

BOARD OF WATER COMMISSION

AUGUST 19, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Ferrier, Porrini and Cunningham;
Council Liaison Jacqueline Olsen.

PRESENT by videoconference: Commissioner Dunn.

STAFF PRESENT: Superintendent Longo; Assistant Superintendents Bolduc and Keegan; Dawn LaBella, Office Manager

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Water Commission to order at 6:28 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE JULY 15, 2025 REGULAR MEETING.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the July 15, 2025 regular meeting minutes as presented.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF JULY 2025.

On motion of Commissioner Porrini and seconded; it was unanimously voted to approve the July 2025 Department Reports as presented.
Motion passed.

6) PUBLIC PARTICIPATION.

None.

7) CUSTOMER CORRESPONDENCE.

A. 598 Pine Street: Requested to have late fees and penalties waived.

On motion of Commissioner Porrini and seconded; it was unanimously voted that no recourse be given to 598 Pine Street.
Motion passed.

B. 18 Main Street: Disputing Invoice 1106559 consumption amount.

On motion of Commissioner Porrini and seconded; it was unanimously voted to accept the proposed payment plan of four (4) equal installments of \$2,625.32. Any future penalties/interest will be waived starting August 19, 2025 as long as payments have been kept.
Motion passed

8) COMMITTEE REPORTS.

None.

9) TRANSFER OF \$107,326.93 FROM FRINGE BENEFITS TO FUND OVER EXPENDITURES OF:

- \$107,326.93 in the Salaries Account

On motion of Commissioner Porrini and seconded; it was unanimously voted to approve the transfer as presented.

Motion passed.

10) TRANSFER OF \$30,144.20 FROM MAINTENANCE/SERVICE AND \$89,987.56 FROM TAXES TO FUND OVER EXPENDITURES OF:

- \$2,185.09 in the Light and Power Account
- \$116,462.02 in the Professional Service Account
- \$1,134.69 in the Miscellaneous Account
- \$349.96 in the Debt Service Account

On motion of Commissioner Ferrier and seconded; it was unanimously voted to approve the transfer as presented.

Motion passed.

11) TRANSFER OF \$253,207.34 FROM MISCELLANEOUS UTILITY ASSET TO FUND OVER EXPENDITURES OF:

- \$8,290.86 in the Motor Fuels Account
- \$4,207.44 in the Office Supplies Account
- \$149,286.47 in the Maintenance Supplies & Materials Account
- \$11,784.21 in the Motor Vehicle Service & Repairs Account
- \$79,638.36 in the Chemical Treatment Account

On motion of Commissioner Cunningham and seconded; it was unanimously voted to approve the transfer as presented.

Motion passed.

12) INVESTMENTS.

No action taken.

13) SUPERINTENDENTS REPORT.

No action taken.

14) CHAIRPERSONS REPORT.

No action taken.

15) OLD BUSINESS.

None.

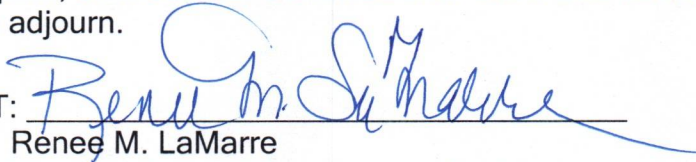
16) NEW BUSINESS.

None.

17) ADJOURNMENT.

At 7:12 p.m., on motion of Commissioner Dunn and seconded; it was unanimously voted to adjourn.

ATTEST:


Renee M. LaMarre
Water & Sewer Administrative Assistant