expected:

- 61.4% (70.3%) – Library Revenue
- 53.2% (54.1%) – Main Library
- 76.7% (82.6%) – Children's Library
- 56.0% (58.3%) – Manross Library
- 41.5% – Manross Trust Fund
- 57.0% – Goodsell/Main Library Trust Fund
- Centennial Fund Interest balance: \$47,525.69

The Library's Budget Hearing is scheduled for Tuesday, February 24, 2026, immediately following the regularly scheduled Board of Finance meeting.

3. January 2026 Library Highlights

Main Library

- January 6 – Puzzle Competition @ 2:00 PM
- January 6 – Sound & Movement @ 6:30 PM
- January 10 – Coloring Club for Adults, 1:00–3:00 PM
- January 11 – Images of Spain @ 2:00 PM
- January 12 – Gardening Discussion Group @ 6:30 PM
- January 13 – Hand Sewing & Mending Group @ 10:45 AM
- January 14 – Tips for Managing Weight @ 11:00 AM
- January 14 – Community Show & Tell Night @ 6:30 PM
- January 15 – Afternoon Movie: Downton Abbey 3 @ 2:00 PM
- January 15 – Graphic Novel Club @ 6:30 PM
- January 17 – Self-Publishing Forum @ 12:00 PM
- January 21 – Book Bites Book Group @ 1:30 PM
- January 22 – Based on Real Life (Paranormal) @ 6:30 PM
- January 24 – America 250: CT Tunes & Tales of Revolution @ 1:30 PM
- January 26 – Night Readers @ 6:30 PM
- January 27 – Hand Sewing & Mending Group @ 10:45 AM

Manross Library

- January 5 – Drop-In: Make It Spicy – Spice Kits (Cumin)
- January 5 – Movie Monday: Superman (2025) @ 2:00 PM
- January 7 – Bring Us Your Technology Issues, 9:30 AM–Noon
- January 7 – Manross Night Out: Book Folding Craft @ 5:30 PM

- January 8 – Book Bites: Counting Miracles @ 5:30 PM
- January 9 – A Moment in Time Memory Café @ 2:00 PM
- January 10 – Silent Reading Meetup @ 10:30 AM
- January 13 – Book Bites: Counting Miracles @ 1:30 PM
- January 13 – Noah Webster Program: Part One @ 6:00 PM
- January 14 – Spanish Chat Group @ 6:00 PM
- January 20 – Noah Webster Program: Part Two @ 6:00 PM
- January 24 – Silent Reading Meetup @ 10:30 AM
- January 24 – Craft Swap, 10:00 AM–Noon
- January 28 – Spanish Chat Group @ 6:00 PM
- January 29 – Be Well with Books: Winter Skin Care @ 6:00 PM

Children's Library

- January 2 – Slime Time @ 11:30 AM
- January 3 – Snow Globe Craft @ 10:30 AM
- January 6 – Reader's Theater @ 2:00 PM
- January 7 – Homeschool Hangout @ 2:00 PM
- January 9 – Food Explorers @ 11:00 AM
- January 10 – Moon Science @ 10:30 AM
- January 17 – MLK Jr. Storytime @ 11:00 AM
- January 17 – Pokémon Club @ 12:30 PM
- January 21 – Homeschool Hangout @ 2:00 PM
- January 24 – Tween Clay Craft @ 11:00 AM
- January 31 – Pipe Cleaner Wreath @ 11:00 AM

Young Adult

- January 5 – Tween Game Night: Minute-To-Win-It @ 6:30 PM
- January 6 – Tuesday Craft Corner Drop-In (Snowman Sketches), 2:00–8:00 PM
- January 7 – Homeschool Hangout (Fidget Spinner) @ 2:00 PM
- January 11 – Afternoon Board Game Bash, 1:00–5:00 PM
- January 12 – Game On: Video Game Club, 3:00–6:30 PM
- January 13 – Teen Poetry Blitz, 2:00–8:00 PM
- January 15 – Epic Fail Art Time (Paint with Your Feet) @ 5:30 PM
- January 20 – Tuesday Craft Corner Drop-In (Snow Globe Drawings), 2:00–8:00 PM
- January 21 – Homeschool Hangout (Upcycled Book Craft) @ 2:00 PM
- January 24 – STEM Squad: STEM Kits @ 2:00 PM
- January 25 – Selfie Sunday Photo Challenge, 1:00–5:00 PM
- January 27 – Teen Poetry Blitz, 2:00–8:00 PM
- January 29 – Tween Game Night: Balloon Ping Pong @ 3:30 PM
- January 30 – Game On: Video Game Club, 3:30–4:45 PM

4. Staff News

Interviews were held in December for the Custodian/Maintenance position. A candidate has been selected and the Human Resources Department is conducting background checks. The estimated start date is mid-January.

Respectfully submitted,

Deborah Prozzo

STATISTICS

CITY OF BRISTOL



REVENUE

FOR 2026 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001								
0016010	MAIN LIBRARY							
0016010 421001	LIBRARY FINES	-3,700	0	-3,700	-2,482.57	.00	-1,217.43	67.1%
0016010 450102	COPIER CHARGES	-15,000	0	-15,000	-8,193.38	.00	-6,806.62	54.6%
0016010 450313	LIBRARY RENTALS	-2,000	0	-2,000	-2,040.00	.00	40.00	102.0%
	TOTAL MAIN LIBRARY	-20,700	0	-20,700	-12,715.95	.00	-7,984.05	61.4%
	TOTAL GENERAL FUND	-20,700	0	-20,700	-12,715.95	.00	-7,984.05	61.4%
	TOTAL REVENUES	-20,700	0	-20,700	-12,715.95	.00	-7,984.05	

CITY OF BRISTOL

MAIN LIBRARY

FOR 2026 13

ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE		PCT USED
001	GENERAL FUND						BUDGET	BUDGET	
0016010 MAIN LIBRARY									
0016010	514000	1,538,315	6,645	1,544,960	692,211.16	.00	852,748.84	44.8%	
0016010	515100	60,915	0	60,915	20,207.79	.00	40,707.21	33.2%	
0016010	515200	62,375	0	62,375	28,331.68	.00	34,043.32	45.4%	
0016010	517000	5,500	0	5,500	2,101.35	.00	3,398.65	38.2%	
0016010	531000	87,000	0	87,000	70,337.04	15,566.96	1,076.00	98.8%	
0016010	541000	75,000	0	75,000	38,441.18	36,558.82	.00	100.0%	
0016010	541100	3,500	0	3,500	1,709.54	1,790.46	.00	100.0%	
0016010	542140	44,200	0	44,200	10.60	.00	189.40	5.3%	
0016010	543000	44,000	0	44,000	21,996.86	13,838.91	8,164.23	81.4%	
0016010	544000	8,470	0	8,470	436.00	.00	34.00	92.8%	
0016010	553000	8,600	0	8,600	5,667.52	2,932.48	.00	100.0%	
0016010	553100	3,000	0	3,000	842.16	1,157.84	1,000.00	66.7%	
0016010	554000	400	0	400	45.40	.00	354.60	11.4%	
0016010	555000	7,000	0	7,000	2,638.68	3,961.32	400.00	94.3%	
0016010	561400	7,200	0	7,200	1,304.54	5,095.96	799.50	88.9%	
0016010	561800	130,000	0	130,000	40,379.41	68,841.08	20,779.51	84.0%	
0016010	562200	20,000	0	20,000	7,096.69	12,903.31	.00	100.0%	
0016010	562600	1,200	0	1,200	203.67	.00	996.33	17.0%	
0016010	569000	2,200	0	2,200	1,094.56	705.44	400.00	81.8%	
TOTAL MAIN LIBRARY		2,056,875	6,645	2,063,520	935,075.83	163,332.58	965,091.59	53.2%	
TOTAL GENERAL FUND		2,056,875	6,645	2,063,520	935,075.83	163,332.58	965,091.59	53.2%	
TOTAL EXPENSES		2,056,875	6,645	2,063,520	935,075.83	163,332.58	965,091.59		

CITY OF BRISTOL

CHILDREN'S LIBRARY



FOR 2026 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001								
0016011 CHILDREN'S LIBRARY								
0016011 531000	PROFESSIONAL FEE	9,000	0	9,000	7,525.15	.00	1,474.85	83.6%
0016011 561800	PROGRAM SUPPLIES	50,000	0	50,000	9,147.15	28,575.91	12,276.94	75.4%
TOTAL CHILDREN'S LIBRARY		59,000	0	59,000	16,672.30	28,575.91	13,751.79	76.7%
TOTAL GENERAL FUND		59,000	0	59,000	16,672.30	28,575.91	13,751.79	76.7%
TOTAL EXPENSES		59,000	0	59,000	16,672.30	28,575.91	13,751.79	

CITY OF BRISTOL

MANROSS LIBRARY

FOR 2026 '13

ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE		PCT USED
001	GENERAL FUND						BUDGET		
0016012 MANROSS LIBRARY									
0016012	514000	242,710	1,685	244,395	115,287.42	.00	129,107.58	47.2%	
0016012	515100	6,715	0	6,715	3,347.91	.00	3,367.09	49.9%	
0016012	515200	72,440	0	72,440	30,760.23	.00	41,679.77	42.5%	
0016012	531000	24,000	0	24,000	9,681.23	14,318.23	.54	100.0%	
0016012	541000	24,000	0	24,000	13,496.74	10,503.26	.00	100.0%	
0016012	541100	600	0	600	223.16	376.84	.00	100.0%	
0016012	543000	7,000	0	7,000	4,521.65	2,238.49	239.86	96.6%	
0016012	561400	1,500	0	1,500	164.85	835.15	500.00	66.7%	
0016012	561800	50,000	0	50,000	8,502.25	36,104.40	5,393.35	89.2%	
0016012	562200	10,000	0	10,000	2,053.68	7,946.32	.00	100.0%	
0016012	589100	0	92,876	92,876	37,610.37	956.00	54,309.63	41.5%	
TOTAL MANROSS LIBRARY		438,965	94,561	533,526	225,649.49	73,278.69	234,597.82	56.0%	
TOTAL GENERAL FUND		438,965	94,561	533,526	225,649.49	73,278.69	234,597.82	56.0%	
TOTAL EXPENSES		438,965	94,561	533,526	225,649.49	73,278.69	234,597.82		

CITY OF BRISTOL

MANROSS LIBRARY TRUST FUND



FOR 2026 13

JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001								
0016012	MANROSS LIBRARY							
0016012	589100 MANRS MISCELLANEO							
2026/01/000105	07/10/2025 API	3,249.32	VND 013266	92,876	37,610.37	956.00	54,309.63	41.5%
2026/01/000107	07/08/2025 API	250.00	VND 040310					530723
2026/01/000171	07/17/2025 API	250.00	VND 000352					530700
2026/01/000171	07/17/2025 API	500.00	VND 040370					530894
2026/01/000177	07/21/2025 API	250.00	VND 026679					530917
2026/01/000304	07/29/2025 API	535.70	VND 013266					530979
2026/01/000304	07/29/2025 API	240.00	VND 019277					531226
2026/01/000304	07/29/2025 API	450.00	VND 040401					531229
2026/02/000182	08/19/2025 API	4,168.23	VND 031441					531229
2026/02/000190	08/15/2025 API	350.00	VND 031833					531240
2026/02/000190	08/15/2025 API	250.00	VND 040446					11000258
2026/02/000190	08/15/2025 API	250.00	VND 040455					531742
2026/03/000087	09/05/2025 API	249.99	VND 040562					531757
2026/03/000114	09/09/2025 API	325.00	VND 040512					531759
2026/03/000166	09/16/2025 API	1,379.41	VND 002403					532202
2026/03/000168	09/16/2025 API	3,977.69	VND 031441					532265
2026/03/000227	09/16/2025 API	500.00	VND 040514					532276
2026/03/000227	09/16/2025 API	100.00	VND 040562					532363
2026/03/000309	09/19/2025 API	250.00	VND 040567					11000304
2026/03/000455	09/30/2025 API	1,201.90	VND 039576					532521
2026/04/000076	10/06/2025 API	100.00	VND 040562					532522
2026/04/000100	10/07/2025 API	3,919.54	VND 031441					532616
2026/04/000147	10/09/2025 API	395.00	VND 040559					533062
2026/04/000191	10/16/2025 API	1,040.00	VND 013265					11000348
2026/04/000212	10/17/2025 API	990.00	VND 036414					533154
2026/04/000239	10/20/2025 API	375.00	VND 015988					533253
2026/04/000265	10/20/2025 API	190.00	VND 002451					533294
2026/04/000265	10/20/2025 API	300.00	VND 040502					533317
2026/04/000334	10/27/2025 API	240.00	VND 019277					533413
2026/04/000432	10/31/2025 API	-12.00	VND 040829					533434
2026/05/000105	11/12/2025 API	3,992.35	VND 031441					533546
2026/05/000115	11/10/2025 API	489.60	VND 040557					11000406
2026/05/000125	11/13/2025 API	636.41	VND 032219					534088
2026/05/000273	11/19/2025 API	350.00	VND 019114					534113
2026/06/000089	12/05/2025 API	108.73	VND 032219					534337
2026/06/000089	12/05/2025 API	300.00	VND 040892					534721
2026/06/000116	12/08/2025 API	4,025.78	VND 031441					534731
2026/06/000122	12/08/2025 API	250.00	VND 040902					11000454
2026/06/000231	12/15/2025 API	650.00	VND 021519					534747
2026/06/000282	12/16/2025 API	375.00	VND 040906					11000472
2026/06/000295	12/19/2025 API	67.72	VND 027177					534973
								11000483

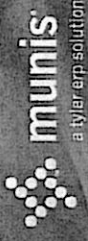
CITY OF BRISTOL

MANROSS LIBRARY TRUST FUND

FOR 2026-13

JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL MANROSS LIBRARY	0	92,876	92,876	37,610.37	956.00	54,309.63	41.5%
TOTAL GENERAL FUND	0	92,876	92,876	37,610.37	956.00	54,309.63	41.5%
TOTAL EXPENSES	0	92,876	92,876	37,610.37	956.00	54,309.63	



CITY OF BRISTOL



GOODSELL/MAIN LIBRARY TRUST FUNDS

FOR 2026 13 JOURNAL DETAIL 2026 1 TO 2026 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
0016014 LIBRARY TRUSTS									
0016014 480001	MAIN LIBRARY TRU	-4,720	0	-4,720	-2,360.00	.00	-2,360.00	50.0%*	
2026/02/000315	08/31/2025 GCR	-1,180.00 REF ALP							
2026/04/000395	10/31/2025 GCR	-1,180.00 REF ALP							
0016014 480002	LIBRARY TRUST GO	-31,690	0	-31,690	-15,845.00	.00	-15,845.00	50.0%*	
2026/02/000315	08/31/2025 GCR	-7,922.50 REF ALP							
2026/04/000395	10/31/2025 GCR	-7,922.50 REF ALP							
0016014 561800	PROGRAM SUPPLIES	31,060	38,734	69,794	12,378.34	24,856.92	32,558.33	53.4%	
2026/01/000105	07/10/2025 API	3,635.00 VND 000664 VCH							530717
2026/02/000104	08/11/2025 API	498.61 VND 001634 VCH							531518
2026/02/000128	08/13/2025 API	850.78 VND 038201 VCH							531608
2026/02/000180	08/18/2025 API	1,385.00 VND 002185 VCH							531661
2026/02/000180	08/18/2025 API	450.00 VND 013265 VCH							531671
2026/03/000052	09/02/2025 API	1,550.00 VND 007436 VCH							532103
2026/03/000069	09/04/2025 API	1,600.00 VND 038199 VCH							532140
2026/03/000312	09/22/2025 API	754.75 VND 038201 VCH							532634
2026/04/000143	10/09/2025 API	190.98 VND 038201 VCH							533176
2026/05/000125	11/13/2025 API	498.22 VND 032219 VCH							534113
2026/05/000173	11/17/2025 API	11.40 VND 040687 VCH							534244
2026/05/000361	11/24/2025 API	118.46 VND 040687 VCH							534442
2026/06/000089	12/05/2025 API	68.78 VND 032219 VCH							534721
2026/06/000282	12/16/2025 API	267.75 VND 013265 VCH							534947
2026/06/000311	12/22/2025 API	498.61 VND 001634 VCH							535036
TOTAL LIBRARY TRUSTS		-5,350	38,734	33,384	-5,826.66	24,856.92	14,353.33	57.0%	
TOTAL GENERAL FUND		-5,350	38,734	33,384	-5,826.66	24,856.92	14,353.33	57.0%	
TOTAL REVENUES		-36,410	0	-36,410	-18,205.00	.00	-18,205.00		
TOTAL EXPENSES		31,060	38,734	69,794	12,378.34	24,856.92	32,558.33		

CITY OF BRISTOL

CENTENNIAL FUND INTEREST

FOR 2026 '13

JOURNAL DETAIL 2026 1 TO 2026 13

ACCOUNTS FOR: 106	SPECIAL GRANTS & DONATIONS	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1066010	LIBRARY							
1066010	460000 INTEREST INCOME	0	-24,745	-24,745	-72,270.69	.00	47,525.69	292.1%
2026/01/000391	07/30/2025 GEN	-160.74 REF JP				INTEREST INCOME	CENTENNIAL	
2026/02/000348	08/31/2025 GEN	-258.47 REF JP				INTEREST INCOME	CENTENNIAL	
2026/03/000482	09/30/2025 GEN	-274.40 REF JP				INTEREST INCOME	CENTENNIAL	
2026/04/000453	10/31/2025 GEN	-214.95 REF JP				INTEREST INCOME	CENTENNIAL	
TOTAL LIBRARY		0	-24,745	-24,745	-72,270.69	.00	47,525.69	292.1%
TOTAL SPECIAL GRANTS & DONATIONS		0	-24,745	-24,745	-72,270.69	.00	47,525.69	292.1%
TOTAL REVENUES		0	-24,745	-24,745	-72,270.69	.00	47,525.69	