



City of Bristol
City Council

Join Zoom Meeting:

<https://bristolct-gov.zoom.us/j/84420893989?pwd=lbzgSKRGKGR33bT1nLVucDG8iTpaV.>

1

Meeting ID: 844 2089 3989 Passcode: 123456
Dial by Location: 1 929 205 6099

The regular City Council Meeting will be held on Tuesday, January 13, 2026, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on December 9, 2025.
3. Public Participation
 - a. Presentation of Proclamation to the Bristol America250 Committee.
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for December, 2025.
 - b. To approve the Tax Refunds dated December 29, 2025.
 - c. To accept the waiver of fees and interest on the 2024 real estate Grand List for 30 days from the billing date in accordance with Connecticut General Statutes Sec. 12-145 for Lot A-2 Prospect Street - bill number 2024-01-0103092.
6. Reports and Committee Reports
 - a. **Salary Committee** - To approve wage increases for part-time and seasonal positions based on current position value in the Parks, Recreation, Youth and Community Services Department effective Sunday, January 18, 2026, and to refer to the Board of Finance for informational purposes.

- b. **Salary Committee** - To approve one (1) additional position of Parent Ambassador, non-bargaining, grant funded, with a two-year term at the rate of \$25.00 per hour, and refer to the Board of Finance for informational purposes.
 - c. **Salary Committee** - To approve the change of the Parent Ambassador work schedule from "not to exceed 10 hours per month," to "not to exceed 120 hours per fiscal year."
 - d. **Ordinance Committee** - To set a public hearing date and introduce amendments to the Bristol Code of Ordinances, Chapter 18 Planning, Article XII Bristol Transportation Commission.
 - e. **Real Estate Committee** - To authorize the Mayor or Acting Mayor to enter into a 6-month listing agreement with Bottom Line Realty to act as its real estate agent for the sale of city-owned property known as 135 East Main Street, Map 41, Lot 10 with an anticipated listing price of \$125,000; and to authorize the Mayor or Acting Mayor to sign any document necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.
 - f. **Real Estate Committee** - To amend the motion regarding the acceptance of an offer from Keith MacDonald, or his assigns, in response to RFP #2026-015 entitled, "Sale of Surplus Property at Burlington Avenue, Assessor's Map 21, Lot 420-1 and 420-1A," which was adopted by the City Council at its November 12, 2025 meeting, so that it would read: "That the City Council accept the offer from Keith MacDonald, or his assigns, in response to RFP (Requests For Proposals) #2026-015 entitled, 'Sale of Surplus Property at Burlington Avenue, Assessors Map 21, Lot 420-1 and 420-1A'. The terms of acceptance of this proposal are as follows: (1) The purchase price shall be a cash transaction of \$5,000.00, (2) The purchaser shall merge it with his property known as 336 Burlington Avenue, Bristol, CT, (3) All costs associated with this transaction, including but not limited to, costs of surveys/maps, closing costs, publication notices, etc. shall be the responsibility of the purchaser. The City of Bristol shall incur no costs in this transaction nor does it make any representations to the purchaser of its allowable use of this lot; And, that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel."
 - g. **Animal Control Facility Committee** - To discharge the current Animal Control Facility Committee due to new scope and direction as well as to reassign city employees who are not electors to liaison status.
- 7. Old Business
 - 8. New Business
 - a. To consider the adoption of a "Cash Penny Rounding Standard" for cash payments received by the City of Bristol, and to take any action as necessary.
 - 9. Resignations

- a. Resignations: David Haberfeld - Fair Rent Commission, Robert Powell - Bristol Parking Authority, Luke Viens - Youth Commission.

10. Appointments

- a. Board and Commission Appointments

11. Contracts

- a. To award Contract 2C26-002 Renovations at Beals Community Center for Bristol Burlington Health District to Orlando Annulli & Sons, Inc. in the amount of \$2,158,000 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- b. To award Contract 2P26-028 Move Management Services for Northeast Middle School to Arcadis U.S. Inc. in the amount of \$106,690.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

12. Resolution: BPRYC - Rockwell Park

- a. To approve a resolution authorizing Mayor Ellen Zoppo-Sassu to sign and deliver any and all documents necessary and appropriate to carry out the terms of the State of Connecticut Department of Energy and Environmental Protection (DEEP) Outdoor Recreation Legacy Partnership grant on behalf of the City of Bristol.

13. Any other matter to come before said meeting

14. Adjournment

Erica Cabiya
Town & City Clerk

DECEMBER 9, 2025

The regular meeting of the City Council was held on Tuesday, December 9, 2025 in the City Hall Council Chambers, 111 North Main Street at 6:59 p.m. Present: Mayor Zoppo-Sassu; Council Members Dickau, Hahn, Rosengren, Seymour, and Tyler. Absent: Council Member Kelley.

1. CALL TO ORDER

The Pledge of Allegiance was recited.

2. APPROVAL OF MINUTES

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: To approve the minutes of the special City Council meeting held on November 10, 2025 and the regular City Council meeting held on November 12, 2025.

3. PUBLIC PARTICIPATION

Lucy Cushman, 20 Chimney Crest Ln. – Ms. Cushman spoke about the Chimney Crest Condominium HOA and the costs associated with living there. She requested that residents receive a tax break like those offered in other Connecticut towns. Mayor Zoppo-Sassu briefly discussed a potential solution and the possibility of forming a task force to look into this.

4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To adopt three items as part of the Consent Calendar.

a. New Hire Report for November 2025

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the New Hire Report for the month of November, 2025.

b. Tax Refunds in the Amount of \$26,906.95

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$26,529.87
Real Estate	+ 377.08
Total	\$26,906.95

DECEMBER 9, 2025

c. Bulletproof Vest Partnership Grant

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To authorize the Bristol Police Department to apply for and accept, if granted, the FY26 U.S. Department of Justice Bulletproof Vest Partnership Grant for a total of \$12,675 with a local match of \$6,338 or 50% of the grant total for 13 new or replacement bulletproof vests; and to authorize the Mayor or Acting Mayor to execute any documents necessary.

6. REPORTS AND COMMITTEE REPORTS**a. Code Enforcement Committee**

Mayor Zoppo-Sassu stated that the committee made a motion to begin foreclosure proceedings on 267 Main Street.

b. Real Estate Committee

Council Member Hahn stated that the committee tabled the discussion on 135 East Main Street for further evaluation. The committee reviewed the list of encroaching properties and properties for sale.

c. Ordinance Committee

Council Member Dickau explained that the committee is looking at the current language of an ordinance regarding the number of door-to-door vendors within the city at a given time.

Council members provided brief updates on their assigned boards and commissions.

7. OLD BUSINESS

Council Member Dickau spoke about the ongoing noise issue at Reworld. He has been in contact with residents who have explained that the noise and vibrations inside their home are worse than what is heard outside.

8. NEW BUSINESS**a. Veteran Exemptions**

Assessor Tom DeNoto explained the first two proposed exemptions: One is for the widow or widower of a permanent and totally disabled veteran who was deceased prior to October 1, 2024, the other is for individual veterans who have a total disability rating of 100% and are unemployable. Mayor Zoppo-Sassu added that the third exemption would apply to Gold Star families and in order to move forward with these exemptions, they would be drafted into an ordinance.

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To refer the Veterans Exemptions local option language to the Ordinance Committee for review and potential action.

b. Bristol Code of Ordinances Sec. 18-167 et seq.

Mayor Zoppo-Sassu stated that this ordinance refers to the Transportation Commission.

DECEMBER 9, 2025

On motion of Council Member Tyler and seconded by Council Member Hahn, it was unanimously voted: To refer Section 18-167 et seq. of the City of Bristol Code of Ordinances to the Ordinance Committee for recommendations.

9. RESIGNATIONS

Kenneth Rasmussen-Tuller – Planning Commission
Dina Schaffrick – Bristol Early Childhood Collaborative
Jack Lu – Bristol-Burlington Health District
Renee Singleton – Youth Commission
Michael Deroehn – Zoning Commission, Sec. 2-9

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To accept the resignations and send letters of thanks.

10. APPOINTMENTS

a. The following appointments were presented:

Assistant Corporation Counsel – Part time
 Atty. Jonathan D. Donovan – Appointment – term to 11/27.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

Bristol Central High School Roof Replacement Committee
 Council Member Greg Hahn – Mayoral Appointment.

City Cemetery Commission
 Mayor Ellen Zoppo-Sassu appointed herself.

Edgewood Pre-K Academy
 Council Member Erick Rosengren – Mayoral Appointment.

Western Connecticut Tourism District
 Joshua Medeiros or Park & Recreation Designee – Mayoral Appointment – term to 12/28.

Diversity Council
 Carolyn Palmquist – Appointment – no term.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

Daniel Palmquist – Appointment – no term.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

DECEMBER 9, 2025

Bristol-Burlington Health District

Robert Wollenberg – Appointment – term to 7/26.

Replaced Chris Hayden.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Donna Friday – Appointment – term to 7/27.

Replaced Jack Lu.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Economic & Community Development Commission

Jason Sirko – Appointment – term to 12/30.

Replaced Elizabeth Cowdell.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Louise Provenzano – Reappointment – term to 12/30.

Confirming motion by Council Member Tyler.

Motion passed in voice vote.

Energy Commission

Kimberly Caron – Appointment – term to 10/26

Replaced Derek Jones.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Board of Ethics

Eric Carlson – Appointment – term to 3/27.

Replaced Bryant Lishness.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

Housing Authority

Bibi Hafford – Reappointment – term to 12/30.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Housing Code Board of Appeals

Richard Harlow – Reappointment – term to 12/28.

Confirming motion by Council Member Seymour.

Motion passed in voice vote.

Allen Marko – Reappointment – term to 12/28

Confirming motion by Council Member Dickau.

Motion passed in voice vote.

DECEMBER 9, 2025

Francois “Frank” Manna – Appointment as alternate member – term to 12/28.
 Replaced Steve Coan.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

Melina Floyd – Appointment – term to 1/27.
 Replaced Thomas Marra.
 Confirming motion by Council Member Tyler.
 Motion passed in voice vote.

Library Board

Elizabeth Talmadge – Appointment – term to 1/28.
 Replaced Barbara O’Neill.
 Confirming motion by Council Member Dickau.
 Motion passed in voice vote.

Park Board

Robert Parenti – Appointment – term to 12/28.
 Replaced Jon Fitzgerald.
 Confirming motion by Council Member Seymour.
 Motion passed in voice vote.

Planning Commission

DeWayne Wynn – Appointment as alternate member – term to 7/28.
 Replaced Kenneth Rasmussen-Tuller.
 Confirming motion by Council Member Dickau.
 Motion passed in voice vote.

Police Commission

Dean Kilbourne – Reappointment – term to 12/28.
 Confirming motion by Council Member Tyler.
 Motion passed in voice vote.

Sewer and Water Commissions

Sean Dunn – Reappointment – term to 12/28.
 Confirming motion by Council Member Hahn.
 Motion passed in voice vote.

Youth Commission

Antonio Chatfield (8th grade) – Appointment as Under 21 Rep. – term to 12/27.
 Replaced Renee Singleton.
 Confirming motion by Council Member Rosengren.
 Motion passed in voice vote.

11. EXECUTIVE SESSION

At 7:40 p.m., on motion of Council Member Dickau and seconded by Council Member Rosengren, it was unanimously voted: To convene into Executive Session to discuss items a. and b. below.

DECEMBER 9, 2025

a. Present to discuss and take any action as necessary regarding the matter of Carmen Arzola v. City of Bristol, WCC# 7233481: Mayor Ellen Zoppo-Sassu; Council Members Dickau, Hahn, Rosengren, Seymour, and Tyler; Corporation Counsel Clift; Assistant Corporation Counsels Conlin, Steeg, and Donovan; Assessor DeNoto; and outside Counsel Nicole A. Fluckiger of McGann, Bartlett, & Brown Law.

b. Present to discuss and take any action as necessary regarding litigation matter, Superior Court docket number #HHB-CV-23-6079842-S, EDHOC Anthony DeLorenzo Towers, LP v. City of Bristol: Mayor Ellen Zoppo-Sassu; Council Members Dickau, Hahn, Rosengren, Seymour, and Tyler; Corporation Counsel Clift; Assistant Corporation Counsels Conlin, Steeg, and Donovan; and Assessor DeNoto.

Discussion was held. No votes were taken.

At 8:00 p.m. Mayor Zoppo-Sassu called the regular meeting of the City Council back into public session.

On motion of Council Member Seymour and seconded by Council Member Hahn, it was unanimously voted: To enter into a Full and Final Settlement in the matter of Carmen Arzola v. City of Bristol, WCC file #7233481, for the workers' compensation claim dated May 25, 2022 filed by Carmen Arzola. The total amount of the settlement is Forty-Five Thousand (\$45,000.00) Dollars.

It was further moved that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

On motion of Council Member Hahn and seconded by Council Member Rosengren, it was unanimously voted: That the litigation matter, Superior Court docket number #HHB-CV-23-6079842-S, EDHOC Anthony DeLorenzo Towers, LP v. City of Bristol, be settled by Stipulation, which shall adjust the Grand List 2022 full market value of the subject property at \$8,000,000.00.

It was further moved that the Assessor be authorized to adjust the Grand List in accordance with this Stipulation, and that the Corporation Counsel be authorized to execute the Stipulation on behalf of the City of Bristol.

12. **OTHER BUSINESS** – None.

13. **ADJOURNMENT**

At 8:02 p.m., on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

WATER DEPARTMENT
NEW HIRE REPORT
12/1/2025 TO 12/31/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
RINALDINI	JAYDEN	BRISTOL	12/19/2025	\$ 16.94	PER HOUR	NON-BARG	TP	WATER DEPARTMENT	TEMPORARY WORKER
CAUDILL	HAYDEN	BRISTOL	12/22/2025	\$ 16.94	PER HOUR	NON-BARG	TP	WATER DEPARTMENT	TEMPORARY WORKER
VASILE	SAMUEL	BRISTOL	12/22/2025	\$ 16.94	PER HOUR	NON-BARG	TP	WATER DEPARTMENT	TEMPORARY WORKER

TOTAL: 3

NEW HIRE REPORT
12/1/2025 TO 12/31/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
BOSWELL	NICHOLAS	SIMSBURY	12/01/2025	\$ 68,747		FIRE	FT	FIRE DEPARTMENT	FIREFIGHTER
HUBER	ABIGAIL	WOLCOTT	12/05/2025	\$ 17.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
VALENCIA RUIZ	ALEX	BRISTOL	12/08/2025	\$ 22.00	PER HOUR	NON-BARG	TP	PUBLIC WORKS	TEMPORARY WORKER

TOTAL: 3

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 2026 JAN -6 PM 1:42
 TOWN AND CITY CLERK
 BRISTOL, CT



RECEIVED

2025 DEC 29 AM 11:34

TOWN AND CITY CLERK
BRISTOL, CT

DATE: December 29, 2025

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

<u>CURRENT LIST YEAR</u>		<u>MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ALLY FINANCIAL	2024-03-0347885	\$ 240.52		\$	240.52	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347888	\$ 341.09		\$	341.09	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347889	\$ 550.20		\$	550.20	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347890	\$ 252.44		\$	252.44	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347892	\$ 200.99		\$	200.99	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347898	\$ 246.21		\$	246.21	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347902	\$ 239.20		\$	239.20	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347904	\$ 408.99		\$	408.99	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347905	\$ 89.98		\$	89.98	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347907	\$ 252.44		\$	252.44	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347910	\$ 309.96		\$	309.96	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347915	\$ 334.50		\$	334.50	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347917	\$ 135.26		\$	135.26	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347929	\$ 167.00		\$	167.00	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347943	\$ 230.14		\$	230.14	TURN IN LEASE
ALLY FINANCIAL	2024-03-0347948	\$ 272.40		\$	272.40	TURN IN LEASE
MARTIN, ARMAND	2024-03-0328682	\$ 17.00		\$	17.00	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333114	\$ 380.98		\$	380.98	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333123	\$ 326.71		\$	326.71	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333127	\$ 341.00		\$	341.00	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333146	\$ 449.18		\$	449.18	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333151	\$ 190.89		\$	190.89	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333181	\$ 474.27		\$	474.27	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333195	\$ 355.50		\$	355.50	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333244	\$ 418.74		\$	418.74	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333247	\$ 255.63		\$	255.63	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333248	\$ 249.42		\$	249.42	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333268	\$ 419.41		\$	419.41	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333278	\$ 312.52		\$	312.52	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333299	\$ 320.86		\$	320.86	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333301	\$ 287.92		\$	287.92	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333310	\$ 285.55		\$	285.55	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333313	\$ 449.18		\$	449.18	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333317	\$ 290.68		\$	290.68	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333325	\$ 250.95		\$	250.95	VEHICLE SOLD

City of Bristol

111 North Main Street

Bristol, CT 06010

www.bristolct.gov

NISSAN INFINITI LT LLC	2024-03-0333326	\$	408.57	\$	408.57	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333327	\$	305.06	\$	305.06	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333352	\$	355.50	\$	355.50	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333384	\$	313.37	\$	313.37	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333392	\$	523.25	\$	523.25	VEHICLE SOLD
NISSAN INFINITI LT LLC	2024-03-0333413	\$	891.35	\$	891.35	VEHICLE SOLD
OPAROWSKI, BRIAN	2024-03-0334171	\$	17.40	\$	17.40	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346748	\$	137.96	\$	137.96	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346760	\$	504.82	\$	504.82	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346765	\$	285.55	\$	285.55	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346768	\$	444.70	\$	444.70	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346770	\$	555.36	\$	555.36	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346777	\$	326.26	\$	326.26	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346782	\$	221.05	\$	221.05	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346785	\$	244.88	\$	244.88	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346786	\$	335.15	\$	335.15	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346788	\$	293.60	\$	293.60	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346795	\$	88.52	\$	88.52	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346807	\$	401.66	\$	401.66	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346809	\$	355.93	\$	355.93	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346810	\$	436.39	\$	436.39	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346814	\$	175.86	\$	175.86	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346817	\$	436.39	\$	436.39	VEHICLE SOLD
TOYOTA LEASE TRUST	2024-03-0346824	\$	585.87	\$	585.87	VEHICLE SOLD
USB LEASING LT	2024-03-0347445	\$	637.19	\$	637.19	TOTAL LOSS

TOTAL	\$	19,629.35	\$	-	\$	-	\$	19,629.35
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PRIOR LIST YEAR
NAME

	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>					
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>		
ALLING, ALIYAH	2019-03-0301222	\$	201.22		\$	201.22 DOUBLE PAYMENT	
ALLY FINANCIAL	2023-03-0348881	\$	48.47		\$	48.47 TURN IN LEASE	
CUPE, NICOLE	2023-03-0310782	\$	51.13		\$	51.13 REPOSESSED	
VW CREDIT LEASING LTD	2023-03-0349662	\$	201.25		\$	201.25 OWNERSHIP CHANGE	
TOTAL		\$	502.07	\$	-	\$	502.07

PRIOR LIST YEAR
NAME

	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>					
		<u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>	
HOMELoAN SERV	2023-01-0115916	\$	3,129.11		\$	3,129.11 OVERPAYMENT	
HOMELoAN SERV	2023-01-0112806	\$	2,713.30		\$	2,713.30 OVERPAYMENT	
TOTAL		\$	5,842.41	\$	-	\$	5,842.41

TOTAL ALL MOTOR VEHICLE	\$	20,131.42
TOTAL PERSONAL PROPERTY	\$	-
TOTAL ALL REAL ESTATE	\$	5,842.41
GRAND TOTAL ALL COLLECTIONS	\$	25,973.83

RESPECTFULLY,

Ann V. Bednaz CCMC

ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG

Proposed Motion for the January 13th 2026 City Council meeting

I would like to make a motion to accept the wavier of fees and interest on the 2024 real estate grand list for 30 days from the billing date in accordance with Connecticut General Statute 12-145 for **Lot A-2 Prospect Street – bill number 2024-01-0103092.**

RECEIVED
2025 DEC 29 PM 1:41
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CRISTOL, CT

CITY COUNCIL MEETINGJANUARY 13, 2026

- a. To approve wage increases for part-time and seasonal positions based on current position value in the Parks, Recreation, Youth and Community Services Department effective Sunday, January 18, 2026, and to refer to the Board of Finance for informational purposes.
- b. To approve one (1) additional position of Parent Ambassador, non-bargaining, grant funded with a two-year term at the rate of \$25.00 per hour, and refer to the Board Finance for informational purposes.
- c. To approve the change of the Parent Ambassador work schedule from: not to exceed 10 hours per month, to: not to exceed 120 hours per fiscal year.

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BRISTOL, CT

CITY COUNCIL MEETINGJANUARY 13, 2026

- a. To approve wage increases for part-time and seasonal positions based on current position value in the Parks, Recreation, Youth and Community Services Department effective Sunday, January 18, 2026, and to refer to the Board of Finance for informational purposes.
- b. To approve one (1) additional position of Parent Ambassador, non-bargaining, grant funded with a two-year term at the rate of \$25.00 per hour, and refer to the Board Finance for informational purposes.
- c. To approve the change of the Parent Ambassador work schedule from: not to exceed 10 hours per month, to: not to exceed 120 hours per fiscal year.

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BRISTOL CITY COUNCIL MEETING

JANUARY 13, 2026

COUNCILMAN MARK DICKAU,
CHAIR, ORDINANCE COMMITTEE

**PROPOSED AMENDMENTS ARTICLE XII. BRISTOL TRANSPORTATION
COMMISSION, SECTION 18-167 THROUGH SECTION 18-171**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 18-167 through 18-171 BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, February 3, 2026 at 4:55 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

ARTICLE XII. [BRISTOL TRANSPORTATION COMMISSION¹] Reserved.

[Sec. 18-167. Bristol Transportation Commission established.] Secs. 18-167 – 18-171 Reserved.

Pursuant to the applicable provisions of the general statutes and the Charter of the city, there is hereby established a transportation commission, which shall be a part of the administration of the municipal government and shall be subject to the charter, general ordinances and regulations of the city.

(Amend. of 4-14-09)

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¹Editor's note(s)—An amendment adopted April 14, 2009, amended art. XII by enacting provisions to be designated as §§ 18-167, 18-168 and renumbering previously designated §§ 18-167—18-169 as §§ 18-169—18-171.

[Sec. 18-168. Purpose.

The purpose of the Bristol Transportation Commission shall be to promote a safe, efficient, and sustainable public transportation system for the City of Bristol.]

(Amend. of 4-14-09)

[Sec. 18-169. Duties.

The duties of the Bristol Transportation Commission shall be:

- (a) To review, monitor and make recommendations to the mayor, city council and other appropriate agencies regarding public transportation matters, including, but not limited to, automotive, bus, rail, bicycle, and pedestrian traffic within the city;
- (b) To advise city agencies having responsibility for traffic, parking, and the transportation of school children and others, to the extent that these responsibilities overlap public transportation;
- (c) To provide a forum for discussion of public transportation issues;
- (d) To serve as the city's liaison with regional and state agencies on public transportation matters; and
- (e) To conduct other activities as may be assigned by the mayor and/or city council.]

(Ord. of 5-6-80; Amend. of 4-14-09)

[Sec. 18-170. Members.

The commission shall consist of seven (7) voting members appointed by the mayor and city council. Three (3) shall serve for three (3) years; two (2) shall serve for two (2) years and two (2) shall serve for one (1) year. After initial appointment, all appointments shall be for three (3) years. Persons representing particular boards need not be members of those boards.

Voting members shall include:

- A city council member;
- A senior citizen at large; and
- Five (5) citizens at large.]

(Ord. of 5-6-80; Ord. of 10-13-87; Amend. of 4-14-09; Ord. of 6-9-15; Ord. of 10-8-24(4))

[Sec. 18-171. Powers.

The commission may:

- (a) Elect officers, chairman, vice-chairman and secretary, from among themselves;
- (b) Designate or abolish additional (nonvoting) members by majority vote;
- (c) Request administrative (secretarial) services from the city; and
- (d) Determine time and place of meeting and agenda.]

(Ord. of 5-6-80; Amend. of 4-14-09)

[Secs. 18-172—18-179. Reserved.]

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRPERSON

JANUARY 13, 2026

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MOTION

I HEREBY MOVE that the Mayor or Acting Mayor be authorized to enter into a 6 month listing agreement with Bottom Line Realty to act as its real estate agent for the sale of city owned property known as 135 East Main Street, Map 41, Lot 10. The listing price is anticipated to be \$125,000.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any document necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
GREG HAHN, CHAIRMAN

JANUARY 13, 2026

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MOTION TO AMEND

I HEREBY MOVE to amend the motion regarding the acceptance of an offer from Keith MacDonald, or his assigns, in response to RFP #2026-015 entitled, "Sale of Surplus Property at Burlington Avenue, Assessor's Map 21, Lot 420-1 and 420-1A" which was adopted by the City Council at its November 12, 2025 meeting, so that it would read: that the City Council accept the offer from Keith MacDonald, or his assigns, in response to RFP (Requests For Proposals) #2026-015 entitled, "Sale of Surplus Property at Burlington Avenue, Assessors Map 21, Lot 420-1 and 420-1A". The terms of acceptance of this proposal are as follows:

1. The purchase price shall be a cash transaction of \$5,000.00;
2. The purchaser shall merge it with his property known as 336 Burlington Avenue, Bristol, CT;
3. All costs associated with this transaction, including but not limited to, costs of surveys/maps, closing costs, publication notices, etc. shall be the responsibility of the purchaser. The City of Bristol shall incur no costs in this transaction nor does it make any representations to the purchaser of its allowable use of this lot.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

WYLAND DALE CLIFT
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

JONATHAN D. DONOVAN
ASSISTANT CORPORATION COUNSEL

NOELLE BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol

Office of Corporation Counsel

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
CorpCounsel@BristolCT.gov

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2026 JAN - 6 PM 2:58
TOWN AND CITY CLERK
BRISTOL, CT

January 6, 2026

To: Erica Cabiya, Town and City Clerk
From: Wyland Dale Clift, Corporation Counsel
Re: Agenda Item – City Council Meeting for Tuesday, January 13, 3036
Cc: Mayor Ellen A. Zoppo-Sassu

Please add the following item under new business:

To consider the adoption of a “Cash Penny Rounding Standard” for cash payments received by the City of Bristol, and to take any action as necessary.

Proposed Motion: I hereby move that the City of Bristol adopt the following cash penny rounding standard policy as proposed by the Government Finance Officers Association (GFOA) as follows:

.01 and .02 are rounded down to .00

.03 and .04 are rounded up to .05

.06 and .07 are rounded down to .05

.08 and .09 are rounded up to .10

I further move that in the event the federal government adopts a different rounding standard for commerce that differs from the City's standard, then, and upon the effective date of the federal government standard, said federal standard shall supersede this policy.

Attachment: GFOA communications from its website December 2025

As Penny Production Ending, GFOA Monitors Federal Rounding Standards and Local Impacts

Last month, the U.S. Department of the Treasury officially announced the end of production of pennies, citing consumer behavior in the market and the rising cost of producing each penny. While the minting of new pennies has ceased, the penny remains legal tender and roughly 300 billion pennies continue to circulate nationwide—far exceeding the amount needed for commerce.

The Treasury's decision to end penny production also reflects ongoing congressional efforts to reconsider the future of the one-cent coin. This includes H.R. 3074, The *Common Cents Act*, that was approved on a bipartisan basis in the House Financial Services Committee earlier this year and is awaiting action before the full House.

Companion legislation has also been introduced in the Senate, S.1525. These bills direct the Secretary of the Treasury to cease minting pennies, establish rounding rules for cash transactions to the nearest five cents, and implement related policy adjustments.

The rounding rules would be as follows:

.01 and .02 are rounded down to .00

.03 and .04 are rounded up to .05

.06 and .07 are rounded down to .05

.08 and .09 are rounded up to .10

While the federal government may establish a rounding standard for all types of commerce, governments may need to look at their own local and state laws to determine if such a method can work for payment of tax and fees assessments. Considerations include whether such rounding applies to all transactions or only for cash transactions, and how to enable this in invoicing, receivables, and reconciliation processes.

GFOA is speaking with the federal government, state and local government associations, and our banking partners with the purpose of developing a resource that will help members navigate concerns about penny shortages and possible federal actions.

JANUARY 2026 APPOINTMENTS(AS OF 1/9/25)

NEW APPOINTMENTS FOR JANUARY:

Capital Improvement Committee

To appoint Keith Godreau to replace John Smith (D), No term

Bristol Early Childhood Collaborative

To appoint Cristina Gutierrez as Parent Rep. exp. 8/26

Fair Rent Commission

To appoint _____ to replace D. Haberfeld (U), rep. "landlords" exp. 5/26

Board of Fire Commissioners

To appoint Sandra Bogdanski (U) to replace J. Ptak (R) exp. 1/29

Bristol Historic District Commission

To appoint Alicia Jennings (R) as a regular member to replace P. Philippon (D) exp. 1/31

To appoint _____ as an alternate to replace D. Delgado (I) exp. 1/31

Library Board

To reappoint Valina Carpenter (D) exp. 1/29

To reappoint Andrea Kapchensky (R) exp. 1/29

To reappoint Nicholas Jakubowski (D) exp. 1/29

Park Board

To reappoint Cynthia Donovan (U) exp. 12/28

To appoint _____ to replace Cecilia Garay (D) exp. 12/28

Parking Authority

To appoint Michael Petosa (D) to replace Robert Powell (R) exp. 4/28

Retirement Board

To correct the expiration term of Thomas Barnes to July 2030.

To appoint James Pelletier to replace Peter Dauphinais (D) as Police Rep. exp. 7/28

Transportation Commission

To reappoint David Rooks (D) exp. 1/29

To appoint David Calhoun (D) to replace Steve Coan (R) exp. 1/29

Youth Commission

To appoint Cecilia Garay (D) to replace Lance Washington (D) exp. 1/29

To appoint Alexander Parenti to replace Luke Veins as a youth representative exp. 5/27

Zoning Commission

To appoint Morris Patton as an alternate to replace Mike Deroehn (D) exp. 12/28

To appoint Jeffrey Hayden as an alternate to replace Sara Mangiafico (R) exp. 12/28

Animal Control Facility Building Comm.

To reappoint Lindsey Rivers (U) as a regular member, no term

To reappoint Luis Lorenzo Ruiz (U) as a regular member, no term

To reappoint Frank Stawski (D) as a regular member, no term

To appoint Chris Hayden (R) as a regular member, no term

To appoint Nancy Levesque (U) as a regular member, no term

To appoint Lynn Dellabianca (IT) as a regular member, no term

To appoint Holly Goodwin (D) as a regular member, no term

To appoint Ray Zagurski as a Liaison

To appoint Dave Oakes as a Liaison

To appoint Deputy Chief Moskowitz as a Liaison



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
 Mayor Jeffrey Caggiano
 Marco Palmeri, BBHD Director
 From: Nancy P. Haynes, Purchasing Agent
 Date: November 5, 2025

Nancy P. Haynes

Re: Contract 2C26-002 Renovations at Beals Community Center for Bristol Burlington Health District

The Purchasing Department received bids for renovations to the space occupied by the Bristol Burlington Heath District at Beals Community Center. The lowest responsive and responsible bidder was **Orlando Annulli & Sons, Inc.**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing, Public Works and Colliers Engineering and Design (the Architect) staff. Although there were several bid alternates, the Architect for the project recommends that it is premature to consider exercising awarding those at this time and none would change the bid results.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C26-002 Renovations at Beals Community Center for Bristol Burlington Health District to Orlando Annulli & Sons, Inc.** in the amount of **\$2,158,000** and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
 Mayor Ellen Zoppo-Sassu
 Tara Landon Schools Project Manager
 From: Nancy P. Haynes, Purchasing Agent
 Date: January 9, 2026

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Re: Contract 2P26-028 Move Management Services for Northeast Middle School

The Purchasing Department received RFPs for move management services for Northeast Middle School. Following a review of the firm's proposal and fees, the Building Committee is recommending award of the contract to Arcadis U.S. Inc.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2P26-028 Move Management Services for Northeast Middle School** to **Arcadis U.S. Inc.** in the amount of **\$106,690**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

RESOLUTION

WHEREAS, the City of Bristol Parks, Recreation, Youth and Community Services Department has applied for, and been awarded a matching grant in the amount of \$1,930,000.00 by the State of Connecticut Department of Energy and Environmental Protection (DEEP) Outdoor Recreation Legacy Partnership, and;

WHEREAS, the Bristol Board of Finance has approved the Bristol Parks, Recreation, Youth and Community Service Department's capital improvement budget request including the matching amount of \$1,930,000.00 for improvements to be made at Rockwell Park;

BE IT RESOLVED, that the City of Bristol, acting herein by its duly elected City Council, approves the City's matching amount of \$1,930,000.00, (total project costs \$3,860,000.00) for renovations and improvements to Rockwell Park.

BE IT FURTHER RESOLVED, that Mayor Ellen Zoppo-Sassu is authorized to sign and deliver any and all documents necessary and appropriate to carry out the terms of said grant on behalf of the City of Bristol.

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