BOARD OF SEWER COMMISSIONERS

Regular Meeting Agenda

Tuesday, February 17, 2026 6:00 p.m.

Meeting will be held at the Bristol Water & Sewer Department, Water Filtration Plant, 1080 Terryville Ave., Bristol, CT. or join via Zoom: Meeting ID:845 8206 0075, Passcode: 123456; Dial in: 1-929-205-6099.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the January 20, 2026 Regular Board Meeting
5. Approval of the Department Reports for the Month of January 2026
6. Public Participation
7. Customer Correspondence
8. Committee Reports
   A. Budget
9. Award Contract 2C26-012 Aeration Tanks Exterior Structural Rehabilitation
10. I & I Study
11. Superintendent's Report
12. Old Business
13. New Business
14. Adjournment

Next Meeting: Tuesday, March 17, 2026 6:00 p.m.

BOARD OF SEWER COMMISSION
JANUARY 20, 2026 – REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham; Council Liaison Peter Kelley.

STAFF PRESENT: Superintendent Longo; Sean Hennessey, Sewer Director; Assistant Superintendents Bolduc and Keegan, and Dawn LaBella, Office Manager.

1) **CALL TO ORDER.**

   Chairperson Phelan called the meeting of the Board of Sewer Commission to order at 6:00 p.m.

2) **PLEDGE OF ALLEGIANCE.**

3) **MOMENT OF SILENCE.**

4) **APPROVAL OF THE MINUTES OF THE DECEMBER 16, 2025 REGULAR MEETING.**

   On motion of Commissioner Dunn and seconded; it was unanimously voted to approve the December 16, 2025 regular meeting minutes as presented.
   Motion passed.

5) **APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF DECEMBER 2025.**

   On motion of Commissioner Ferrier and seconded; it was unanimously voted to approve the December 2025 Department Reports as presented.
   Motion passed.

6) **PUBLIC PARTICIPATION.**

   None.

7) **CUSTOMER CORRESPONDENCE.**

   None.

8) **COMMITTEE REPORTS.**

   A. Budget: No action taken.

9) **I & I STUDY.**

   No action taken.

10) **SUPERINTENDENTS REPORT.**

    No action taken.

11) **OLD BUSINESS.**

    None.

12) NEW BUSINESS.

None.

13) ADJOURNMENT.

At 6:08 p.m., on motion of Commissioner Dunn and seconded; it was unanimously voted to adjourn.

ATTEST: ______________________________________

Renee M. LaMarre
Water & Sewer Administrative Assistant

CASH STATEMENT SEWER

SEWER OPERATING		
BALANCE: JAN 1, 2026	$	12,301,157.90
ACCOUNTS RECEIVABLE	$	802,170.25
SERVICE ACCOUNTS	$	36,162.70
TRANSFERS IN (OUT)	$	-
DISBURSEMENTS	$	(374,428.23)
TRANSFER TO INVESTMENTS		
BALANCE: JAN 31, 2026	$	12,765,062.62
SEWER CAP/NR		
BALANCE: JAN 1, 2026	$	3,634,729.39
TRANSFERS IN (OUT)		
DISBURSEMENTS	$	(59,070.50)
BALANCE: JAN 31, 2026	$	3,575,658.89
SEWER PAYROLL		
BALANCE: JAN 1, 2026	$	156,656.99
TRANSFERS IN (OUT)	$	144,462.40
DISBURSEMENTS	$	(144,462.40)
BALANCE: JAN 31, 2026	$	156,656.99

SEWER BILLING

SEWER BILLS RENDERED JAN 2026:	$	799,946.91
SEWER BILLS REMAINING UNPAID AS OF JAN 31 2026:	$	263,548.68

2025 2026 WPC BUDGET					
Jan-26					
CLASSIFICATION		APPROVED BUDGET 2025 2026	EXPENDED JANUARY 2025 2026	EXPENDED TO DATE 2025 2026	% TO DATE 2025 2026
SALARIES	$	**2,019,593.00**	$134,640.31	$1,047,247.13	**51.85%**
FRINGE BENEFITS	$	**719,587.00**	$51,926.21	$384,582.68	**53.44%**
OPERATING SERVICES	$	**4,137,917.00**	$243,072.33	$1,893,450.80	**45.76%**
MATERIALS & SUPPLIES	$	**1,523,506.00**	$28,798.24	$734,600.69	**48.22%**
CAPITAL OUTLAY	$	**1,760,000.00**	$3,333.33	$405,618.83	**23.05%**
GRAND TOTAL	$	**10,160,603.00**	**$461,770.42**	**$4,465,500.13**	**43.95%**
OPERATING SERVICES					
PUBLIC UTILITIES	$	**780,000.00**	$24,527.09	$435,061.43	**55.78%**
NATURAL GAS	$	**33,000.00**	$5,502.22	$13,241.83	**40.13%**
WATER AND SEWER CHARGES	$	**17,700.00**	$6,136.09	$16,814.37	**95.00%**
TIPPING FEES	$	**1,140,000.00**	$83,912.48	$693,749.00	**60.86%**
REFUSE	$	**600.00**		$139.00	**23.17%**
TELEPHONE	$	**9,500.00**	$421.74	$2,869.32	**30.20%**
POSTAGE	$	**25,000.00**		$0.00	**0.00%**
ADVERTISING	$	**500.00**		$0.00	**0.00%**
PRINTING/BINDING	$	**300.00**		$0.00	**0.00%**
TRAVEL REIMBURSEMENT	$	**100.00**		$0.00	**0.00%**
CLOTHING/UNIFORMS	$	**4,300.00**	$380.78	$1,307.24	**30.40%**
REPAIRS AND MAINTENANCE	$	**115,000.00**		$10,130.11	**8.81%**
COLLECT SYSTEM MAIN AND REHAB	$	**130,000.00**		$0.00	**0.00%**
MAJOR REPAIRS	$	**155,000.00**	$21,718.61	$63,550.82	**41.00%**
RENTS AND LEASES	$	**5,000.00**	$169.28	$4,975.84	**99.52%**
ADMIN FEES	$	**70,000.00**	$14,250.00	$42,750.00	**61.07%**
PROFESSIONAL FEES	$	**150,000.00**	$5,387.50	$73,227.10	**48.82%**
LIENS	$	**9,400.00**	$495.00	$5,500.00	**58.51%**
MISCELLANEOUS	$	**6,000.00**		$672.00	**11.20%**
CNR ANNUAL CONTRIBUTION	$	**650,000.00**		$0.00	**0.00%**
CWF PRINCIPAL	$	**407,575.00**	$34,590.52	$240,928.32	**59.11%**
DEBT SERVICE PRINCIPAL	$	**146,500.00**		$144,500.00	**98.63%**
INTEREST EXPENSE	$	**143,942.00**	$43,282.25	$118,527.35	**82.34%**
CONTINGENCY	$	**130,000.00**	$2,298.77	$22,987.67	**17.68%**
CONFERENCES AND MEMBERSHIPS	$	**2,500.00**		$120.00	**4.80%**
SCHOOLING AND EDUCATION	$	**6,000.00**		$2,399.40	**39.99%**
TOTAL OPERATING SERVICES	$	**4,137,917.00**	**$243,072.33**	**$1,893,450.80**	**45.76%**
SUPPLIES AND MATERIALS					
WORKERS COMP INS	$	**61,990.00**		$30,995.00	**50.00%**
DISABILITY INS	$	**550.00**		$0.00	**0.00%**
OPEB RETIREMENT BENEFITS	$	**190,000.00**		$0.00	**0.00%**
MOTOR FUELS	$	**32,000.00**	$1,919.20	$12,025.26	**37.58%**
OFFICE SUPPLIES	$	**4,000.00**	$36.66	$213.92	**5.35%**
MAINTENANCE SUP & MATERIALS	$	**950,000.00**	$25,558.97	$546,450.24	**57.52%**
MV PARTS & SUPPLIES	$	**6,500.00**		$1,347.60	**20.73%**
MV SERVICE & REPAIRS	$	**40,000.00**	$1,156.72	$16,163.41	**40.41%**
GENERATOR FUEL	$	**8,500.00**		$0.00	**0.00%**
LABORATORY SUPPLIES	$	**19,000.00**	$126.69	$929.31	**4.89%**
PROGRAM SUPPLIES	$	**85,000.00**		$11,095.76	**13.05%**
TIRES	$	**4,000.00**		$6,640.56	**166.01%**
REFUNDS OF SEWER USE FEES	$	**2,500.00**		$0.00	**0.00%**
LIABILITY INSURANCE	$	**119,466.00**		$108,739.63	**91.02%**
TOTAL SUPPLIES & MATERAILS	$	**1,523,506.00**	**$ 28,798.24**	**$ 734,600.69**	**48.22%**
CAPITAL OUTLAY					
CAPITAL OUTLAY	$	**1,760,000.00**	$3,333.33	$405,618.83	**23.05%**
CAPITAL OUTLAY TOTAL	$	**1,760,000.00**	**$3,333.33**	**$405,618.83**	**23.05%**
GRAND TOTAL	$	**10,160,603.00**	**$461,770.42**	**$4,465,500.13**	**43.95%**

2025-2026 WPC CAPITAL OUTLAY		BUDGET REQUEST 2025-2026	EXPENDED JAN 2026	EXPENDED TO-DATE
REPLACE 1996 FORD L900 10 WHEEL DUMPTRUCK W/F650 OR EQUIV		$100,000.00		$0.00
				$0.00
SLUDGE STORAGE DECANTERS		$100,000.00		$0.00
				$0.00
SECONDARY CLARIFIER LAUNDER COATING		$100,000.00	$3,333.33	$33,333.33
				$0.00
BROAD ST TRANSFER SWITCHES		$250,000.00		$236,075.00
				$0.00
SCADA UPGRADE		$75,000.00		$0.00
				$0.00
SLIP LINING OF SEWER MAINS		$700,000.00		$0.00
				$0.00
REPLACE OFFICE CARPET - LABOR AND MATERIALS		$4,000.00		$0.00
OFFICE PAINTING		$6,000.00		$0.00
SECURITY UPDATES TO OFFICE		$100,000.00		$0.00
OFFICE DRIVEWAY PAVING		$150,000.00		$87,933.50
OFFICE ROOF REPLACEMENT		$100,000.00		$0.00
BUILDING REPAIRS		$75,000.00		$48,277.00
		$1,760,000.00	**$3,333.33**	**$405,618.83**
CARRY OVER FROM 2024-2025	**Project**			
AERATON TANKS REHAB	24006		$6,324.40	**28,359.04**
				0.00
				0.00
				0.00
				0.00
				0.00

INVESTMENT CALCULATIONS

DIVISION	BANK	AMOUNT	Length	Maturity Date	Interest Rate	Projected Earned Interest	This Month's Earned Interest
Water	Torrington	$ 500,000.00	9 months	6/30/2026	3.92%	14,926.22	1,636.87
Water	Liberty	$ 500,000.00	6 months	4/5/2026	4.15%	10,269.54	1,697.12
							3,333.99
Sewer	Liberty	$ 500,000.00	12 months	10/7/2026	3.59%	17,950.00	1,471.77
Sewer	Thomaston	$ 500,000.00	6 months	3/31/2026	4%	9,901.95	1,636.87
							3,108.64
				TOTAL Water & Sewer			**6,442.63**

				G. Bolton Inc.		GL Copasso		Gilberto & Son		Scholar Painting		Armani Restoration	
Item	Item Description	UOM	Qty	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
A	Lump Sum Base Bid	1	LS	278,075.00	278,075.00	339,585.00	339,585.00	493,000.00	493,000.00	306,320.00	306,320.00	376,325.00	376,325.00
B	Unit Price Bid Item Schedule				19,725.00		33,915.00		55,663.90		103,175.00		47,914.45
	TOTAL BID				**297,800.00**		**373,500.00**		**548,663.90**		**409,495.00**		**424,239.45**
	Unit Pricing for Item B												
B1	Item 3 Addl Type 1 Non leaking cracks	LF	25	20.00	500.00	20.00	500.00	35.00	875.00	110.00	2,750.00	32.63	815.75
B2	Item 4 Addl Type II Structural Cracks	LF	15	75.00	1,125.00	35.00	525.00	163.00	2,445.00	419.00	6,285.00	194.46	2,916.90
B3	Item 5 Addl Type III Leaking Cracks	LF	200	75.00	15,000.00	120.00	24,000.00	154.50	30,900.00	345.00	69,000.00	133.76	26,752.00
B4	Item 6 Addl Surface Spall Repair	CF	20	100.00	2,000.00	320.00	6,400.00	934.80	18,696.00	715.00	14,300.00	595.00	11,900.00
B5	Item 7 Addl Formed Spall Repair	CF	1	300.00	300.00	720.00	720.00	1,053.70	1,053.70	950.00	950.00	1,150.00	1,150.00
B6	Item 8 Addl Expansion Joint Repair	LF	30	25.00	750.00	35.00	1,050.00	23.40	702.00	211.00	6,330.00	93.46	2,803.80
B7	Item 9 Addl Repair Supp Reinforceent	CF	1	50.00	50.00	720.00	720.00	992.20	992.20	3,560.00	3,560.00	1,576.00	1,576.00