

BOARD OF HEALTH- FINANCE COMMITTEE MEETING
MINUTES
February 2, 2026

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Members Present: Brian Suchinski, Chairman
Robert Wetmore
Donna Friday, Finance Committee Chairwoman

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary
Contractor: Skip Gillis, Financial Consultant

The meeting was called to order by Committee Chairwoman Friday at 3:06 p.m.

1. Attendance

All Finance Committee Members present, no absences.

2. BBHD FY 26-27 Budget Preparation

- Discussion Points:
 - i. Added line item for Sr. Dental Revenue in Budget for board reporting purposes only.
 - ii. Remove two new positions from draft budget copy and present two versions to the board.
 - iii. Discussion of Public Health Services Division and use of Fund Balance.
 - 1. Motion by Finance Committee Chairwoman Friday to present to the Board a proposal to cap the Public Health Services budget at \$371,000 and supplement using Fund Balance.

Two (2) members in favor, one (1) opposed. Motion carried.
 - iv. Finance Committee Chairwoman Friday requested that the Core Division reintegrate Public Health Services, consistent with its previous structure prior to her request for full separation of divisions.

3. Adjournment

Meeting adjourned by Committee Chairwoman Friday at 4:19 p.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health