

BOARD OF WATER COMMISSION

DECEMBER 16, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier and Cunningham; Council Liaison Peter Kelley.

ABSENT: Commissioner Porrini.

STAFF PRESENT: Superintendent Longo; Assistant Superintendent Bolduc, Keegan and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Water Commission to order at 6:15 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE NOVEMBER 18, 2025 REGULAR MEETING.

On motion of Commissioner Cunningham and seconded; it was unanimously voted to approve the November 18, 2025 regular meeting minutes as presented.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF NOVEMBER 2025.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the November 2025 Department Reports as presented.
Motion passed.

6) PUBLIC PARTICIPATION.

None.

7) CUSTOMER CORRESPONDENCE.

None.

8) COMMITTEE REPORTS.

None.

9) THE WATER WE DRINK 2026 EDUCATION PROGRAM - ENVIRONMENTAL LEARNING CENTER

Kirsten Tomlinson requested funds for the Water We Drink Education Program for 2026 Proposed budget of \$17,195.00. A brief discussion ensued.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the 2026 Water We Drink Education Program funding in the amount of \$25,000.00.

Motion passed.

10) SUPERINTENDENTS REPORT.

No action taken.

11) CHAIRPERSONS REPORT.

No action taken.

12) APPROVAL OF THE BOARD OF WATER COMMISSIONERS 2026 MEETING SCHEDULE.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the Board of Water Commission 2026 Meeting Schedule as presented.

Motion passed.

13) ELECTION OF OFFICERS.

Commissioner Dunn nominated, it was seconded and passed unanimously that Commissioner Phelan serve as Chairperson for the Board of Water & Sewer Commission for the 2026 Calendar Year.

Commissioner Phelan nominated, it was seconded and passed unanimously that Commissioner Dunn serve as Vice Chairperson for the Board of Water & Sewer Commission for the 2026 Calendar Year.

14) OLD BUSINESS.

None.

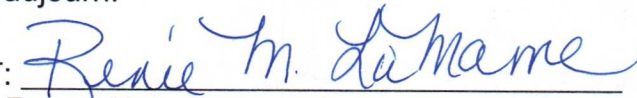
15) NEW BUSINESS.

None.

16) ADJOURNMENT.

At 6:48 p.m., on motion of Commissioner Dunn and seconded; it was unanimously voted to adjourn.

ATTEST:



Renee M. LaMarre
Water & Sewer Administrative Assistant