

BOARD OF SEWER COMMISSION

NOVEMBER 18, 2025 - REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham; Council Liaison Peter Kelley.

STAFF PRESENT: Superintendent Longo; Sean Hennessey, Sewer Director; Assistant Superintendent Keegan and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commission to order at 6:03 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE OCTOBER 21, 2025 REGULAR MEETING.

On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the October 21, 2025 regular meeting minutes as presented.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF OCTOBER 2025.

On motion of Commissioner Ferrier and seconded; it was unanimously voted to approve the October 2025 Department Reports as presented.
Motion passed.

6) PUBLIC PARTICIPATION.

None.

7) CUSTOMER CORRESPONDENCE.

A. 454 Washington Street: Owner requested a waiver on the high sewer invoices.

On motion of Commissioner Dunn and seconded; it was unanimously voted that no recourse be given and the owner is obligated to pay the balance in full within 30 days.
Motion passed.

B. 87 Atkins Avenue: Owner request an adjustment on the high sewer invoices.

On motion of Commissioner Porrini and seconded; it was unanimously voted that no recourse be given and that a payment plan be offered to bring the invoice up to date.
Motion passed.

8) COMMITTEE REPORTS.

None.

9) I & I STUDY.

No action taken.

10) SUPERINTENDENTS REPORT.

No action taken.

11) CHAIRPERSONS REPORT.

No action taken.

12) OLD BUSINESS.

None.

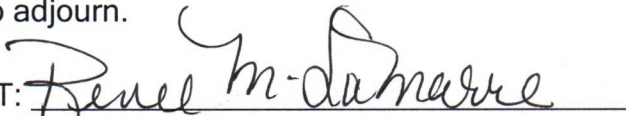
13) NEW BUSINESS.

None.

14) ADJOURNMENT.

At 6:30 p.m., on motion of Commissioner Dunn and seconded; it was unanimously voted to adjourn.

ATTEST:

A handwritten signature in cursive script, reading "Renee M. LaMarre", written over a horizontal line.

Renee M. LaMarre

Water & Sewer Administrative Assistant

BOARD OF SEWER COMMISSIONER SIGN IN SHEET – REGULAR MEETING NOVEMBER 18, 2025

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