

**BOARD OF HEALTH- FINANCE COMMITTEE MEETING
MINUTES**

December 29, 2025

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Members Present: Brian Suchinski, Chairman
Robert Wetmore, Finance Committee Chairman
Donna Friday

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary
Contractor: Skip Gillis, Financial Consultant

The meeting was called to order by Committee Chairman Wetmore at 2:00 p.m.

1. Attendance

All Finance Committee Members present, no absences.

2. BBHD FY 26-27 Budget Prep.

- Discussion Points:
 - i. State and Local Per Capita rates and differences.
 - ii. BBHD Public Health Services allocation and division.
 - iii. Budget timeframes, important dates and due dates.
 - 1. Next Finance Committee Meeting will be 1-6-2026.
 - 2. City of Bristol has requested draft budgets be submitted by 1-16-2026.

3. Adjournment

Meeting adjourned by Committee Chairman Wetmore at 4:41 p.m.

Respectfully submitted,


Marco Palmeri, MPH, RS
Director of Health