

**BOARD OF HEALTH- FINANCE COMMITTEE MEETING
MINUTES**

January 6, 2026

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Members Present: Brian Suchinski, Chairman
Robert Wetmore, Finance Committee Chairman
Donna Friday

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary
Contractor: Skip Gillis, Financial Consultant

The meeting was called to order by Committee Chairman Wetmore at 12:02 p.m.

1. Attendance

All Finance Committee Members present, no absences.

2. BBHD FY 26-27 Budget Discussion

- Discussion Points:
 - i. Local Per Capita budget line updated.
 - ii. BBHD Public Health Services division.
 - iii. Budget process and expectations.
 - iv. Miscellaneous fees for FY 26-27 and prior year activity.
 - v. Fund Balance assignments.

3. Adjournment

Meeting adjourned by Committee Chairman Wetmore at 2:32 p.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health