

**BOARD OF HEALTH- FINANCE COMMITTEE MEETING
MINUTES**

January 21, 2026

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Members Present: Brian Suchinski, Chairman
Robert Wetmore
Donna Friday, Finance Committee Chairwoman

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary
Contractor: Skip Gillis, Financial Consultant

The meeting was called to order by Committee Chairwoman Friday at 9:07 a.m.

1. Attendance

All Finance Committee Members present, no absences.

2. BBHD FY 26-27 Budget Discussion

- Discussion Points:
 - i. Reviewed Revenue and Expenditures for FY2027 draft budget
 - ii. Added line item in Revenue for Private Medical Insurance Reimbursements
 - iii. Itemized Core's "Professional Fees"
 - 1. Added Ford Harrison Law Firm to "All Other"
 - iv. Next BOH meeting agenda items:
 - 1. Vote to re-assign Fund Balance
 - a. Mayor of Bristol is requiring BBHD to pay for all of the change orders to their renovation of our new tenant space.
 - 2. Vote to add two new positions
 - v. Request for FY2026 Quarter 1 & 2 reports.
 - vi. Request for break down of positions and salaries of the Public Health Services division

3. Adjournment

Meeting adjourned by Committee Chairwoman Friday at 11:23 a.m.

Respectfully submitted,


Marco Palmeri, MPH, RS
Director of Health