



City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

January 15th 2026

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Frank Stawski, Commissioner
Luis Lorenzo, Maintenance Technician
Christopher Hayden, Commissioner
Jon Mace, Commissioner
Holly Goodwin, Commissioner
Lynn DellaBianca, Commissioner
Nancy Levesque, Commissioner

ABSENT:

STAFF PRESENT:

Ellen Zoppo-Sassu, Mayor of Bristol
Raymond Rogozinski, Director of Public Works
Lukasz Burkacki, Civil Engineer
Nancy Haynes, Purchasing Agent

1. CALL TO ORDER

Chairperson Lindsey Rivers called the meeting to order at 5:01 pm.

2. APPOINT A CHAIRPERSON AND VICE CHAIRPERSON FOR THE ANIMAL CONTROL COMMITTEE

Commissioner Christopher Hayden made a motion to appoint Lindsey Rivers as Chairperson, Seconded by Maintenance Technician Luis Lorenzo.

Vote: Unanimously Passed

Commissioner Nancy Levesque made a motion to appoint Christopher Hayden as Vice Chairperson, Seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

3. SUMMARY OF PROJECT

Chairperson Lindsey Rivers gave a summary of what the committee has done over the past two years to get new committee members up to date.

4. PUBLIC PARTICIPATION

NONE

5. APPROVAL OF MEETING MINUTES

- a. Regular Meeting – December 18th 2025

Commissioner Christopher Hayden made a motion to approve the meeting minutes, seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

6. SPACE TO ACCOMMODATE PURPOSED FACILITY

a. Animal Control Facility Assessment Memorandum

Civil Engineer Lukasz Burkacki reviewed the memorandum that was sent out to the committee. The memo lists only the needs of Bristol Animal Control in the facility.

b. Regionalization Discussion

Chairperson Lindsey Rivers discussed how the Town of Plymouth is currently using Bristol's Animal Control Facility. A meeting will be scheduled in the coming weeks with surrounding towns about regionalizing the Animal Control Facility.

7. ALTERNATE SITE FOR FACILITY

a. Peacedale Street Site/Vincent P Kelly Road – Current Location

Director of Public Works Raymond Rogozinski spoke to the committee about both locations. He stated each site has pros and cons but the public works department will draft a report to present the board. There is also a location on Stafford Avenue public works will be looking at as a potential site. This report will most likely not be completed for next month's meeting but the Public Works Department will give updates on their progress.

b. Combine use with the Police Department

Chairperson Lindsey Rivers gave a brief overview on what it may look like combining the use of this building with the Police Department. The Police Department has needs for storing cars from serious motor vehicle accidents.

8. STATUS OF ARCHITECT CONTRACT

Chairperson Lindsey Rivers stated she would like a motion to suspend the execution of the contract with Designed Learned Inc, due to the uncertainty of the future of the project (I.E. Renovation of 30 Cross St Vs. New Building). Purchasing Agent Nancy Haynes recommended to hold the contract and not to resend the contract award until the scope is redefined.

Commissioner Frank Stawski made a motion not to execute a contract with Design Learned.

A discussion was held that to clarify the committee is not terminating this architect but suspending the project with them temporality until the scope is redefined.

Motion was seconded by Maintenance Technician Luis Lorenzo.

Vote: Unanimously Passed

9. NEW BUSINESS

NONE

10. OLD BUSINESS

NONE

11. **ADJOURNMENT**

Commissioner Frank Stawski made a motion to adjourn, seconded by Maintenance Technician Luis Lorenzo

Vote: Unanimously Passed

The Animal Control Building Committee regular meeting on January 15th 2026 was hereby adjourned at 5:20pm.

Jacqueline England

Recording Secretary