



*City of Bristol
Commission on Aging*

The regular Commission on Aging Meeting will be held on Thursday, January 15, 2026, at 11:00 AM. in the Bristol Senior Center, Room #103, 240 Stafford Avenue, Bristol, CT.

AGENDA

1. Call to Order
2. Approval of Minutes
 - a. Regular Meeting - December 18, 2025
3. Public Participation
4. Mayor/Council Update
5. Correspondence
6. Unfinished Business
 - a. Rules & Regulations
 - b. Facility Use Committee Meeting
 - c. By Commissioner
7. New Business
 - a. Staff Update
 - b. By Commissioner
8. Any Other Business
 - a. Monthly Statistical Report
 - b. Monthly Programs & Activities
 - c. Senior Benefits Coordinator Report

d. Directors Report

9. Next Meeting is February 19, 2026, at 11:00 AM in Room 109

10. Adjournment

Taylor Maghini
Secretary to the Commission

**CITY OF BRISTOL, CONNECTICUT
COMMISSION ON AGING MEETING
Thursday, December 18, 2025 - Regular Meeting Minutes
Bristol Senior Center – 240 Stafford Avenue
Bristol, CT 06010 – Phone: 860-584-7895 Room #109**

Present: Commissioners: Larry Zbikowski, Cathy Duck, Ellen McCusker, Chris Leigh, Dolores Ricker, Executive Director Jason Krueger, Assistant Director Taylor Maghini, and Council Liaison Susan Tyler.

Absent: Commissioners: Sheila Herens, George Irving

Meeting Called to order: Commissioner Larry Zbikowski called the meeting to order at 11:00am

Approval of Minutes: *Commissioner Ricker moved to accept the minutes from the November 20, 2025 Meeting, seconded by Commissioner Duck, All in Favor.*

Public Participation: None

Council Update: *Council Liaison Tyler* informed us she had no specific updates for the Commission, but was open to questions.

Correspondence: Memo from City of Bristol Corp. Counsel regarding Executive session requirements, and a Memo from Bristol Town & City Clerk regarding attendance at meetings.

Unfinished, "Old" Business: *Executive Director Krueger* gave updates on the proposed Volunteer Manual and status of revising our Rules & Regulations.

New Business: *Executive Director Krueger* scheduled a meeting for the Facility Use Committee on Monday, January 12th, 2026. *Assistant Director Maghini* presented the schedule for 2026 Commission on Aging Meetings for approval. The Commission approved the 2026 dates.

Committee Reports: none

Any other business: *Executive Director Krueger* reported the statistics for November, we had 5,559 participants, total membership was 6,146 with 31 members' deceased and 33 new members. Our fundraiser total was at \$23,032.00.

Executive Director Krueger stated that our upcoming programs include a trip to see Wicked: For Good on December 30th, Class Registration on January 7th, Our Trip Rollout on January 14th, A Comedy Magic Show on January 16th, Our Trip Registration on January 21st, and a Card Making Class on January 29th. *Executive Director Krueger* informed the commission that the Senior Center will be hiring a second shift maintenance worker shortly, and all staff will be completing a CPR/AED course in February.

Adjournment: *Commissioner Duck moved "to adjourn" at 11:23 a.m., seconded by Commissioner Leigh. All in favor.*

Respectfully submitted,
Taylor Maghini

Bristol Senior Center- Senior Benefit Coordinator Report

Submitted by: Carrie Tedd

Reporting Period: December 2025

Services	Total Count
Phone Calls	268
Appointments	80
Walk Ins	4
Home Visits	1
	Total 85
SNAP Applications/Renewals	26
Medicare Savings Program Apps/Renewals	33
Husky C Applications/Renewals	6
Miscellaneous Medicare Assistance	0
SNAP Toiletry Program	4
Lifeline Program Applications	0
Housing	18
Energy Assistance Applications	15
Eversource Discount Programs	24
Transportation	8
Title 19/Probate Court Paperwork	5

Appointments: The month of December was definitely slower than the month before, but that is to be expected with the Holidays, as November through January can be slower months in Social Services depending on the programs.

SNAP, MSP/QMB & Husky Health: Taking in renewals as well as new applications for SNAP, MSP and Husky/Medicaid programs.

Medicare Assistance: Open Enrollment ended on December 7th, Lauren from NCAAA and myself had a packed full schedule throughout the enrollment period

changing many Medicare Advantage Plans for seniors that were either losing certain benefits or due to the current plan not being offered anymore.

SNAP Toiletry Program: I have given 7 SNAP toiletry bags and over 30 incontinence products out to clients & residents this month. Unfortunately, I ran out of funding for this program due to the previous grant I wrote that came in way under the requested dollar amount, so in order not to shut down the program I changed the guidelines to accommodate existing clients and apply for another grant in February when the new grant cycle opens with another non-profit, the funding usually does not come in until April or May.

Housing: I continue to research available privately owned apartments for rent for the many seniors looking for a place to live. The homelessness situation is still affecting so many senior residents and will continue as the rental market continues to get higher and higher.

Energy Assistance: I have done 15 Federal Energy Assistance applications this month, majority are oil heating residents, as I encourage all my deliverable fuel clients to schedule the first month energy assistance opens up as their window to receive oil ends by March 31st.

Eversource: I've been renewing the Eversource Tiered Discount benefit for many clients and they are unhappy about the discount changes to the program, which is understandable considering the cost of the electricity today.

Transportation: I have signed several new clients and existing clients up with the ADA Paratransit Program through Hartford Transit District as well as our local Dial-A-Ride.

Advocacy: I signed up with United Way for their Rapid Response Fund which is a fund that assists individuals with rent, security deposits, utilities and food insecurity. The City of Bristol was only allotted \$2000 total and that will be done as of this week. I also received 50 - \$25.00 grocery gift cards to fight food insecurity within seniors in Bristol. I have a little less than half left. I have also assisted the Bristol Burling Health Department Community Outreach Worker with State Long Term Care applications for 2 seniors that are no longer able to live alone due to their deteriorating health conditions. I continue to assist with the homeless situation within the city limits for anyone that is 55 and older.

**Commission on Aging
January 15, 2026
Director's Report**

In December we saw 4,070 participant swipe ins for programs, 6,055 total members, 20 people deceased, 36 new members, and our fundraiser total for 2025-26 is \$23,317.00.

Our upcoming programs include A comedy magic show on January 16th, Our Trip Registration on January 21st, a Card Making class on January 29th, a volunteer gathering on February 4th, a Valentine's Dinner on February 11th, and a Chocolates & Coffee Lecture on February 13th. We are closed on January 19th for MLK Day.

We are offering 45 classes this January and we have filled many of them. This was by far one of our busiest registration days where we saw the line of people stretching down a couple hallways. Our trip registration will be on Wednesday, January 21st and we expect it to be very busy as well.

Our Senior Benefits Coordinator has submitted her report as well. Carrie has been working on helping people with housing, transportation, and getting people help through the United Way Rapid Response Fund which assists people that fall into a certain income level with one time help for housing issues or food insecurities.

We have hired a second shift maintenance worker. We would like to welcome Eric Kozikowski. Eric starts on January 22nd.

Free Tax Preparation conducted by AARP will be happening on Tuesdays and Fridays starting in February. We have been given 200 slots which we are most sure to fill. We started taking reservations today.

We have been working on finalizing an update to our policy manual, fine tuning our Emergency Action Plan, and coordinating a CPR/AED certification for our staff. Our entire office staff will be attending a CASC (Connecticut Association for Senior Center Personnel) conference on Thursday, January 29th from 12:00-3:30pm at the Glastonbury Senior Center. We will have volunteers cover the office while we are away.

Respectfully Submitted,
Jason Krueger
Executive Director
City of Bristol
Department of Aging